



THE COMMITTEE AGENDA & REPORTS

for the meeting

Tuesday 1 October 2019
at 5:30 pm

in the Colonel Light Room
Adelaide Town Hall



Members - The Right Honourable the Lord Mayor [Sandy Verschoor];
Councillor Abiad (Deputy Lord Mayor) (Chair)
Councillors Abrahamzadeh, Couros, Donovan (Deputy Chair), Hou, Hyde, Khera, Knoll,
Martin, Moran and Simms.

1. Acknowledgement of Country

At the opening of the Committee Meeting, the Chair will state:

'Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

2. Apologies and Leave of Absence

On Leave –

Councillor Abiad (Deputy Lord Mayor) (Chair)

3. Confirmation of Minutes – 17/9/2019 [TC]

That the Minutes of the meeting of The Committee held on 17 September 2019, be taken as read and be confirmed as an accurate record of proceedings.

4. Discussion Forum Items

Strategic Alignment – Liveable

4.1. Planning and Design Code Consultation Presentation

4.2. City Wide Speed Review [2017/03995] [Page 3]

Strategic Alignment – Corporate Activities

4.3. Local Government Reforms [2019/01903] [Page 33]

4.4. Strategic Plan Development

To be distributed separately

5. Items for Consideration and Recommendation to Council

Strategic Alignment – Corporate Activities

5.1. City of Adelaide Annual Report 2018-19 [2019/02034] [Page 46]

5.2. Adelaide Airport Preliminary Draft Master Plan 2019 [2001/07446] [Page 379]

Strategic Alignment – Green

5.3. Significant Tree Removal (retrospective) in Pelzer Park/Pityarilla (Park 19) [2002/00457] [Page 387]

Strategic Alignment – Liveable

5.4. Flinders Street Pedestrian Crossing Improvements [2019/01860] [Page 404]

5.5. North Terrace/George Street Cyclist Safety Measures [2019/01811] [Page 408]

5.6. Sanitising Strategy to Alleviate Asthma [2018/04053] [Page 412]

5.7. Adelaide Park Lands Building Design Guidelines [2019/00951] [Page 420]

[Strategic Alignment – Smart](#)

5.8. International Ambassador Program [2019/01690] [Page 463]

6. Council Member Discussion Forum Items

7. Exclusion of the Public

7.1. Exclusion of the Public to Consider [2018/04291] [Page 468]:

For the following Discussion Forum Item in Confidence:

8.1. Strategic Property Matter [s 90(3) (b) & (d)]

For the following Item for Consideration and Recommendation to Council in Confidence:

9.1. Strategic Partnership Opportunity [s 90(3) (b), (d) & (g)]

8. Discussion Forum Item in Confidence

[Strategic Alignment – Liveable](#)

8.1. Strategic Property Matter [2018/02324] [Page 473]

9. Items for Consideration and Recommendation to Council in Confidence

[Strategic Alignment – Smart](#)

9.1. Strategic Partnership Opportunity [2019/01590] [Page 504]

10. Closure

CITY OF ADELAIDE SPEED LIMIT REVIEW

Workshop Purpose:

- Provide a briefing on existing speed conditions in the City of Adelaide
- Review the impacts and effects of traffic speed
- Review what is being done in other Australian capital cities
- Review opportunities to utilise speed limits to improve safety and ease of use for all road users

PROGRAM: PLACE

AUTHOR: Bryan Ruhle | APPROVING OFFICER: Klinton Devenish
The Committee Meeting - Agenda - 1 October 2019

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A BEAUTIFUL
DIVERSE CITY
WITH AN
ENVIABLE
LIFESTYLE THAT
IS WELCOMING
TO PEOPLE AT
ALL STAGES
OF LIFE



LIVEABLE

The project was part of Council's Smart Move Strategy Interim Action Plan 2016-2018

- Action 1.5: *“Review all speed limits in the city to ensure speed limits are safe, appropriate for the street environment and consistent across the road network.”*

On 12 March 2019, Councillor Simms raised a Question on Notice:

- Can administration please provide an update on the status of the City-Wide Speed Limit Review Project and speed limits in the Park Lands and Squares?

The following response was provided by the Administration:

1. The City-Wide Speed Limit Review is underway. All speed counts have been undertaken for the North Adelaide area, and the CBD counts will be complete by 31 March 2019. We will then undertake analysis of the counts which will inform a Committee workshop in June 2019. This includes the Squares and Park Lands roads.
2. The key objectives of the project include:
 1. Review existing speed limits in the City of Adelaide area including Park Land roads and Squares.
 2. Understand the actual speeds experienced in the City and North Adelaide compared to the signed speed limits.
 3. Understand the variance of speeds through the day (AM Peak, PM Peak, Off-Peak and night time) as well as throughout the seven-day week period.
 4. Compare the speed data with crash statistics, and pedestrian, cyclist, bus, tram and traffic volumes to assess speed limit appropriateness from a safety perspective.
 5. Review the impact of the recent infrastructure projects on vehicle speeds, and how different City street environments impact on driver speeds.
 6. Undertake a literature review of what other Australian Capital Cities, and suburban centers are doing with their speed limits (mixed use environments and residential streets).
3. A Committee Workshop is currently scheduled for 18 June 2019. The workshop will discuss key findings and observations from the review and seek feedback on speed limits in the City of Adelaide.



The key aim of the project is to consider current speed limits and vehicle speeds in the City of Adelaide and the suitability for the city environment.

Lower speeds reduce the likelihood and severity of crashes, particularly those involving pedestrians. Previous speed limit reductions in the City of Adelaide resulted in significant drops in crash rates.

The City of Adelaide has a default speed limit of 50 km/h, with 60 km/h speed limits on some Park Lands roads and terraces. All other major Australian capital cities have limits of 40 km/h.



KEY QUESTION 1

What are Committee's views on vehicle speeds in the City of Adelaide?

KEY QUESTION 2

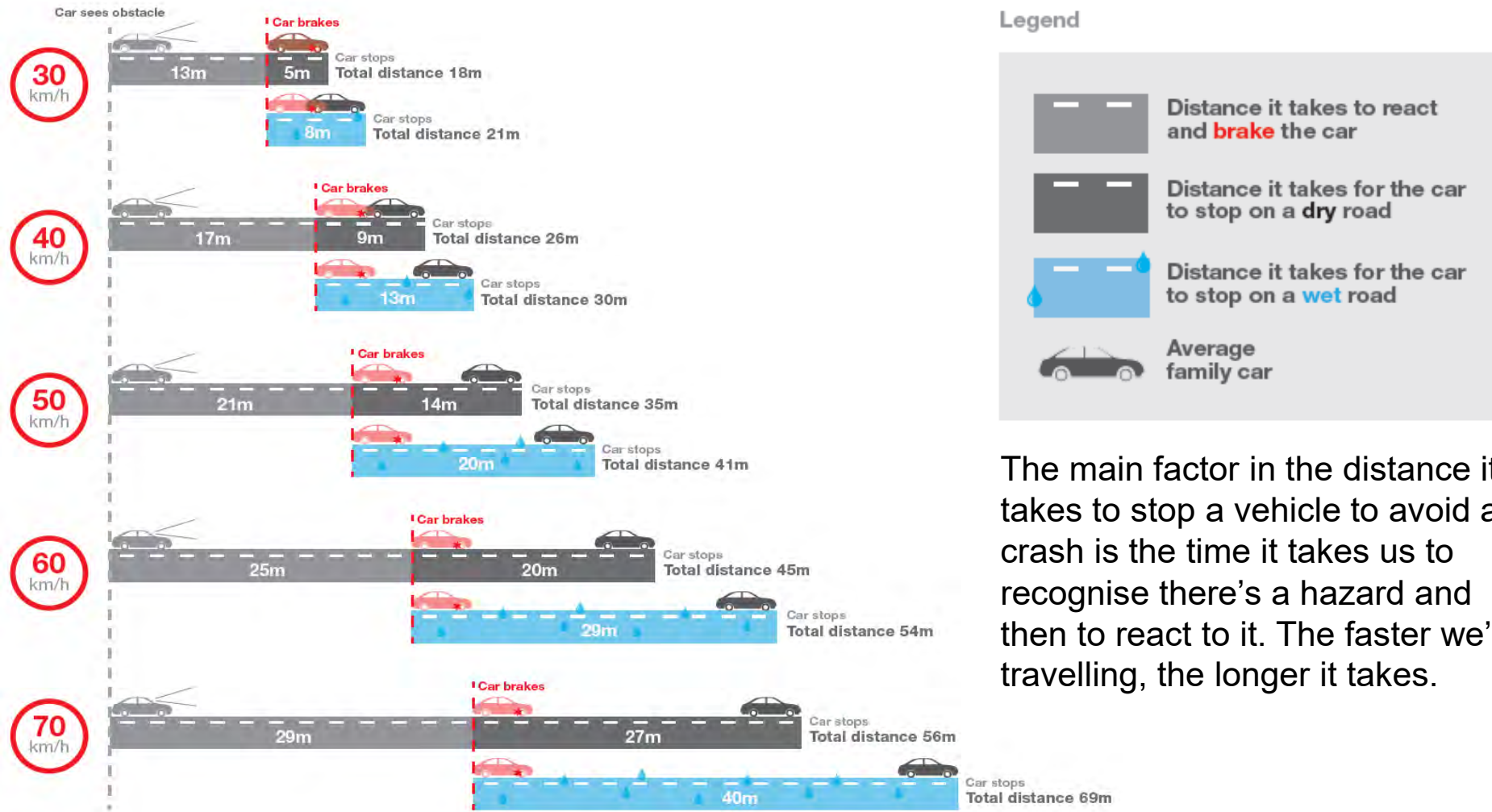
Is the 50km/h urban speed limit appropriate for the City of Adelaide? Should a separate citywide limit be considered?

IMPLICATION	COMMENT:
Policy	City of Adelaide 2016-2020 Strategic Plan states an objective to: <i>work with the community and other stakeholders through a range of initiatives to activate key areas to enable people to use the City safely.</i>
Consultation	No engagement has been undertaken to date. Any changes to existing speed limits will require appropriate stakeholder engagement and endorsement from the Minister for Transport under the Road Traffic Act.
Resource	Subject to the outcomes of the workshop discussion.
Risk / Legal / Legislative	Council has a legal duty of care to its road users.
Opportunities	To create a safer, more inclusive transport system that gives consistency and clarity for all users while minimising harm to people as they move to, from, through and within the City.

IMPLICATION	COMMENT:
19/20 Budget Allocation	The project has been allocated \$10,000 as part of the Smart Move Strategy budget.
19/20 Budget Reconsideration (if applicable)	Not as a result of this workshop.
Proposed 20/21 Budget Allocation	To be considered based on the outcomes of this workshop.
Ongoing Costs (e.g. maintenance cost)	Not as a result of this workshop.
Life of Project or Life Expectancy of Asset	Not as a result of this workshop.
Other Funding Sources	Not as a result of this workshop.

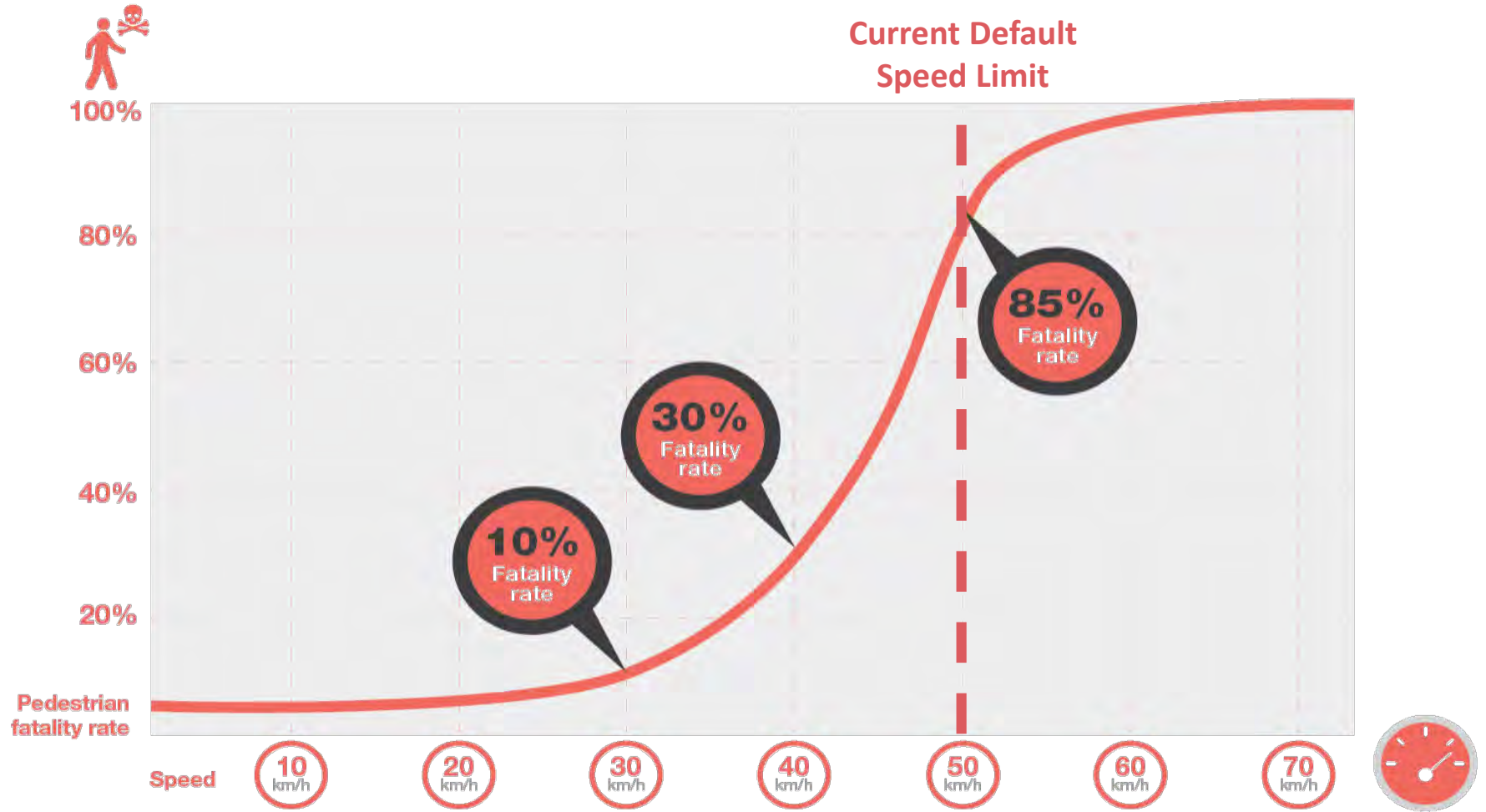
BACKGROUND INFORMATION AND RESEARCH

Reaction times and stopping distances increase at higher speeds



The main factor in the distance it takes to stop a vehicle to avoid a crash is the time it takes us to recognise there's a hazard and then to react to it. The faster we're travelling, the longer it takes.

The risk of a person being killed when hit by a vehicle travelling at 50 km/h is more than twice the risk at 40 km/h, and five times the risk at 30 km/h. Small changes in speed have a huge effect on safety.



- A driver's field of vision narrows with increased speed and they can process less information.



- A narrowed field of vision leaves a driver less able to take in and process the complex surroundings of a city street, ranging from people to parking bays.



- Increased speed, reaction time and stopping distances leave drivers less able to react to identify and react to hazards



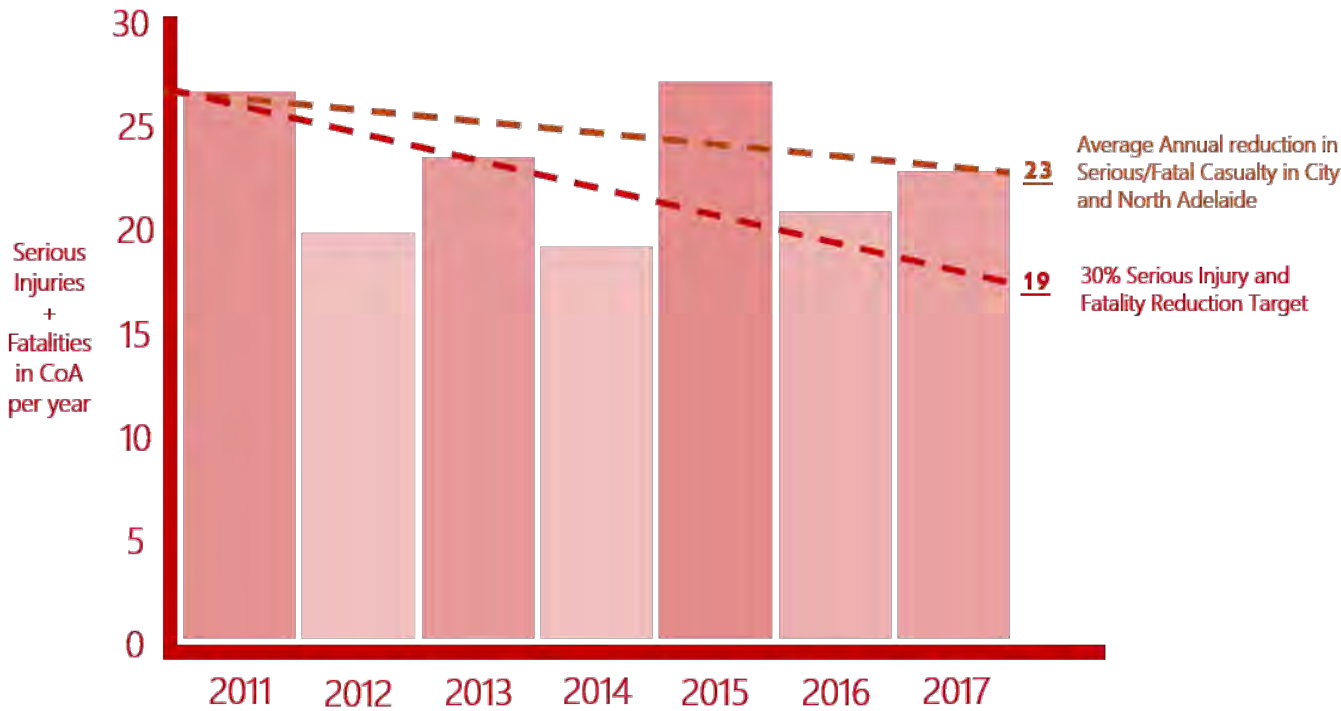
Narrowing field of vision

In 2011, the State Government stated its aim to reduce serious injuries and fatalities by 30% by 2020. Since 2011, serious injuries and fatalities have reduced by 15% in the City of Adelaide, compared to an 18% reduction State wide.

When the default urban speed limit was reduced from 60 to 50 km/h in 2003, crash rates in the City of Adelaide fell by 31% in 2003 and 38% in 2004, the highest single year crash reductions on record

The introduction of the 50 km/h default urban speed limit in South Australia is estimated to have saved a total of 60 lives and 800 serious injuries over 12 years between 2003 and 2014.

When Hindley Street West was upgraded, reducing road widths and improving pedestrian facilities, which helped to reduce speeds, crash rate fell from over 7 per year to 2 per year.



ECONOMIC IMPACTS OF SPEED

Between 2013 and 2017, the City of Adelaide recorded a total of 4,227 crashes comprising:

- 5 fatality crashes*
- 1,258 minor injury crashes*
- 109 serious injury crashes*
- 2,855 property crashes*

The more severe the crash outcome, the more the cost to the individuals involved and to the community. On average, the cost of each crash equates to:

Fatal Crash Cost - \$2.7M

Serious Injury Crash Cost - \$265K

Minor Injury Crash Cost - \$15K

Property Damage Crash Cost - \$10K

Based on the above costings, the total cost of crashes to the community between 2013 and 2017 was \$90M, or approximately \$18M per year.

If a Citywide 40 km/h speed limit was introduced, the overall financial cost to the community could be reduced by as much as \$5M per year on average.

The more severe a crash, the higher the associated cost.

Average costs by crash type at the total costs of crashes in the City of Adelaide are:

Fatality Crashes

5 fatality crashes
\$7.8M avg cost per crash

Serious Injury Crashes

109 Serious Injury Crashes
\$265K avg cost per crash

Minor Injury Crashes

1,258 Minor Injury Crashes
\$15K avg cost per crash

Minor Injury Crashes

2,855 Property Damage Only Crashes
\$10K avg cost per crash



Human Cost

- Hospital and medical costs
- Legal costs
- Disability related costs
- Funeral costs
- Workplace, recruitment and retraining costs
- Household costs
- Loss of quality of life
- Pain, grief and mental trauma costs

PROPERTY COSTS

- Vehicle Repair costs
- Alternative costs
- Insurance costs
- Road infrastructure repair

OTHER COSTS

- Ambulance and other emergency services costs
- Mental cost to respondents
- Coroner costs
- Infrastructure upgrade costs
- Travel delay costs

Lower speeds can help to boost economic activity. Studies have found that lower speed streets are more inviting for walkers and cyclists, and are more vibrant and economically successful than high volume streets with fast-moving traffic.

The population of greater Adelaide is estimated to increase to 1.4 million by 2027, and to over 2 million within 30-40 years. The population of the City of Adelaide is also projected to increase. The greater population density will increase the need for a safe, efficient and balanced transport network to accommodate a more diverse transport mix.

Mission District, San Francisco

By lowering vehicle speeds, nearly 60% of retailers reported increased spending by local residents, while nearly 40% reported an overall increase in sales.

Kensington Street, London

Improving safety, street design and reducing vehicle speeds resulted in millions of pounds of increased retail spending, and a 13% increase in the price of apartments along the street.

Study of Cities in the US

A study of apartments, retail, office and industrial properties in the US identified that a reduction of 5-10 mph in traffic speeds increased property values for adjacent residences by 18% - 20%.

SPEED, AMENITY AND THE ENVIRONMENT

EMISSIONS AND FUEL CONSUMPTION

- *Emissions and fuel consumption are lowest for vehicles travelling at low and steady speeds. However an urban environment with traffic signals is not conducive to steady travel.*
- *Acceleration and deceleration have a much greater effect on vehicle emissions than lower speeds. In a stop – start urban environment, reduced speed limits have a minimal effect on emissions.*

JOURNEY TIME

- *Journey times do increase with lower speed limits, however the increase is minimal: a reduction from 50km/h to 40 km/h would increase travel time across the city by around 20 seconds. Travel time in an urban environment is determined more by traffic volumes and traffic signal timing than by vehicle speed.*

NOISE POLLUTION

- *Studies have shown that a reduction in vehicle speed from 50 km/h to 30 km/h results in minimal noise reduction, barely perceptible to the human ear.*

COMPLIANCE

- *Adelaide's wide streets do not naturally encourage lower speeds. Lower limits may cause drivers to feel that they are being unnecessarily delayed, even if travel times are similar.*
- *Without enforcement, lower speed limits may not result in lower vehicle speeds. As the majority of drivers have never been involved in a crash, they can view lower limits as unnecessary and controlling.*

AUSTRALIAN CAPITAL CITY SPEED LIMITS



Key

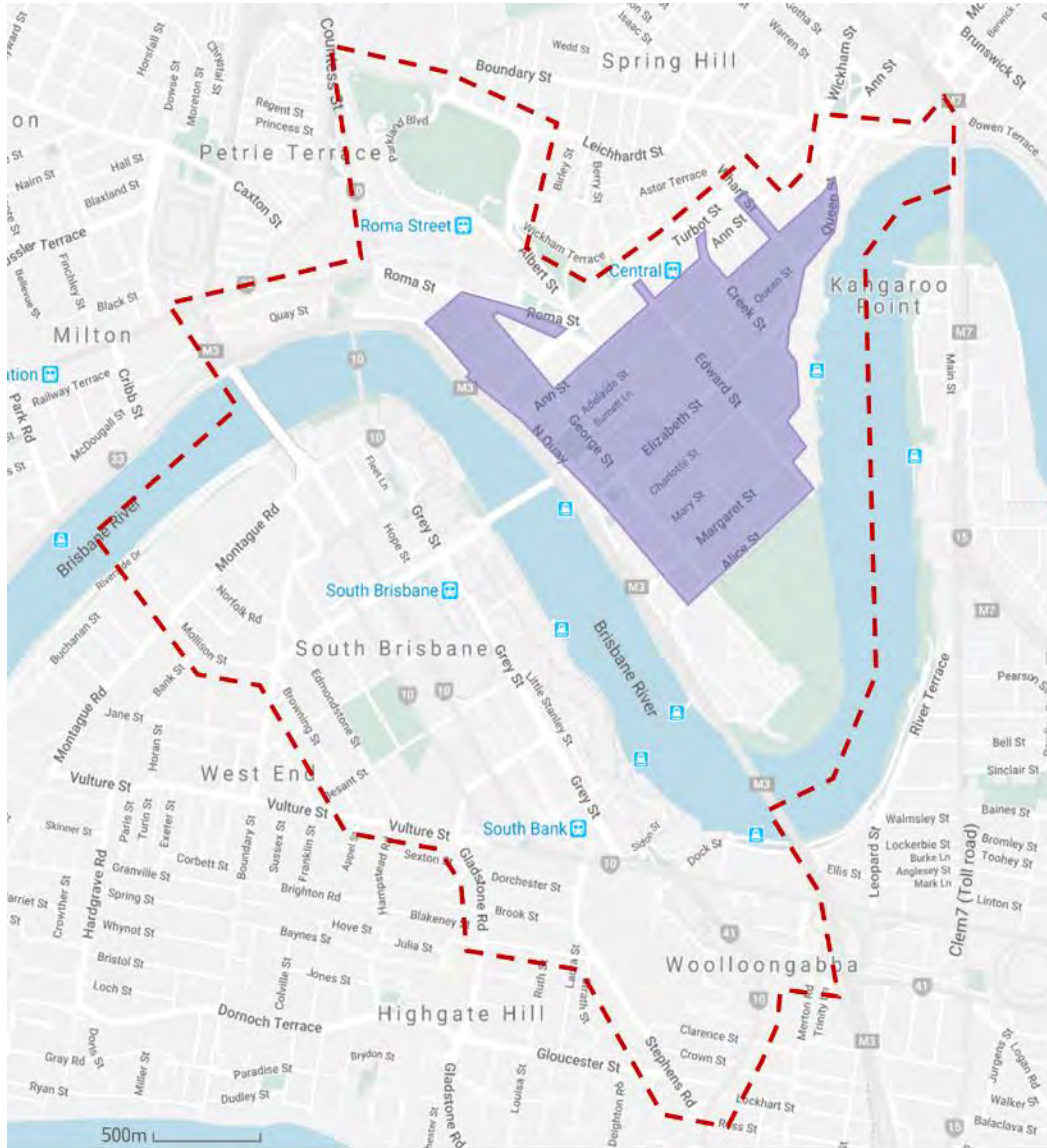
40 km/h Limit

30 km/h Limit

CBD Boundary

- 40 km/h implemented in 2013
- Minor amendment to 40 km/h area in 2018
- 30 km/h limit proposed as part of the Draft City of Melbourne Transport Strategy

CITY OF ADELAIDE SPEED REVIEW Brisbane City Speed Limits

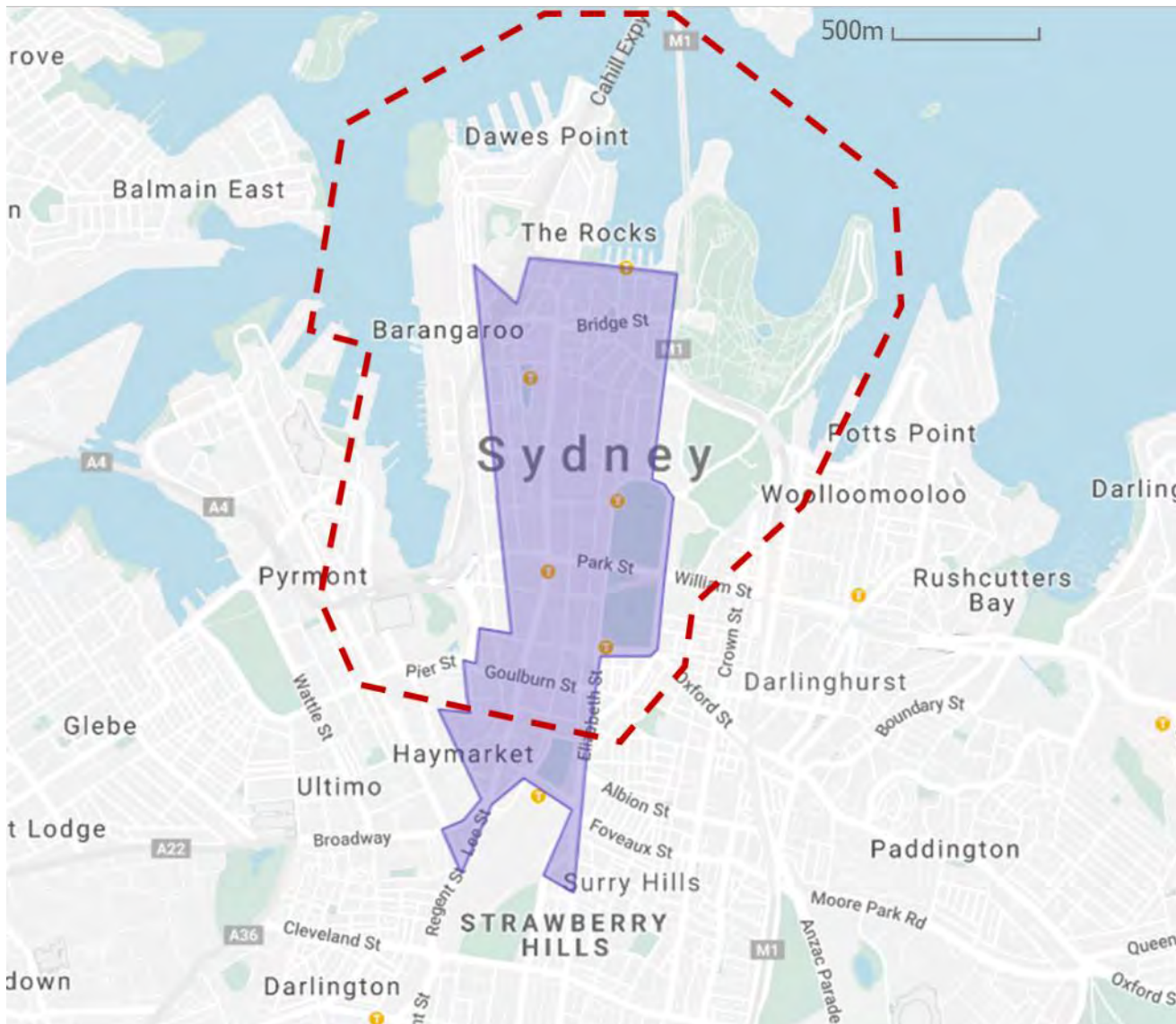


Key

■ 40 km/h Limit

— CBD Boundary

- 40 km/h implemented in 2009
- Minor amendment to 40 km/h area in 2018

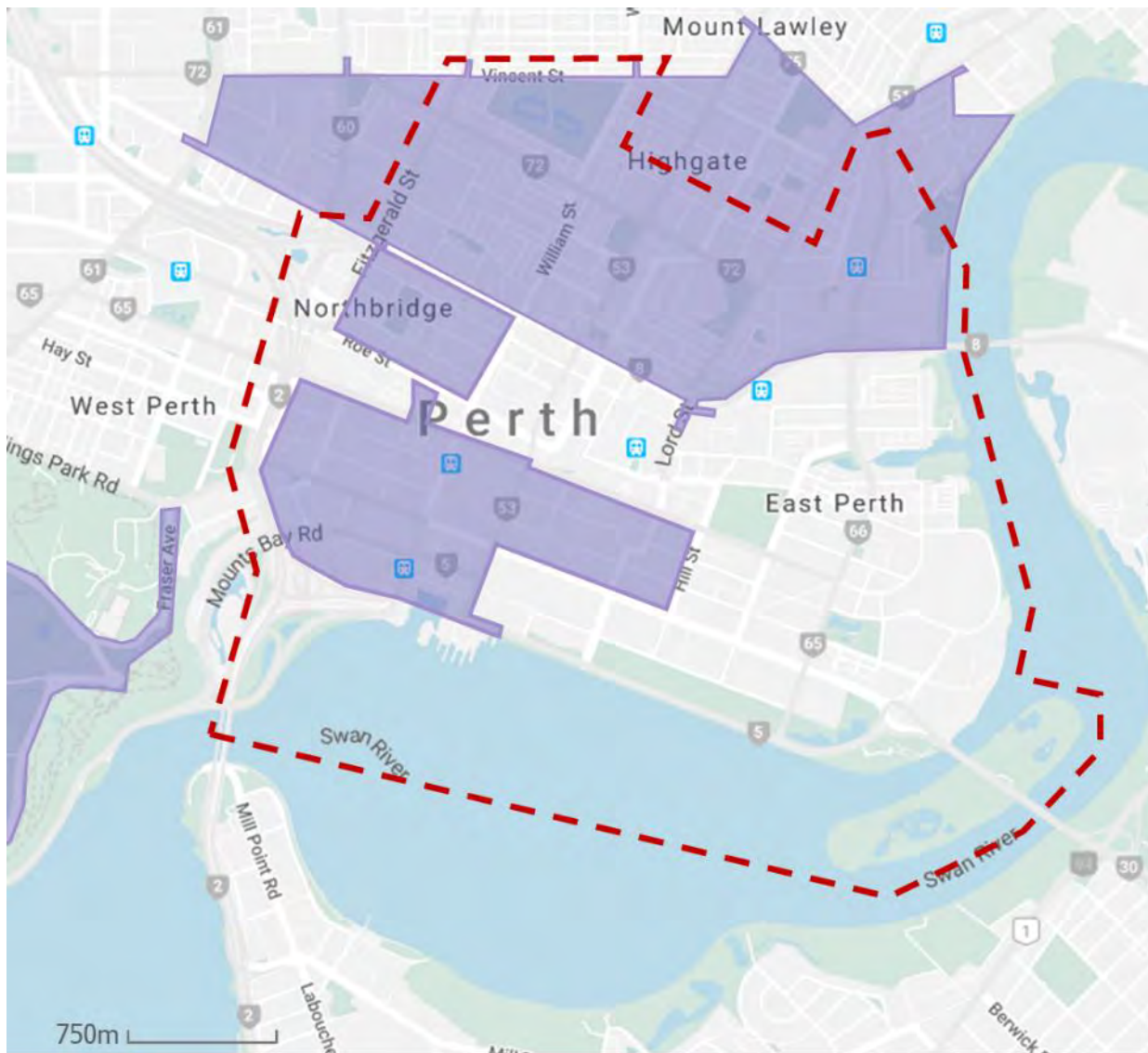


Key

■ 40 km/h Limit

— CBD Boundary

- 40 km/h implemented in 2014
- 40 km/h area expanded in 2018



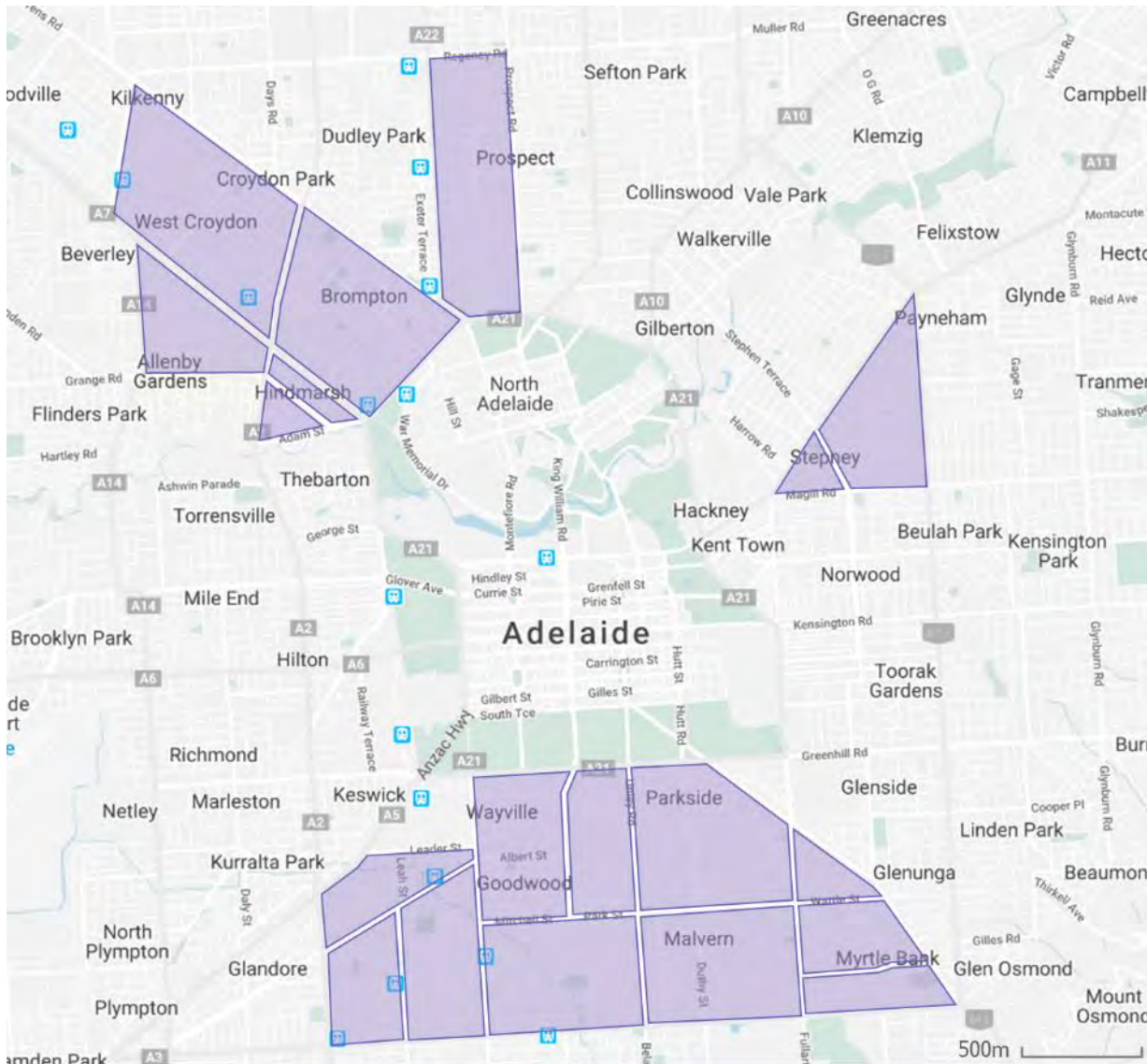
Key

- 40 km/h Limit
- CBD Boundary

- 40 km/h implemented in 2010
- 40 km/h area expanded in 2018
- Review being undertaken to introduce a 30 km/h linear speed limit on Hay Street

CITY OF ADELAIDE SPEED REVIEW

Adelaide Inner Urban Rim Speed Limits



Key

40 km/h Limit

- City of Unley 40 km/h limit implemented in 1998
- Bowden/Brompton 40 km/h limit implemented in 1998, expanded in 2017 along the Port Road corridor
- In 2019 NPSP Council endorsed decision to implement 40 km/h speed limit in Stepney



Key

- 60 km/h Limit (Some Park Lands Roads and Terraces)
- 40 km/h Limit
- 30 km/h Limit
- Ring Route
- School Zone
 - School Zones impose a 25 km/h limit when children are present
 - 40 km/h adjacent the Jam Factory implemented in 2002
 - Hindley Street 30 km/h implemented in 2014
 - Victoria Square 25 km/h implemented in 2015, converted to 30 km/h in 2017

CURRENT SPEEDS IN THE CITY OF ADELAIDE

CITY OF ADELAIDE SPEED REVIEW North Adelaide 85th Percentile Speed Data

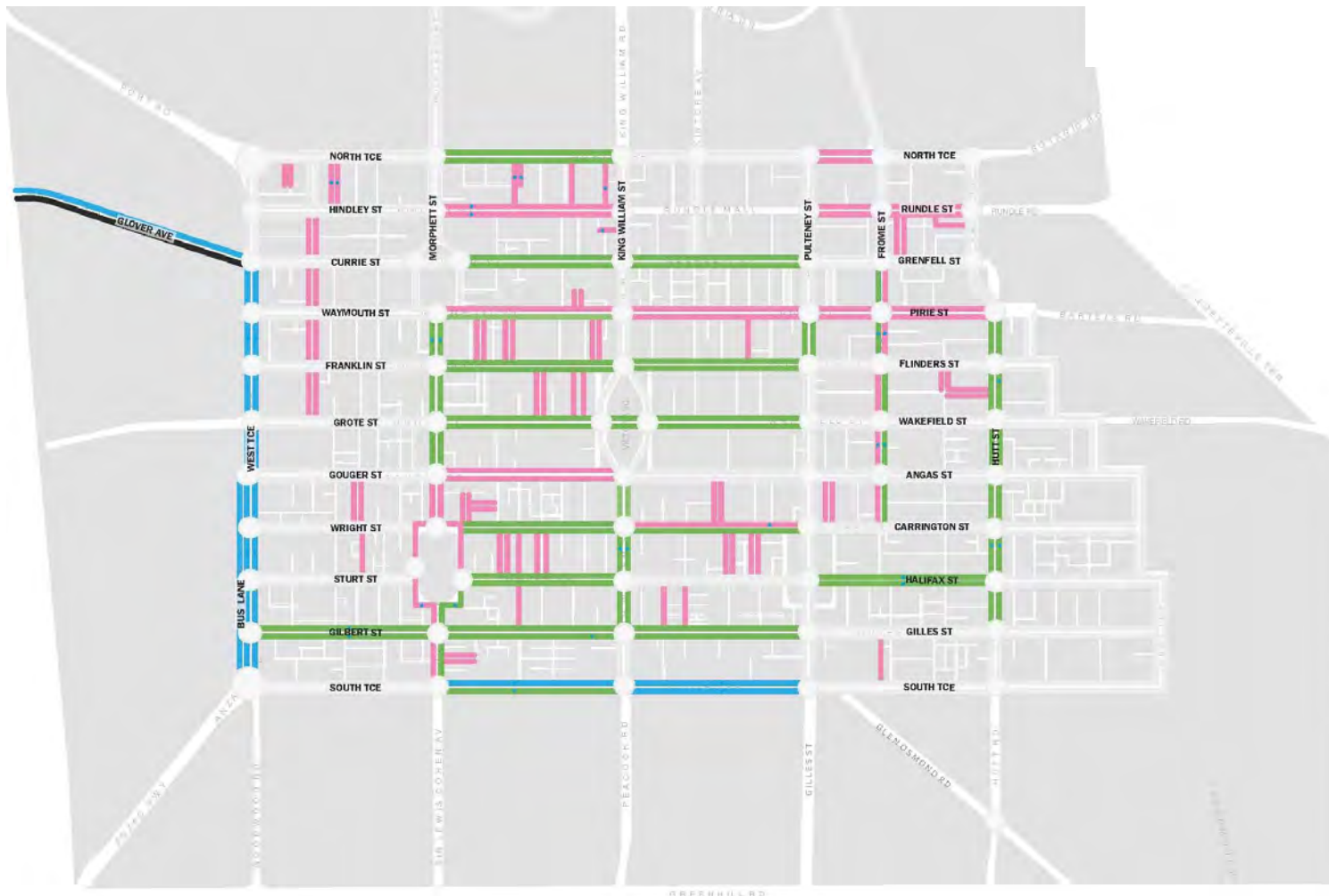


- 85th percentile speed
Defined as “The speed at or below which 85 percent of all vehicles travel”
- Surveys cover the 7am – 7pm period. This period is most representative of typical speeds for the majority of vehicles on the network.
- On average, night time speeds (7PM-7AM) increased by just 1% over daytime speeds (7AM-7PM)



CITY OF ADELAIDE SPEED REVIEW

City 85th Percentile Speed Data



- 85th percentile speed
Defined as “The speed at or below which 85 percent of all vehicles travel”
- Surveys cover the 7am – 7pm period. This period is most representative of typical speeds for the majority of vehicles on the network.
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VEHICLE SPEEDS
Km/H

0-40

41-50

50-60

61-65

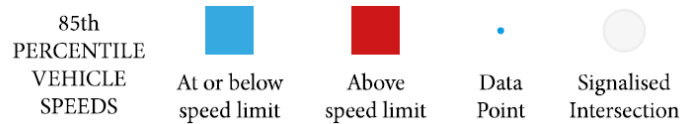
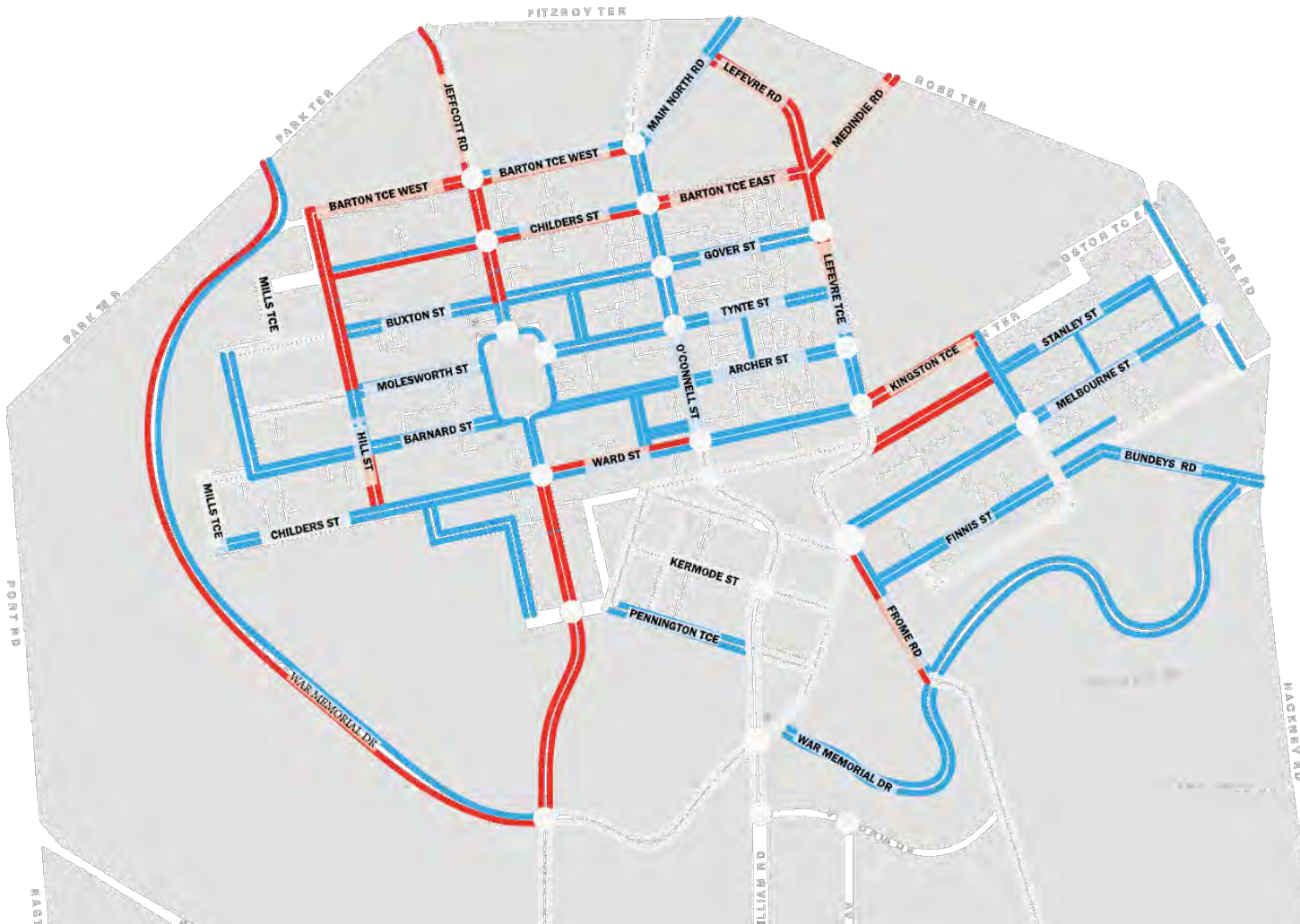
Data Point

No Data

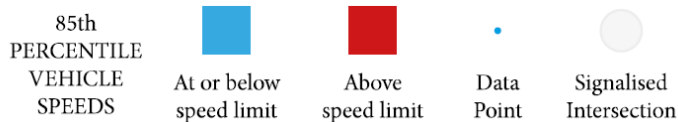
Signalised Intersection

CITY OF ADELAIDE SPEED REVIEW

North Adelaide Speed Compliance



- 85th percentile speed
Defined as “The speed at or below which 85 percent of all vehicles travel”
- Surveys cover the 7am – 7pm period. This period is most representative of typical speeds for the majority of vehicles on the network.
- Speeds on the majority of roads are below the posted speed limit.
- On average, night time speeds (7PM-7AM) increased by just 1% over daytime speeds (7AM-7PM)



- 85th percentile speed
Defined as “The speed at or below which 85 percent of all vehicles travel”
- Surveys cover the 7am – 7pm period. This period is most representative of typical speeds for the majority of vehicles on the network.
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KEY QUESTION 1

What are Committee's views on vehicle speeds in the City of Adelaide?

KEY QUESTION 2

Is the 50km/h urban speed limit appropriate for the City of Adelaide? Should a separate citywide limit be considered?

LOCAL GOVERNMENT REFORMS

Workshop Purpose:

To seek Council Members' feedback on key questions related to the State Government's proposed reforms to Local Government legislation

**PROGRAM: STRATEGY, PLANNING AND PARTNERSHIPS
GOVERNANCE**

AUTHOR: Susan Rudall / Jessica Dillon APPROVING OFFICER: Tracie Dawber / Mark Goldstone

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This workshop provides an opportunity for Members to provide feedback on the State Government’s reform proposals for the local government sector.

Council Members have been advised of the reforms via E-News and the Elected Members’ portal.

A draft response is being prepared for Council’s consideration at Committee and Council on 15 and 22 October. This workshop and answers to the key questions seeking your feedback will inform that draft response.

DATE	REFORM STEP
March 2019	State Government asks councils and the community for ideas on reform
April	Council considers and approves response, provided to Minister Knoll and the LGA
August	Government releases discussion paper with 72 proposals for reform
23 September	Office of Local Government briefs Council on the reform proposals
1 October	Workshop seeking Council Members’ feedback on key questions to inform draft response
15 October	Committee report seeking Council Members consideration of draft response
22 October	Council asked to approve response to Government and LGA
1 November	Council response due to State Government
Early 2020	Anticipated preparation of Local Government Reform Amendment Bill
2020	Government may introduce above Bill for consideration of Parliament

What is your feedback regarding:

Reform Area 1

Conduct matters in particular regarding 3 models proposed for new conduct management (1.9):

1. Clarification of current legislation
2. Establishing council governance committees
3. Establishing local Government Conduct Commissioner

What is your feedback regarding:

Reform Area 2

Governance and audit matters including:

1. Requirement that Auditor-General oversight all council audits (2.6)
2. Creation of Audit and risk committees with an expanded role in councils' financial management & reporting, and other additional reporting and policy requirements (2.6-2.10)

What is your feedback regarding:

Reform Area 3

Representation ie Elections:

1. Change of timing of periodic elections to misalign with State Government elections (3.1)
2. Possible extension of automatic enrolment of property franchise holders to all councils (currently only CoA) with new requirement for all groups and bodies corporate to nominate a natural person to exercise their vote (3.4)

What is your feedback regarding:

Not addressed in current proposals:

1. Review of permitted rating categories, rebates and exemptions
2. Removal of constraints on commercial and related activities
3. Impending issues with permits as a result of implementation of the *Planning, Development and Infrastructure Act 2016*

Are there any other issues Council Members wish to raise?

IMPLICATION	COMMENT:
Policy	Council policies or procedures will not be impacted by seeking Council Members' feedback on proposed ideas for legislative amendment. Any ideas coming out of today's workshop will require a decision of Council prior to being submitted to Government for consideration.
Consultation	The State Government is consulting the community and the local government sector regarding the proposed legislative reforms. Council Members have been engaged by E-News, a reform page on the Elected Members' portal, and a briefing from the Office of Local Government.
Resource	A response to the Government's reform proposals can be prepared within existing resources.
Risk / Legal / Legislative	There is a risk that not providing a considered response to the Government's reform proposals will contribute to legislative amendments that are not to the benefit of the City of Adelaide nor the local government sector.
Opportunities	The workshop provides the opportunity for Council Members to provide feedback on aspects of the reform proposals for preparation of a response (draft). Once approved, the response will provide an opportunity for Council to advocate for reforms for the benefit of the Capital City and the sector as a whole

IMPLICATION	COMMENT:
19/20 Budget Allocation	As draft legislation is not expected to be developed until early 2020, and considered by Parliament until after that time, it is unlikely there will be any need for budget reconsideration this year.
19/20 Budget Reconsideration (if applicable)	As above
Proposed 20/21 Budget Allocation	This information is not known until draft legislation is prepared by Government
Ongoing Costs (eg maintenance cost)	As above
Life of Project or Life Expectancy of Asset	N/A
Other Funding Sources	N/A

Stronger Council Member Capacity and Conduct

Reform Area 1

Other proposals include:

- Clarify management of conduct matters
- Provide flexibility for councils to deal with behavioural matters
- Enhance powers of principal members
- Better describe roles of Members and Presiding Members
- Clarify mandatory training requirements
- Require independent advice regarding CEO management

Key feedback sought

Reform 1.9:

Model 1 Clarification of current legislation

- Clarify requirements
- Require council resolution to refer bullying and harassment to Ombudsman
- Require annual reporting re conduct

Model 2 Establish and use new governance committee

- Establish governance committee as independent body to advise Council, to:
- Assess complaints
 - Lodge with Ombudsman if required
 - Undertake reporting

Model 3 Establish Local Government Conduct Commissioner

- Sector-funded Commissioner with responsibility to oversee all aspects of Council Member conduct i.e.:
- Prevention
 - Investigation
 - Disciplinary/sanctions
 - Other services

Approved position of CoA April 2019

- Powers for appropriate oversight body to sanction individual council members following investigation
- Strong penalties and sanctions for serious, persistent misconduct

Administration comment

Lowest cost option and delivers on part of CoA's April decision. Query effectiveness in comparison with other models

Risks creating a further level of bureaucracy and inevitably would refer to the Administration and Presiding Member in any case

More costly but has potential to be most effective. Would need role clarity with other agencies. Benefits could include fewer delays and a dedicated resource

Other proposals include:

- Strengthening financial accountability through audit committee role and membership
- Provide reasons for increase in rate revenue in draft IBP
- Require audit committee report on rate increases above prescribed level (e.g. Local Government Price Index)
- Create governance committees to provide independent advice including on conduct etc (refer reform area 1)

Key feedback sought

Requirement that Auditor-General oversight all council audits (2.6)

Creation of Audit and Risk committees with expanded financial management & reporting role, and other additional reporting and policy requirements (2.7-2.11)

Proposal	Approved position of CoA April 2019	Administration comment
<ul style="list-style-type: none"> • Require Auditor-General oversight of all council audits • Further power for Auditor-General to undertake broad scope or performance audit of councils or the LG system 	<ul style="list-style-type: none"> • Identify best practice approach without being overly prescriptive. • Auditor-General list of persons who may be selected as independent Audit Committee members. • Recognise need for flexibility for regional councils. 	<ul style="list-style-type: none"> • Likely additional cost and resource impact. • Auditor-General already has power to audit councils • Would enforce a consistent sector wide approach
<p>Create 'audit and risk committees' with an expanded role in councils' financial management and performance to e.g.:</p> <ul style="list-style-type: none"> • Report annually on governance standards and compliance • Review (new) funding policy • Report on reasons for rate increases 	<ul style="list-style-type: none"> • Identify best practice approach without being overly prescriptive. • CoA would welcome improved financial accountability within the sector for council rate decisions 	<p>Overly prescriptive with benefits not clear, noting that CoA already:</p> <ul style="list-style-type: none"> • provides risk statement in annual report • as part of IBP, reviews funding assumptions with Audit Committee and includes reasons for proposed increase in rates

Other proposals include:

- ECSA managing nominations and candidate information
- Quicker vote counting method
- Reduce need for supplementary elections
- Suspend Council members contesting State elections
- Clarify representation review provisions and transfer responsibility to LG Boundaries Commission
- Remove term limit on holding office of Lord Mayor

Key feedback sought

Change the timing of periodic council elections to year after State election (3.1)

ECSA considering change to automatic enrolment of property franchise holders – which CoA has but other councils do not (3.4)

Proposal	Approved position of CoA April 2019	Administration comment
If timing of council elections were delayed to year following State election, the next election would be held in Nov 2022, followed by a one-off 5 year term until Nov 2027	<ul style="list-style-type: none"> • N/A 	<p>This would result in:</p> <ul style="list-style-type: none"> • Misalignment between council and State Government terms and may undermine/ delay formation of strategic relationships in concurrent terms • Additional resource impact of updating electoral roll (shared with SA Government) if held 1+ year apart
ECSA advises that automatic enrolment provisions must include a requirement for groups and bodies corporate to nominate a natural person to exercise their vote before receiving ballot papers, to enable councils to ensure a person only votes once	<ul style="list-style-type: none"> • Propose eligibility to vote be extended further e.g. to business lessees (tenants), co-working tenants of the same building (individuals and businesses) and those who work in the City of Adelaide 	<p>Propose CoA retains automatic enrolment of property franchise holders, or resource impact of preparing roll would increase and voter numbers drop. Strongly oppose proposal that CoA require each business and group to nominate a natural person to vote, due to significant resource implications</p>

Review of rating & constraints on commercial activity

Out of scope of proposed reforms

Other proposals from that are not in the proposals include:

- A review of rate rebates and exemptions
- Removal of constraints and limitations on commercial and other activities
- ***These requests have not been addressed in the current proposals and could be resubmitted in the response***

Key feedback sought

Proposed review of permitted rating categories, rate rebates and exemptions

Remove constraints on commercial and related activities

Proposal	Approved position of CoA April 2019	Administration comment
<p>Reiterate call for review of:</p> <ul style="list-style-type: none"> • Permitted rating categories • Rate rebates • Exemptions <p>The LGA has called for review of (different) limited permitted rating categories and pointed out implications of the shift of social housing from Government</p>	<p>Requested review of rate rebates and exemptions and supported LGA call for consideration of rating related matters</p>	<ul style="list-style-type: none"> • Current rating categories e.g. prevent imposition of different rates to vacant land to disincentivise e.g. land banking • Universities and Crown land currently exempt • 75% rate rebates apply to social housing shifted from State Govt to community housing providers (could be subsidised by Govt)
<p>Reiterate call for review of LG Act provisions which currently prevent councils or their subsidiaries from forming a company or acquiring shares in a company</p>	<p>Requested fewer constraints on commercial activities</p>	<p>In context of increasing financial sustainability challenges for local government, opportunities for forming commercial ventures become a necessity especially for a capital city council</p>

Concerns regarding changes to⁴² permits under LG Act

Out of scope of proposed reforms

Other proposals from that are not in the proposals include:

- Raise concerns anticipated in relation to permits under sections 221 and 222 of the *Local Government Act 1999*, as a result of implementation of the *Planning, Development and Infrastructure Act 2016* (PDI Act)

Key feedback sought

LG Act permit concerns due to PDI Act implementation

Proposal	Approved position of CoA April 2019	Administration comment
<p>Request State Government work with CoA and any other concerned councils by means of a 90 day project or otherwise to address concerns that once certain provisions of the PDI Act are implemented councils' role will be diminished in relation to assessment and regulation of important matters</p>	<ul style="list-style-type: none"> • Not previously raised in context of the reforms, but is in scope as relates to LG Act permit provisions (sections 221 and 222) 	<p>Anticipated issues include Council role being diminished in assessment of and thus ability to regulate important matters currently dealt with under the LG Act permit system including conditions imposing obligations to:</p> <ul style="list-style-type: none"> • Hold insurance • Maintain public access • Maintain condition and appearance of buildings or structures • Remove buildings or structures at the end of the permit's term • Comply with reasonable directions of Council



Please provide feedback regarding any other suggestions
that you would like considered in shaping a draft response
to the Government's reform proposals

What is your feedback regarding:

Reform Area 1

Conduct matters in particular regarding 3 models proposed for new conduct management (1.9):

1. Clarification of current legislation
2. Establishing council governance committees
3. Establishing local Government Conduct Commissioner

What is your feedback regarding:

Reform Area 2

Governance and audit matters including:

1. Requirement that Auditor-General oversight all council audits (2.6)
2. Creation of Audit and risk committees with an expanded role in councils' financial management & reporting, and other additional reporting and policy requirements (2.6-2.10)

What is your feedback regarding:

Reform Area 3

Representation ie Elections:

1. Change of timing of periodic elections to misalign with State Government elections (3.1)
2. Possible extension of automatic enrolment of property franchise holders to all councils (currently only CoA) with new requirement for all groups and bodies corporate to nominate a natural person to exercise their vote (3.4)

What is your feedback regarding:

Not addressed in current proposals:

1. Review of permitted rating categories, rebates and exemptions
2. Removal of constraints on commercial and related activities
3. Impending issues with permits as a result of implementation of the *Planning, Development and Infrastructure Act 2016*

Are there any other issues Council Members wish to raise?

Thank you for your feedback

*which will be considered in shaping a draft response
to the Government's reform proposals*

A report will be prepared for Committee consideration on 15 October 2019

City of Adelaide Annual Report 2018-19

ITEM 5.1 01/10/2019
The Committee

2019/02034
Public

Program Contact:
Vanessa Godden, AD Customer &
People 8203 7156

Approving Officer:
Clare Mockler, Deputy CEO &
Director Culture

EXECUTIVE SUMMARY:

The Annual Report 2018-19 is the City of Adelaide's report to the community and stakeholders on its performance, achievements and planned outcomes as measured against both the City of Adelaide 2016-2020 Strategic Plan and 2018-19 Integrated Business Plan. It is also a legislative requirement as set out in the *Local Government Act 1999*. We are seeking Council's adoption of the report before 30 November 2019.

RECOMMENDATION:

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Adopts the City of Adelaide Annual Report 2018-19 as included in Attachment A to Item 5.1 on the Agenda for the meeting of The Committee held on 1 October 2019.
 2. Authorises the Chief Executive Officer to make any necessary amendments of a minor nature to the adopted Annual Report that do not change the substantive tone or message of the adopted report.
-

IMPLICATIONS AND FINANCIALS:

Strategic Plan	The Annual Report 2018-19 is City of Adelaide's report to the community and stakeholders on its performance, achievements and planned outcomes as measured against both the 2016-2020 Strategic Plan and 2018-19 Integrated Business Plan.
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Internal resources to write and design the report Costs associated with the report relates to printing
Risk / Legal / Legislative	Compilation and presentation of the City of Adelaide Annual Report 2018-19 is consistent with the legislative requirements of annual reporting to the community as set out in the <i>Local Government Act 1999</i> ("the Act"). Copies are to be submitted to both Houses of Parliament and the SA Local Government Grants Commission by 31 December 2019.
Opportunities	Not as a result of this report
19/20 Budget Allocation	General operating budget - \$5,000
Proposed 20/21 Budget Allocation	General operating budget - \$5,000
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. Section 131 of *the Local Government Act 1999* (“*the Act*”) requires all councils to prepare and adopt an Annual Report each year before 30 November in relation to the operations of the Council for the financial year ending on the preceding 30 June.
2. The Annual Report must include material and specific reports on the matters specified in Schedule 4 of *the Act* including: financial reports, legislatively required Council and Corporation practices and achievements against Strategic Management Plans and the Annual Business Plan.
3. This report seeks Council’s adoption of Part 1 of the City of Adelaide Annual Report 2018-19 (**Attachment A**).
4. The audited financial statements for City of Adelaide will be added to the City of Adelaide Annual Report 2018-19 along with those of Adelaide Central Market Authority, Adelaide Park Lands Authority, Rundle Mall Management Authority, Council Solutions Regional Authority and Brownhill Keswick Creek Regional Subsidiary once approved by Council at a later date. Until Council approves all financials, including City of Adelaide employee costs, these are considered draft.
5. Once adopted, the text of the City of Adelaide Annual Report 2018-19 and the City of Adelaide’s audited financial statements will be designed into an easy to read publication. There will be two parts to the City of Adelaide Annual Report 2018-19: Part 1 will comprise content in **Attachment A** and Part 2 will consist of the audited financial statements for Council, wholly owned subsidiaries and regional subsidiaries listed in paragraph 4 above.
6. It is proposed that the City of Adelaide Annual Report 2018-19 be produced and distributed as required by the Act:
 - 6.1. A black and white copy presented in accordance with legislative requirements will be provided to the Presiding Members of both Houses of Parliament and to the other persons or bodies prescribed by the Regulations, on or before 31 December 2019.
 - 6.2. Printed and bound colour copies will be provided to each Member of Council and made available for inspection at the Customer Centre. Based on Council’s commitment to adopt environmentally sustainable practices, the number of printed copies will be kept to a minimum.
7. The complete City of Adelaide Annual Report 2018-19 will be made available to the public electronically via the City of Adelaide website in a suitable format for viewing, downloading and printing if required.
8. The Annual Report and its availability will be promoted via social media and an appropriate media release.

ATTACHMENTS

Attachment A – Part 1 of the City of Adelaide Annual Report 2018-19

- END OF REPORT -

City of Adelaide
2018-19 Annual Report

Item 5.7
Attachment A

Acknowledgement of Country

City of Adelaide acknowledges the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations.

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Welcome to the City of Adelaide 2018-19 Annual Report

The City of Adelaide's aim is to create a vibrant city through the delivery of new projects, programs and infrastructure. Its goal is to achieve Council's vision of making **Adelaide a welcoming and dynamic city full of rich and diverse experiences**.

This Annual Report provides our stakeholders, customers and community with an overview of the projects and programs invested in and implemented across the City of Adelaide throughout the year.

The City of Adelaide 2018-19 Annual Report has been developed in compliance with the *Local Government Act 1999 (SA)* and provides a comprehensive and transparent account of Council's performance over the last financial year (1 July 2018 to 30 June 2019). The first section of the two-part report outlines Council's progress against the outcomes and objectives in the City of Adelaide 2016-2020 Strategic Plan and the 2018-19 Integrated Business Plan and is based on the four strategic themes:

- **Smart**
- **Green**
- **Liveable**
- **Creative**

Part two of the report provides the audited statements for the City of Adelaide and Council's subsidiaries – Adelaide Central Market Authority, Rundle Mall Management Authority and Adelaide Park Lands Authority. The City of Adelaide has an equity interest in Council Solutions Regional Authority and Brown Hill Keswick Creek Regional Subsidiary and both annual reports and audited financial statements are also included.

An online version of the City of Adelaide 2018-19 Annual Report can be viewed and downloaded at cityofadelaide.com.au

To request a copy, please contact:

Customer Service Centre (Monday – Friday 8.30am – 5.00pm)
25 Pirie Street Adelaide 5000
T 8203 7203
E city@cityofadelaide.com.au

Your Say Adelaide is another way you can provide feedback and ideas on Council's priorities and projects to help shape Council's future plans for Adelaide.

yoursay.cityofadelaide.com.au

City Profile

The following facts and figures provide a snapshot of the City of Adelaide in 2018-19:

Infographic to be created

10 th	Most liveable city in the world*
	*Economist Intelligence Unit
24,794	Residents in the city
6,723	Tertiary students living in the city
11,546	Private dwellings in the city
115,250	Workers employed by city businesses
5,196	Businesses in the city
315,469	Estimated daily visitors to the city

Fast Facts

The following facts and figures provide a further snapshot of the City of Adelaide in 2018-19:

Infographic to be created

\$18.09b	City of Adelaide Gross Regional Product (GRP), 2018
17.8%	GRP as a share of Gross State Product, 2018
81,000	University enrolments
301,837	International visitors to the city (year to March 2019)
3,614,813	International visitor nights in the city (year to March 2019)

Top 3 main reasons for being in the city (City User Profile 2019):

- 20% - work
- 17% - shop
- 16% - study

Of the 24,794 residents in the city:

- 35% are 20 to 29 years of age
- 18% are over 60 years of age

Travelling to the city:

- 34% - car as driver or passenger
- 29% - bus
- 25% - train/tram
- 15% - walk/cycle

Lord Mayor's Message

Welcome to the City of Adelaide Annual report for 2018-19

The 2018-2019 financial year was one of continuation and change.

As a result of the South Australian Local Government elections in November 2018, eight new Councillors were elected to represent the City of Adelaide. While we are elected to represent our ratepayers, as the capital city council we are aware that we make decisions that impact on the whole state.

The new Council is focusing on delivering real outcomes for the city. As an organisation, we have already achieved a great deal in addition to the continuation of projects.

This Council is not afraid of making bold, city shaping decisions that will set up Adelaide for the future.

We have a number of major projects underway – the development of the 88 O'Connell Street site in North Adelaide, the Central Market Arcade development, and the roll out of Ten Gigabit Adelaide, as well as being part of the Lot Fourteen City Deal.

These are generational projects which will have a major impact on our city.

We are not afraid to address the challenges of the twenty first century – homelessness, disability access and inclusion, reconciliation, and climate change, which present new opportunities.

Following extensive consultation with the Federal and State governments, the Adelaide City Deal was finalised and signed-off. As part of the deal the City of Adelaide will invest over \$12 million in smart city initiatives that will boost productivity in our city, particularly within Lot Fourteen, which includes connecting the Ten Gigabit Adelaide network to buildings and businesses in the precinct.

We have continued at-pace to progress the realisation of the once-in-a-generation redevelopment of the Adelaide Central Market Arcade and 88 O'Connell Street sites, with Stage 2 Expression of Interest evaluations undertaken and progress being made towards selecting and announcing our preferred development partner for each project.

The roll out of Council's Ten Gigabit Adelaide in partnership with TPG Telecom continues with 400 buildings connected so far. We are on track to have 700 buildings connected by December this year, with the full 1000 planned connections across the CBD and North Adelaide to be finalised by August 2020. The network has already been credited with a number of businesses moving into the city and attracting investment in commercial property.

Building upon our Smart City agenda, Council has successfully delivered our Smart Parking technology which allows for city visitors to identify, find, pay for and extend

the parking in the city with the use of a real-time app. We have also continued to roll out LED lighting around the city; improving light quality and reducing on-going energy costs and emissions.

In supporting our local businesses, Council joined the Small Business Friendly Council initiative, ran 52 information and support sessions, and delivered the Entrepreneur Support Program and Start-up support sessions in partnership with the Office of the South Australian Chief Entrepreneur.

To make information about our city more accessible, we have completely rebuilt the City of Adelaide website with integrated smart search features and an expanded events directory to make it easier to discover and explore what's on in the CBD and North Adelaide.

Designed for Life was launched, a new communication platform to tell our unique story as a city where lifestyle is the historical foundation of our city and at the core of our everyday. Developed in-house, the platform is available for businesses and organisations to leverage in a way that enhances Adelaide's national and global reputation.

Public art is a celebration of our cultural richness and creativity which reflects who we are as a community, and Council has launched a new 4-year Public Art Action Plan. We also rolled out Cultural Markers around the city to highlight unique Adelaide stories.

We want our city to be enjoyed by everyone. To ensure this is possible, Council has a new Disability Access and Inclusion Plan with actions to be delivered over the next three years as well as a new Safer City Policy & Action Plan. The City of Adelaide was the first local government organisation nationally to deliver a Stretch Reconciliation Action Plan, and the Lord Mayor's NAIDOC Award was introduced for the 2019 NAIDOC Week Awards.

Homelessness is a key challenge that many cities are facing across the world. The Adelaide to Zero project is an extensive collaboration effort between service providers, NGO's, the State Government and Council, and is having a real impact. In its first 12 months, the Zero Project made a record 161 housing placements to support people into secure housing. However, there is much more to do and this is only the beginning of the journey.

Council continues to build on our reputation for action on changing climate adaptation and mitigation. This includes the Sustainable Event Guidelines for events held in the Adelaide Park Lands, with our New Year's Eve event on the banks of the Torrens River being the city's first major event to implement them, with all waste diverted from landfill. A growing number of events and their vendors are embracing the guidelines.

Energy is a significant cost to Council and to reduce these impacts, we approved the installation of an additional 1 megawatt of solar PV panels on Council owned buildings. We have also re-aligned the popular Sustainable Incentives Scheme to include new technologies and energy reduction measures. Additionally, more than

42 new electric vehicle charging bays were installed both on-street and in our off-street carparks.

The redesigned bikeway on Frome Street has been launched and has facilitated almost 200,000 bike trips between opening in August 2018 and June 2019. The path will be connected to North Terrace once building construction on the street is completed and Council is currently investigating a preferred East-West Bikeway.

Additionally, as part of our efforts to ensure the city is welcoming of people of all ages and interests, Council has secured funding from the State Government to build a replacement skate park and community space in the western park lands, BMX pump track, and welcomed Tree Climb.

Partnerships are key to growing our city and Council continues to successfully collaborate with businesses, industry, community groups and all tiers of government for the mutual benefit of the City of Adelaide.

Thank you for supporting the City of Adelaide and for working with us to create a city where we are all proud to live, work, study, invest or visit. Enjoy the City of Adelaide!

Elected Members of Council

As at 30 June 2019

Photos to be added

Sandy Verschoor
Lord Mayor

Anne Moran
Area Councillor

Robert Simms
Area Councillor

Arman Abrahamzadeh OAM
Area Councillor

Franz Knoll
Area Councillor

Phillip Martin
North Ward Councillor

Mary Couros
North Ward Councillor

Houssam Abiad
Deputy Lord Mayor
Central Ward Councillor

Simon Hou
Central Ward Councillor

Jessy Khera
Central Ward Councillor

Dr Helen Donovan
South Ward Councillor

Alexander Hyde
South Ward Councillor

Our Vision

The City of Adelaide 2016-2020 Strategic Plan sets out the vision for the city: ***Adelaide is a welcoming and dynamic city full of rich and diverse experiences.***

This vision is based on City of Adelaide's *Picture Adelaide 2040* consultation, which captured the views of a wide cross-section of our community, helping Council to understand what participants love about Adelaide, as well as the challenges we face, and opportunities for the future.

The actions and objectives which Council has either committed to, is developing or has commenced under the Strategic Plan are designed to realise this vision. The resulting projects include partnerships with the State Government and private enterprise, Council initiatives, and those funded by the State and Federal governments. They contribute to the State's economic development and job creation; in the short and longer-term, with each project stimulating further projects, new businesses, residential population and visitor growth and wealth creation.

In November of 2018, the residents and businesses based in the City of Adelaide elected a new Council, with membership demonstrating Adelaide's diversity in terms of culture, skills and experience.

The new Council Members have since approved the city's new brand platform: *Adelaide – Designed for Life*. A summation of our proud past, a reflection of our experiences and pride and a bold statement of intent for our future, the brand is Adelaide's story and our compass. Guiding us to grow while maintaining what we love about Adelaide - the world's only city in a park with a pioneering spirit, thoughtfully and purposefully designed with its people's wellbeing in mind.

This well-chosen site of the city, is the geographic heart of Kaurua Country, perfectly positioned between the hills and the sea, and parted north and south by the Torrens River / Karrowirra Pari. Adelaide is not only the first place in Australia to be planned but it is also the only place to be established as a colony of free settlers, promising civil liberties and freedom from religious persecutions. The ideals of freedom, diversity and inclusion have enabled the city to advance, nurturing a place with a pioneering spirit, championing social reforms.

Coupled with its unique history, heritage and character make Adelaide a wonderful place to live in and visit, consistently ranked one of the world's most liveable cities. Adelaide's record of creativity, innovation and social transformation sees our city well-placed to lead the state in meeting today's fast-paced global, national and local change. This is exemplified by our plan to be the world's first carbon neutral city, our Cultural Strategy which facilitates connection and collaboration with people across the city, and the implementation of Ten Gigabit Adelaide which positions us well to be a globally-connected and opportunity-rich economy.

As the State's capital, Adelaide's vital role in shaping the future of the State is recognised by the *City of Adelaide Act 1988*, which establishes the Capital City Committee as a forum for Council and State Government to work in close partnership on projects of strategic benefit for Adelaide and the State, towards the wellbeing of the community we serve.

Since the election of the new Council, Council is required under the *Local Government Act 1999* (SA) to review its existing Strategic Management Plans and develop a new Strategic Management Plan by November 2020, which will also mark the end of the 2016-2020 Strategic Plan.

Council Members, engaging with and involving the community, have started to envisage their new Strategic Plan, which will build on sound foundations laid by Councils before them. This will provide Council with the opportunity to re-align our efforts to support delivery over the next four years of the new vision for future Adelaide as we head into 2020-2024.

Our Priorities

2018-19 was year three of Council's four-year Strategic Plan; delivering Council's vision of **Adelaide as a welcoming and dynamic city full of rich and diverse experiences** through the four themes: Smart, Green, Liveable and Creative.

The Annual Report outlines the progress made by Council throughout 2018-19 towards achieving the objectives of these four themes and reports on the key actions and objectives that were included in the City of Adelaide 2018-19 Integrated Business Plan.

Highlights included:

- Leveraging growth from new development activity in the city to relieve cost of living and cost pressures on city residents and businesses by **freezing the rate in the dollar** for the fourth consecutive year.
- Planning for the **redevelopment of the 88 O'Connell Street site** through stakeholder engagement activities, site activation and project planning to achieve a mixed-use development that enhances the vitality of the O'Connell Street precinct.
- Ensuring access to 21st century big data and communications, enabling services for local businesses through **Ten Gigabit Adelaide**, furthering our reputation as a connected, smart, entrepreneurial and intelligent city.
- A strong commitment to significant and sustained **investment in the city's Infrastructure with \$39.4 million** allocated for the next financial year.
- Progressing climate change initiatives to deliver our strategic goal for the City of Adelaide to be the one of the **world's first carbon neutral cities**.
- Implementation of initiatives from the **Adelaide Park Lands Management Strategy** with significant focus on opportunities and increased use of the open green space in our city Squares.
- **Working with our Strategic Partners** (such as Adelaide Convention Bureau, State Government, Renew Adelaide, Study Adelaide, Festivals Adelaide and Music SA) to promote Adelaide as a destination to do business, study, visit and perform.
- Delivering **community celebrations**, such as Christmas, New Year's Eve and Australia Day, that are open and inclusive and provide a safe and family friendly environment in the city.
- Providing **sponsorship / grant funding** support to assist art, cultural and community groups and organisations in delivering inspiring art, cultural and multicultural activities, events, programs and services.
- Supporting owners in the **conservation, upgrade and use of their heritage places** through the Heritage Incentives Scheme and Façade Improvement Incentive Scheme.
- **Attracting new financial investment** and businesses to establish in the city, and **support existing businesses** to grow their presence in the city and expand into overseas markets.
- Installation of **solar photovoltaic systems** on City of Adelaide owned buildings to reinforce Council's commitment in environmental change.

- Master planning of the **Central Market Arcade Redevelopment** into a thriving, mixed-use location to grow the market offer with expanded and complementary retail and market activities.
- Facilitating connection and collaboration with stakeholders across the city, through the **Cultural Strategy** (and **Live Music Action Plan**), leading to activities that add cultural value to our Smart, Green, Liveable and Creative objectives and supporting Adelaide's reputation as a city of creative culture.
- Implementing a new approach to **business waste and recycling services** as well as delivery of best-practice approach for **waste reduction**.

Key Achievements

Property / Maintenance

- Over 1 million square metres of road and footpath assets maintained
- 97km of roads and 87 km of footpaths cleaned daily
- 776ha of squares and park lands maintained (twice the size of New York's Central Park)
- 197 buildings maintained and managed

Sustainable / Green

- Australia's first 100% recycled road laid on Chatham Street
- 600m³ green waste recycled per fortnight
- 190,000 bike trips on Frome Street between August 2018 and June 2019
- 127 sustainable incentive schemes granted, providing \$295,337 of rebates
- 2,534 solar panels installed across four sites, equivalent to powering 207 homes
- 5.3 tonnes diverted from landfill at the 2018 New Year's Eve event

Developments

- 1130 Development Applications decisions issued with an estimated value of \$1.44 billion
- 26 Major Developments currently under construction with a combined estimated value of \$2.56 billion

Community

- 49,598 City of Adelaide Facebook followers
- 1.2 million annual users for the City of Adelaide website
- 10,627 customers who have downloaded the Park Adelaide app

Key Achievements

Businesses

- 64,000 rounds of golf played at North Adelaide Golf Course
- 714,035 visits to the Adelaide Aquatic Centre
- 2.89 million casual parking transactions through UParks
- 473 events held at Adelaide Town Hall

Adelaide Central Market

- 150 years of retailing fresh produce to South Australia
- Over 9 million visitors to Adelaide Central Market
- 1 million kilograms of fresh produce delivered and sold every month

Rundle Mall

- 24 million visitors to Rundle Mall
- 470 events and pop up activations on Rundle Mall

Libraries

- 1.17 million online visitors to Adelaide City Libraries
- 494,525 people visited Adelaide City Libraries

Events

- Over 55,000 people attended Adelaide's New Year's Eve 2018
- Over 750 events held in the Adelaide Park Lands
- 948,692 attendees at City of Adelaide culture, live music and lifelong learning programs and events

Community Development

- \$247,000 distributed in Arts & Cultural Grants to support 60 projects
- \$475,579 funded in Community Development Grants
- \$173,369 funded in Recreation & Sport Grants across 54 submissions

SMART

A smart city with a globally connected and opportunity rich economy

Adelaide City Deal

In March 2019 the inaugural Adelaide City Deal was signed by the Prime Minister of Australia, Premier of South Australia and Lord Mayor of Adelaide. The \$551 million deal marks the beginning of a new era of collaboration between the three levels of government, the private sector and local universities.

The City Deal will focus on growing the city's innovation economy, supporting population growth in the city, and boosting Adelaide's world renowned cultural and tourism sectors.

The City Deal paves the way for the transformation of Lot Fourteen in the north-eastern corner of Adelaide's CBD into an integrated innovation and arts precinct, home to the Australian Space Agency, its mission control facility and the Australian Space Discovery Centre, as well as national cultural attractions, international high-tech businesses and world-class education facilities.

The Australian Government's \$10 million direct investment into City of Adelaide projects will enable Council to fast track Smart City projects such as the upgrade of the CCTV Digital Network.

A governance structure has been established for the ten-year duration of the Adelaide City Deal consisting of:

- Leadership Group
- Implementation Board
- Advisory Group
- Working Groups

The Adelaide City Deal governance structure will provide ongoing oversight and ensure accountability in delivering the City Deal targets and objectives.

The Adelaide City Deal can be found at citydeals.infrastructure.gov.au/adelaide

Ten Gigabit Adelaide

The City of Adelaide partnered with TPG Telecom as the Official Network Provider to implement the first and most visible element of Ten Gigabit Adelaide – the delivery and installation of a fibre optic network across the City of Adelaide, 10Gbps data transfer capability and a range of high-performance services for the business community.

As at 30 June 2019, the rollout of Ten Gigabit Adelaide was well and truly underway with 400 buildings on track for completion by the end of July. This will grow to 700 connected buildings by January 2020 with all 1000 selected buildings to be connected by August 2020 (refer to image below).

Being the first city in Australia to offer a city-wide network of this kind, Ten Gigabit Adelaide provides key infrastructure, positioning Adelaide as a destination of choice, supporting innovation, attracting investment and future-proofing Adelaide in the digital age. The property industry is also using it to reposition their properties and have found Ten Gigabit Adelaide to be a contributing factor to a number of multi million dollar sales and new developments.



New City of Adelaide Website

The City of Adelaide website is the organisation's most important customer interface with over one million users visiting the site every year. After a ten-month project, the new City of Adelaide website was launched on 27 June 2019 – rationalising a previous portfolio of 18 sites down to seven. The new site has a customer-centric architecture and 'mobile first' design and is 'accessible' for all members of our community. Powered by a new content management system and search function, the site makes use of digital innovations including User Generated Content (UGC), an Artificial Intelligence (AI) chatbot, 360-degree drone photography and a 3D virtual tour. Importantly, through engaging new content and beautifully-produced video and photography – the site champions the city's new place brand, *Adelaide. Designed for Life*. The new website can be accessed at <https://www.cityofadelaide.com.au/>

Adelaide. Designed for Life. Brand Platform

In 2019, the City of Adelaide launched its first ever place brand, *Adelaide. Designed for Life*. The new brand platform articulates our proud history as a city thoughtfully and purposefully designed from the start, with its people in mind. It reflects our present experiences; and it is a statement of intent for the future of our city and its people. The brand articulates our shared purpose and identity, provides a compass to guide us towards focus on the wellbeing of our community. *Adelaide. Designed for Life*. was officially launched to an audience of hundreds of influencers and changemakers in the public, private and non-government sectors – at a thought-provoking event at the Adelaide Town Hall on 12 June 2019. Attendees were led through an immersive discovery of the city's story and inspired to collaborate with the City of Adelaide, to shape and position Adelaide as one of the most liveable cities in the world. Building a place brand, promoting Adelaide on the world stage, changing perceptions and creating positive emotional associations with our city is ongoing. Embedding *Adelaide. Designed for Life*. as our shared identity and purpose remains a City of Adelaide priority. More information about *Adelaide. Designed for Life*. can be found at <http://cityofadelaide.com.au/designedforlife>

Smart Parking Technology – Park Adelaide App

The City of Adelaide is committed to providing a welcoming experience to all people coming to the city whether it be for work, shopping or entertainment. With over 200,000 vehicles visiting the Adelaide central business district every day, parking can often be a concern for people. Our smart parking technology including the Park Adelaide app, was launched on 27 March 2019 and empowers visitors to the city by providing reliable and timely information to support customer decision making by focusing on providing clear choices and flexible payment options. This on-street parking technology puts people first and positions Adelaide as a leading smart city.

The technology includes in-ground sensors and the Park Adelaide app that:

- Provides accurate real-time information about parking availability and its controls (time limits).

- Allows users to pay for their parking session.
- Enables drivers to remotely top-up their payment to the maximum time limit.
- Provides a reminder alert when time is about to expire.
- Offers the option of a one-off 15 minute 'Extend Stay' beyond the maximum time limit for a fee of \$5.50.

Smart parking technology benefits the community through an enhanced parking experience by making it easier for customers to plan ahead and locate available bays, understand the relevant parking control, pay for parking on the phone or a device and save time. Council will have greater insight into customer parking behaviour patterns, which will inform evidence-based decision making to support the most appropriate parking controls, resulting in increased turnover and utilisation of bays. Less vehicle circling to find an available park leads to reduced traffic congestion and reduced carbon emissions, also supporting Council's strategic aim for future sustainability.

Laneways Projects

Gawler Place Redevelopment Project (2019-20)

Gawler Place is one of the city's busiest pedestrian streets, with thousands of workers, tourists, delivery and private vehicles, taxis, people accessing car parks and accessible parking, using it to transfer from public transport, access Rundle Mall or shop at its many retailers each day, with this number set to grow.

Gawler Place has the most direct link to the heart of Rundle Mall. This project will build upon the character, cultural experience and amenity of Rundle Mall to further activate the economic prosperity of the precinct with a high quality, appealing and inviting pedestrian focused connection between the Riverbank, North Terrace, Rundle Mall and the wider city as considered in the Rundle Mall Master Plan 2011.

Following extensive stakeholder consultation to inform both the project outcomes and staging considerations, the City of Adelaide commenced works early 2019. Through a carefully planned and staged approach to the construction, there has been minimal impact on the local businesses and traders. The works remain on track for completion by the end of 2019.

Once complete, the upgraded Gawler Place will increase city activation and provide a beautiful, high-quality space with widened footpaths, new paving, greening, lighting and public art. These planned works are a long-term investment in future-proofing Gawler Place as a destination for people to shop, visit and spend time for generations to come.

Market to Riverbank

Building upon the growing laneway and entrepreneurial culture in the city, the Market to Riverbank laneways redevelopment (Adelaide Central Market link to the Riverbank) commenced construction. The project, a \$14.7m investment between the City of Adelaide and Renewal SA, includes the now completed redevelopment of Bank Street and Topham Mall North.

During 2018-19 planning continued on the upgrades of Bentham Street and Pitt Street, recognising the important need to collaborate and coordinate works with adjacent private developments in both areas. Commencement of works is anticipated in the 2019-20 financial year but will be influenced by the requirements of these developments.

The project aims to provide a high-quality, upgraded walking and cycling experience, integrating street trees, upgraded paving, lighting and furniture.

Other key laneway projects

There are a number of other projects that commenced in 2018-19 and as multi-year investments, will continue to build our laneway culture. They include:

- Chesser Street
- Moonta Street
- Union Street and
- Gresham Street

International Relations

The City of Adelaide's international relations activities focus on economic, cultural and social exchange opportunities that are mutually beneficial to all cities involved and work towards delivering the strategic objectives of City of Adelaide.

Inbound activity

In 2018-19, the City of Adelaide hosted 16 diplomatic visits, demonstrating Adelaide as a location of choice for international collaboration.

In addition, City of Adelaide hosted an international delegation from our friendly city, Dalian, China. A group of primary school students and teachers from Dalian Children's Palace, a government-funded multidisciplinary, educational and training establishment for school age children in China, visited to learn about studying in Adelaide.

Outbound

In July 2018, City of Adelaide participated in the World Cities Summit in Singapore which provided a platform for government leaders and industry experts to address liveable and sustainable city challenges, share integrated urban solutions and forge new partnerships. Following the visit, City of Adelaide representatives travelled to Penang to commemorate the 45th anniversary of the Sister City relationship.

The City of Adelaide joined the State Government Business Mission to Shandong, China to further strengthen relationships with the cities of Qingdao and Dalian and support South Australian businesses in the China market.

Other international activity included:

- Organised and hosted 6 StudyAdelaide Student Ambassadors from China.
- Hosted a pre-departure Briefing Session prior to the outbound Shandong Business Mission to provide delegates with important information relating to the mission.
- Hosted 10 high school students from Himeji as part of a student exchange.

- Hosted a welcome event for the Consul General of India in Australia who visited Adelaide in August 2018.
- Supported a welcome event for Indian international students to meet and greet the Lord Mayor and Consul General.
- Hosted the Global Head of Partnerships, FIA Formula E, to explore future opportunities for racing in the City of Adelaide.
- Met with representatives from Penang Global Tourism to discuss collaboration opportunities.
- In partnership with the South Australian Tourism Commission, hosted the Founder of 'Fashion X Austin' during the Adelaide Fashion Festival to explore a fashion festival collaboration with our Sister City, Austin.
- Hosted the Head of Culture and Sport at the City of Edinburgh Council during our festival period as part of a staff exchange to discuss cooperation between Adelaide and Edinburgh in the arts and culture space.
- Supported five South Australian local designers to showcase their collections at 'Fashion X Austin' during the 'Moda X Australia' runway show.
- Hosted 10 StudyAdelaide Student Ambassadors from Malaysia.
- In partnership with the Government of South Australia, coordinated a candlelight vigil at Elder Park to pay tribute to the victims of the Christchurch terrorist attack with approximately 1000 people in attendance.
- Organised a Chinese International Student Information Session which provided students the opportunity to learn more about living and studying in Adelaide. Guest speakers included Councillor Hou, Vice Consul General of the People's Republic of China to Adelaide and StudyAdelaide representatives.

StudyAdelaide

The City of Adelaide continued to provide funding for StudyAdelaide to promote Adelaide abroad as Australia's premier study destination. In 2018 there were 37,990 international student enrolments in South Australia, contributing \$1.8 billion to the State economy. The second largest export sector behind the alcoholic beverage sector. The City of Adelaide economy is a primary beneficiary of the economic inflows generated by International students and their visiting friends and relatives.

Business Engagement & Support

Council continued to support businesses in the city and attract those considering establishing in the city. This was done through a range of events, training workshops, networking programs and business advice.

Across 2018-19 there was an increase in business engagement on the previous year to support small and medium-sized enterprises in the current challenging environment. A total of 1,948 people attended 52 events held by City of Adelaide, or in partnership with service providers – this is a 37% increase on last year's activity. The events varied in content, delivery and audience, to meet a broad range of needs. A strong emphasis of the program was increasing awareness and assisting city businesses prepare for the emerging opportunities arising in the digital economy, emerging technologies and capitalising on the

visitor economy. Partnerships with agencies such as the Future Industries Exchange based at Lot Fourteen, Small Business Commissioner and Business SA leveraged expert industry insights and resulted in a strong level of local business engagement. Feedback received was consistently positive and is informing future program delivery and policy development.

The recently created Business Centre function continued to evolve to provide a consistent and smooth experience for businesses wishing to obtain a range of permits and approvals to activate public space. This included developing a range of digital application forms, reducing the effort required to apply for permits and improving our ability to obtain and act on feedback from business customers. The City of Adelaide's Business Advisors assisted 580 existing or potential city businesses with tailored advice, information and referrals to various professional service providers.

To promote the support and services available, social media and the electronic monthly newsletter were used and regularly distributed to over 6,800 businesses and stakeholders. The response to this initiative has been consistently positive with a 36% increase in subscriptions in the last year.

Enterprise Adelaide has been rebranded to be consistent with the city's new brand *Adelaide. Designed for Life*. Part of building a strong presence involves consolidating brands where possible. This new branding strategy aims to ensure all customers are clear that the service they are utilising is being provided by the City of Adelaide, no matter what type of customer they are.

Retail Strategy

Attracting luxury retail brands to Adelaide through a range of activities has included building relationships with decision makers. This has been achieved through regular contact to inform them of relevant data and news to the sector, meeting brands when they visit Adelaide to view properties, visits to Sydney to meet with interested brands, land owners, investors and leasing agents as well as updating the luxury brand investment brochure.

City Business Awards

City of Adelaide partnered with NewsCorp and Business SA to deliver the 2019 City Awards. The Business Excellence prize included \$20,000 towards marketing and advisory services provided by Business SA and The Messenger publications. Partnering achieved an estimated \$180,000 in marketing value due to print, publicity and social media activity.

A total of 173 businesses were nominated for the awards receiving 22,341 votes in total with 91 businesses being nominated for the Business Excellence categories in 2019.

Renew Adelaide

City of Adelaide continues to support Renew Adelaide to fill shopfront vacancies. Whilst the remit is across the entire city there was a strong focus to address challenges and activate vacancies in Hutt Street and North Adelaide. In Hutt Street, four new ventures were launched. In total, 20 projects were supported across the Adelaide CBD and North Adelaide, with 10 graduations into commercial leases either on the property they occupied or an alternative venue. Renew Adelaide is continuing to promote building owners and start-up businesses in all areas of the city.

Entrepreneur support programs and engagement with Lot Fourteen

During the year, the State Government made innovation and entrepreneurship a key pillar of its economic development strategy, in particular activation of the former Royal Adelaide Hospital site, now known as Lot Fourteen, as an innovation neighbourhood. The Office of the South Australian Chief Entrepreneur was established and the Future Industries eXchange for Entrepreneurship Strategy was developed to grow the culture of entrepreneurship in South Australia. A 600-seat startup innovation hub, run by Stone & Chalk, is due to open at Lot Fourteen in 2019-20. The City of Adelaide has played a significant role in connecting these entities to the local business community to support the development of the innovation neighbourhood in the north-east corner of the Adelaide CBD.

Two entrepreneur community services have been created by the City of Adelaide to support the Lot Fourteen ecosystem. Firstly, a monthly event series *Intro to the Startup Scene in Adelaide* has attracted more than 500 participants and been hosted by 12 different startup enablers from various industries. Secondly, the establishment and curation of a fortnightly email and startup events calendar called *Startup Digest Adelaide*, which has attracted more than 390 subscribers and connected thousands of people to startup events during 2018-19.

Investment Attraction

2018-19 saw continued investor interest in Adelaide across a range of upcoming and existing development projects. Confidence in the Adelaide market from local, national and offshore investors remains strong. This is reflected in the City of Adelaide's investment case management process which manages high levels of inquiry either directly or through strong collaborative relationships with Government agencies.

There were 40 new investment cases managed, ranging from high value construction projects to niche business activities in future-focussed, knowledge-intensive and creative industries. Of note is the continuing inbound investment into the Purpose-Built Student Accommodation sector in response to growth in international student enrolments in the city-based universities.

Several factors influenced positive inbound investment and positioned Adelaide as an attractive investment location. These included favourable economic conditions and initiatives such as Ten Gigabit Adelaide, Lot Fourteen and Adelaide City Deal. Other influences included increased international student enrolments, changed migration policy settings and university growth plans, as well as growth in the biomedical, defence and space and knowledge based industries.

To continue to strongly position Adelaide as an ideal investment location, the Invest Adelaide website has been updated and enhanced. This includes the [Economic Insights Dashboard](#) which continues to be acknowledged as a highly valuable tool informing investment decisions. The City of Adelaide's Investment Prospectus, which promotes Adelaide to international and national investors, was updated and promoted globally.

Residential Growth Update

The Free Rates for Five Years initiative received over 100 applications with more than 81 being approved and a further 20 still under consideration.

A City Living Prospectus was created to promote the benefits of living in the city to attract new residents. The prospectus has been delivered, both digitally and in hard copy, to over 500 recruitment companies, key industry sectors, migration agents, property developers and sales agents with positive feedback received. The online version of the prospectus attracted high interest and an additional 100 hard copies were requested from industry groups including Naval, CMAX and UniSA to assist them attract international talent.

Mainstreets Development

The Hutt Street Traders Association reformed in May 2018 and has since been working towards uniting the local business community by developing a new logo, establishing a social media presence and running business networking events as well as delivering a successful Christmas activation.

2018 Mainstreet Advancement Grants

The 2018 Mainstreet Advancement Grants were awarded to the following Precinct groups:

- East End Coordination Group for their comprehensive marketing campaign, Discover Small Wonders in the East End.
- North Adelaide Precinct Association (NAPA) to deliver Classic Cars in North Adelaide, a display of unique and classic cars along Tynte Street, attracting visitors to North Adelaide and O'Connell Street businesses. NAPA partnered with local business to set up food and beverage stalls along Tynte Street.
- The Adelaide West End Association (AWEA) received financial support for their project 'Bloominghindley'. Six catalyst businesses were chosen to demonstrate the practical outcomes of the vision and a communication strategy that reconfigured the AWEA website to better highlight the key sub precincts and to showcase East Hindley as a case study for other areas such as Waymouth East and West Hindley.
- The City South Association (CSA) ran the Zig Zag event as part of the Umbrella Festival. The CSA produced and promoted a cluster of free entry night time music events in established hotels, clubs and bar venues in the city south area, increasing clientele and spend in a traditionally slow time of year. Organisers capitalised on marketing exposure through a larger established city-wide event (Umbrella).

The City-Wide Business Model

A feasibility study was scoped, and an expert consultancy was engaged to inform the project.

The aim of the study is to inform alternative governance and funding models for delivering economic outcomes to the city, including mainstreet management. The project involved researching existing models both nationally and internationally, and leading stakeholder engagement. The intended outcomes include increased levels of marketing, attracting new

business and investment, increased visitation, informing public realm priorities and assisting future economic development strategies. The preferred model will demonstrate a contemporary 'fit for purpose' approach to achieve improved efficiencies by removing duplication and to demonstrate specific benefits for the community.

SALA in the Precincts

The Pawsome Art Trail was designed, developed and rolled out across Adelaide and North Adelaide. The initiative saw 100 Bespoke Dog Bowls painted by 100 local and community artists, displayed in 100 businesses across the CBD which formed the Pawsome Art Trail. In addition to the trail, nine Mega bowls were painted by high profile artists and displayed in each precinct. This SALA art trail partnered with Guide Dogs for the Blind and their Pawgust walk 30 minutes a day campaign.

Christmas in the City 2018

Christmas in the City 2018 was successfully coordinated and delivered across Adelaide and North Adelaide.

The decorations and infrastructure were scoped and mapped for smooth delivery. City streets and laneways were brightened by over 1,100 red bows and 130 colourfully wrapped poles, with over 250 festive banners and flags flying along the major thoroughfares. Around Adelaide Town Hall and along Melbourne Street in North Adelaide, there was also a series of 12 large potted petunia 'Christmas Trees'. As the sun went down, Adelaide Town Hall lit up in a merry red and green colour and the balcony dressed with colourful baubles and garlands strung with fairy lights.

Christmas Lights, Festive Nights was a nine-day family activation in Victoria Square / Tarntanyangga. Free to enter daily, the community heart of the city transformed into a festive playground bursting with colour, live music, food trucks, Christmas movie screenings and a sleigh-load of merry-making activities. A key element of the Christmas Lights, Festive Nights event was a life-size display of Rudolph the Reindeer and Santa's Sleigh made out of LEGO® bricks. Visitors were able to get in the sleigh for an instagram photo, plus enjoy a range of family-friendly activities free of charge. This element was very well received within the community. Over the nine days, approximately 11,500 people visited Victoria Square.

A visual merchandising team activated vacant shopfronts on Hutt Street, O'Connell Street and Hindley Street to good use, making the premises pop with festive-themed window installations.

The City of Adelaide also worked with 50 local retailers to help them create eye-catching frontages with a professional visual merchandiser. 100% of traders said they would participate again if City of Adelaide was to provide another opportunity to have their window dressed for Christmas. 71% gained transferable skills and knowledge from participating. 32% of respondents said their sales were positively impacted by having their window dressed for Christmas.

The seven Precinct Groups applied for and received grants to design, develop and deliver their own curated Christmas activations in their precinct areas.

An extensive media and marketing campaign was also rolled out including outdoor, radio and social media influencers to attract as many visitors to the city as possible. Adelaide

Living magazine had 100,000 copies distributed throughout Adelaide promoting what was on in the city and included a range of city-wide gift ideas for the season.

Item 5.7
5.7
Attachment A

GREEN

Adelaide will become one of the world's first carbon neutral cities and an international leader in environmental change

Carbon Neutral Adelaide

Carbon Neutral Adelaide Partners Program – CitySwitch Green Office Awards

The CitySwitch Green Office Program supports businesses to improve the sustainability of their office tenancies. The program now represents 271,000 square metres of South Australian office space and 15% of office space nationally.

The 2018 SA CitySwitch Awards were held in November 2018 at the Adelaide Convention Centre. The winners included:

- dsquared
- Commonwealth Bank of Australia
- Knight Frank
- Oxigen

The calculated net CO₂e savings from the award participants in 2018-19 was 2,851 tonnes.

Information about the winners and video showcasing sustainable office fit-outs and behaviours that have delivered high performing, low energy workspaces for Adelaide businesses and their staff can be found at cityofadelaide.com.au

Sustainability Incentives Scheme

The Sustainability Incentives Scheme (SIS) provides financial rebates to the community to support adoption of sustainable technologies and actions that improve environmental performance and support growth in the low carbon economy.

Between 1 July 2015 and 30 June 2019:

- 505 approved applications
- \$1,034,906 of rebates provided (jointly funded by City of Adelaide and State Government)
- Catalysed over \$8.4 million of community investment in the City of Adelaide
- Leveraged \$8.15 for every \$1 spent

For the period 1 July 2015 and 12 February 2019, the geographic distribution of all rebates provided was evenly distributed across the City of Adelaide Council area as shown in Figure 1 (below).

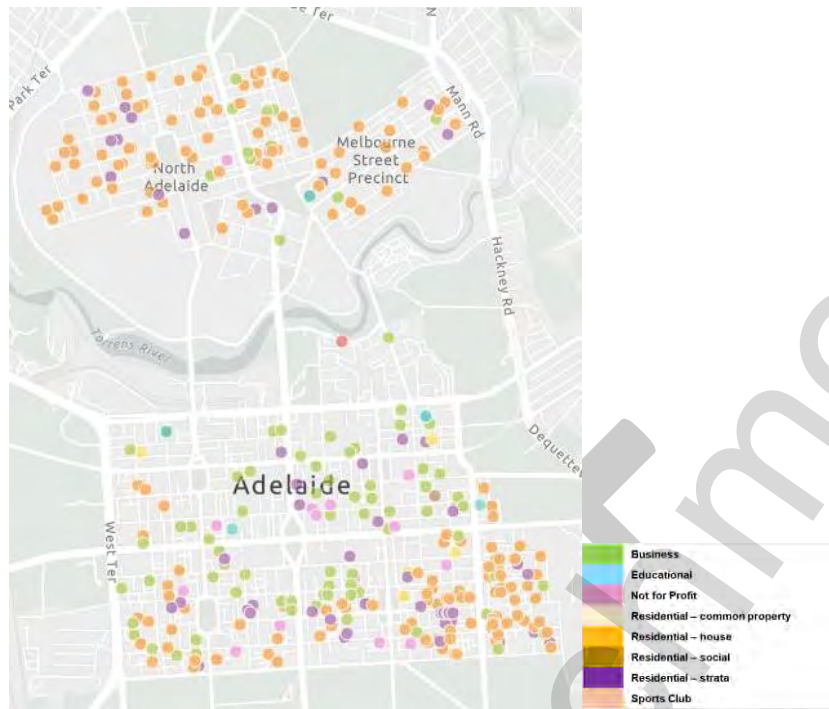


Figure 1

From July, the SIS will support our community to be national and international leaders in shared solar for multi-unit developments, vehicle to grid electric vehicle charging stations and utilisation of software to enable electric vehicles to form virtual power plants.

Electric Vehicle Charging Stations

The City of Adelaide now has 42 on-street and off-street electric vehicle charging points in prominent and convenient locations.

Since September 2017, EV chargers have provided 24.1 megawatt hours of electricity which is enough energy to drive 164,000 kilometres, which equates to more than four times around the equator.











With on-site solar PV on Council buildings and 100% renewable electricity procurement for Council operations in progress, we are contributing to improved local air quality and supporting community greenhouse gas emissions reductions.

Reducing Community and Corporate Greenhouse Gas Emissions

The CoA prepares community and corporate GHG emission inventories to allow for the measurement and reporting of performance against the carbon neutrality targets. There has been a reduction of 15% in City of Adelaide community emissions between 2007 and 2018 and a reduction of 4% in the City of Adelaide corporate emissions between 2016 and 2018.

To fulfil our longstanding commitment, the City of Adelaide is seeking to become a certified carbon neutral organisation by 31 December 2020.

We have also commenced implementation of the Carbon Neutral Council Roadmap 2019-2025 with ten key projects to reduce our emissions, including:

1.  Utility management business improvement
2.  Improving buildings - sustainable building management and development
3.  LED Streetlights
4.  Sustainable procurement
5.  Sustainable events
6.  Waste and recycling at work
7.  Solar power on buildings
8.  100% renewable electricity
9.  Zero emissions transport
10.  Certification

Solar PV (photovoltaic) on City of Adelaide buildings

The City of Adelaide Solar Project has installed 844kW of solar PV capacity at four sites – Adelaide Aquatic Centre, Topham UPark, Pirie/Flinders UPark and the Adelaide Town Hall. The four sites will generate a total of 1246MWh of electricity per annum and save around \$220,000 per annum in electricity costs. The new systems add to four existing City of Adelaide solar systems, taking total installed solar capacity to 1,174kW, generating 1730MWh per annum and saving \$300,000 and 1,073 tonnes CO₂. This is enough to power around 280 typical Adelaide households per year.

Greenhouse Gas Emissions International Disclosure

CDP is a voluntary climate change reporting platform for city governments. The program provides the world's first global platform for municipal governments to disclose greenhouse gas emissions, climate change risks, and mitigation and adaptation strategies. Every year, over 600 cities report their climate data through CDP's environmental disclosure platform and for the first time, CDP scored cities from A to D – based on their disclosure, and for how effectively they are managing, measuring and tackling GHG and adapting to climate risks.

The City of Adelaide was recognised as a global leader on climate action by receiving an 'A' score for the 2018 CDP reporting period (just 7% of cities that reported their climate data to CDP scored an 'A').

Sustainable events and reducing waste

Sustainable Event Guidelines

In November 2018, the City of Adelaide published Sustainable Event Guidelines to assist event organisers to apply tangible actions to deliver environmentally sustainable events in the city.

In June 2019, event organisers and vendors confirmed the following areas of shared focus:

- Implementing clear and consistent waste management systems
- Implementing sustainable procurement
- National and international differentiation – utilising reusable rather than recyclable products by embracing a collaborative economy and exploring business entrepreneurship, development and innovation

A Sustainable Event Rating Tool, which is based on the Guidelines, is being developed with industry to support enhanced community awareness.

New Year's Eve 2018 (NYE 2018)

To support the target for NYE 2020 to minimise waste to landfill NYE 2018 adopted key Sustainable Event Guideline elements and provided further leadership including:

- Avoiding single use plastics, including plastic straws
- Requiring food vendors to use compostable packaging
- Encouraging greater use of sustainable transport
- Engaging 17 volunteers who assisted patrons on the night with recycling and event information

- Showcasing two recycled art displays to encourage the community to reconsider the meaning of waste
- Offering five free water refill stations to reduce single-use plastic bottles

Significant sustainability outcomes of the event included:

- 60% of waste materials recycled or composted and 40% used for local energy
- 100% of volunteers enjoyed participating in the event and indicated that they would participate again
- 96% of event patrons surveyed thought that Sustainable Events are important (100% of vendors agree)
- 97% of event patrons surveyed agreed that only compostable packaging should be used at events
- 95% of event patrons surveyed agreed with a ban on single-use plastics and 95% of surveyed vendors supported a reduction of single-use plastics

Reducing waste to landfill

Waste and Recycling Management Strategy

In 2019, City of Adelaide commenced the development of a new Waste and Recycling Management Strategy. This involved conducting an extensive review of our current waste service offering and the supporting programs to identify opportunities for sustainable improvement. It also included investigating case studies and other research to help identify exemplary best practices. The draft strategy for consultation is planned for early 2020.

Waste Evaluations

The City of Adelaide has engaged a consultant to conduct several evaluations to establish a baseline for the waste generated within the city. The audits will occur over 2019-20 and will include kerbside collected waste from residents and businesses, multi-unit dwellings and public place bins. The data captured throughout this process will evaluate the amount of contamination in each waste stream and provide direction for the new Waste and Recycling Management Strategy.

Kitchen Caddy

The City of Adelaide continues to support residents in diverting food waste from landfill by offering a free kitchen caddy to collect food scraps. City residents can pick up free bin liners at the Customer Service Centre or at City of Adelaide community centres.

Input into to State Government Discussion Papers

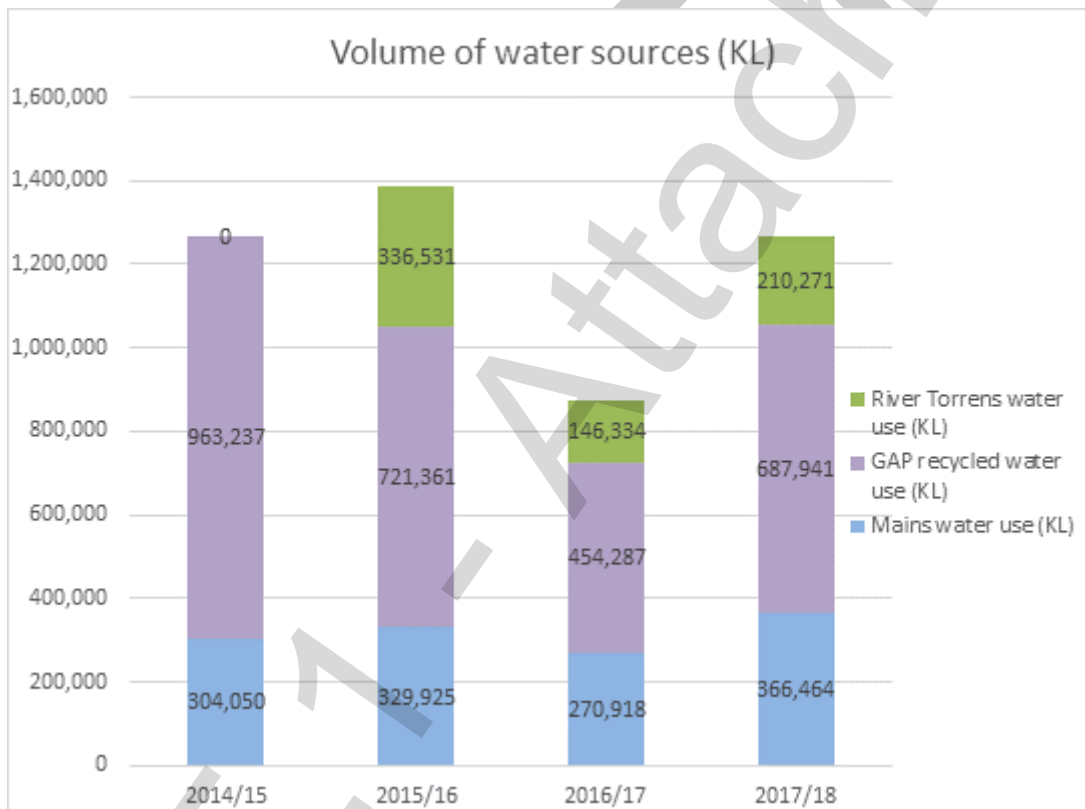
In 2019, the City of Adelaide welcomed the opportunity to provide input into two State Government discussion papers: *Turning the Tide on Single-Use Plastics Products* and *Improving South Australia's Recycling Makes Cents*. Council supported the regulation of single-use plastics and the expansion of the Container Deposit Legislation (CDL) in South Australia and suggested that the South Australian Government should consider a holistic and world-leading shift to a compostable carry bag and takeaway food container system.

Water sensitive city

Water Profile and Smart Water Meters

The City of Adelaide increased its use of recycled water from the Glenelg to Adelaide Recycled Wastewater Scheme (GARWS) by 50 per cent compared to 2017-18. However, the total volume of GARWS consumed by City of Adelaide was 18 mega litres less than the average over the last four years (707 mega litres). Mains potable water consumption remained relatively stable.

The installation of Smart Water Meters at eight City of Adelaide sites during 2018-19 will enable opportunities to be identified to reduce potable water use, identify leaks and diversity supplies for non-drinking purposes.



The City of Adelaide continues to increase the use of recycled water for streetscapes and community facilities such as public toilets.

Turning Gray Street Green

A Water Sustainability Grant from the Adelaide and Mount Lofty Ranges NRM Board is helping deliver the Turning Gray Street Green project. This includes two new raingardens on Waymouth Street, seven street trees and up to three vertical green screens along Gray Street in the north-west district of the CBD.

Heat mapping, canopy cover studies and water profiling have identified Gray Street as being within a hot, dry and exposed area with an increasing population. Turning Gray Street Green

will help to mitigate climate impacts of extreme heat and establish a corridor of natural shade for local amenity and passive transport along the City West Quiet Way.

The community will be able to engage with the raingardens and greening features of Gray Street via augmented reality technology. This creates an interactive digital view of the streetscape where users can see inside the raingarden structure and learn how it is engineered to remove pollutants from stormwater or watch as young street trees grow to full maturity creating a canopy of shade.

Climate Ready City

Feeling Hot, Hot, Hot! Event

The City of Adelaide, on behalf of Resilient East councils, hosted the Feeling Hot, Hot, Hot! heatwave hypothetical event with an expert panel on 6 February 2019 at the Adelaide Town Hall. The aim of the event was to better prepare our community for the challenges posed by extreme weather and heat waves in Adelaide and to provide advice on practical actions that the community can take to manage risks and be climate ready.

The event was a resounding success in terms of interest from the community (with 860 registered participants and positive feedback) but also as an example of councils, government and non-government agencies working collaboratively to help our communities to be more resilient to climate change.

The event was combined with the launch of an on-line Heatmapping Tool and an online education and engagement campaign to support the community in preparing for heatwaves.

The event and campaign received an award (the Newsy Award) as part of the Carbon Neutral Cities Alliance (CNCA) annual communications award. The CNCA is a collaboration of over 20 leading global cities working to cut greenhouse gas emissions by 80-100% by 2050 or sooner – the City of Adelaide became a member in 2016.

Online Heat Mapping Tool

Resilient East councils and the City of Salisbury also launched an online Heatmapping Tool at the Feeling Hot, Hot, Hot! event, enabling councils and the community to make more informed decisions regarding urban planning, tree planting, and use of materials and surfaces to minimise urban heat and heat islands. The heat maps are now publicly available to view at:

<http://spatialwebapps.environment.sa.gov.au/urbanheat/?viewer=urbanheat&runWorkflow=S tartupResilientEast>

LED lighting

The City of Adelaide owns the majority of its 5,000 light poles. Street and public lighting contributes approximately 13% of the City of Adelaide's carbon emissions and represents approximately 28% of our electricity consumption.

During 2018-19, operational management of our street lighting continued, and we made investment in conversions and new LED lighting through some of our capital projects, including Jeffcott Street, Bonython Park shared path and Whitmore Square. We also investigated the feasibility of using LED conversion technology for our bespoke lighting at key streets within the city such as Hutt, Melbourne and O'Connell streets to no avail. We are continuing with the development of an approach to market for a whole of city approach.

Investment in the planned renewal of these lights continues annually with \$558,000 allocated through the City of Adelaide 2019-20 Integrated Business Plan.

Item 5.7
5.7
Attachment A

LIVEABLE

A beautiful, diverse city with an enviable lifestyle that is welcoming to people at all stages of life

Built Heritage Management

2018-19 marked the 31st year of free advice and funding support via the City of Adelaide's award-winning Heritage Incentives Scheme (HIS). A total of \$1.13 million was allocated to 104 conservation projects across various locations including the conservation of the façade and shingle roof at Sparkke at the Whitmore, roof conservation works and reinstatement of the ornate chimneys at St Margaret's and repairs to the transept roof at St Peter's Cathedral. This equates to over \$20 million investment into our heritage listed places since the inception of HIS.

Operating in conjunction with the HIS was the Heritage Promotions Program. Key projects included conservation case studies (such as adaptive reuse sites), social media stories, online articles to understand our more modern heritage listed places, the continued installation of heritage plaques and sponsorship of South Australia's History Festival.

In May 2019 the City of Adelaide and National Trust South Australia co-hosted the inaugural Australian Heritage Tourism Conference at the Adelaide Town Hall. The conference explored future directions for heritage tourism in Australia and brought together both brilliant ideas from around the world and some of the best heritage tourism operators from across the country, including Dr Ang Ming Chee, Director, George Town World Heritage Inc and Dr Caroline Butler-Bowdon, Director, Strategy and Engagement, Sydney Living Museums.

This ongoing commitment to the City of Adelaide's built heritage demonstrates the importance placed on protecting, preserving and promoting Adelaide's unique heritage and character.

Participation and Inclusion

In collaboration with our Reconciliation Committee, the City of Adelaide completed delivery of the first year of our Stretch Reconciliation Action Plan 2018- 2021, working towards meaningful outcomes alongside Aboriginal communities through employment, economic development, active citizenship, leadership and celebrations of culture. The Lord Mayor's NAIDOC Morning Tea and Flag Raising Ceremony once again brought communities together with more than 400 guests in attendance. NAIDOC in the Mall invited Aboriginal and Torres Strait Islander families and friends and the wider community to celebrate the achievements of Aboriginal and Torres Strait Islander peoples with interactive activities in the Gawler Place Canopy in Rundle Mall. In North Adelaide, a Panel of Aboriginal Elders shared perspectives on the national NAIDOC theme *Voice. Treaty. Truth*. Across the year, Reconciliation activities delivered in community centres, libraries and local neighbourhoods provided opportunities to learn new skills and enhance cultural understanding.

In February 2019, Council endorsed a new Disability Access and Inclusion Plan 2019-2022 following nine months of community engagement. The plan includes strategies to support

people with disability through access to the built environs, events and facilities, access to information and communications, addressing the specific needs of people with disability in its programs and services, and employment.

Through the Volunteer Program, 290 volunteers supported a range of activities in the libraries, community centres, visitor information services, public realm, healthy ageing, culture and sport and recreation. Volunteer training focussed on developing Aboriginal cultural knowledge and providing critical skills in first aid, workplace health and safety and child safe environments.

The City of Adelaide's Community Centres are neighbourhood hubs where locals from all walks of life create activities that enable them to connect, share and grow together. Welcoming indoor and outdoor spaces nurture a range of activities that encourage belonging, build community capacity, promote active citizenship and reflect the diversity and unique character of each local neighbourhood. In 2018-19, the Adelaide South West Community Centre hosted a Harmony Day Welcome Dinner, the Box Factory Community Centre created the Pandora's Box mural with locals and the North Adelaide Community Centre celebrated 20 years with a community-led expo.

Neighbourhood Development Projects are supported throughout the year in a variety of locations to enable additional opportunities for our community to connect and share. Youth Week, Mental Health Week, Neighbour Day and Adelaide Community Leaders in Sustainability were delivered in 2018-19.

There were 58 prospective applicants who sought Community Development Grants information with a total of \$475,579 in grants funded across three categories – Major Grants, Minor Grants and Quick Response Grants. Activities included a resident driven community centre film event, a variety of free classes run by Housing Choices SA including beekeeping, film making and poetry writing, as well as a program run by the Aboriginal Sobriety Group Indigenous Corporation which provided a mobile assistance patrol unit addressing vulnerable and at risk intoxicated persons frequenting the Park Lands and the CBD.

The City of Adelaide continued to play a critical role in ensuring effective responses for people at risk or experiencing homelessness in the city through a strategic partnership with the Don Dunstan Foundation to deliver the Adelaide Zero Project which aims to create 'functional zero' homelessness by 2020. A range of collaborations were delivered by the Adelaide Zero Project partnership in 2018-19 including the second Connections Week coordinated by the Hutt Street Centre. The names and vulnerability status of rough sleepers in the city were collected and enabled immediate triaging and tailored support of those vulnerable individuals. In its first year, the Adelaide Zero Project made a record 161 housing placements to support people living on our streets into secure housing.

Wellbeing and Resilience

The Wellbeing of Adelaide Youth (WAY)

This important project continued to work alongside young people, local stakeholders, universities, businesses, service providers and Government throughout the year with the aspiration that 'all people aged 18 to 24 living in the city have great wellbeing'.

Three working parties were established in December 2018 to collaborate and co-create opportunities in the priority areas of:

- ensuring 18 to 24 year-olds build positive connections with others via participation in local activities;
- building the health literacy of 18 to 24 year-olds and encouraging healthy choices;
- ensuring that the mental health needs of 18 to 24 year-olds are met.

In May 2019 the WAY Executive Committee was convened with representatives from key sectors including international education, student accommodation, universities, health, mental health, business, youth representatives and the City of Adelaide. The Executive Committee will provide strategic direction for the initiative and ensure systemic, sustainable outcomes under the guidance of inaugural Chair Person Denise Von Wald.

Nutrition

A focus area for 2018-19 was supporting residents to make healthier food choices. Key initiatives have included partnering with Flinders University School of Nutrition and Dietetics to host a series of events. These included nutrition consultations and cooking demonstrations in libraries and community centres for National Nutrition Week, reaching over 400 residents and visitors and having a Nutritionist in Residence at the City Library. The Barriers to Healthy Eating and Exercise research study surveyed over 680 young adults and over 55 year-olds to better understand how these age groups can be supported to make healthier lifestyle choices. Flinders University Bachelor of Nutrition and Dietetics students were supported to undertake a review of the Aquatic Centre Fusion Café and provide recommendations on opportunities to offer healthier options to customers.

Physical Activity

The City of Adelaide received 54 grant submissions seeking funding support to the value of \$632,000 through its Recreation and Sport Grants Program in 2018-19. Over \$173,000 was granted to successful applicants, supporting over 7,500 people to participate in recreation and sport events and activities across the City and Park Lands.

The Wild Imagination School Holiday Program was a highlight of the grants program. In its third and final year of funding, the initiative which engages children through nature-based craft, play and potion making, attracted 2,822 participants across two school holiday programs.

Another highlight was the Activate Adelaide program delivered by Pushing Performance Pty Ltd. The Activate Adelaide program aims to provide free community-based sessions utilising outdoor spaces. The program delivers seven separate sessions per week including sessions in partnership with the Adelaide South West Community Centre, stretching for over 50 year-olds in Wellington Square, boot camps in Victoria Square and Elder Park, targeted sessions

with International Students in partnership with Adelaide University and the creation of a gym for homeless and vulnerable people in partnership with Baptist Care. The program which has been funded for two years is currently attracting over 100 participants per week.

Council supported the establishment of a tree top adventure park in the south east corner of Blue Gum Park / Kurangga (Park 20) which opened in late 2018. In the first six months of operation, Tree Climb attracted over 50,000 new visitations to the Park Lands and has become a top tourist attraction in the city.

Healthy Ageing

During 2018-19, there were 170 city residents who received services through the Commonwealth Home Support Programme, facilitated by the City of Adelaide. These services included domestic assistance, personal care, transport, home maintenance, and modifications and social support. Results show 97% of customers were satisfied with the support they received from the City of Adelaide's Healthy Ageing team.

Other highlights this year included working alongside residents to support them to deliver community initiatives such as 'Buxton of Buxton Street' which celebrated the heritage of Buxton Street North Adelaide, whilst also enabling local businesses and participants to connect and a SALA exhibition at the Adelaide South West Community Centre which was planned, curated and managed by a group of local women.

An Age Friendly Business project was also undertaken in Melbourne Street with strong support from both businesses and residents. Businesses were provided recommendations for their consideration, in order to become more age friendly, following a mystery shopper exercise undertaken by local community members. Participating businesses were also provided with small incentives to make physical changes to their shops or to test new ideas.

Community Safety

The Safer City Policy and Strategy which identify the City of Adelaide's role in relation to community safety were both due for review this year. In consultation with Council, community groups, key stakeholders (such as SA Police, Encounter Youth, YWCA, Commissioner for Children and Young People) and residents, the Safer City Policy has been updated. Alongside the Policy, a new Action Plan was also developed.

The Safer City Policy 2019-2023 will guide decision making, whilst the Safer City Action Plan identifies the City of Adelaide's role in the delivery of a series of safety works, projects and programs. Key inclusions in the new Action Plan include working with young people on projects that will enhance their perceptions of safety, continuing to deliver safety lighting projects and partnering with key stakeholders to explore harm minimisation strategies for people attending dance music festivals in the City.

88 O'Connell Street

88 O'Connell Street was purchased by the City of Adelaide in early 2018 as a strategic development project. Having undertaken an extensive community consultation process and developed guiding principles for the site, the City of Adelaide progressed a multi-staged expression of interest process for the site. Selection of a preferred development partner is anticipated by the end of 2019, subject to Council consideration, with commercial negotiations to follow.

Over the past 12 months, we have continued to run an event and activation program to support vibrancy in the O'Connell Street precinct. The Wild Goblin Garden was enjoyed by over 2,000 families during the April school holidays. The City of Adelaide also supported the North Adelaide Rare and Classic Show in April by creating a fun and exciting kids activation zone on the site. Other activations and events have included installation of history mural cubes which showed photos and stories of the area, a pop-up nature maze, nature play and bubble soccer, twilight Christmas markets and more. A combined total of approximately 22,000 people attended these events.

Central Market Arcade Redevelopment

A multi-stage expression of interest process was progressed for the Central Market Arcade Redevelopment supporting a thriving, mixed-use place with expanded and complementary retail and market activities.

Council took care and control of the Central Market Arcade shopping centre on 27 September 2018 and has been successful in negotiating lease terms with the majority of the existing tenants as well as securing new tenants for a number of vacancies.

The City of Adelaide continues to work through detailed proposals for the site with a view of realising a flagship mixed-use development project. Selection of a preferred development partner is anticipated during late 2019 subject to Council consideration.

Transport

The City of Adelaide continues to partner with the State Government to improve public transport services in the city.

With the opening of the City Tram Extension on North Terrace and King William Road in October 2018, changes to tram and bus services were implemented across the city. New tram routes were implemented and free tram services were expanded to provide high frequency services on North Terrace and King William Street.

The Free City Connector bus continues to provide a service around the city as well as North Adelaide and transport approximately 19,000 passengers per week.

The City of Adelaide and State Government commenced design works for the City South Tramline Replacement project to upgrade the King William Street tram corridor between Victoria Square and South Terrace. The project will provide a new accessible tram stop with

shelters and a dedicated tram corridor to improve reliability and reduce travel time for tram passengers.

A new shared mobility service, dockless electric scooters (e-scooters), was introduced in the city to align with the busy festival season in February 2019. The new micro-mobility transport option was initially trialled for a four-week period but subsequently continued as a second trial. More than 210,000 trips have been taken since their introduction highlighting the popularity of this new mode of transport.

Capital Works Major Projects

Park Lands Projects

(delivered through partnering with State Government)

- **Denise Norton Park / Pardipardinyilla (Park 2)**
The partnership between the City of Adelaide, City of Prospect and State Government has delivered the final draft design for the Denise Norton Park / Pardipardinyilla landscape upgrade. This project recognises the important role the Park Lands play in supporting city and near city population growth and quality of life for all South Australians. Features include an upgrade to the community court facility and amenity of the Prospect Road boulevard.
- **Rymill Park / Murlawirrapurka (Park 14)** received funding from the State Government for the design and construction of an inclusive playspace in honour of Quentin Kenihan's achievements. He was a disability advocate, actor, film maker and writer. Design and construction will be coordinated commencing 2019-20.
- **Gladys Elphick Park / Narningga (Park 25)** received funding from the State Government for the design and construction of a new City Skate Park. Design and construction will be coordinated commencing 2019-20.

City Bikeways

The City of Adelaide and the State Government have co-funded \$12m to build two separated bikeways through the city, one north to south and the other east to west. This project enables greater liveability, environmental and health benefits and better connection between neighbourhoods and streets. In 2017-18 construction was completed on six stages of the North-South route along Frome Street. Works have continued through North Adelaide during 2018-19.

Brown Hill and Keswick Creek Catchment

An agreement was reached with the State Government and partner councils to fund flood proofing works in the catchment. The State Government will contribute half of the \$140m cost. The City of Adelaide will contribute 8% as its proportional share of the project. The Brown Hill and Keswick Creek subsidiary carried out public consultation on planned investments in Victoria Park / Pakapakanthi (Park 16) and Blue Gum Park / Kurangga (Park 20) during 2018-19 with design and procurement activities planned for 2019-20.

Changing Places

Following community engagement during 2017-18, a commitment to deliver a Changing Places accessible toilet in James Place was made. This toilet has been designed to ensure fuller participation by people living with disability in the life of the community and the upgrade was carried out during 2018-19.

Jeffcott Street Upgrade

2017-18 saw the commencement of planning and design of an upgraded streetscape to address stormwater drainage and flooding, managing existing tree health while conserving and enhancing the street's character. During 2018-19 the undergrounding of powerlines commenced (partly funded by Power Line Environment Committee) while design investigations on planned renewals progressed.

Street Upgrades

Significant upgrades and improvements to city transport infrastructure included Gray Street, Molesworth and Tynte Streets, Boulton Street, St Helena Place and Archer Street. Ongoing renewal programs are in place for bridges, buildings, street furniture, community facilities and greening in the Park Lands.

Rymill Park / Murlawirrapurka (Park 14) Master Plan

The reimagining of Rymill Park / Murlawirrapurka (Park 14) is identified as one of the Big Moves in the Adelaide Park Lands Management Strategy 2015-2025.

The Rymill Park / Murlawirrapurka (Park 14) Draft Master Plan has been co-funded and developed in partnership between the State Government and the City of Adelaide.

The draft Master Plan proposes a vision and principles, supported by key actions and an overall plan that responds to the themes from the Shape the Park Lands 2015 public engagement. These themes are to inform the evolution and future investment in the Park, to achieve a quality, highly engaging destination and continue to increase visitation to the Park Lands.

Subject to Council approval of the draft Master Plan, engagement will be conducted with key stakeholders and the broader community to seek specific feedback on the draft Master Plan in late 2019. The final draft Master Plan is intended to be completed for endorsement in early 2020.

CREATIVE

A multicultural city with a passion to create authentic and internationally renowned experiences

Culture & Lifelong Learning

Live Music

Adelaide is an active participant in the global UNESCO Creative City network. Our city's local music industry is thriving, with 2018 figures indicating that there are 117 venues hosting live music on at least one night a week across the city and North Adelaide. Musicians are using the City of Music loading zones to support activity. The second year of the three-year partnership with Music SA enabled the prestigious SA Music Awards to be held in the Adelaide Town Hall for the first time; amplified the Winter Umbrella Festival 2018 with total attendance of 45,000; and facilitated the planning towards expansion of the 2019 Festival into North Adelaide. Internet radio station play/pause/play was supported to hold the first Heaps Good 50 countdown of the best South Australian bands on Boxing Day, showcasing homegrown talent and building new audiences. Local Buzz enabled five small businesses to trial live music for the first time including a new jazz lounge bar in the East End as well as Spanish guitar, big bands and dancing on a Saturday in the Market District, and contemporary music for after work crowds in the Central CBD.

Cultural Strategy

The Cultural Strategy enables the City of Adelaide's active engagement in the cultural life of the city in a way that is collaborative and adds value. There were 75 strategic cultural partnerships and residencies developed across artforms and creative practice that amplified lifelong creativity and learning. ART WORKS, delivered in partnership with Guildhouse to provide creative activation of the Minor Works building, was a program inspired by community engagement, including artists in residence, writers in residence and a series of creative workshops, exhibitions and community courses. The Business of Being Creative program expanded to connect and build on the strengths of programs delivered by partners The Helpmann Academy, Carclew, Flinders University New Venture Institute and Guildhouse, to support and incubate sustainable creative enterprise. The program provided over 370 participating culture makers across the creative, entrepreneurial, education and philanthropic sectors access to the program, supporting participants with the expertise, experience and connections they need for their creative ventures to thrive, and in turn maximising the creative activity in the city.

Public Art

Public art continues to make a positive contribution to major projects in the public realm, enlivening spaces and providing dynamic experiences for people to stop, connect and discover. Development of artworks has advanced for the Market to Riverbank and Gawler Place upgrades. Public art was creatively integrated into the functional AED (Automated External Defibrillator) units across city spaces to aid wayfinding and identification of these essential pieces of infrastructure. The opportunity provided local designers DANIEL EMMA to extend their practice into the public realm. Artist Dave Court created the UNESCO City of

Music Mural, the largest mural in the CBD, celebrating 40 years of contemporary music in Adelaide, also captured for perpetuity by documentary filmmaker Lewis Brideson in his short film *City of Music*. The project raised awareness of the value of live music to the community and was made possible by a strategic partnership with Music SA. An emerging curator, Adele Sliuzus was provided the inaugural opportunity to curate a South Australian Living Artist (SALA) exhibition *We Did the Soft Wind* across the community spaces of the City Library, inviting a wide and diverse audience to engage with and be inspired by art in unconventional places.

Arts and Cultural Grants

The Arts and Cultural Grants program provides support to eligible groups, organisations and individuals to deliver creative arts and cultural projects that grow the cultural vitality of the city and contribute to Adelaide as a welcoming and dynamic city full of rich and diverse experiences. A total of \$247,000 was distributed to support 60 projects that facilitated year-round creative activity, community programs and events, public art showcases, live music enterprise, artistic development and cultural promotion. The quick response grants have been especially valued and commended for their ability to enable and make possible the testing and trialling of new and experimental creative projects that might not have otherwise come to fruition.

Adelaide City Libraries

Adelaide City Libraries are inclusive, welcoming and creative places designed to inspire, connect and spur the imagination.

During 2018-19 the Libraries attracted 1,172,286 online visits with 494,525 people visiting the libraries to participate in lifelong learning opportunities ranging from art, music and culture, to digital literacy and wellbeing.

Highlights included:

- Francis Street Forest: transformed into a place of discovery with plants, trees, lights, sounds and activities for all to enjoy. Stories were shared in Family Storytime and Read Aloud programs, robots roamed, and music brought the space to life. Forest Flicks saw the community brave the winter weather to enjoy the cosy atmosphere in the laneway.
- History Festival of South Australia: Adelaide City Libraries celebrated our collective history and heritage throughout May 2019 with over 200 people enjoying a fascinating series of presentations on Crime in the Archives, A Museum's Memories of a Nation and A History of South Australia. History professionals from our partnering organisations, the National Museum of Australia, National Archives of Australia and for the first time, State Records of South Australia, shared their expertise and insights with the community.
- The World Tea Gathering: presented as part of OzAsia Festival, in partnership with the Art Gallery of South Australia, brought a wonderful energy to library spaces. Around 150 community members were surprised and delighted as they engaged with tea artists from around the world through 12 unique pop-up performances in Francis Street and the City Library.
- The Docile Manifesto: As part of 2019 Adelaide Fringe, the City Library featured the World Premiere of this light-hearted satire of the modern workplace and buzzword-

driven training programs. Listed as one of Broadsheet's Adelaide Fringe Festival 10 Shows Not to Miss! audiences were treated to free, fun and very funny tongue-in-cheek Nano-and Micro-Certification events hosted by seasoned performer and IT guru Luke Toop.

- Hutt Street Library: 3,104 people participated in 640 programs including experimental learning opportunities and training designed to bridge the digital divide.
- North Adelaide Community Centre and Library: introduced the History Hub Discussion Group providing community members, volunteers and staff the opportunity to engage in discussion and share interesting facts and stories about Adelaide.
- Awards Collection: Celebrating reading and writing, this great collection showcased shortlisted and award-winning books. The Aboriginal and Indie Book Awards were recently added to the collection, joining the highly-esteemed Pulitzer Prize, Miles Franklin Award and Man Booker Prize.

Events

Event Infrastructure Upgrades

Reviewing infrastructure requirements for all event spaces is a project contained within the Adelaide Park Lands Events Management Plan 2016-2020. The desired outcome of this project is to provide suitable forms of infrastructure to support the delivery of high quality events in the city. The provision of additional event infrastructure in the Park Lands also supports actions from the City of Adelaide's Sustainable Event Guidelines and our ambitions for a carbon neutral city. During 2018-19, project scoping and initial design work commenced on the upgrading of utility infrastructure to facilitate events in Rundle Park / Kadlipina (Park 13) and Rymill Park / Murlawirrapurka (Park 14). Priority event infrastructure for upgrading was identified to be power, potable and recycled water and waste water disposal. Consultation and on-site inspections have occurred with key event users of these two parks to understand their challenges and opportunities to inform design. Through its adoption of the 2019-20 Integrated Business Plan, Council has confirmed the allocation of \$935,000 to the construction of the upgrade. Subject to a successful budget bid, event infrastructure upgrades would then occur in Rymill Park / Murlawirrapurka (Park 14). We are ensuring that infrastructure aligns to the City of Adelaide's strategic objectives, using smart and environmentally sustainable technology and considers the current status of other initiatives that are in progress in these parks.

New Year's Eve 2018

Adelaide's New Year's Eve (NYE) attracted its largest audience to date, with over 55,000 people enjoying South Australia's largest community NYE celebration. It was also the platform for introducing several green initiatives from the new Sustainable Event Guidelines.

The event showcased over 40 South Australian based musicians and performance artists on the Rotunda Stage, Street Theatre Stage and roving performers.

A successful marketing and digital engagement campaign achieved record results; web sessions increased 167% compared to 2017, page views increased by 101% and 32,148 organic Google page views were recorded. Paid and organic posts on the City of Adelaide's

Facebook page reached 850,577 people (an increase of 167% from 2017). More than 380,000 impressions resulted from paid advertising (an increase of 148% from 2017).

Adelaide's New Year's Eve continues to grow its event footprint, artistic program and its sustainability credentials. The audience attending is culturally diverse and the programming continues to reflect the richness of the audience. The event is well placed to continue to nurture future growth in footprint and programming, all supported by increased event sponsorships and partners.

Party on Vardon

The aim of the Party on Vardon event was to extend the atmosphere from the Vogue Fashion Festival's central base in Rundle Mall, to the east of the city along Rundle Street, and Ebenezer Place, culminating at Vardon Avenue with an evening street party.

Rundle Street and Vardon Avenue were mutually themed and decorated in floral and balloon installations at designated pillars that matched those in Rundle Mall. The retailers on Rundle Street, Ebenezer Place and Vardon Avenue embraced the festival, with many decorating their stores and windows and running their own food stalls. The event was attended by 350 people.

Denise Norton Park Naming Ceremony

This event was the official naming ceremony for Denise Norton Park / Pardipardinyilla (Park 2) and was held in April 2019. The new name honours Denise Wangel (nee Norton) who was the first South Australian woman to represent Australia at the Olympic games, achieving great results in swimming. Pardipardinyilla is a Kurna word which means 'swimming place'. The event was officiated by Councillor Robert Simms and featured the unveiling of a new sign in front of the Adelaide Aquatic Centre.

East End Unleashed

East End Unleashed was a unique activation that transformed a busy shopping strip into an alfresco summer fiesta that attracted more than half a million visitors over five consecutive weekends from 15 February – 16 March 2019. It aimed to boost economic activity in the precinct through a significant increase of foot traffic around the time of the Adelaide Fringe Festival.

The event brought together restaurants, cafes, wine bars, pubs, retailers and the arts into one communal space for attendees to revel in during the balmy summer months. Food and wine hotspots created a buzzing multicultural atmosphere in the streets which was complimented by the Ebenezer Night Markets.

Approximately 500,000 people attended East End Unleashed, creating significant foot traffic through the precinct and generating positive cash flow for businesses.

Adelaide Town Hall

Adelaide Town Hall had another dynamic year of events in 2018-19. With upgrades to the internal furnishings of the building, it is fresh, modern and welcoming for a broad range of events. The Adelaide Town Hall Community Activation Fund was developed and implemented and has increased community utilisation of the venue and overall visitation. The new Organ Concert Series program was popular and is intended to continue.

An upgrade to the Adelaide Town Hall's lighting and staging facilities took place as well as the implementation of new event software that will improve event planning and administrative efficiencies. There were 473 events held at the Adelaide Town Hall in 2018-19, a 5% growth in the number of events from last year. Events included live music, community events, weddings, fundraisers, school formals, gala dinners, awards nights, festivals, graduations, conferences, receptions and art exhibitions.

Event Highlights:

- International Jazz Day Concert and UNESCO Friendship Concert
- Watu Festival – Young Adelaide voices
- Lord Mayor's Christmas Gala Concert
- Lord Mayor's NAIDOC celebrations & Flag Raising Ceremony
- Adelaide Town Hall Open Day
- Joint Dance Congress – Panpapanpalya
- Concert seasons by Adelaide Symphony Orchestra, Australian String Quartet, Musica Viva & Australian Chamber Orchestra
- 2019 Adelaide Festival Season
- Australian Girls Choir Annual Concerts
- Band of the SA Police – Neighbourhood Watch Concert
- Adelaide Youth Orchestra Concert
- Adelaide University Medical Orchestra
- Free Organ Concerts.

Events in the Park Lands

Events in the Adelaide Park Lands created an exciting and culturally enriching Adelaide experience while contributing significantly to the state. In 2018-19, over 750 events were held in the Park Lands.

An example of a new externally run event in the city, was Jurassic Creatures. This event was held in Bonython Park / Tulya Wardli (Park 27) over the winter school holidays. The event was an interactive walk through event that captivated young and old alike. Event patrons were able to understand more about dinosaur life on earth and could get up close and personal with a variety of infamous prehistoric animals including the Tyrannosaurus Rex.

APLEMP projects

The Adelaide Park Lands Events Management Plan (APLEMP) sets out a four-year action plan to achieve growth in high quality events. There were several highlights and achievements across a range of APLEMP projects:

- Multi-year event licences – Multi-year event licences provide a greater sense of certainty for event organisers hosting events in the city. They also allow the City of Adelaide to curate events in a way that fosters activation whilst programming appropriate rest periods for the Park Lands. In 2019, ten event organisers applied for a new multi-year event licence of up to five years. Many of the applications were for events with live music components which greatly supports the city's status as a UNESCO City of Music.
- Develop and share the City of Adelaide Managed Annual Event Calendar – It is important that the local community is notified and engaged in all high impact events. To support this, we introduced a new way of sharing event information with members of the public through the use of Power BI Dashboards. This interactive tool allows members of the public to see which events are coming up around the city, via a map and the details behind each event.
- Improve online event management processes and tools – The City of Adelaide's new events booking system (Ungerboeck) went live in mid-2018 and is used by staff to book events and all associated processes. As part of the new booking system, in January 2019, we launched the online enquiry element of the program. This allows members of public to enquire about Park Lands sites for their event.
- Improve remediation processes – The City of Adelaide continued to work closely with event organisers to assist them in caring for the site during event occupation and several new site techniques were put in place over 2019.
- Improve the spatial distribution of events – In 2018-19, the City of Adelaide has worked with event organisers to consider pilot and potential event sites to relieve pressure from other heavily programmed Park Land sites. An international women's cricket match was held in Gladys Elphick Park / Narnungga (Park 25) which attracted 988 patrons. Al Salaam Festival was held in Veale Park / Walyu Yarta (Park 21) which was enjoyed by 5,000 patrons. The Fringe opening night which included a Tindo Utpurndee (Sunset Ceremony) and Fringe Yabarra Gathering of Light was held in Red Gum Park / Karrawirra (Park 12). The Fringe opening night attracted 65,000 patrons and Yabarra Gathering of Light attracted 10,000 patrons each night across six weekends.

- Encourage carbon neutrality and sustainable resource use – There has been great momentum with this project in 2018-19. Highlights include the adoption and implementation of actions from the Sustainable Event Guidelines.

Dynamic & Changing Spaces

Laneways

This project explores design concepts for several laneways (Austin Street, Synagogue Place and the group of Solomon/ Burnett/ Rosina/ Kingston streets) as great opportunities to expand on Adelaide's vibrant laneway culture. These concepts aim to support current developments and businesses in these locations through pedestrian friendly designs with integrated art and creative lighting opportunities that bring the rich local culture and heritage of these lanes to life. Key stakeholder engagement is currently underway.

Lighting Strategy

A Lighting Strategy is currently in progress to guide lighting design outcomes in the public realm for the city, North Adelaide and the Park Lands. Through an overarching vision, guiding principles, objectives and key actions, the Lighting Strategy advocates for an integrated approach to lighting design to include functional lighting of streets and places, accent lighting of key heritage and contemporary landmarks, and creative lighting to enhance the city's identity, character, culture and night-life experiences.

Whitmore Square / Iparrityi Master Plan

Council has endorsed the Master Plan for Whitmore Square / Iparrityi which establishes a high-level vision for the future of the square. The Master Plan is a framework for planning and design that communicates the square's potential and provides a blueprint to inform future improvements.

The Master Plan outlines six key actions that work together to achieve the vision of the square as a green, welcoming and safe heart of the south west community. A place for all ages and walks of life to relax, be active and enjoy the neighbourhood.

The Master Plan was developed through three stages of community engagement. The highlight of the engagement was a family day Campfire in the Square where over 600 community members enjoyed a sunny winter day.

The Master Plan includes an emphasis on fostering inclusiveness through art, interpretation and play and integrating lighting for evening beauty and activity.

In 2018-19 the City of Adelaide invested \$200,000 to address a key community priority for improved lighting. This included a creative lighting approach to celebrating the existing trees and lighting of a popular diagonal path which trials innovative new lights that perform well, are energy efficient and cost effective.

The Master Plan is already progressing, with \$800,000 allocated in the 2019-20 Integrated Business Plan towards the first stage which focusses on safety and improved pedestrian experience at the northern intersections of Morphett Street and Wright Street.

Visitor Economy

In June 2019, Adelaide hosted an incentive group of 500 people from the Perfect China company. City of Adelaide provided welcome letters from the Lord Mayor, pavement decals, an information booth and digital screen in Rundle Mall and the Lord Mayor attended their gala dinner. This group visit was worth \$3.25m to the local economy, a significant boost during a typically quiet month. Support has been provided to the Adelaide Convention Bureau to attract more large groups in the coming 18 month period.

A City of Adelaide WeChat account was set up in late 2017-18 to communicate with Chinese residents, students, businesses and visitors. At the end of 2018-19 the account had 1,400 subscribers.

Visitor Information Services (VIS)

The VIS program assisted a total of 112,145 visitor enquiries, a decrease of 23% on the previous year. This decrease is predominantly due to the change in collection method for the Cruise Ship Meet and Greet service. The Adelaide Visitor Information Centre experienced a 7% decrease on previous year. In early 2018-19, Council committed to investigating a new visitor information centre experience and a detailed feasibility and modelling study was undertaken. The report outlining the proposed model and potential locations will be worked through in 2019-20.

Visitor Information Services delivered across the following eight programs resulted in:

Service	Visitor Numbers 2018/19
Adelaide Visitor Information Centre	92,493
Central Market Information Booth	8,087
City Guides	6,018
Adelaide Greeters	301
Cruise Ship Meet & Greet	1803 (changed collection method)
MVIS	1096
Events Visitor Information Service	262
Adelaide Town Hall Tour	2085
TOTAL	112,145

The Visitor Information Services program registered six events during the 2019 History Festival. There were 31 sessions of the six events and 454 attendees. Two of the tours were conducted in different languages, Russian and Chinese.

The Visitor Information Services team partnered with two external parties, Civic Trust Australia and Dr Jeff Nicholas, to deliver two more events. There were five sessions of the two events with a total of 94 attendees. There was a total of 548 attendees across all events, almost the same numbers as 2017-18.

The activity could not be serviced without the contribution of the 111 volunteers who generously gave up their time to welcome our visitors. They collectively volunteered 13,782 hours, the value of this volunteer contribution is \$378,315 (based on a rate of \$27.45* per hour as used by the Office of Volunteering South Australia to calculate the value of volunteering).

Events and Festivals Sponsorship

Over \$1.6m in sponsorship funding from the City of Adelaide supported 24 festivals and events during 2018-19 including WOMADelaide, South Australian Living Artists Festival and Mitsubishi Motors Australian International 3 Day Event. These events brought over 5m people into the city and generated an estimated economic benefit in excess of \$450m.

EVENT	FUNDING
2018 Adelaide Festival of Ideas	\$25k
2018 AVCon: Anime & Video Game Festival	\$15k
2018 SALA Festival	\$60k
2018 Adelaide Guitar Festival	\$15k
2018 Adelaide Film Festival	\$40k
2018 Adelaide Fashion Festival	\$25k
2018 OzAsia Festival	\$65k
2018 Tarnanthi Festival of Contemporary Aboriginal and Torres Strait	\$45k
2018 Credit Union Christmas Pageant	\$75k
2018 Feast Festival	\$40k
2018 Australian International 3 Day Event	\$60k
2018 Adelaide Motorsport Festival	\$50k
2018 Carols by Candlelight	\$50k
2019 Santos Tour Down Under	\$220k
2019 Adelaide French Festival	\$20k
2019 Lunar New Year Street Party	\$15k
2019 Adelaide Fringe	\$270k
2019 Superloop 500	\$55k
2019 Adelaide Festival	\$345k
2019 Womadelaide	\$55k
2019 Tasting Australia	\$30k
2019 INDOfest-Adelaide	\$20k
2019 Dreambig Children's Festival	\$54k
2019 Adelaide Cabaret Festival	\$45k

Australia Day in the City

Australia Day in the City is the biggest public event to celebrate Australia Day in South Australia. The event attracted 43,000 visitors to the city in 2019 assisted by the City of Adelaide's \$171,000 funding support.

Our Organisation

Our Organisation Structure for 2018-19

Table to be added

Item 5.17
Attachment A

Our People

At the City of Adelaide, we are fortunate to have a unique team of people who work together to create extraordinary experiences across our city. Our people are genuinely passionate about and see themselves as ambassadors for the City and contribute to the community through their part in the delivery of valued outcomes and services.

Our Leadership Group

As at 30 June 2019, there were five Senior Executive Officer positions which made up the City of Adelaide's Executive Leadership Team (ELT). This included the Chief Executive Officer and four Directors. ELT is responsible for leading and developing City of Adelaide programs and the team is passionate about building an environment where City of Adelaide employees can operate at their best to deliver for the city. ELT also recognises that organisational capability, employee capability and culture are integral to creating such an environment.

Remuneration packages for Senior Executive Officers ranged from \$273,700 to \$360,500 per annum and were inclusive of 9.3% to 9.5% compulsory superannuation (where applicable).

These packages included a corporate car park (where applicable), an allowance for membership fees for two relevant professional associations, together with professional development allowances of \$2,500 allocated per Director and \$5,000 allocated to the CEO for 2018-19. The CEO's package included access to a corporate vehicle.

Our Employees

The table below provides information relating to Full Time Equivalent (FTE) employees, trainees / apprentices and labour hire staff. For further detail, please refer to the Audited Financial Statements.

During 2018-19, there was an average turnover of 10.3%.

City of Adelaide employees	FTE as at 30 June 2019	Number of employees as at 30 June 2019	2018 / 2019 Cost \$m
Permanent Employees	626	669	45,790
Fixed Term Employees (includes Employee Agreement Contract and Common Law Contract Employees)	167.6	177	17,349
Casual Employees	NA	190	2,759

Temporary labour hire, trainees and apprentices	Number of employees for the month of June 2019	2018 / 2019 Cost \$m
Trainees / Apprentices	33	1,692
Labour Hire	37	4,929

These figures do not include the Council Solutions Regional Authority.

Our Workplace

Our employees are integral to the successful delivery of the City of Adelaide 2016-2020 Strategic Plan and we are focused on creating the right environment for our people to be the best that they can be. Our organisational values are a key driver and focus on building a high performing, inclusive and sustainable workplace.

Building Employee Capability

To support our people to deliver their best for the city, our people and their leaders are encouraged to have regular conversations about performance & development throughout the year. These conversations provide our people with the opportunity to set and achieve goals, whilst building our culture and capability by aligning our values and leadership capabilities.

We have carried out the first annual cycle of the new Performance & Development Conversations process after its launch in June 2018. During this period, we have also implemented a new platform that allows our people to administer and track their learning and development. This new system also hosts our twelve-month Learning and Development Calendar, which continues to target organisational capability and compliance requirements.

Some of our development offerings over the last 12 months included:

- Professional development focused on presentation and facilitation skills and partnering and collaboration courses
- Leadership development focused on building an effective business case, emotional intelligence, listening and giving great feedback
- Those with a Culture and Diversity focus, including living our values as well as Aboriginal Cultural Awareness and Advanced Aboriginal Cultural Awareness courses
- Safety sessions focused on managing mental health and wellbeing and dealing with challenging client behaviour

Leadership Capability

Lifting the capability of our leaders was a particular focus throughout this period. We have continued the implementation of our Leadership Capability Framework, which provides a clear set of leadership capabilities that reflect the essential requirements and expectations for each level of leadership at the City of Adelaide. Along with forming the basis of our annual performance conversations process for leaders, this framework also provides the basis for our leadership development offerings to ensure that we continue to support our leaders to reach their full potential and create an environment where others can do the same.

Recognising Our People

We have continued to bring to life a performance-based culture focused on accountability and delivery. One way we do this is to reward and recognise our people when they display positive behaviours via our organisational values and deliver great outcomes for our city.

Some of our reward and recognition initiatives include:

- Employee of The Month - a portfolio-based initiative that encourages recognition of employees who are achieving fantastic results and living our Values and behaviours every day.
- Service Awards - which enable us to recognise the loyalty our employees display through their years of service.
- Hey Thanks! Program - an informal way for employees to recognise fellow colleagues who actively display our Values in their daily work activities or provide helpful support.
- Annual City of Adelaide Employee Awards - where we recognise, reward and celebrate our employees and volunteers who consistently bring to life one or all of our Values at work and deliver extraordinary outcomes for our city.

Diversity and Inclusion

At the City of Adelaide, maintaining a diverse and inclusive culture that allows us to understand and meet our customers' needs and facilitate an innovative and creative environment is important to us. Our diversity initiatives are designed to provide an understanding of what diversity is at City of Adelaide and then create awareness and strategies to assist in removing barriers to inclusion.

The City of Adelaide's 2017-2020 Diversity & Inclusion Framework enables us to build a workforce that is culturally diverse and inclusive and will support the achievement of the Liveable, Creative and Smart objectives, as set out in the City of Adelaide 2016-2020 Strategic Plan.

With the City of Adelaide Stretch Reconciliation Action Plan 2018-2021 being adopted, we also continue to show our commitment to Reconciliation and a workplace that supports the employment and inclusivity of our Aboriginal and Torres Strait Islander community. We have continued the offering of cultural awareness training across our organisation and implemented initiatives to further support any barriers to inclusion in our recruitment practices, including the development of an Aboriginal Employment Toolkit for our Leaders.

The following provides a snapshot of City of Adelaide's workforce diversity as at 30 June 2019. This data captures permanent and fixed term employees and excludes casual employees.

Leadership Team

Represents the CEO, Directors, Associate Directors, General Managers and Executive Manager positions.

	Number	Percentage
Female employees	11	50%

Male employees	11	50%
Total employees	22	

Employees

Represents the number of employees up to and including Manager level. Excludes the Council Solutions Regional Authority and casual employees.

	Number	Percentage
Female employees	500	49%
Male employees	514	51%
Total employees	1014	

Length of Service

The average length of service is 9.7 years.

Years	Number of Employees
30+ years	65
20 - 29 years	73
10 - 19 years	203
5 - 9 years	204
1 - 5 years	361
less than 12 months	130

Generation breakdown

Generation	Female	Male
Baby Boomers (1943 - 1966)	104	161
Gen X (1967 - 1980)	181	161
Gen Y & Millennials (Post 1980)	226	203

Diversity and Inclusion

Employees who identify as Aboriginal and/or Torres Strait Islander	10
Employees who have identified English as a second language	79

Our employees speak a diverse range of languages including: Afrikaans, Bahasa Indonesia, Bahasa Malaysia, Bosnian, Croatian, Dutch, French, German, Greek, Gujarti, Hindi, Hokkien, Italian, Kannada, Korean, Mandarin, Marathi, Portuguese, Punjabi, Russian, Serbian, Sindhi, Spanish and Tamli.

Our Workplace Safety

The new three-year strategy (2019-21) takes our already great safety culture and advances it into the area of mental health.

Over the past twelve months mental health awareness has emerged as a nationally important Workplace Health & Safety (WHS) issue and our new and innovative Chill Program addresses biopsychosocial risk factors and explores the appropriate organisational response.

Lost Time Injuries remain at an all-time low. Claims numbers are down 34% on 2018 and days lost are well below the LG and LGA Industry Average. Direct costs related to Workers Compensation have reduced by 82% since 2018. This is the fourth consecutive year that City of Adelaide has received 100% of the available LGRS levy rebate.

The focus on frontline leaders and a 'just' culture continues to pay dividends and validates the 'leader led' vs 'expert led' approach to WHS the organisation has taken across all domains.

Year	No. of Claims	No. of LTIs	LTI Days	LTIFR	Duration rate	Incident Rate
2015	45	8	307	4.7	38.4	0.9
2016	51	10	136	5.8	13.6	1.2
2017	30	8	85	4.6	10.6	0.9
2018	41	9	260	5.1	28.9	1.0
2019	27	4	72	2.4	18	0.5

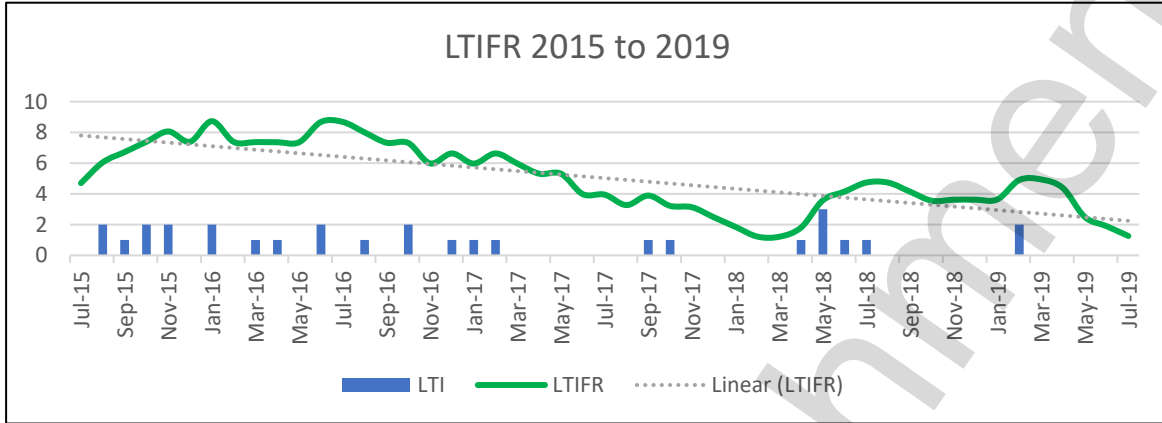
Incident Rate = (LTI / Employees) * 100

All numbers updated to reflect IBNR claims

Frequency Rate = LTI / (Hours worked) * 1,000,000

Duration Rate = LTI Days / LTI

The graph below provides a snapshot of our safety performance throughout 2018-19 in relation to previous years. The clear trend demonstrates that the implementation of our Safety Management System and the maturity of our leadership structure continue to be effective.



Administration Travel

At its meeting 30 January 2018 Council resolved to 'publish all details of the Lord Mayor, Councillor and Administration travel in the annual report.' A copy of the 2018-19 Employee Corporate Travel Register is below:

Position	Date start	Date end	Destination	Purpose	Total cost
Chief Executive Officer	1/07/2018	2/07/2018	Sydney NSW	TPG Meetings	\$1,032.05
Manager City Growth	6/07/2018	12/07/2018	Singapore	Attend the World Cities Summit and participate in the Investor Roundtable	\$4,374.93
Director Growth	6/07/2018	13/07/2018	Singapore and Georgetown, Penang	Attend World Cities Summit, participate in the Investor Roundtable and accompany the Lord Mayor on the Sister City visit to Georgetown, Penang	\$4,478.76
Chief Executive Officer	8/07/2018	9/07/2018	Sydney NSW	Meetings with City of Sydney Council	\$264.33
International Relations Facilitator, China	17/07/2018	23/07/2018	Qingdao and Dalian, China	Support Councillor David Slama and 2 South Australian businesses as part of the Business Mission to China	\$3,899.53
Associate Director Economic Development and Tourism	17/07/2018	23/07/2018	Qingdao and Dalian, China	Support Councillor David Slama and 2 South Australian businesses as part of the Business Mission to China	\$4,664.50
Director Operations	20/07/2018	27/07/2018	New York USA	The Property Council of Aust. International Study Tour centred around	\$10,760.36

				urban renewal, placemaking and innovation. Participation in this Tour was part of a professional development opportunity included within the employment contract of Director Operations.	
Senior Coordinator, Safety and Ageing	20/07/2018	20/07/2018	Melbourne VIC	Local Government Safe Cities Committee planning day	\$792.66
Chief Executive Officer	25/07/2018	27/07/2018	Sunshine Coast QLD	Local Government Chief Officers Group Meetings	\$1,391.99
Executive Assistant Services	31/07/2018	2/08/2018	Canberra ACT	Speaker at Public Sector Executive Assistants Congress	\$620.64
Manager Sustainability	31/07/2018	1/08/2018	Sydney NSW	Speaker at Optimising Building Performance in Local Govt conference	\$950.94
Consultant, Social Inclusion	6/08/2018	7/08/2018	Melbourne VIC	Australian Housing and Urban Research Institute National Homelessness Conference	\$1,518.30
Director Growth	18/08/2018	23/08/2018	Canberra ACT	Attend the Australian Local Government Professionals conference	\$722.11
Director Operations	22/08/2018	24/08/2018	Canberra ACT	National Congress and Business Expo 2018 -	\$140.53

				Canberra Attending as part of role as President of LG Professionals SA	
Manager City Growth	24/08/2018	24/08/2018	Sydney NSW	Attend meeting with luxury brand representatives to encourage establishing a retail presence in Adelaide.	\$748.10
Associate Director Sustainability	9/09/2018	15/09/2018	Denver and San Francisco, USA	Attend Global Climate Summit. Airfares covered by the Carbon Neutral Cities Alliance.	\$3,476.12
Chief Executive Officer	13/09/2018	14/09/2018	Canberra ACT	Committee of Capital City Lord Mayors Meetings	\$1,148.86
Executive Manager, CEO Office	13/09/2018	13/09/2018	Canberra ACT	Committee of Capital City Lord Mayors Meetings	\$578.71
Chief Executive Officer	11/10/2018	13/10/2018	Melbourne VIC	Meeting with Melbourne Council	\$837.03
Senior Pak Lands Planner and APLA Executive Officer	13/10/2018	17/10/2018	Melbourne VIC	Attending the Parks & Leisure Australia and World Urban Parks Congress	\$1,351.38
Team Leader Horticulture (South)	13/10/2018	17/10/2018	Melbourne VIC	Attending the Parks & Leisure Australia and World Urban Parks Congress	\$1,488.55
Coordinator, Recreation Planning and Capacity Building	14/10/2018	17/10/2018	Melbourne VIC	International Parks & Leisure Congress 2018	\$2,596.61
Research Analyst and Special Projects	16/10/2018	20/10/2018	Cairns QLD	Attend the National Economic Development Conference	\$1,374.34

Technical Specialist Sustainability	18/10/2018	19/10/2018	Kiama NSW	Speaker at Cities Power Partnership Summit 2018	\$952.70
Chief Executive Officer	30/10/2018	31/10/2018	Sydney NSW	Australia Smart Cities Awards	\$891.01
Chief Executive Officer	1/11/2018	4/11/2018	Melbourne VIC	Meetings with Melbourne Council	\$459.12
Events Coordinator	18/11/2018	21/11/2019	Sunshine Coast QLD	Attend the Australian Event Awards and Symposium as finalists for CoA NYE 2017 event	\$2,266.04
Manager, Events	20/11/2018	21/11/2018	Sunshine Coast QLD	Attend the Australian Event Awards and Symposium as finalists for CoA NYE 2017 event	\$1,149.30
Partnerships and Program Consultant	27/11/2018	28/11/2018	Sydney NSW	Attend the CitySwitch National Awards and Program Manager Planning Day	\$914.36
Senior Coordinator, Arts and Culture	28/11/2018	29/11/2018	Melbourne VIC	National Local Government Cultural Forum	\$688.99
Chief Executive Officer	29/11/2018	1/12/2018	Hobart TAS	Council of Capital City Lord Mayors Chief Executive Officer Meetings	\$1,009.34
Reconciliation Officer	5/12/2018	6/12/2018	Melbourne VIC	National Reconciliation Action Plan Conference 2018	\$1,146.93
Associate Director Economic Development and Tourism	10/12/2018	11/12/2018	Sydney NSW	Participate in the Creative Industries Roundtable, meet with City of Sydney re Christmas	\$669.69

				Strategy and Visitor Services, meet with representatives from Mapletree and discuss Vogue Codes in Adelaide	
Manager City Growth	10/12/2018	11/12/2018	Sydney NSW	Participate in the Creative Industries Roundtable, meet with City of Sydney re Christmas Strategy and Visitor Services, meet with representatives from Mapletree and discuss Vogue Codes in Adelaide	\$669.69
Director Growth	10/12/2018	11/12/2018	Sydney NSW	Participate in the Creative Industries Roundtable, meet with City of Sydney re Christmas Strategy and Visitor Services, and meet with representatives from Mapletree	\$794.19
Associate Director Economic Development and Tourism	10/12/2018	11/12/2018	Sydney NSW	Participate in the Creative Industries Roundtable	\$669.69
General Manager, RMMA	10/12/2018	11/12/2018	Sydney NSW	Meetings with Vogue to discuss potential events, meetings with City of Sydney, and met with potential brand partners	\$679.00

Chief Executive Officer	31/01/2019	1/02/2019	Perth WA	Meetings with City of Perth Council	\$543.30
Chief Executive Officer	13/02/2019	16/02/2019	Brisbane QLD	Meetings with City of Brisbane Council	\$1,140.01
Chief Executive Officer	27/02/2019	1/03/2019	Perth WA	Local Government Chief Officers Group Conference	\$2,939.99
Chief Executive Officer	13/03/2019	15/03/2019	Hobart TAS	Council of Capital City Lord Mayors Meetings	\$1,317.00
Associate Director Economic Development and Tourism	13/03/2019	15/03/2019	Sydney NSW and Brisbane QLD	Attend Council of Capital City Lord Mayors (sub-committee) Innovation & Connectivity working group meeting in Sydney, and then Destination Australia and meet with representatives from Brisbane Marketing	\$1,494.15
Director Growth	13/03/2019	15/03/2019	Brisbane QLD	Attend Destination Australia and meet with representatives from Brisbane Marketing	\$1,259.62
Executive Assistant to the CEO	13/03/2019	17/03/2019	Hobart TAS	CCCLM Meeting, attending with CEO	\$1,306.03
Senior Landscape Architect	21/03/2019	22/03/2019	Sydney NSW	Research and information for Gawler Place Project	\$808.73
Senior Consultant Sustainability Policy	25/03/2019	27/03/2019	Brisbane QLD	Attend the 4th Water Cities Conference	\$990.71
Entrepreneur Program Advisor	25/03/2019	6/04/2019	Denver USA	Speaker at the Smart City Connect	\$1,250

				Conference and Angel Investor Forum to promote Ten Gigabit Adelaide. Costs for flights and accommodation provided by a grant from the South Australian Government.	
Manager Property Development	25/03/2019	26/03/2019	Melbourne VIC	Meet with proponents for Central Market Arcade Redevelopment	\$720.10
Associate Director, Property	25/03/2019	26/03/2019	Melbourne VIC	Meet with proponents for Central Market Arcade Redevelopment	\$784.10
Principal, Landscape Architecture	29/03/2019	31/03/2019	Melbourne VIC	Research and information for Gawler Place Project	\$415.00
Senior Consultant Sustainability	1/04/2019	3/04/2019	Sydney NSW	Attend the Smart Energy Conference and Exhibition	\$839.12
Senior Consultant Sustainability Policy	2/04/2019	3/04/2019	Sydney NSW	Attend the Smart Energy Conference and Exhibition	\$543.41
Manager, Participation and Inclusion	2/04/2019	3/04/2019	Brisbane QLD	Welcoming Cities National Symposium 2019	\$842.17
Consultant, Social Inclusion	2/04/2019	3/04/2019	Brisbane QLD	Welcoming Cities National Symposium 2019	\$964.50
Manager, Events	10/04/2019	12/04/2019	Sydney NSW	Met with the Sydney Council and attended 'Sydney Events Remix'	\$1,746.42
Chief Executive Officer	5/05/2019	6/05/2019	Sydney NSW	Meet with TPG representatives	\$1,353.02
Director Growth	5/05/2019	6/05/2019	Sydney NSW	Meet with TPG representatives	\$918.80

Associate Director Sustainability	7/05/2019	9/05/2019	Melbourne VIC	Attend the 6th Australasian Emissions Reduction Summit	\$705.96
Waste Project Manager	13/05/2019	17/05/2019	Coffs Harbour NSW	Waste 2019 - Conference	\$2,962.48
Manager Building Assessment and Compliance	13/05/2019	16/05/2019	Melbourne VIC	Attend the Fire Protection Conference 2019	\$2,152.98
Manager Strategic Marketing & Brand	14/05/2019	16/05/2019	Canberra ACT	Attend 13th Social Media for Government Summit by Akolade	\$783.48
Associate Director, Planning and Development	15/05/2019	17/05/2019	Gold Coast QLD	Attend Planning Industry Association Congress 2019.	\$2,813.74
Associate Director Sustainability	20/05/2019	4/06/2019	Heidelberg, Germany and Helsinki, Finland	Attend the International Conference on Climate Action in Heidelberg and the Carbon Neutral Cities Alliance (CNCA) meeting in Helsinki. Airfares and accommodation for the Helsinki portion of the trip covered by CNCA.	\$1,619.90
Chief Executive Officer	22/05/2019	23/05/2019	Sydney NSW	Meetings with TPG and City of Sydney	\$916.99
Associate Director Marketing and Communication	3/06/2019	5/06/2019	Sydney NSW	Attend Place Branding Conference	\$1,054.76
Acting Chief Executive Officer	16/06/2019	18/06/2019	Canberra ACT	ALGA Conferences	\$1,153.00
Manager, Strategy, Planning and Partnerships	16/06/2019	19/06/2019	Canberra ACT	Attend and provide support to Councillor Dr Donovan as voting delegate	\$2,900.00

				at the Australian Local Government Association 'Future Focussed' National General Assembly 2019	
Irrigation Technical Officer	17/06/2019	20/06/2019	Broadbeach, QLD	To attend the Landscape Irrigation Conference & Exhibition	\$893.50
Senior Coordinator, Arts and Culture	20/06/2019	20/06/2019	Melbourne VIC	CCCLM Creative Places - Artscape and Capital Cities Art and Cultural Leadership Meeting	\$345.49

City Governance

Council's Decision-Making Structure

Council is accountable to the capital city community for city leadership and strategy development that delivers benefits for all South Australians. Council is also responsible for the delivery of efficient and effective local government services that respond to the community's needs.

The Council is established to provide for the government and management of the City of Adelaide area as the capital city of South Australia. Council's role is to act as a representative, informed and responsible decision-maker in the interests of the City of Adelaide community; provide and coordinate various public services and facilities; develop its community and resources in a socially just and ecologically sustainable manner; encourage and develop initiatives within its community for improving the quality of life of the community; represent the interests of its community to the wider community; and exercise, perform and discharge the powers, functions and duties of local government in relation to its area.

Composition

The Lord Mayor and 11 Councillors (4 Area Councillors, 2 South Ward Councillors, 3 Central Ward Councillors, 2 North Ward Councillors).

Membership to 10 November 2018

Presiding Member – The Lord Mayor, Martin Haese

Deputy Presiding Member – The Deputy Lord Mayor (Councillor Sandy Verschoor)

Area Councillors – Natasha Malani, Anne Moran, Sandy Verschoor, Sandy Wilkinson

North Ward Councillors – Sue Clearihan, Phil Martin

Central Ward Councillors – Houssam Abiad, Megan Hender, David Slama

South Ward Councillors – Alex Antic, Priscilla Corbell-Moore

Membership from 22 November 2018

Presiding Member – The Lord Mayor, Sandy Verschoor

Deputy Presiding Member – The Deputy Lord Mayor (Councillor Houssam Abiad)

Area Councillors - Anne Moran, Robert Simms, Arman Abrahamzadeh, Franz Knoll

North Ward Councillors – Phillip Martin, Mary Couros

Central Ward Councillors – Houssam Abiad (Deputy Lord Mayor), Simon Hou, Jessy Khera

South Ward Councillors – Dr Helen Donovan, Alexander Hyde

Pursuant to section 41 of the *Local Government Act 1999 (SA)* (the Act), Council may establish committees to:

- assist it in the performance of its functions
- inquire into, and report on, matters within the ambit of its responsibilities

- provide advice
 - exercise, perform or discharge delegated powers, functions or duties
- Pursuant to sections 42 and 43 of the Act, Council may establish subsidiaries to;

- provide a specified service or services
- manage or administer property, facilities or activities on behalf of the Council (section 42 only)
- perform a function of the Council under the Act (or another Act)

Council	
City Leadership and Legislative Responsibility	
Council's Core Committees:	
The Committee	Strategic Planning & Development Policy Committee (SPDP)
Other Council Committees:	
Audit Committee	Reconciliation Committee
Panel:	
Council Assessment Panel (CAP)	
Wholly owned subsidiaries:	
Adelaide Park Lands Authority (APLA)	Rundle Mall Management Authority (RMMA)
Adelaide Central Market Authority (ACMA)	
Associated entities:	
Brownhill Keswick Creek Regional Subsidiary	Council Solutions Regional Authority

The administrative arm of Council, known as the Corporation, also has various internal working groups to inform its decision-making.

Meetings

All meetings of the Council, committees and CAP are open to the public unless the meeting decides to exclude the public based on the relevant legislative provisions. Council is the main decision-making body.

Documentation for each meeting (agenda with reports / attachments and minutes) can be accessed on the City of Adelaide's website (cityofadelaide.com.au). Hard copies of the agendas (with reports and attachments) are made available to the public at the Customer Centre and in the meeting rooms before the meetings.

Hard copies of the minutes are available from the Customer Centre within five days of the meeting, without charge.

Except for December 2018, Council and The Committee met twice per month. The SPDP met when required and CAPmet every three weeks.

Public involvement at meetings

Public are welcome to attend meetings and meetings of Council and The Committee are live streamed to the City of Adelaide website and Facebook. The meeting live stream is suspended for the duration of the item when the meeting is moved into confidence in accordance with the confidentiality provisions under *the Act*.

Members of the public can request to speak at a meeting of Council, the SPDP Committee or APLA by way of a deputation. A deputation must be on matters that are the subject of deliberation at the meeting, or over which Council, SPDP or APLA has a direct interest or responsibility. Registration and conditions are available on the website.

Meeting attendance

11 meetings of Council were held between 1 July 2018 and 16 November 2018.

	Meetings	Attended
Lord Mayor Martin Haese (<i>Presiding Member</i>)	11	10
Deputy Lord Mayor Sandy Verschoor (<i>Deputy Presiding Member</i>)	11	10
Councillor Houssam Abiad	11	11
Councillor Alex Antic	11	7
Councillor Sue Clearihan	11	9
Councillor Priscilla Corbell-Moore	11	9
Councillor Megan Hender	11	7
Councillor Natasha Malani	11	8
Councillor Phillip Martin	11	11
Councillor Anne Moran	11	11
Councillor David Slama	11	10
Councillor Sandy Wilkinson	11	10

15 meetings of Council were held between 17 November 2018 and 30 June 2019.

	Meetings	Attended
Lord Mayor Sandy Verschoor (<i>Presiding Member</i>)	15	14
Deputy Lord Mayor Houssam Abiad (<i>Deputy Presiding Member</i>)	15	14
Councillor Arman Abrahamzadeh	15	14
Councillor Mary Couros	15	14
Councillor Helen Donovan	15	14
Councillor Simon Hou	15	14
Councillor Alex Hyde	15	13
Councillor Jessy Khera	15	14
Councillor Franz Knoll	15	14
Councillor Phillip Martin	15	14
Councillor Anne Moran	15	14
Councillor Robert Simms	15	15

The City of Adelaide is fully committed to the principle of open and accountable government, a commitment which recognises that on some occasions it may be necessary to restrict public access to discussions or documents. Due diligence and professional consideration are applied to ensure compliance.

In accordance with section 90(1) of the *Local Government Act 1999 (SA) (the Act)*, all meetings held by Council and its committees were conducted in a place open to the public. On every occasion that the provision to exclude (within section 90(2) and (3) of *the Act* was exercised, the minutes of the meeting included the proceedings making the order and the grounds on which the order was made in accordance with section 90(7) of *the Act*.

The City of Adelaide considers that possible embarrassment, loss of confidence, discussion of a controversial matter or being susceptible to adverse criticism in the Council or a committee is irrelevant when considering whether to exclude the public from a meeting. On every occasion that a meeting used the provision contained in section 91(7) of *the Act* to order that a document or part of it be kept confidential, each order contained an instruction on the requirements, namely the duration of the order, the review date and the delegation to review / revoke, as identified in section 91(9) of *the Act*.

Core Committees

The Committee

The Committee was formed under section 41 of the Act as an advisory committee to Council and an informal discussion forum. The Committee receives and considers reports submitted by the Chief Executive Officer on the overall priorities, strategies and policies related to achieving Council's Strategic Plan outcomes to recommend to Council a course of action. It also provides a discussion forum for the presentation of topics by the Chief Executive Officer and topics raised by a Committee member.

The Committee operated in accordance with the provisions of the *Local Government Act 1999 (SA)*, its Terms of Reference and Parts 1, 3 and 4 in the *Local Government (Procedures at Meetings) Regulations 2013 (SA)*.

Composition

The Lord Mayor and all Councillors

Membership to November 2018

Presiding Member (Chair)

Councillor Sandy Wilkinson (July 2018 – September 2018)

Councillor Anne Moran (October 2018 – November 2018)

Deputy Presiding Member (Deputy Chair)

Councillor Megan Hender (July 2018 – September 2018)

Deputy Lord Mayor, Councillor Sandy Verschoor (October 2018 – November 2018)

Committee Members – The Lord Mayor, Martin Haese, Councillors Houssam Abiad, Alex Antic, Sue Clearihan, Priscilla Corbell-Moore, Megan Hender, Natasha Malani, Phil Martin, Anne Moran, David Slama, Sandy Verschoor (Deputy Lord Mayor) and Sandy Wilkinson

Meeting attendance	Meetings	Attended
Lord Mayor Martin Haese	7	7
Deputy Lord Mayor Sandy Verschoor	7	5
Councillor Houssam Abiad	7	7
Councillor Alex Antic	7	7
Councillor Sue Clearihan	7	6
Councillor Priscilla Corbell-Moore	7	6
Councillor Megan Hender	7	5
Councillor Natasha Malani	7	4
Councillor Phillip Martin	7	7
Councillor Anne Moran	7	7
Councillor David Slama	7	3
Councillor Sandy Wilkinson	7	6

Membership from November 2018

Presiding Member (Chair)

Councillor Anne Moran (January 2019 – March 2019)

Councillor Phillip Martin (April 2019 – June 2019)

Deputy Presiding Member (Deputy Chair)

Councillor Phillip Martin (January 2019 – March 2019)

Councillor Anne Moran (April 2019 – June 2019)

Committee Members – The Lord Mayor, Sandy Verschoor, Councillors Houssam Abiad (Deputy Lord Mayor), Arman Abrahamzadeh, Mary Couros, Dr Helen Donovan, Simon Hou, Alexander Hyde, Jessy Khera, Franz Knoll, Phillip Martin, Anne Moran and Robert Simms

Meeting attendance	Meetings	Attended
Lord Mayor Sandy Verschoor	18	15
Deputy Lord Mayor Houssam Abiad	18	16
Councillor Arman Abrahamzadeh	18	17
Councillor Mary Couros	18	17
Councillor Helen Donovan	18	17
Councillor Simon Hou	18	18
Councillor Alex Hyde	18	14
Councillor Jessy Khera	18	16
Councillor Franz Knoll	18	15
Councillor Phillip Martin	18	18
Councillor Anne Moran	18	18
Councillor Robert Simms	18	18

Strategic Planning & Development Policy Committee

The Strategic Planning & Development Policy Committee (SPDP) is established to assist and provide advice to Council to meet the requirements of Section 101A of the *Development Act 1993 (SA)* and formed pursuant to section 41 of the *Local Government Act 1999 (SA)* (the Act).

The SPDP operates in accordance with the provisions of the Act and Parts 1, 3 and 4 in the *Local Government (Procedures at Meetings) Regulations 2013 (SA)*.

Composition

The Lord Mayor and all Councillors

Membership to November 2018

Presiding Member (Chair)

Councillor Sue Clearihan (July 2018 – September 2018)

Councillor Sandy Wilkinson (October 2018 – November 2018)

Deputy Presiding Member (Deputy Chair)

Councillor David Slama (October 2018 – November 2018)

Councillor Anne Moran (October 2018 – November 2018)

Committee Members – The Lord Mayor, Martin Haese; Councillors Houssam Abiad, Alex Antic, Sue Clearihan, Priscilla Corbell-Moore, Megan Hender, Natasha Malani, Phil Martin, Anne Moran, David Slama, Sandy Verschoor (Deputy Lord Mayor) and Sandy Wilkinson

Meeting attendance	Meetings	Attended
Lord Mayor Martin Haese	-	-
Deputy Lord Mayor Sandy Verschoor	-	-
Councillor Houssam Abiad	-	-
Councillor Alex Antic	-	-
Councillor Sue Clearihan	-	-
Councillor Priscilla Corbell	-	-
Councillor Megan Hender	-	-
Councillor Natasha Malani	-	-
Councillor Phillip Martin	-	-
Councillor Anne Moran	-	-
Councillor David Slama	-	-
Councillor Sandy Wilkinson	-	-

Membership from November 2018

Presiding Member (Chair)

Councillor Arman Abrahamzadeh (January 2019 – March 2019)

Councillor Robert Simms (April 2019 – June 2019)

Deputy Presiding Member (Deputy Chair)

Councillor Robert Simms (January 2019 – March 2019)

Councillor Helen Donovan (April 2019 – June 2019)

Committee Members – The Lord Mayor, Sandy Verschoor; Councillors Houssam Abiad (Deputy Lord Mayor), Arman Abrahamzadeh, Mary Couros, Dr Helen Donovan, Simon Hou, Alexander Hyde, Jessy Khera, Franz Knoll, Phillip Martin, Anne Moran and Robert Simms

Meeting attendance	Meetings	Attended
Lord Mayor Sandy Verschoor	4	3
Deputy Lord Mayor Houssam Abiad	4	3
Councillor Arman Abrahamzadeh	4	4

Councillor Mary Couros	4	4
Councillor Helen Donovan	4	2
Councillor Simon Hou	4	4
Councillor Alex Hyde	4	4
Councillor Jessy Khera	4	3
Councillor Franz Knoll	4	3
Councillor Phillip Martin	4	3
Councillor Anne Moran	4	4
Councillor Robert Simms	4	4

Other Council Committees

Reconciliation Committee

The Reconciliation Committee is formed pursuant to section 41 of the *Local Government Act 1999 (SA)* (the Act) works to advance reconciliation in the city and seek broad Aboriginal and Torres Strait Islander participation in City of Adelaide activities and events.

The Reconciliation Committee operated in accordance with the provisions of the Act and Parts 1, 3 and 4 in the *Local Government (Procedures at Meetings) Regulations 2013 (SA)*.

Composition

There are 11 members comprising the Lord Mayor (Ex Officio), 3 Council Members, 3 strategic agency representatives, 3 Aboriginal and / or Torres Strait Islander representatives, 1 Kaurna specific representative and 2 proxies.

Membership to November 2018

Presiding Members (Dual Chairs) – The Lord Mayor, Martin Haese and Ms Yvonne Agius

Deputy Presiding Member (Deputy Chair) – Mr Ivan-Tiwu Copley

Strategic Agency Representatives: Mr Ribnga Green, Mr Trevor Lovegrove, Ms Vicky Welgraven

Kaurna Nation Cultural Heritage Association Committee Representative: Mr Jeffrey Newchurch,

Aboriginal and / or Torres Strait Islander community representatives: Ms Yvonne Agius, Mr Ivan-Tiwu Copley, Catherine (Mandy) Brown

City of Adelaide Councillors: Councillors Sue Clearihan and David Slama

Proxies: Ms Lynette Crocker, Ms Deanne Hanchant-Nichols

Meeting attendance	Meetings	Attended
Lord Mayor Martin Haese (Dual Chair)	1	1
Ms Yvonne Agius (Dual Chair) (Aboriginal and/or Torres Strait Islander Community Representative)	1	1
Mr Ivan-Tiwu Copley (Deputy Chair) (Aboriginal and/or Torres Strait Islander Community Representative)	1	1
Councillor Sue Clearihan (City of Adelaide Council Member)	1	1
Councillor David Slama (City of Adelaide Council Member)	1	-
Vacant (City of Adelaide Council Member)	1	n/a
Mr Ribnga Green (Strategic Agency Representative - Aboriginal Affairs and Reconciliation, Department of State Development)	1	1
Mr Trevor Lovegrove (Strategic Agency Representative - Employment Programs Directorate, Department of State Development)	1	-

Ms Vicky Welgraven (Strategic Agency Representative – Reconciliation South Australia)	1	1
Mr Jeffrey Newchurch (Kaurna Nation Cultural Heritage Association Committee Representative)	1	1
Ms Catherine Brown (Aboriginal and/or Torres Strait Islander Community Representative)	1	1
Ms Lynette Cocker (Proxy)	1	1
Ms Deanne Hanchant-Nichols (Proxy)	1	1

Membership from November 2018

Presiding Members (Dual Chairs) – The Lord Mayor, Sandy Verschoor and Ms Yvonne Agius

Deputy Presiding Member (Deputy Chair) – Mr Ivan-Tiwu Copley

Strategic Agency Representatives: Mr Ribnga Green, Mr Trevor Lovegrove, Ms Vicky Welgraven (to April 2019), Mr Joel Bayliss (from April 2019)

Kaurna Nation Cultural Heritage Association Committee Representative: Mr Jeffrey Newchurch,

Aboriginal and / or Torres Strait Islander community representatives: Ms Yvonne Agius, Mr Ivan-Tiwu Copley, Mr Eddie Peters

City of Adelaide Councillors: Councillors Helen Donovan, Franz Knoll and Robert Simms

Proxies: Ms Lynette Crocker, Ms Deanne Hanchant-Nichols

Meeting attendance	Meetings	Attended
Lord Mayor Sandy Verschoor (Dual Chair)	2	2
Ms Yvonne Agius (Dual Chair) (Aboriginal and/or Torres Strait Islander Community Representative)	2	2
Mr Ivan-Tiwu Copley (Deputy Chair) (Aboriginal and/or Torres Strait Islander Community Representative)	2	2
Councillor Helen Donovan (City of Adelaide Council Member)	2	2
Councillor Franz Knoll (City of Adelaide Council Member)	2	2
Councillor Robert Simms (City of Adelaide Council Member)	2	1
Mr Ribnga Green (Strategic Agency Representative - Aboriginal Affairs and Reconciliation, Department of State Development)	2	1
Mr Trevor Lovegrove (Strategic Agency Representative - Employment Programs Directorate, Department of State Development)	2	1
Ms Vicky Welgraven (Strategic Agency Representative – Reconciliation South Australia) to 30/4/2019	1	1
Mr Joel Bayliss (Strategic Agency Representative – Reconciliation South Australia) from 1/5/2019	1	-

Mr Jeffrey Newchurch (Kaurna Nation Cultural Heritage Association Committee Representative)	2	2
Mr Eddie Peters (Aboriginal and/or Torres Strait Islander Community Representative)	2	2
Ms Lynette Cocker (Proxy)	2	2
Ms Deanne Hanchant-Nichols (Proxy)	2	2

Audit Committee

Legislative Role

The Audit Committee is established pursuant to section 41 of the *Local Government Act 1999 (SA)* (the Act) in accordance with Section 126 of the Act addressing legislative functions to provide independent assessment of Council and Corporation activities.

The Audit Committee conducts its business in accordance with the provisions of the Act, its Terms of Reference and the provisions of Parts 1, 3 and 4 in the *Local Government (Procedures at Meetings) Regulations 2013 (SA)*.

Composition

The Lord Mayor, 1 City of Adelaide Councillor, 3 External Independent Members, 2 Proxy City of Adelaide Members

Membership to November 2018

Presiding Member – Mr David Powell

Deputy Presiding Member – Mr Ross Haslam

Committee Members – Lord Mayor Martin Haese; Mr David Powell, Mr Ross Haslam, Councillor Phillip Martin; Mr Sean Tu

Proxy Committee Members – Councillors Megan Hender and David Slama.

Meeting attendance	Meetings	Attended
Lord Mayor Martin Haese	3	3
Mr David Powell (Presiding Member) (Specialist Member)	3	3
Mr Ross Haslam (Deputy Presiding Member) (Specialist Member)	3	3
Councillor Martin	3	3
Mr Sean Tu (Specialist Member)	3	2
Councillor Hender (Proxy)	-	-
Councillor Slama (Proxy)	-	-

Membership from November 2018

Presiding Member – Mr David Powell

Deputy Presiding Member – Mr Ross Haslam

Committee Members – Lord Mayor Sandy Verschoor; Mr David Powell, Mr Ross Haslam, Councillor Phillip Martin; Mr Sean Tu

Proxy Committee Members – Councillor Alexander Hyde (for the Lord Mayor) and Councillor Franz Knoll (for Councillor Phillip Martin).

Meeting attendance	Meetings	Attended
Lord Mayor Sandy Verschoor	3	3
Mr David Powell (Presiding Member) (Specialist Member)	3	2
Mr Ross Haslam (Deputy Presiding Member (Specialist Member)	3	3
Councillor Phillip Martin	3	3
Mr Sean Tu	3	2
Councillor Hyde (Proxy for the Lord Mayor)	-	-
Councillor Knoll (Proxy for Councillor Martin)	-	-

Panel

Council Assessment Panel (CAP)

The CAP is established in accordance to Section 83 of the *Planning, Development and Infrastructure Act 2016 (SA)* as the relevant authority to exercise or perform its powers and functions.

The role of the CAP is to facilitate the expeditious assessment of development applications made to the Council.

All meetings of the panel are open to the public unless the meeting decides to exclude the public having considered the relevant requirements.

The CAP operates in accordance with the provisions of the *Development Act 1993 (SA)*, *Planning, Development and Infrastructure Act, 2016 (SA)*, *Planning, Development and Infrastructure (General) (Assessment Panels) Variation Regulations 2017 (SA)*, its Terms of Reference, Code of Conduct, Meeting Procedures, Instrument of Delegation and a Policy for Applying Delegations.

Composition

There are 5 Members – 1 City of Adelaide Council Member; 4 independent members having qualifications and experience in one or more of the following disciplines – urban planning; architecture and / or urban design; environmental and / or heritage management; property management and / or development; planning law or environmental law and / or corporate governance and strategic, transport, infrastructure and / or social planning.

Membership

Presiding Member – Mr John Hodgson

Acting Presiding Member – Councillor Anne Moran

Specialist Members – Mr Ross Bateup, Mr Heath Edwards and Professor Mads Gaardboe

CAP Attendance	Meetings	Attended
Mr John Hodgson (Presiding Member) (Specialist Member)	15	13
Councillor Anne Moran (Acting Presiding Member)	15	15
Mr Ross Bateup (Specialist Member)	15	15
Mr Heath Edwards (Specialist Member)	15	15
Professor Mads Gaardboe	15	13

Subsidiaries

Adelaide Park Lands Authority

The Adelaide Park Lands Authority (APLA) is a partnership between the State Government and the City of Adelaide to protect and foster the interests of the Adelaide Park Lands as set out in the Statutory Principles of the *Adelaide Park Lands Act 2005 (SA)*.

APLA is the principal advisor to both Council and State Government on the protection, management, enhancement and promotion of the Adelaide Park Lands and is responsible for preparing and maintaining the Adelaide Park Lands Management Strategy; delivering the Strategy by providing policy advice on the full range of issues involving the Park Lands; guiding City of Adelaide and State Government agencies in management of the Park Lands and ensuring that appropriate specialist expertise is brought to bear in advising on Park Lands.

APLA operates in accordance with the provisions of its Charter and the *Local Government (Procedures at Meetings) Regulations 2013 (SA)*.

Composition

The Lord Mayor or, if the Lord Mayor chooses not to be a member of the Authority, a person appointed by Council; and 4 other members appointed by Council; and 5 members appointed by the Minister responsible for the *Adelaide Park Lands Act 2005 (SA)*.

Membership to November 2018

Presiding Member – The Lord Mayor, Martin Haese

Deputy Presiding Member – Ms Sally Smith

Board Members – The Lord Mayor, Martin Haese, Ms Anita Allen, Councillor Priscilla Corbell-Moore, Ms Stephanie Johnston, Ms Kirsteen Mackay, Councillor Anne Moran, Councillor David Slama, Ms Sally Smith, Councillor Sandy Wilkinson and Mr Roger Zubrinich

Proxy Board Member – Emeritus Professor Damien Mugavin (for Stephanie Johnston)

Meeting attendance	Meetings	Attended
Lord Mayor Martin Haese (Presiding Member)	4	3
Ms Sally Smith (Deputy Presiding Member)	4	4
Ms Anita Allen	4	3
Councillor Priscilla Corbell-Moore	4	3
Ms Stephanie Johnston	4	3
Ms Kirsteen Mackay	4	3
Councillor Anne Moran	4	4
Councillor David Slama	4	3
Councillor Sandy Wilkinson	4	3
Mr Roger Zubrinich	4	3
Professor Emeritus Damien Mugavin (proxy for Ms Stephanie Johnston)	1	1

Membership to 31 March 2019

Presiding Member – The Lord Mayor, Sandy Verschoor

Deputy Presiding Member – Ms Sally Smith

Board Members – The Lord Mayor, Sandy Verschoor, Ms Anita Allen, Councillor Helen Donovan, Ms Stephanie Johnston, Ms Kirsteen Mackay, Councillor Phillip Martin, Councillor Anne Moran, Councillor Robert Simms, Ms Sally Smith and Mr Roger Zubrinich

Meeting attendance	Meetings	Attended
Lord Mayor Sandy Verschoor (Presiding Member)	3	2
Ms Sally Smith (Deputy Presiding Member)	3	1
Ms Anita Allen	3	1
Councillor Helen Donovan	3	3
Ms Stephanie Johnston	3	3
Ms Kirsteen Mackay	3	3
Councillor Phillip Martin	3	3
Councillor Anne Moran	3	3
Councillor Robert Simms	3	3
Mr Roger Zubrinich	3	3

Membership from March 2019

Presiding Member – The Lord Mayor, Sandy Verschoor

Deputy Presiding Member – Ms Kirsteen Mackay

Board Members – The Lord Mayor, Sandy Verschoor, Ms Allison Bretones, Ms Jessica Davies-Huynh, Mr Matt Davis, Mr Stephen Forbes, Councillor Alexander Hyde, Ms Stephanie Johnston, Mr Craig Wilkins and Mr Ben Willismore.

Proxy Board Member – Councillor Anne Moran (for Councillor Alexander Hyde) and Professor Emeritus Damien Mugavin (for Ms Stephanie Johnston)

Meeting attendance	Meetings	Attended
Lord Mayor Sandy Verschoor (Presiding Member)	3	2
Ms Kirsteen Mackay (Deputy Presiding Member)	3	1
Ms Alison Bretones	3	3
Ms Jessica Davies-Huynh	3	3
Mr Matt Davis	3	2
Mr Stephen Forbes	3	3
Councillor Alex Hyde	3	3
Ms Stephanie Johnston	3	3
Councillor Anne Moran (proxy)	3	3
Mr Ben Willismore	3	3
Mr Craig Wilkins	3	3

Adelaide Central Market Authority

The Adelaide Central Market Authority (ACMA) is established pursuant to Section 42 of the *Local Government Act 1999 (SA)* and is a body corporate with the responsibility to manage the business and other affairs of the Authority ensuring that the Authority acts in accordance with the Act and its Charter.

The purpose of ACMA is to oversee the management and operation of the Adelaide Central Market in accordance with the Market Charter and the Council's Strategic Plan; to be responsible for maintaining and enhancing the iconic standing of the Market for the benefit of all stakeholders and to be responsible for the Market becoming internationally recognised as a vibrant, diverse and unique fresh produce market community that is commercially sustainable for traders and the City of Adelaide.

Composition

The Board consists of up to 7 Board Members including the Chairperson appointed by the Council who collectively have a range of knowledge, skills and experience across the following areas – retail; food supply chain (with retail emphasis); retail property management; marketing; board governance; business acumen; people leadership; strategic management and knowledge of the Market. One Board Member must be a Council Member. From 1 July 2018 to 16 November 2018 this was Councillor Megan Hender. From December 2018 it has been Councillor Houssam Abiad (Deputy Lord Mayor).

Rundle Mall Management Authority

The Rundle Mall Management Authority (RMMA) is established pursuant to Section 42 of the *Local Government Act 1999 (SA)* and is a body corporate under the Act and in all things acts through the Board which has the responsibility to manage the business and other affairs of the Authority ensuring that the Authority acts in accordance with the Act and its Charter.

The purpose of RMMA is to position the Rundle Mall precinct in a way that sustains retail, business and economic growth and maintains economic viability; to enhance and sustain Rundle Mall as the State's premier retail and commercial shopping precinct; to promote the Rundle Mall precinct and to encourage its use by residents, visitors and the community in general; to maintain a strategic role and focus in relation to positioning the Rundle Mall precinct, investment attraction and retail mix; to champion the delivery of the vision for the Rundle Mall precinct as expressed in the Council's Master Plan; to ensure that the Authority operates within the terms of its Charter and the Council's Strategic Plan.

Composition

The Board consists of a maximum 7 Board Members. Prior to November 2018 the charter provided that two Board Members must be a member of the Council. From 1 July 2018 to 16 November 2018 these two members were Councillors David Slama and Natasha Malani.

The new charter provision came into effect from November 2018 which states that one Board Member must be a member of the Council. Councillor Franz Knoll was subsequently appointed to the Board from 11 December 2018.

Procurement Policies and Procedures

The City of Adelaide's Procurement Policy ensures that all procurement activities deliver the following key objectives:

- Providing for equitable and ethical behaviour in all procurement activities and fair treatment of suppliers;
- Obtaining value for money;
- Negotiated outcomes;
- Ensuring probity, accountability and transparency;
- Effective management of the end to end procurement lifecycle;
- Identification and management of risks;
- Consideration of community impact, including social, environmental and economic sustainability considerations and the use of local goods and services; and
- Delegated signing authority.

The City of Adelaide reserves the right to undertake open or select tenders whenever it considers appropriate. In circumstances where we enter into purchasing contracts other than those resulting from a tender process, we will record the reasons for entering into those contracts and retain the records as appropriate. When the City of Adelaide is purchasing goods, works or services where the estimated level of expenditure is between \$50,000 and \$100,000, formal quotations will usually be obtained and where the estimated level of expenditure exceeds \$100,000 we will usually call for formal tenders.

We are committed to achieving value for money in the procurement of goods and services that provide benefit to the community and to supporting the economic, environmental, cultural and social life of the city.

The Procurement Policy is designed to drive processes that are consistent, transparent and cultivate a competitive environment. The processes for tenders, formal quotes and registrations of interest are built to deliver value, achieve high quality and manage the attendant risks, including sustaining appropriate standards of workplace health and safety.

The policy also seeks to advance good ethical practice and ensure an open, fair and competitive process that provides equal opportunities to participants. Other standards, codes and guidelines may be relevant to our tendering practices. The principles of the policy are consistent with national codes and standards.

The policy adopts the Principles of the State Government's *Industry Participation Policy*. An employment contribution test is applied to all formal procurement activities up to \$4million, testing the number of labour hours of South Australian residents associated with the primary contract. For activities over \$4million, an Industry Participation Policy Plan is evaluated and implemented within the successful tenderer's contract. The Plan provides a clear statement of their commitment to seeking opportunities to optimise the benefits of the contract to the State economy and to use local industry. Both are evaluated at the time of tender, with a minimum weighting of 15% assigned.

Contract Management

A central team provides support and advice across the City of Adelaide to promote a high standard of contract management. This is to optimise contractor performance throughout the

life of the contract and drive value for money. Certain key contracts are managed centrally and a software system allows us to administer contract data and provides additional tools to improve process rigour.

The City of Adelaide is committed to high standards of corporate governance and accountability. This statement has been prepared to provide a broad description on internal controls and risk management, contributing to the governance of Council.

National Competition Policy

Competitive Neutrality

Principles of competitive neutrality are designed to neutralise any net competitive advantage that a government or local government agency engaged in significant business activities would otherwise have, by virtue of its control by the government or local government, over private business operating in the same market.

City of Adelaide has a complaints mechanism in place and in 2018-19 no complaints were received with regard to competitive neutrality.

Significant Business Activities

There have been no other changes in the significant business activities controlled by City of Adelaide and competitive neutrality principles relevant to each significant business activity continue to apply.

Category 1 applies to business activities with annual revenue in excess of \$2 million or employing assets with a value in excess of \$20 million:

Business Activity	Type	CRP/CO R/COM*	Comments
UPark	Council	COM	Providing 5,130 car parking spaces at eight multi-story car parks (exc. Central Market). In addition, the eight UParks have 86 accessibility spaces and 45 motorcycle spaces.
Adelaide Aquatic Centre	Council	COM	Recreation, leisure and aquatic sports facility.
North Adelaide Golf Course	Council	COM	Three golf courses (two 18-hole and one par 3) and clubhouse.
Adelaide Town Hall	Council	COM	Venue hire for a range of events and catered functions.
Adelaide Central Market	Council Subsidiary	COM	A world-renowned food market with 74 stalls and ancillary car parking.

Category 2 applies to all other significant business activities:

Business Activity	Type	CRP/CO R/COM*	Comments
Council Solutions	Regional Authority	COM	Joint subsidiary of six councils to manage collaborative procurement activities

*CRP = Cost Reflective Pricing, COR = Corporatisation, COM = Commercialisation

All of the City of Adelaide's business activities include checks for competitive neutrality. In setting fees and charges, we take into account relevant Government legislation and policies, market rates, community service obligations and impact on residents, ratepayers and visitors to the city, efficient allocation of resources and funds to reflect best value practices, impact on competitors – actual and potential – and local, State and national economies and our policies.

Council completed a review of its By-Laws in 2018, with a new suite of By-laws coming into effect on 23 December 2018. As part of this process, all By-Laws, were reviewed in light of the National Competition Policy.

Risk Management Operating Guideline

The Audit Committee was established pursuant to Section 126 of the *Local Government Act 1999*, to assist the Council to discharge its responsibilities. Reporting to City of Adelaide, the Audit Committee provides advice and recommendations on matters relevant to its Terms of Reference in order to facilitate decision making by Council in regard to financial reporting, internal controls, risk management, whistle-blowing, internal audit and external audit.

City of Adelaide maintains an Internal Audit function which reports to management and the Audit Committee. The role of the Internal Auditor is to identify more efficient and effective processes and to assist Council and the Chief Executive Officer to meet their assurance obligations. The Internal Audit function is contracted to KPMG, expiring at the conclusion of 2019. The Internal Audit plan is reviewed and endorsed by the Audit Committee and completed audits are presented to the committee quarterly.

Pursuant to Section 128 of the *Local Government Act 1999*, the External Auditors appointed by Council are BDO Audit Partnership (SA). To maintain the highest standards of corporate governance in relation to auditor independence, the External Auditors are excluded from providing non-audit services to Council. Non-audit services are defined as any service provided by the External Auditors under engagement with the Council outside the scope of the external audit. The Audit Committee reviews the scope and progress of the annual audit in accordance with its Terms of Reference.

Enterprise Risk Management

City of Adelaide manages strategic, emerging, project, operational, and financial risks through its Risk Management Operating Guideline which has been developed in accordance with International Standard ISO 31000:2018.

The framework ensures risks are identified, assessed, properly managed and reported on. Such a process ensures that Council is able to achieve its strategic goals and provides a level of assurance to the administration and Council Members.

The success of the Risk Management Operating Guideline is a result of a strong executive involvement through monthly reporting of risk and internal audit matters to the Executive Strategic Risk and Internal Audit Group, and quarterly reporting to the Audit Committee.

Internal Control Framework

Pursuant to Section 125 of the *Local Government Act 1999*, Council must ensure that appropriate policies and procedures of internal controls are implemented and reviewed to assist Council to carry out its activities. Council's Internal Controls are processes for assuring operational effectiveness and efficiency, reliable financial reporting, and compliance with laws, regulations and policies; such as approvals, delegations, security of assets and segregation of duties.

Registers and Codes Required to be Kept

List of Registers

List of registers required to be kept under the *Local Government Act 1999 (SA)*, *Local Government Elections) Act 1999 (SA)* and the *City of Adelaide Act 1998 (SA)* are:

- Members Register of Interests;
- Members Register of Allowances and Benefits;
- Members Register of Gifts and Benefits;
- Officers Register of Remuneration, Salaries and Benefits (Register of Salaries);
- Officers Register of Interests;
- Officers Register of Gifts and Benefits;
- Campaign Donations and Expenses Returns;
- Register of Community Land;
- Register of Public Roads; and
- By-Laws and Certified Copies.

Codes of Conduct or Practice

List of Codes of Conduct or Practice required to be kept under the *Local Government Act 1999 (SA)*, *Local Government (Elections) Act 1999 (SA)*, and the *City of Adelaide Act 1998 (SA)* are:

- Code of Conduct for Council Members;
- Code of Practice for Access to Meetings and Documents;
- Code of Practice for the Conduct of Council / Committee meetings when the *Local Government (Procedures at Meetings) Regulations 2013 (SA)* are varied; and
- Code of Conduct for Employees.

The above registers and codes, meeting agendas and minutes, policies, the City of Adelaide 2016-2020 Strategic Plan and annual reports are available from the City of Adelaide website cityofadelaide.com.au or at the Customer Centre.

Freedom of Information Applications

There were 29 active requests for information from 1 July 2018 to 30 June 2019 made under the *Freedom of Information Act 1991 (SA)*. In summary:

New applications	29
Applications brought forward from previous year	0
Access granted in full	7
Access granted in part	12
Access refused (includes records which do not exist)	5
Transferred	3
Closed / withdrawn	0
Undetermined at 30 June	2
Internal review – decision confirmed	0
Internal review – decision varied	0

Section 270 Internal Reviews of Council Decisions

During 2018-19, the City of Adelaide dealt with 13 applications under Section 270 of the *Local Government Act 1999 (SA)*, for the review of decisions made by the Council, its employees, and persons acting on Council's behalf.

The details of these reviews are as follows:

Date	Matter	Outcome
6/08/2018	Review of expiation issued based on compassionate grounds.	Decision supported in accordance with legislation and governing policy.
10/08/2018	Review of investigation and decisions relating to a personal injury claim.	Investigation and decisions appropriate, reasonable, and in accordance with claims management principles.
3/09/2018	Review of Council decision from 24 July 2018 to remove and replace two Desert Ash Trees from Hurtle Square.	Following the Committee meeting on Tuesday 22 January 2019 and Council meeting on Tuesday 29 January 2019, Council moved a resolution that rescinds the original decision from the 24 July 2018 meeting.
10/09/2018	Review of issue of expiation reminder notice - paid two expiations online at the same time and thought both payments had gone through.	Decisions supported. No system issue which would have prevented the second payment being submitted or finalised.

27/11/2018	Review of decision to issue a temporary ban from the Adelaide Aquatic Centre.	Decision supported in accordance with Adelaide Aquatic Centre Conditions of Entry, banning criteria and Employee Code of Conduct.
6/12/2018	Review of planning decision and associated conduct of staff related to neighbour's subdivision.	Application withdrawn.
7/01/2019	Applicant did not consent to the use of Council's generic email address being used to send emails to respond to applicants' email correspondence.	Application refused - frivolous and vexatious.
11/03/2019	Review of parking expiation due to the offence being unintentional and trifling.	Decision to issue expiation supported, in accordance with legislation and governing policy.
12/03/2019	Review of parking expiation due to extenuating circumstances being trifling.	Decision to issue expiation supported, not determined trifling, in accordance with legislation and governing policy.
19/03/2019	Review of parking expiation.	Decision to issue expiation and reminder fee supported, in accordance with legislation and governing policy.
10/04/2019	Review of Heritage Incentive Scheme payment.	Decision supported. Council guidelines applied correctly.
1/05/2019	Review decision of staff to complete street cleansing / emptying of footpath rubbish bins earlier than 9am on Sundays and Public Holidays.	Decision supported. Team are applying the EPA exemption correctly.
31/05/2019	Review of parking expiation related to event parking restrictions.	Decision not supported. Refund provided to applicant.

Council's Representation Quota

The total representation quota is the number of electors for each Council Member, including the Lord Mayor.

At 30 June 2019, the total representation quota for the City of Adelaide was 1:2,223 and the total number of electors was 26,679 on the combined Council and State Roll.

Council's representation quota compares with other similar councils (using the Australian Classification of Local Governments) as set out in the table below.

Council	Number of Electors	Representation Quota
Adelaide	26,679	1:2,223
Charles Sturt	84,425	1:4,966
Marion	64,219	1:4,939
Port Adelaide Enfield	83,240	1:4,624
Salisbury	94,017	1:6,267
Tea Tree Gully	72,663	1:5,589

The representative structure is as follows.

The Lord Mayor is elected at large, and 11 Councillors elected as representative of three wards and the area as a whole. The North and South Wards are represented by two Ward Councillors, the Central Ward is represented by three Ward Councillors and the area as a whole is represented by four Area Councillors.

The timing of reviews of Council's representation structure is determined by regulation. City of Adelaide will next complete a Representation Review between June 2020 and June 2021. The community will be invited to participate in this process and make submissions in accordance with the *Local Government Act 1999* (SA).

Allowances for Council Members

Council Member allowances were set by the Remuneration Tribunal in its Determination 7 of 2018 and adjusted in accordance with provisions set out in the *City of Adelaide Act 1998* (SA).

These allowances are set as an annual allowance and are paid to Council Members on a monthly basis. There is a base allowance for the Lord Mayor and Councillors, and higher allowances for Councillors appointed to the roles of Deputy Lord Mayor and Chair of a Prescribed Committee where an allowance is applicable *.

Re Council Members 2018 - 19	Allowance 2018-19
Lord Mayor Sandy Verschoor <ul style="list-style-type: none"> Deputy Lord Mayor continuing from 1 July 2017 to end of term 2018 	\$ 124,611.92
Deputy Lord Mayor Houssam Abiad <ul style="list-style-type: none"> Appointed 27 November 2018 to 30 November 2019 	\$ 33,349.71
Councillor Anne Moran <ul style="list-style-type: none"> Chair of The Committee from 1 October 2018 to end of term 2018 Chair of The Committee from 1 January 2019 to 31 March 2019 Member of the Council Assessment Panel Adelaide Park Lands Authority Board Member from 1 July 2018 to end of term 2018 	\$ 35,276.78
Councillor Phillip Martin <ul style="list-style-type: none"> Chair of the Committee from 1 April 2019 to 30 June 2019 	\$ 27,664.78

New Council Members November 2018 - July 2019	Allowance 2018-19
Councillor Arman Abrahamzadeh <ul style="list-style-type: none"> Chair of the Strategic Planning and Policy Development Committee from 1 January 2019 to 31 March 2019 	\$ 17,754.60
Councillor Simon Hou	\$ 16,134.09
Councillor Jessy Khera	\$ 16,134.09
Councillor Alexander Hyde	\$ 16,134.09
Councillor Helen Donovan	\$ 16,391.59
Councillor Mary Couros	\$ 16,134.09
Councillor Franz Knoll	\$ 18,794.09
Councillor Robert Simms <ul style="list-style-type: none"> Chair of the Strategic Planning and Policy Development Committee from 1 April 2019 to 30 June 2019 	\$ 18,012.10

Council Members July 2018 - November 2018 not re elected	Allowance 2018-19
Lord Mayor Martin Haese	\$ 66,360.88
Councillor Susan Clearihan <ul style="list-style-type: none"> Chair of the Strategic Planning & Policy Development Committee from 1 July 2018 to 30 September 2018 	\$ 10,186.27
Councillor Megan Hender <ul style="list-style-type: none"> Adelaide Central Market Authority Board Member from 1 July 2018 to end of term 2018 	\$ 9,652.68

Councillor Natasha Malani • Rundle Mall Management Authority Board Member from 1 July 2018 to end of term 2018	\$ 12,312.68
Councillor Alexander Wilkinson • Chair of The Committee from 1 July 2018 to 30 September 2018 • Chair of the Strategic Planning & Policy Development Committee from 1 October 2018 to end of term 2018 • Adelaide Park Lands Authority Board Member from 1 July 2018 to end of term 2018	\$ 12,682.01
Councillor Priscilla Corbell-Moore • Adelaide Park Lands Authority Board Member from 1 July 2018 to end of term 2018	\$ 10,193.43
Councillor Alex Antic	\$ 9,652.68
Councillor David Slama • Rundle Mall Management Authority Board Member from 1 July 2018 to end of term 2018	\$ 12,698.93

Remuneration amounts per Council Committee or subsidiary

Committee/Subsidiary	Role	Allowance 1/7/18 to end of term 2018	Allowance from start of term to 30 June 2019	
The Committee	Chair	\$2,661.00	\$2,701.00	per month
Strategic Planning & Development Policy Committee	Chair	\$2,661.00	\$2,701.00	per month
Audit Committee	Chair	\$600.00	\$600.00	per meeting
		\$100.00	\$100.00	per meeting where requested by Council or Committee to attend any Council or Committee meeting
	Independent Members	\$500.00	\$500.00	per meeting
	Council Member	\$ -	\$ -	
Reconciliation	Dual Chair	\$ -	\$650.00	per meeting
	Aboriginal & Torres Strait Islander Member	\$ -	\$550.00	per meeting
	Council Member	\$ -	\$ -	
Adelaide Park Lands Authority	All (except Lord Mayor)	\$51.50 to 31 May 2019		per hour

	All including Lord Mayor		\$76.80 + 3 hour preparation fee (per meeting)	per hour
Adelaide Central Market Authority	Chair	\$25,750.00	\$ 25,750.00	per year
	Board Member	\$15,540.00	\$15,540.00	
Rundle Mall Management Authority	Chair	\$998.00	\$998.00	per meeting
	Deputy Chair	\$798.00	\$798.00	per meeting
	Board Member	\$665.00	\$665.00	per meeting
Council Assessment Panel	Chair	\$600.00	\$600.00	per meeting
		\$150.00	\$150.00	per briefing/workshop
	Ordinary Member	\$500.00	\$500.00	per meeting
		\$150.00	\$150.00	per briefing/workshop

Training and Development Activities for Council Members

Attended by Council Members for 1 July 2018 – 16 November 2018.

Councillor Natasha Malani

Property Council – Bernard Salt

Attended by Council Members for 17 November 2018 – 30 June 2019.

Lord Mayor Sandy Verschoor

Council Member Onboarding and Induction Program – LGA Mandatory Training
 Council Member Onboarding and Induction Program: Our City, Our Council, Our Leadership Session
 Council Member Onboarding & Induction Program – Pre-Council Meeting Procedural Orientation
 Council Member Onboarding and Induction Program - Governance Structure and Standing Orders Information Session
 Council Member Onboarding and Induction Program - Integrated Business Planning and Long-Term Financial Planning
 Council Member Onboarding and Induction Program - Reconciliation Overview
 Council Member Onboarding and Induction Program - Networking Session with Leadership Group
 Annual Register of Interest update and refresher training on Conflicts of Interest
 Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Deputy Lord Mayor Houssam Abiad

Council Member Onboarding and Induction Program – LGA Mandatory Training
 Council Member Onboarding and Induction Program: Our City, Our Council, Our Leadership Session
 Council Member Onboarding & Induction Program – Pre-Council Meeting Procedural Orientation
 Council Member Onboarding and Induction Program - Governance Structure and Standing Orders Information Session
 Council Member Onboarding and Induction Program - Integrated Business Planning and Long-Term Financial Planning
 Council Member Onboarding and Induction Program - Reconciliation Overview
 Council Member Onboarding and Induction Program - Networking Session with Leadership Group
 Annual Register of Interest update and refresher training on Conflicts of Interest
 Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Arman Abrahamzadeh

Council Member Onboarding and Induction Program – LGA Mandatory Training
 Council Member Onboarding and Induction Program: Our City, Our Council, Our Leadership Session

Council Member Onboarding & Induction Program – Pre-Council Meeting Procedural Orientation
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 Council Member Onboarding and Induction Program - Reconciliation Overview
 Council Member Onboarding and Induction Program - Networking Session with Leadership Group
 The ICAC Council Members Forum
 Council Member Induction Program - City Heritage Sites Bus Tour
 Annual Register of Interest update and refresher training on Conflicts of Interest

Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Mary Couros

Council Member Onboarding and Induction Program – LGA Mandatory Training
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Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Helen Donovan

Council Member Onboarding and Induction Program – LGA Mandatory Training
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 Council Member Onboarding and Induction Program - Integrated Business Planning and Long-Term Financial Planning
 Council Member Onboarding and Induction Program - Reconciliation Overview
 Council Member Onboarding and Induction Program - Networking Session with Leadership Group
 Council Member Induction Program - City Heritage Sites Bus Tour
 Council Member Induction Program - City Sites Walking Tour

Council Member Induction Program - City Bus Tour
Annual Register of Interest update and refresher training on Conflicts of Interest
Media training

Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Simon Hou

Council Member Onboarding and Induction Program – LGA Mandatory Training
Council Member Onboarding and Induction Program: Our City, Our Council, Our Leadership Session
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Council Member Onboarding and Induction Program - Integrated Business Planning and Long-Term Financial Planning
Council Member Onboarding and Induction Program - Reconciliation Overview
Council Member Onboarding and Induction Program - Networking Session with Leadership Group
The ICAC Council Members Forum
Council Member Induction Program - City Sites Walking Tour
Council Member Induction Program - City Bus Tour
Annual Register of Interest update and refresher training on Conflicts of Interest
CEDA – International Education Driving Economic Growth for SA
Media training

Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Alex Hyde

Council Member Onboarding and Induction Program – LGA Mandatory Training
Council Member Onboarding and Induction Program: Our City, Our Council, Our Leadership Session
Council Member Onboarding & Induction Program – Pre-Council Meeting Procedural Orientation
Council Member Onboarding and Induction Program - Governance Structure and Standing Orders Information Session
Council Member Onboarding and Induction Program - Integrated Business Planning and Long-Term Financial Planning
Elected Member Onboarding and Induction Program - Reconciliation Overview
Elected Member Onboarding and Induction Program - Networking Session with Leadership Group
Annual Register of Interest update and refresher training on Conflicts of Interest
Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Jessy Kherra

Council Member Onboarding and Induction Program – LGA Mandatory Training
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Council Member Onboarding & Induction Program – Pre-Council Meeting Procedural Orientation
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 Council Member Onboarding and Induction Program - Integrated Business Planning and Long-Term Financial Planning
 Council Member Onboarding and Induction Program - Reconciliation Overview
 Council Member Onboarding and Induction Program - Networking Session with Leadership Group
 Council Member Induction Program - City Heritage Sites Bus Tour
 Annual Register of Interest update and refresher training on Conflicts of Interest

Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Franz Knoll

Council Member Onboarding and Induction Program – LGA Mandatory Training
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 Council Member Onboarding and Induction Program - Reconciliation Overview
 Council Member Onboarding and Induction Program - Networking Session with Leadership Group
 The ICAC Council Members Forum
 Council Member Induction Program - City Bus Tour
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Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Phillip Martin

Council Member Onboarding and Induction Program – LGA Mandatory Training
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 Council Member Onboarding and Induction Program - Integrated Business Planning and Long-Term Financial Planning
 Council Member Onboarding and Induction Program - Reconciliation Overview
 Council Member Onboarding and Induction Program - Networking Session with Leadership Group
 The ICAC Council Members Forum
 Council Member Induction Program - City Sites Walking Tour

Council Member Induction Program - City Bus Tour
 Annual Register of Interest update and refresher training on Conflicts of Interest
 CEDA – Mental Health and Wellbeing

Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Anne Moran

Council Member Onboarding and Induction Program – LGA Mandatory Training
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Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Councillor Robert Simms

Council Member Onboarding and Induction Program – LGA Mandatory Training
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Councillor Development – Code of Conduct for Council Members and Meeting Procedures

Lord Mayor and Councillor travel

Register of Overseas and Interstate Travel – Council Members

A register of overseas and interstate travel undertaken in an official capacity by a Council member in the previous 12 months.

Council Decision Date	Councillor	Travel Dates	Destination	Purpose	Total Cost
8 May 2018	Lord Mayor Martin Haese	5-12 July 2018	Singapore and Penang	Attendance at World Cities Summit	\$4,191.00
8 May 2018	Lord Mayor Martin Haese	8-12 July 2018	Singapore	Accommodation at Marina Bay Sands, Singapore to attend World Cities Summit (Cost was covered by World Cities Summit)	\$3,329.43
12 June 2018	Councillor David Slama	17-21 July 2018	Qingdao and Dalian China	Participation in the Business Mission to China	\$4254.25
24 July 2018	Councillor Sandy Verschoor	24-25 October 2018	Melbourne VIC	Attendance at the Annual Smart Cities and Urban Transformation Forum – speaking commitment (Cost reimbursed by Conference organisers)	\$389.44
	Lord Mayor Sandy Verschoor	21 February 2019	Canberra ACT	Attendance for Council of Capital City Lord Mayors business	\$1,091.00
	Lord Mayor Sandy Verschoor	13-17 March 2019	Hobart TAS	Attendance at the Council of Capital City Lord Mayors meeting	\$1,450.68
26 March 2019	Councillor Helen Donovan	16-19 June 2019	Canberra ACT	Attendance at the National General Assembly of Local Government 2019	\$2,880.90

Notes:

- Total cost includes the cost of transport, accommodation and incidentals.
- The dates of travel include the dates of departure and return.

Local Nuisance and Litter Control Act and Regulations

During 2018-19 Council investigated 203 reports of Local Nuisance and 59 reports of Littering under *Local Nuisance and Litter Control Act (the Act)*.

One expiation notice was issued for Noise pursuant to Section 18(2) – (Person who carries on an activity resulting in a local nuisance) and one expiation notice was issued for Litter pursuant to Section 22(1) – (provides that a person must not dispose of litter onto any land or into any waters).

One Nuisance Abatement Notice pursuant to Section 30 of *the Act* was issued relating to noise, which was later withdrawn.

Three Local Nuisance Exemptions were issued under section 19 of *the Act*.

There were no civil penalties negotiated under Section 34 of *the Act*.

Community Land and Council Facilities

Infrastructure and Property Management

Council is required under the *Local Government Act 1999 (SA)* to appropriately manage its property and infrastructure assets.

Council has endorsed Asset Management Plans for its infrastructure and property assets and continues to drive towards best practice to ensure the management and maintenance of assets is efficient, responsive and driven to meet the needs of the city now and into the future. During 2018-19, the Infrastructure and Property programs contributed significantly to the ongoing successful custodianship of Council assets through the delivery of the asset renewal and replacement program, implementation of planned maintenance works and management of various community and commercial leases and licences.

Adelaide Park Lands Leasing and Licensing Policy

The Adelaide Park Lands Leasing and Licensing Policy purpose is to provide a consistent framework for the establishment and management of leasing and licensing arrangements over the Adelaide Park Lands. The Policy provides a clear and consistent approach which guides decision making on community land occupancy arrangements in terms of rental assessment and responsibility for repairs, maintenance and capital replacement. The Policy makes practical and effective use of an Expression of Interest (EOI) process so that Council remains transparent and equitable in its dealings over community land incorporating criteria for the assessment of long-term leasing arrangements in the Park Lands. The Policy also supports and assist lessees and licensees to maximise and increase use and activation through measures to encourage the sharing of properties by sub-letting or licensing arrangements.

Community Land Management Plans (CLMP)

Council is required under *the Local Government Act 1999 (SA)* to prepare and implement Community Land Management Plans (CLMP's) for land owned or under its care control and management. CLMP's provide a framework to ensure the consistent and coherent

management and development of community land. They identify appropriate land uses, provide clear guidance on maintenance and management for the wellbeing, recreational and leisure activities of all people and ensure that the future needs of the community are adequately considered.

CLMP's reflect community values and wishes and result in enhancement and preservation of environmental, cultural, social and economic values; forward planning for capital works and maintenance; better decision making; anticipation of future community needs; and sustainable land uses and management practice. Council has CLMP's in place for all the City of Adelaide's Park Lands, Squares and other community land.

Council will be undertaking a full review of CLMPs in the 2019-2020 year.

Confidentiality Provisions – Use of Sections 90(2) and 91(7) of the Local Government Act 1999 (SA) by Council and its Council Committees

Section 90(2) of the *Local Government Act 1999 (SA) (the Act)* enables a meeting of Council or a committee to determine an order that the public be excluded from attendance at so much of a meeting as is necessary to receive and discuss, or consider in confidence, any information or matter as prescribed in Section 90(3) of the *Act*.

Section 91(7) of the *Local Government Act 1999 (SA) (the Act)* enables a meeting of Council or a committee having considered a matter on a confidential basis to determine an order that the document or part be kept confidential.

The table below identifies the total number of orders pursuant to Section 90(2) and Section 91(7) of the *Act* made at each meeting during the 2018/19 financial year.

Number of times confidentiality provisions used during the 2018/19 financial year:

	Section 90(2) Order to Exclude	Section 91(7) Confidentiality Order
Council	59	67
The Committee	37	37
Audit Committee	8	8
Total	104	112

The date, meeting, subject matter and basis for confidentiality for Section 90(2) of the *Act* and Section 91(7) of the *Act* orders in the 2018/19 financial year is enclosed.

The date and subject of each Section 91(7) of the *Act* confidentiality order remaining operative, in part or full, dated from 15 November 2010 to the end of the 2018/19 financial year is enclosed.

Confidentiality Provisions – Use of Section 90(3) of the *Local Government Act 1999 (SA)*

The table below identifies the number of times a provision under Section 90(3) of the *Local Government Act 1999 (SA)* was utilised to exclude the public:

(a) Information, the disclosure of which, would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	6
(b) Information, the disclosure of which (i) Could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Council and (ii) would, on balance, be contrary to the public interest	8
(c) Information, the disclosure of which would reveal a trade secret	-
(d) Commercial information of a confidential nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party and (ii) would, on balance, be contrary to the public interest	22
(e) Matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person	-
(f) Information, the disclosure of which, could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial	-
(g) Matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty	10
(h) Legal advice	2
(i) Information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the Council or an employee of the Council	6
(j) Information, the disclosure of which would (i) divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person, or (ii) on balance, be contrary to the public interest	2
(k) Tenders for the supply of goods, the provision of services or the carrying out of works	-
(m) Information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Plan Amendment Report relating to the amendment is released for public consultation under that Act	-
(n) Information relevant to the review of a determination of a Council under the <i>Freedom of Information Act 1991</i>	-
(b) & (d) Combination of provisions above	31
(i) & (b) Combination of provisions above	1
(b) & (h) Combination of provisions above	2

(b) & (g) Combination of provisions above	2
(d) & (e) Combination of provisions above	1
(j) & (d) Combination of provisions above	1
(a) & (b) Combination of provisions above	4
(i), (d) & (e) Combination of provisions above	1
(b), (d) & (h) Combination of provisions above	1
(b), (d) & (g) Combination of provisions above	3
(a), (b), (d) Combination of provisions above	1

Reports enclosed – two –

- Report on the Use of 90 (2) & (7) and 91(7) with subject matters for 2018-19 financial year and
- Report on operative confidentiality orders with subject matters Nov 2010 to June 2019 as at end of financial year

Report on the Use of 90(2) & (7) and 91(7)

By Council and its Council Committees

90 (2) & (7) Order to Exclude

91 (7) Confidentiality Order

Subject Matter & Basis within the ambit of 90 (3)

Item 5.1 - Attachment A
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(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
1	3/7/2018	Council	Gawler Place Redevelopment Project Update [Item 5.1.1] [s 90(3) (b)]	1	Gawler Place Redevelopment Project Update [Item 5.1.1] [s 90(3) (b)]	Resolution was made public [Revoked by CEO under delegation 20/7/2018]
2	10/7/2018	Council	Open Space Development Opportunity [Item 14.1.1] [s 90(3) (b) & (d)]	2	Open Space Development Opportunity [Item 14.1.1] [s 90(3) (b) & (d)]	
3	17/7/2018	The Committee	Strategic Property Matter [Item 9.1] [s 90 (3) (b) & (d)]	3	Strategic Property Matter [Item 9.1] [s 90 (3) (b) & (d)]	
4	19/7/2018	The Committee	Strategic Property Matter [Item 5.1] [s 90 (3) (b) & (d)]	4	Strategic Property Matter [Item 5.1] [s 90 (3) (b) & (d)]	
5	24/7/2018	Council	Councillor Martin - Question without Notice – Property Matter [s 90(3) (b) & (d)]	5	Councillor Martin - Question without Notice – Property Matter [s 90(3) (b) & (d)]	
6	24/7/2018	Council	APLA Advice – 19/7/2018 [Item 18.1.1] [s 90(3) (b) & (d)]	6	APLA - Advice 1 – Bonython Park EOI Results [Item 18.1.1] [s 90(3) (d)]	
	24/7/2018	Council		7	APLA - Advice 2 - North Adelaide Golf Course Master Plan [Item 18.1.1] [s 90(3) (b) & (d)]	
7	24/7/2018	Council	Brown Hill and Keswick Creek Stormwater Board [Item 18.2.1] [s 90(3) (a)]	8	Brown Hill and Keswick Creek Stormwater Board [Item 18.2.1] [s 90(3) (a)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
8	24/7/2018	Council	Bonython Park EOI Results [Item 18.2.2] [s 90(3) (d)]	9	Bonython Park EOI Results [Item 18.2.2] [s 90(3) (d)]	
9	24/7/2018	Council	Strategic Property Investigation [Item 18.2.3] [s 90(3) (b) & (d)]	10	Strategic Property Investigation [Item 18.2.3] [s 90(3) (b) & (d)]	
10	24/7/2018	Council	Appointment of Board Member to Rundle Mall Management Authority [Item 18.2.4] [s 90(3) (a)]	11	Appointment of Board Member to Rundle Mall Management Authority [Item 18.2.4] [s 90(3) (a)]	Resolution released in Minutes 24/7/2018
11	24/7/2018	Council	Draft North Adelaide Golf Course Master Plan for Public Consultation [Item 18.2.5] [s 90(3) (b)]	12	Draft North Adelaide Golf Course Master Plan for Public Consultation [Item 18.2.5] [s 90(3) (b)]	
12	24/7/2018	Council	Capital City Committee Update [Item 18.2.6] [s 90(3) (g)]	13	Capital City Committee Update [Item 18.2.6] [s 90(3) (g)]	
13	24/7/2018	Council	Key Emerging Risk – Major Event [Item 18.2.7] [s 90(3) (d)]	14	Key Emerging Risk – Major Event [Item 18.2.7] [s 90(3) (d)]	Resolution released in Minutes 24/7/2018
14	24/7/2018	Council	Key Emerging Risk - Liquor Licensing Matter [Item 18.2.8] [s 90(3) (g)]	15	Key Emerging Risk - Liquor Licensing Matter [Item 18.2.8] [s 90(3) (g)]	
15	27/7/2018	Audit Committee	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] [s 90(3) (i)]	16	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] [s 90(3) (i)]	Resolution released in Minutes 27/7/2018

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
16	27/7/2018	Audit Committee	Confidential Discussion with the Internal Auditor [Item 9.2] [s 90(3) (b)]	17	Confidential Discussion with the Internal Auditor [Item 9.2] [s 90(3) (b)]	
17	7/8/2018	The Committee	CEO Update - Central Market Arcade Redevelopment [Item 8.1] [s 90(3) (b) & (d)]	18	CEO Update - Central Market Arcade Redevelopment [Item 8.1] [s 90(3) (b) & (d)]	
18	7/8/2018	The Committee	Strategic Property Matter [Item 8.2] [s 90(3) (b) & (d)]	19	Strategic Property Matter [Item 8.2] [s 90(3) (b) & (d)]	
19	14/8/2018	Council	Adelaide City Council Audit Committee – 27 July 2018 [Item 14.1.1] [s 90(3) (i) & (b)]	20	Audit Committee Report – 27/7/2018 Update on Activities of the Strategic Risk and Internal Audit Group Meetings & Confidential Discussion with the Internal Auditor [Item 14.1.1] [s 90(3) (i) & (b)]	Resolution released in Minutes 14/8/2018
20	14/8/2018	Council	Strategic Property Matter [Item 14.2.1] [s 90(3) (b) & (d)]	21	Strategic Property Matter [Item 14.2.1] [s 90(3) (b) & (d)]	
21	21/8/2018	The Committee	Presentation – Adelaide Fringe 2019 [Item 9.1] [s 90(3) (d)]	22	Presentation – Adelaide Fringe 2019 [Item 9.1] [s 90(3) (d)]	
22	21/8/2018	The Committee	Strategic Property Matter [Item 9.2] [s 90(3) (d)]	23	Strategic Property Matter [Item 9.2] [s 90(3) (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
23	21/8/2018	The Committee	Strategic Procurement Matter [Item 9.3] [s 90(3) (b)]	24	Strategic Procurement Matter – Procuring 100% Renewable Electricity for Council's Operations [Item 9.3] [s 90(3) (b)]	Resolution, Report in Part & Minute in Part made public [Revoked by CEO under delegation 20/9/2018]
24	28/8/2018 28/8/2018	Council Council	APLA Advice – 23/8/2018 [Item 18.1.1] [s 90(3) (d)]	25 26	APLA Advice – 23/8/2018 Advice 1 – Confidential Property EOI Results [Item 18.1.1] [s 90(3) (d)] APLA Advice – 23/8/2018 Advice 2 – Torrens Water Licence EOI Results [Item 18.1.1] [s 90(3) (d)]	
25	28/8/2018	Council	Quarter 4 Commercial and Business Operations Report 2017-18 [Item 18.2.1] [s 90(3) (b) & (d)]	27	Quarter 4 Commercial and Business Operations Report 2017-18 [Item 18.2.1] [s 90(3) (b) & (d)]	
26	28/8/2018	Council	Torrens Water Licence EOI Results [Item 18.2.2] [s 90(3) (d)]	28	Torrens Water Licence EOI Results [Item 18.2.2] [s 90(3) (d)]	
27	28/8/2018	Council	Confidential Property EOI Results [Item 18.2.3] [s 90(3) (b) & (d)]	29	Confidential Property EOI Results [Item 18.2.3] [s 90(3) (b) & (d)]	
28	28/8/2018	Council	Quarterly Open Confidential Council Decision Update [Item 18.2.4] [s 90(3) (g)]	30	Quarterly Open Confidential Council Decision Update [Item 18.2.4] [s 90(3) (g)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
29	4/9/2018	The Committee	CEO Update - Telstra Smart Phone Booths [Item 8.2] [s 90(3) (b & (h))]	31	CEO Update - Telstra Smart Phone Booths [Item 8.2] [s 90(3) (b & (h))]	
30	4/9/2018	The Committee	Strategic Property Matter [Item 8.3] [s 90(3) (b) & (d)]	32	Strategic Property Matter [Item 8.3] [s 90(3) (b) & (d)]	
31	11/9/2018	Council	Strategic Property Matter [Item 14.1.1] [s 90(3) (b) & (h)]	33	Strategic Property Matter [Item 14.1.1] [s 90(3) (b) & (h)]	
32	11/9/2018	Council	Extension of Licence and Permit Department of Planning, Transport and Infrastructure [Item 14.1.2] [s 90(3) (d)]	34	Extension of Licence and Permit Department of Planning, Transport and Infrastructure [Item 14.1.2] [s 90(3) (d)]	Resolution released in Minutes 11/9/2018
33	11/9/2018	Council	Open Space Development Opportunity [Item 14.1.3] [s 90(3) (b) & (d)]	35	Open Space Development Opportunity [Item 14.1.3] [s 90(3) (b) & (d)]	
34	11/9/2018	Council	Gawler Place Redevelopment Project Update [Item 14.1.4] [s 90(3) (b) & (g)]	36	Gawler Place Redevelopment Project Update [Item 14.1.4] [s 90(3) (b) & (g)]	
35	11/9/2018	Council	Leasing Matter [Item 14.1.5] [s 90(3) (d)]	37	Leasing Matter [Item 14.1.5] [s 90(3) (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
36	11/9/2018	Council	CEO Performance Review [Item 14.1.6] [s 90(3) (a)]	38	CEO Performance Review [Item 14.1.6] [s 90(3) (a)]	Resolution released in Minutes 11/9/2018
37	15/9/2018	Council	Gawler Place Redevelopment Project [Item 5.1.1] [s 90(3) (b) & (g)]	39	Gawler Place Redevelopment Project [Item 5.1.1] [s 90(3) (b) & (g)]	Part 1 of Resolution released in Minutes 15/9/2018 Resolution & Attachments A-D made public [Revoked by CEO under delegation 15/10/2018]
38	25/9/2018	Council	APLA Advice – 20/9/2018 EOI Results for Mary Lee Park (Park 27B) [Item 18.1.1] [s 90(3) (d)]	40	APLA Advice – 20/9/2018 EOI Results for Mary Lee Park (Park 27B) [Item 18.1.1] [s 90(3) (d)]	
39	25/9/2018	Council	EOI Results for Mary Lee Park (Park 27B) [Item 18.2.1] [s 90(3) (d)]	41	EOI Results for Mary Lee Park (Park 27B) [Item 18.2.1] [s 90(3) (d)]	
40	5/10/2018	Audit Committee	Confidential Discussion with External Auditors [Item 10.4] [s 90(3) (j)]	42	Confidential Discussion with External Auditors [Item 10.4] [s 90(3) (j)]	
41	9/10/2018	Council	Capital City Committee Update [Item 14.2.1] [s 90(3) (g)]	43	Capital City Committee Update [Item 14.2.1] [s 90(3) (g)]	Resolution released in Minutes 9/10/2018
42	23/10/2018	Council	APLA Advice – 18/10/2018 Advice 1 – Strategic Licence Request [Item 5.1.1] [s 90(3) (d)]	44	APLA Advice – 18/10/2018 Advice 1 – Strategic Licence Request [Item 5.1.1] [s 90(3) (d)]	
43	23/10/2018	Council	Strategic Licence Request [Item 5.2.1] [s 90(3) (d)]	45	Strategic Licence Matter [Item 5.2.1] [s 90(3) (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
44	26/10/2018	Audit Committee	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 4.1] [s 90(3) (i)]	46	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 4.1] [s 90(3) (i)]	Resolution released in Minutes 26/10/2018
45	26/10/2018	Audit Committee	Audit Committee – Internal Audit Progress Update [Item 4.2] [s 90(3) (d)]	47	Audit Committee – Internal Audit Progress Update [Item 4.2] [s 90(3) (d)]	Resolution released in Minutes 26/10/2018 Report & Minute made public [Revoked by CEO under delegation 5/3/2019]
46	26/10/2018	Audit Committee	Compliance Review [Item 4.3] [s 90(3) (d) & (e)]	48	Compliance Review [Item 4.3] [s 90(3) (d) & (e)]	
47	27/11/2018	Council	Audit Committee – Special Meeting 26/10/2018 [Item 18.1.1] [s 90(3) (i), (d) & (e)]	49	Audit Committee – Special Meeting 26/10/2018 [Item 18.1.1] [s 90(3) (i), (d) & (e)]	Resolution released in Minutes 27/11/2018
48	27/11/2018	Council	Adelaide South West Community Centre Lease [Item 18.2.1] [s 90(3) (d)]	50	Adelaide South West Community Centre Lease [Item 18.2.1] [s 90(3) (d)]	Resolution made public [Revoked by CEO under delegation 29/11/2018]
49	27/11/2018	Council	Strategic Lease Matter [Item 18.2.2] [s 90(3) (d)]	51	Strategic Lease Matter [Item 18.2.2] [s 90(3) (d)]	
50	27/11/2018	Council	Capital City Committee Annual Report 2017/18 [Item 18.2.3] [s 90(3) (g)]	52	Capital City Committee Annual Report 2017/18 [Item 18.2.3] [s 90(3) (g)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
51	11/12/2018	Council	UPark Refurbishment and Façade Remediation Gawler Place - Prudential and Award of Contract Report [Item 18.2.1] [s 90(3) (b), (d) & (h)]	53	UPark Refurbishment and Façade Remediation Gawler Place - Prudential and Award of Contract Report [Item 18.2.1] [s 90(3) (b), (d) & (h)]	
52	11/12/2018	Council	2018-19 Quarter 1 Commercial and Business Operations Report [Item 18.2.2] [s 90(3) (b) & (d)]	54	2018-19 Quarter 1 Commercial and Business Operations Report [Item 18.2.2] [s 90(3) (b) & (d)]	
53	11/12/2018	Council	CEO Update [[Item 18.2.3] [s 90(3) (g)]	55	CEO Update [Item 18.2.3] [s 90(3) (g)]	
54	15/1/2019	The Committee	Strategic Property Matter [Item 5.1] [s 90(3) (b) & (d)]	56	Strategic Property Matter [Item 5.1] [s 90(3) (b) & (d)]	
55	15/1/2019	Council	2019 Citizen of the Year Awards [Item 6.1.1] [s 90(3) (a)]	57	2019 Citizen of the Year Awards [Item 6.1.1] [s 90(3) (a)]	
56	15/1/2019	Council	Strategic Property Matter [Item 6.1.2] [s 90(3) (b) & (d)]	58	Strategic Property Matter [Item 6.1.2] [s 90(3) (b) & (d)]	
57	15/1/2019	Council	City Deal [Item 6.1.3] [s 90(3) (b), (d) & (g)]	59	City Deal [Item 6.1.3] [s 90(3) (b), (d) & (g)]	
58	22/1/2019	The Committee	New Activation Proposal – Garden of Unearthly Delights [Item 9.1] [s 90(3) (d)]	60	New Activation Proposal – Garden of Unearthly Delights [Item 9.1] [s 90(3) (d)]	
59	22/1/2019	The Committee	Transport Matter [Item 10.1] [s 90(3) (j) & (d)]	61	Transport Matter [Item 10.1] [s 90(3) (j) & (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
60	29/1/2019	Council	Recommendation of The Committee in Confidence – 22/1/2019 Recommendation 1 New Activation Proposal – Garden of Unearthly Delights [Item 18.1.1] [s90 (3) (d)]	62	Recommendation of The Committee in Confidence – 22/1/2019 Recommendation 1 New Activation Proposal – Garden of Unearthly Delights [Item 18.1.1] [s90 (3) (d)]	
61	29/1/2019	Council	Advice of the Adelaide Park Lands Authority in Confidence – 24/1/2019 Advice 1 to Note – Strategic Lease Matter [Item 18.1.2] [s90 (3) (d)]	63	Advice of the Adelaide Park Lands Authority in Confidence – 24/1/2019 Advice 1 to Note – Strategic Lease Matter [Item 18.1.2] [s90 (3) (d)]	
62	29/1/2019	Council	Strategic Lease Matter [Item 18.2.1] [s 90(3) (d)]	64	Strategic Lease Matter [Item 18.2.1] [s 90(3) (d)]	
63	4/2/2019	The Committee	Strategic Property Development [Item 4.1] [s 90(3) (b) & (d)]	65	Strategic Property Development [Item 4.1] [s 90(3) (b) & (d)]	
64	4/2/2019	The Committee	Strategic Property Matter [Item 4.2] [s 90(3) (b) & (d)]	66	Strategic Property Matter [Item 4.2] [s 90(3) (b) & (d)]	
65	4/2/2019	The Committee	CEO Update – SMA - Legal Update [Item 5.1] [s 90(3) (h)]	67	CEO Update – SMA - Legal Update [Item 5.1] [s 90(3) (h)]	
66	5/2/2019	The Committee	2018-19 Quarter 2 Business Operations Report [Item 8.1] [s 90(3) (b) & (d)]	68	2018-19 Quarter 2 Business Operations Report [Item 8.1] [s 90(3) (b) & (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
67	12/2/2019	Council	Recommendation of The Committee in Confidence – 5/2/2019 Recommendation 1 2018-19 Quarter 2 Commercial and Business Operations Report [Item 14.1.1] [s90 (3) (b) & (d)]	69	Recommendation of The Committee in Confidence – 5/2/2019 Recommendation 1 2018-19 Quarter 2 Commercial and Business Operations Report [Item 14.1.1] [s90 (3) (b) & (d)]	
68	12/2/2019	Council	SMA Legal Update [Item 14.2.1] [s90 (3) (h)]	70	SMA Legal Update [Item 14.2.1] [s90 (3) (h)]	
69	19/2/2019	The Committee	Strategic Property Matter [Item 9.2] [s 90(3) (b)]	71	Strategic Property Matter – A New Skate Park [Item 9.2] [s 90(3) (b)]	Resolution, Report & Minute made public [Revoked by CEO under delegation 6/3/2019]
70	19/2/2019	The Committee	Strategic Property Matter [Item 8.1] [s 90(3) (d)]	72	Strategic Property Matter [Item 8.1] [s 90(3) (d)]	
71	19/2/2019	The Committee	Strategic Property Development [Item 9.1] [s 90(3) (b) & (d)]	73	Strategic Property Development [Item 9.1] [s 90(3) (b) & (d)]	
72	22/2/2019	Audit Committee	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] [s 90(3) (i)]	74	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] [s 90(3) (i)]	Resolution released in Minutes 22/2/2019
73	23/2/2019	The Committee	Strategic Property Matter [Item 4.1] [s 90(3) (b) & (d)]	75	Strategic Property Matter [Item 4.1] [s 90(3) (b) & (d)]	
74	23/2/2019	The Committee	Strategic Property Matter [Item 4.2] [s 90(3) (b) & (d)]	76	Strategic Property Matter [Item 4.2] [s 90(3) (b) & (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
75	26/2/2019	Council	Recommendation of The Committee in Confidence – 19/2/2019 [Item 18.1.1] Recommendation 1 Strategic Property Matter [s90 (3) (d)]	77	Recommendation of The Committee in Confidence – 19/2/2019 [Item 18.1.1] Recommendation 1 - Strategic Property Matter [s90 (3) (d)]	Resolution of Council 26/2/2019, The Committee resolution, The Committee report Item 8.1[excluding Attachment A] and The Committee Minute of the meeting dated 19 February 2019 and Minutes of this Council meeting released in Minutes 26/2/2019
76	26/2/2019	Council	Advice/Recommendation of the Audit Committee in Confidence – 22/1/2019 Advice 1 to Note – Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 18.1.2] [s90 (3) (i)]	78	Advice/Recommendation of the Audit Committee in Confidence – 22/1/2019 Advice 1 to Note – Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 18.1.2] [s90 (3) (i)]	Resolution released in Minutes 26/2/2019
77	26/2/2019	Council	Lord Mayor's Confidential Verbal Report [Item 18.1.3] [s90 (3) (j)]	79	Lord Mayor's Confidential Verbal Report [Item 18.1.3] [s90 (3) (j)]	
78	5/3/2019	The Committee	New Recreation Space [Item 8.1] [s 90(3) (b)]	80	New Recreation Space Quentin Kenihan Inclusive Playspace [Item 8.1] [s 90(3) (b)]	Resolution, Report & Minute made public [Revoked by CEO under delegation 28/3/2019]
79	5/3/2019	The Committee	Strategic Property Matter [Item 8.2] [s 90(3) (b) & (d)]	81	Strategic Property Matter [Item 8.2] [s 90(3) (b) & (d)]	
80	5/3/2019	The Committee	Strategic Property Matter [Item 8.3] [s 90(3) (b) & (d)]	82	Strategic Property Matter [Item 8.3] [s 90(3) (b) & (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
81	5/3/2019	The Committee	City of Music Laneway Naming [Item 8.4] [s 90(3) (a) & (b)]	83	City of Music Laneway Naming [Item 8.4] [s 90(3) (a) & (b)]	
82	5/3/2019	The Committee	Funding Submissions [Item 8.5] [s 90(3) (b)]	84	Funding Submissions [Item 8.5] [s 90(3) (b)]	
83	5/3/2019	The Committee	Partnership Proposals 2019-20 [Item 8.6] [s 90(3) (b)]	85	Partnership Proposals 2019-20 [Item 8.6] [s 90(3) (b)]	
84	7/3/2019	The Committee	Business Operations for the 2019-20 Integrated Business Plan [Item 5.1] [s 90(3) (b) & (d)]	86	Business Operations for the 2019-20 Integrated Business Plan [Item 5.1] [s 90(3) (b) & (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
85	12/3/2019	Council	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] [s 90(3) (b), (d) , (a)] Recommendation 1 New Recreation Space [s 90(3) (b)] Recommendation 2 Strategic Property Matter [s 90(3) (b) & (d)] Recommendation 3 Strategic Property Matter [s 90(3) (b) & (d)] Recommendation 4 City of Music Laneway Naming [s 90(3) (a) & (b)] Recommendation 5 Funding Submissions [s 90(3) (b)] Recommendation 6 Partnership Proposals 2019-20 [s 90(3) (b)]	87	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] Recommendation 1 New Recreation Space – Quentin Kenihan Inclusive Playspace [s 90(3) (b)]	Resolution made public [Revoked by CEO under delegation 27/3/2019]
	12/3/2019	Council		88	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] Recommendation 2 Strategic Property Matter [s 90(3) (b) & (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
	12/3/2019	Council		89	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] Recommendation 3 Strategic Property Matter [s 90(3) (b) & (d)]	
	12/3/2019	Council		90	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] Recommendation 4 City of Music Laneway Naming [s 90(3) (a) & (b)]	
	12/3/2019	Council		91	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] Recommendation 5 Funding Submissions [s 90(3) (b)]	
	12/3/2019	Council		92	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] Recommendation 6 Partnership Proposals 2019-20 [s 90(3) (b)]	
86	18/3/2019	Council		93	Strategic Partnership Opportunity [Item 5.1.1] [s 90(3) (b) (d) and (g)]	
87	19/3/2019	The Committee	94	Capital City Committee Update [Item 8.1] [s 90(3) (g)]	Resolution released in Minutes 19/3/2019	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
88	26/3/2019	Council	Recommendation of The Committee in Confidence – 19/3/2019 [Item 18.1.1] Recommendation 1 Capital City Committee Update [s90 (3) (g)]	95	Recommendation of The Committee in Confidence – 19/3/2019 [Item 18.1.1] Recommendation 1 Capital City Committee Update [s90 (3) (g)]	Resolution released in Minutes 26/3/2019
89	16/4/2019	The Committee	2018-19 Quarter 3 Business Operations Report [Item 8.1] [s 90(3) (b) & (d)]	96	2018-19 Quarter 3 Business Operations Report [Item 8.1] [s 90(3) (b) & (d)]	
90	16/4/2019	The Committee	Adelaide Town Hall [Item 9.1] [s 90(3) (b) & (d)]	97	Adelaide Town Hall [Item 9.1] [s 90(3) (b) & (d)]	
91	30/4/2019	Council	Recommendation of The Committee in Confidence – 16/4/2019 [Item 18.1.1] Recommendation 1 2018-19 Quarter 3 Business Operations Report [s90 (3) (b) & (d)]	98	Recommendation of The Committee in Confidence – 16/4/2019 [Item 18.1.1] Recommendation 1 2018-19 Quarter 3 Business Operations Report [s90 (3) (b) & (d)]	
92	3/5/2019	Audit Committee	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 10.1] [s 90(3) (i)]	99	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 10.1] [s 90(3) (i)]	Resolution released in Minutes 3/5/2019
93	7/5/2019	The Committee	City of Music Laneway Naming [Item 8.1] [s 90(3) (a) & (b)]	100	City of Music Laneway Naming [Item 8.1] [s 90(3) (a) & (b)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
94	14/5/2019	Council	Recommendation of The Committee in Confidence – 7/5/2019 [Item 14.1.1] Recommendation 1 City of Music Laneway Naming [s 90(3) (a) & (b)]	101	Recommendation of The Committee in Confidence – 7/5/2019 [Item 14.1.1] Recommendation 1 City of Music Laneway Naming [s 90(3) (a) & (b)]	
95	14/5/2019	Council	Advice/Recommendation of the Audit Committee in Confidence – 3/5/2019 [Item 14.1.2] Advice 1 to Note – Update on Activities of the Strategic Risk and Internal Audit Group Meetings [s90 (3) (i)]	102	Advice/Recommendation of the Audit Committee in Confidence – 3/5/2019 [Item 14.1.2] Advice 1 to Note – Update on Activities of the Strategic Risk and Internal Audit Group Meetings [s90 (3) (i)]	Resolution released in Minutes 14/5/2019
96	21/5/2019	The Committee	Rundle Mall Management Authority Update [Item 6] [s 90(3) (a) & (b)]	103	Rundle Mall Management Authority Update [Item 6] [s 90(3) (a) & (b)]	
97	4/6/2019	The Committee	Strategic Property Matter [Item 8.1] [s 90(3) (b) & (d)]	104	Strategic Property Matter [Item 8.1] [s 90(3) (b) & (d)]	
98	4/6/2019	The Committee	CEO Verbal Update – Operational Matter [Item 8.2] [s 90(3) (a)]	105	CEO Verbal Update – Operational Matter [Item 8.2] [s 90(3) (a)]	
99	11/6/2019	Council	Capital City Committee update [Item 14.1.1] [s 90(3) (g)]	106	Capital City Committee update [Item 14.1.1] [s 90(3) (g)]	Resolution released in Minutes 11/6/2019
100	11/6/2019	Council	Council's Strategic Procurement Direction [Item 14.1.2] [s 90(3) (d)]	107	Council's Strategic Procurement Direction [Item 14.1.2] [s 90(3) (d)]	

(90)(2)	Meeting Date	Meeting	Order to Exclude – Section (90) (2) & (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	(91)(7)	Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)	Information available For inspection
101	18/6/2019	The Committee	Funding Matter [Item 8.1] [s 90(3) (g)]	108	Funding Matter [Item 8.1] [s 90(3) (g)]	
102	18/6/2019	The Committee	2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [Item 8.2] [s 90(3) (b) & (d)]	109	2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [Item 8.2] [s 90(3) (b) & (d)]	
103	25/6/2019	Council	Recommendations of The Committee in Confidence – 18/6/2019 [Item 18.1.1] Recommendation 1 Funding Matter [s 90(3) (g)] Recommendation 2 2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [s 90(3) (b) & (d)]	110	Recommendations of The Committee in Confidence – 18/6/2019 [Item 18.1.1] Recommendation 1 Funding Matter [s 90(3) (g)]	
	25/6/2019	Council		111	Recommendations of The Committee in Confidence – 18/6/2019 [Item 18.1.1] Recommendation 2 2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [s 90(3) (b) & (d)]	
104	25/6/2019	Council	Appointment of Chair to Rundle Mall Management Authority Board [Item 18.2.1] [s 90(3) (a)]	112	Appointment of Chair to Rundle Mall Management Authority Board [Item 18.2.1] [s 90(3) (a)]	Resolution released in Minutes 25/6/2019

Operative Confidentiality Orders

From 15 November 2010 to end 2018-19 financial year as at 30 June 2019

Item 5.1 - Attachment A

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	6/12/2010	Contractual Arrangements for Physical Security Services [Item 14.1] (b) & (d)
2	19/1/2011	India Pty Ltd – Legal Dispute [Item 9] (b), (d), (h) & (i)
3	19/1/2011	Workshop - Adelaide Oval Update [Item 10] (b) & (d)
4	31/1/2011	Safety Framework [Item 13.1] (j)
5	31/1/2011	India Pty Ltd – Legal Dispute [Item 13.3] (b), (d), (h), & (i)
6	1/2/2011	Sturt Living Project [Item 5] (b) & (d)
7	22/2/2011	City Design & Character Policy Committee Meeting Recommendation – Sturt Living Project [Item 14.1 (b) & (d)
8	22/2/2011	Adelaide Oval Redevelopment [Item 14.3] (b) & (d)
9	1/3/2011	Council Land at 116/122 Waymouth Street, Adelaide [Item 10] (b) & (d)
10	8/3/2011	Strategy for Lot 25 Wingfield Waste and Recycling Centre [Item 14] (b) & (d)
11	15/3/2011	India Pty Ltd Legal Dispute [Item 2] (b), (d), (h) & (i)
12	22/3/2011	City Development & Sustainability Committee Meeting Recommendation – Council Land at 116-122 Waymouth Street Adelaide [Item 31] (b) & (d)
13	19/4/2011	Adelaide Oval Redevelopment [Item 5] (b), (d) & (h)
14	3/5/2011	Confidential Item Presentation – Rundle Mall Draft Masterplan: Progress Report [Item 5] (d)
15	17/5/2011	Adelaide Oval Redevelopment [Item 3] (b), (d) & (h)
16	31/5/2011	City Design & Character Policy Committee Meeting Recommendation - Rundle Mall Draft Masterplan: Progress Report [Item 31] (d)
17	31/5/2011	Early Bird Parking at UPark [Item 33] (b)
18	31/5/2011	Adelaide Oval Redevelopment [Item 34] (b), (d) & (h)
19	31/5/2011	Adelaide Oval Redevelopment [Item 34] (b), (d) & (h)
20	7/6/2011	“Drop Top” Housing [Item 8] (b) & (d)
21	14/6/2011	Workshop – Council Submission on the Draft Liquor Licensing (Miscellaneous) Amendment Bill 2011 [Item 4] (j)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	5/7/2011	Rundle Mall Precinct Masterplan [Item No. 12] (d)
2	5/7/2011	Balfours Bus Station Redevelopment Project Progress Report [Item 7] (b) & (d)
3	26/7/2011	City Design & Character Policy Committee Meeting Recommendation - Rundle Mall Precinct Masterplan [Item 34] (d)
4	26/7/2011	City Development & Sustainability Committee Meeting Recommendation - Balfours Bus Station Redevelopment Project Progress Report [Item 35] (b) & (d)
5	2/8/2011	Rundle Mall Precinct Masterplan – Next Steps [Item 14] (d)
6	2/8/2011	Sturt Street Affordable Housing Development [Item 9] (b) & (d)
7	9/8/2011	Rundle Mall Precinct Masterplan – Next Steps [Item 2] (d)
8	9/8/2011	Adelaide Central Bus Station [Item 10] (i)
9	23/8/2011	City Development & Sustainability Committee Meeting Recommendation - Sturt Street Affordable Housing Development [Item 36.1] (b) & (d)
10	23/8/2011	Corporate Planning, Governance & Finance Committee Meeting Recommendation 38.1 - Adelaide Central Bus Station [Item 38.1] (i)
11	23/8/2011	Corporate Planning, Governance & Finance Committee Meeting Recommendation 38.2 - Grote Street Retail Tenancy [Item 38.2] (b) & (d)
12	4/10/2011	Variation to Titling Arrangement for Sale of Council Land at 116-122 Waymouth Street, Adelaide [Item 8] (b) & (d)
13	11/10/2011	Adelaide Central Market – Independent Entity Operating Model [Item 4] (b) & (d)
14	25/10/2011	City Development & Sustainability Committee Meeting Recommendation - Variation to Titling Arrangement for Sale of Council Land at 116-122 Waymouth Street, Adelaide [Item 39] (b) & (d)
15	25/10/2011	Award of Contract – Rundle Mall Management Authority Governance Review [Item 41] (b) & (d)
16	8/11/2011	Le Cornu Report [Item 19] (b)
17	22/11/2011	Corporate Planning Governance & Finance Committee Meeting Recommendation - LeCornu Report [Item 35] (b)
18	6/12/2011	Balfours Update [Item 15] (b) & (d)
19	20/12/2011	City Development & Sustainability Committee Meeting Recommendation - Balfours Update [Item 29] (b) & (d)
20	24/1/2012	Contractual Matter - 116-122 Waymouth Street, Adelaide [Item 9] (b) & (d)
21	24/1/2012	Contract Matter – 18-20 Walter Street, North Adelaide, 175 Tynte Street, North Adelaide, and 21-29 Dunn Street, North Adelaide [Item 17] (b) & (d)
22	31/1/2012	City Development & Sustainability Committee Meeting Recommendation - Contractual Matter – 116-122 Waymouth Street, Adelaide [Item 26] (b) & (d)
23	31/1/2012	Corporate Planning, Governance & Finance Committee Meeting Recommendation - 18-20 Walter Street, North Adelaide, 175 Tynte Street, North Adelaide, and 21-29 Dunn Street, North Adelaide [Item 27.2] (b) & (d)
24	31/1/2012	Rundle Mall Redevelopment – Procurement Strategy for Design Consultant [Item 28] (b) & (d)
25	14/2/2012	Balfours Update [Item 3] (b) & (d)
26	28/2/2012	Tabled Confidential Lord Mayor Report - Contractual Matter – 116-122 Waymouth Street, Adelaide [Item 35] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
27	21/3/2012	Structure Planning and Development Policy [Item 2] (j)
28	27/3/2012	Appointment of Board Members for the Adelaide Central Market Authority [Item 33] (a)
29	27/3/2012	Kaurna Native Title Claim (ILUA) [Item 34] (h)
30	24/4/2012	Rundle Mall Redevelopment – Award of Contract to Design Consultant [Item 42] (b) & (d)
31	1/5/2012	Development Policy Considerations [Item 12] (m)
32	8/5/2012	Waste Management Service Obligations [Item] (h)
33	8/5/2012	To close a portion of the unnamed public road between Market Street and Coglein Street and merge it with the adjoining Allotment [Item 22] (b) & (d)
34	22/5/2012	Community Services, Events & Facilities Committee Meeting Recommendation - Waste Management Service Obligations [Item 34.2] (h)
35	22/5/2012	Corporate Planning, Governance & Finance Committee Meeting Recommendation - To close a portion of the unnamed public road between Market Street and Coglein Street and merge it with the adjoining Allotment [Item 35] (b) & (d)
36	5 & 6/6/2012	Shop WR7 – Adelaide Central Market [Item 6] (b) & (d)
37	26/6/2012	“Drop Top” Housing Progress Report [Item 34] (b) & (d)
38	26/6/2012	Balfours / Bus Station Site Update – Re-presented from City Development & Sustainability Committee 5 June 2012 [Item 35] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	3/7/2012	116-122 Waymouth Street, Adelaide [Item 12] (b) & (d)
2	3/7/2012	Adelaide Wireless Network Feasibility Study [Item 13] (b) & (d)
3	10/7/2012	116-122 Waymouth Street, Adelaide [Item 11.1] (b) & (d)
4	10/7/2012	Adelaide Wireless Network Feasibility Study [Item 11.2] (b) & (d)
5	12/7/2012	Leasing Matters of the Park Lands [Item 14] (b) & (d)
6	17/7/2012	Contractual Property Matters [Item 17] (b) & (d)
7	17/7/2012	Leasing Matters of the Park Lands [Item 18] (b) & (d)
8	24/7/2012	Information Relating to Actual Litigation [Item 28] (h) & (i)
9	24/7/2012	City Infrastructure & Public Works Committee Meeting Recommendation - Contractual Matter [Item 25.1] (b) & (d)
10	24/7/2012	City Infrastructure & Public Works Committee Meeting Recommendation – Leasing Matters of the Park Lands [Item 25.2] (b) & (d)
11	24/7/2012	Information Relating to Actual Litigation - Cost Enforcement Federal Court - Henderson vs Corporation of the City of Adelaide [Item 29] (h) & (i)
12	24/7/2012	Central Market Fire Safety Upgrade Stage 2 [Item 27] (k)
13	31/7/2012	Central Market Fire Safety Upgrade Stage [Item 3] (k)
14	31/7/2012	Information Relating to Actual Litigation [Item 4] (h) & (i)
15	31/7/2012	Finance & Corporate Governance Committee Special Meeting Recommendation - Central Market Fire Safety Upgrade Stage [Item 5.1] (k)
16	31/7/2012	Finance & Corporate Governance Committee Special Meeting Recommendation - Information Relating to Actual Litigation [Item 5.2] (h) & (i)
17	4/9/2012	116-122 Waymouth Street, Adelaide [Item 17] (b) & (d)
18	11/9/2012	City Planning & Development Committee Meeting – 116-122 Waymouth Street, Adelaide [Item 16] (b) & (d)
19	18/9/2012	Appointment of Chair for the Rundle Mall Management Authority [Item 15] (a)
20	25/9/2012	UPark Trial Data [Item 25] (b)
21	2/10/2012	Rundle Mall Redevelopment [Item 2] (b), (d) & (h)
22	2/10/2012	Confidential Presentation - Adelaide Wireless Network [Item 6] (b) & (d)
23	2/10/2012	Sturt Street Development Scheme Variation [Item 16] (b) & (d)
24	2/10/2012	Central City Library Business Case [Item 14] (b) & (d)
25	9/10/2012	City Planning & Development Committee Meeting Recommendation – Sturt Street Development Scheme Variation [Item 12] (b) & (d)
26	16/10/2012	Appointment of Board Members for the Rundle Mall Management Authority [Item 17] (a)
27	23/10/2012	Appointment of Board members for the Rundle Mall Management Authority [Late Item 29] (a)
28	30/10/2012	Coglin Street, Adelaide [Item 4] (b) & (d)
29	6/11/2012	Sturt Street Progress Report [Item 16] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
30	13/11/2012	City Planning & Development Committee Meeting Recommendation – Sturt Street Progress Report [Item 15] (b)&(d)
31	20/11/2012	Central City Library [Item 19] (b)&(d)
32	27/11/2012	Finance & Corporate Governance Committee Meeting Recommendation – Central City Library [Item 24.2] (b) & (d)
33	4/12/2012	Rundle Mall Management Authority – Board Appointment [Item 11] (a)
34	4/12/2012	Adelaide Oval Redevelopment Landscape Plan [Item 12] (h)
35	11/12/2012	Head Contract and Catenary Lighting Contract for Rundle Mall Redevelopment [Item 27] (b) and (d)
36	11/12/2012	Building & Construction Works at the Central Market Arcade to Install Fire Services [Item 28] (b) & (d)
37	11/12/2012	Adelaide Oval Redevelopment Landscape Plan [Item 29] (h)
38	23/1/2013	Presentation – Central Library Project Briefing Update [Item 6] (b) & (d)
39	23/1/2013	To close a portion of the unnamed public road between Market Street and Coglein Street and merge it with the adjoining Allotment [Item 13] (b)
40	23/1/2013	To close and transfer Fenn Place to University of South Australia and to close the northern portion of Fenn Place to traffic [Item 14] (h)
41	23/1/2013	East End Separate Rate Council Workshop [Item 13] (d)
42	29/1/2013	Victoria Square Budget [Item 2] (d)
43	29/1/2013	Rundle Mall Kiosks [Item 3] (b), (d) & (h)
44	29/1/2013	City Infrastructure & Public Works Committee Meeting Recommendation - To close a portion of the unnamed public road between Market Street and Coglein Street and merge it with the adjoining Allotment [Item 25.1] (b)
45	29/1/2013	City Infrastructure & Public Works Committee Meeting Recommendation - To close and transfer Fenn Place to University of South Australia and to close the northern portion of Fenn Place to traffic [Item 25.2] (h)
46	29/1/2013	City Infrastructure & Public Works Committee Special Meeting - Victoria Square Project Budget [Item 26.1] (d)
47	29/1/2013	Councillor Henningsen – Confidential Question on Notice – 248 South Terrace [Item 27] (b) & (d)
48	29/1/2013	Councillor Wilkinson - Confidential Question without Notice – Information relating to Actual Litigation [Item 28] (i)
49	5/2/2013	Presentation - Redevelopment Proposal for Park 25 [Item 6] (j)
50	5/2/2013	Rundle Mall Kiosks [Item 18] (b), (d) & (h)
51	12/2/2013	City Planning & Development Committee Meeting Recommendation - Rundle Mall Kiosks [Item 15.1] (b), (d) & (h)
52	12/2/2013	City Culture & Community Services Committee Meeting Recommendation - Confidential Presentation – Redevelopment Proposal for Park 25 [Item 16.1] (j)
53	12/2/2013	Matter relating to Actual Litigation [Item 19] (i)
54	15/2/2013	Information Report: Update on the Activities of the Strategic Risk & Internal Audit Group [Item 8] (h) & (i)
55	5/3/2013	Torrens Lake Management [Item 16] (j)
56	5/3/2013	Workshop – Anti Social Behaviour in the South Park Lands [Item 10] (j)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
57	12/3/2013	City Planning & Development Committee Meeting Recommendation – Torrens Lake Management [Item 14.1] (j)
58	19/3/2013	Victoria Square / Tarntanyangga Award of Contract [Item 2] (b) & (d)
59	19/3/2013	Leasing of North Adelaide Railway Station [Item 12] (b) & (d)
60	19/3/2013	Park 24 - Tampawardli Major Event Space – Stage 2 Landscaping [Item 13] (b) & (d)
61	26/3/2013	City Infrastructure & Public Works Committee Meeting Recommendation - Leasing of North Adelaide Railway Station [Item 22.1] (b) & (d)
62	26/3/2013	City Infrastructure & Public Works Committee Meeting Recommendation - Tampawardli Major Event Space - Stage 2 Landscaping [Item 22.2] (b) & (d)
63	26/3/2013	Report tabled by Lord Mayor – Property Licence Matter [Item 23] (i), (b) & (d)
64	16/4/2013	Urgent Business – Confidential Report Tabled by the Lord Mayor – Presiding Members Report – Capital City Committee Update [Item 16] (j)
65	7/5/2013	Sturt Street Land Transfer [Item 18] (b) & (d)
66	7/5/2013	Adelaide Aquatic Centre Works [Item 14] (d)
67	14/5/2013	City Planning & Development Committee Meeting Recommendation - Sturt Street Land Transfer [Item 11.1] (b) & (d)
68	14/5/2013	City Culture & Community Services Committee Meeting Recommendation - Adelaide Aquatic Centre Work [Item 12] (d)
69	30/5/2013	Leasing Matter - Victoria Park / Pakapakanthi (Park 16) [Item 15] (b) & (d)
70	30/5/2013	Leasing Matter - Adelaide Bowling Club [Item 16] (b) & (d)
71	30/5/2013	Leasing Matter - North Adelaide Railway Station [Item 17] (b) & (d)
72	4/6/2013	Connector Service Development [Item 22] (b) & (d)
73	4/6/2013	Adelaide Aquatic Centre Works [Item 14] (d) & (j)
74	11/6/2013	City Planning & Development Committee Meeting Recommendation - Connector Service Development [Item 14.1] (b) & (d)
75	11/6/2013	City Culture & Community Services Committee Meeting Recommendation - Adelaide Aquatic Centre Works [Item 15.1] (d) & (j)
76	11/6/2013	Adelaide Park Lands Authority Board Meeting Advice – Leasing Matters – Victoria Park, Adelaide Bowling Club, North Adelaide Railway Station [Item 16] (b) & (d)
77	18/6/2013	Victoria Park/Pakapakanthi (Park 16) – Expressions of Interest – Leasing of Buildings [Item 13] (b) & (d)
78	25/6/2013	City Infrastructure & Public Works Committee Meeting Recommendation - Victoria Park / Pakapakanthi (Park 16) – Expressions of Interest – Leasing of Buildings [Item 20.1] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	9/7/2013	Confidential Report tabled by the Lord Mayor – Capital City Committee Update [Item 14] (j)
2	19/7/2013	Information Report: Update on the Activities of the Strategic Risk and Internal Audit Group [Item 9] (h) & (i)
3	23/7/2013	Contractual Matter [Item 22] (b) & (d)
4	6/8/2013	Sturt Street Housing Project Update [Item 22] (b) & (d)
5	6/8/2013	Presentation – Tennis SA Master Plan [Item 5] (b) & (d)
6	13/8/2013	Recommendations of the City Planning & Development Committee meeting held in confidence on 6 August 2013 – Sturt Street Housing Project Update [Item 15] [Rec 15.2] (b) & (d)
7	13/8/2013	Capital City Committee [Item 17] (j)
8	20/8/2013	Determination of the Issues for Resolution – 17-19 Gawler Place, Adelaide City Council [Item 14] (d), (h) & (i)
9	27/8/2013	Recommendation of the City Infrastructure & Public Works Committee meeting held in confidence on 20 August 2013 [Item 21] - Determination of the Issues for Resolution – 17-19 Gawler Place, Adelaide City Council [Rec 21.1] (d), (h) & (i)
10	1/10/2013	Connector Service Development [Item 10] (b), (d) & (j)
11	1/10/2013	International Relations [Item 11] (a) & (j)
12	8/10/2013	Recommendations of the City Planning & Development Committee meeting held in confidence on 1 October 2013 [Item 12] - Connector Service Development [Rec 12.1] (b), (d) & (j)
13	8/10/2013	Recommendations of the City Planning & Development Committee meeting held in confidence on 1 October 2013 – [Item 12] - International Relations [Rec 12.2] (a) & (j)
14	15/10/2013	Torrens Weir Restaurant Leasing Matter [Item 13] (b) & (d)
16	22/10/2013	Recommendations of the City Infrastructure & Public Works Committee meeting held in confidence on 15 October 2013 – [Item 24] Torrens Weir Restaurant Leasing Matter [Rec 24.1] (b) & (d)
17	22/10/2013	Recommendations of the Finance & Corporate Governance Committee meeting held in confidence on 15 October 2013 – [Item 25] Property Transaction [Rec 25.1] (a)
18	22/10/2013	Electricity Supply Award of Contract [Item 26] (b) & (d)
19	22/10/2013	Councillor Henningsen – Confidential Motion on Notice – Property Assessment [Item 27] (b) & (d)
20	12/11/2013	Ergo Update [Item 19] (b) & (d)
21	12/11/2013	Capital City Committee [Item 20] (j)
22	19/11/2013	Wingfield Progress Report [Item 16] (b) & (d)
23	19/11/2013	Rundle Mall Innovation Fund [Item 15] (d)
24	26/11/2013	Recommendations of the Finance & Corporate Governance Committee meeting held in confidence on 19 November 2013 – [Item 24] Rundle Mall Innovation Fund [Rec 24.2] (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
25	29/11/2013	Internal Audit Program – Detailed One Year Plan + Two Year Outlook [Item 4] (b) & (d)
26	29/11/2013	Internal Audit Update up to October 2013 [Item 5] (b) & (d)
27	29/11/2013	Internal Audit Update up to October 2013 [Item 5] (b) & (d)
28	29/11/2013	Update on the Activities of the Strategic Risk and Internal Audit Group [Item 6] (h) & (i)
29	3/12/2013	Connector Bus Service [Item 17] (b) & (d)
30	3/12/2013	Rundle Mall Lighting [Item 12] (d)
31	5/12/2013	Removal of Statutory Referral to Council for Development Applications over \$10M [Item 2] (h) & (i)
32	10/12/2013	Recommendation of the City Planning & Development Committee meeting held in confidence on 3 December 2013 – [Item 28] Connector Bus Service [Rec 28.1] (b) & (d)
33	10/12/2013	Recommendation of City Infrastructure & Public Works Committee meeting held in confidence on 3 December 2013 [Item 29] Rundle Mall Lighting [Rec 29.1] (d)
34	10/12/2013	Planning Matters [Item 30] (i)
35	10/12/2013	Appointment of Audit Committee Presiding Member [Item 31] (a)
36	21/1/2014	ERGO Update [Item 11] (b) & (d)
37	21/1/2014	Lease Agreement for 161-185 Rundle Street, Adelaide [Item 10] (b) & (d)
38	21/1/2014	Lease Agreement for 165-171 Rundle Street, Adelaide [Item 11] (b) & (d)
39	28/1/2014	Recommendation of the City Planning & Development Committee meeting held in confidence on 21 January 2014 [Item 23] Ergo Update [Rec 23.1] (b) & (d)
40	28/1/2014	Recommendations of the City Infrastructure & Public Works Committee meeting held in confidence on 21 January 2014 [Item 24] Lease Agreement for 161-185 Rundle Street, Adelaide [Rec 24.1] (b) & (d)
41	28/1/2014	Recommendations of the City Infrastructure & Public Works Committee meeting held in confidence on 21 January 2014 [Item 24] Lease Agreement for 165-171 Rundle Street, Adelaide [Rec 24.2] (b) & (d)
42	4/2/2014	Adelaide Aquatic Centre Works [Item 12] (d)
43	4/2/2014	Adelaide Aquatic Centre Works – Prudential Report Item 13] (b) & (d)
44	4/2/2014	Adelaide Aquatic Centre Works Procurement Report [Item 14] (b) & (d)
45	11/2/2014	Recommendation of the City Planning & Development Committee meeting held in confidence on 4 February 2014 [Item 14] Planning Matters – Residential & Main Street Development Plan Amendment [Rec 14.1] (m)
46	11/2/2014	Recommendations of the City Culture & Community Services Committee meeting held in confidence on 4 February 2014 [Item 15] Adelaide Aquatic Centre Works [Rec 15.1] (d)
47	11/2/2014	Recommendations of the City Culture & Community Services Committee meeting held in confidence on 4 February 2014 [Item 15] Adelaide Aquatic Centre Works – Prudential Report [Rec 15.2] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
48	11/2/2014	Recommendations of the City Culture & Community Services Committee meeting held in confidence on 4 February 2014 [Item 15] Adelaide Aquatic Centre Works Procurement Report [Rec 15.3] (b) & (d)
49	18/2/2014	Central Market Contractual Arrangements – Legal Advice [Item 3] (h)
50	18/2/2014	Rundle Mall Innovation Fund [Item 15] (b) & (d)
51	4/3/2014	Contractual Matter – 116-122 Waymouth Street [Item 19] (b) & (d)
52	11 & 12/3/2014	Recommendations of the City Planning & Development Committee meeting held in confidence on 4 March 2014 [Item 18] Contractual Matter – 116-122 Waymouth Street [Rec 18.1] (b) & (d)
53	11 & 12/3/2014	Advice of the Adelaide Park Lands Authority Board meeting held in confidence on 27 February 2014 [Item 19] Tennis SA Lease [Item 19.1] (b) & (d)
54	11 & 12/3/2014	Central Market Contractual Arrangements – Legal Advice [Item 21] (a) & (h)
55	18/3/2014	Assignment of Lease 86 Grote Street, Adelaide [Item 15] (b) & (d)
56	18/3/2014	Leasing Arrangements – 235 Hutt Street, Adelaide – Hutt Street Library [Item 16] (b) & (d)
57	18/3/2014	Tennis SA – Leasing Matters [Item 17] (b) & (d)
58	18/3/2014	Rundle Mall Redevelopment - March 2014 [Item 18] (b) & (d)
59	18/3/2014	Victoria Square Stage 1 Redevelopment - Southern End Remediation Works [Item 19] (b) & (d)
60	18/3/2014	Childcare Facilities in the City [Item 22] (j)
61	25/3/2014	Recommendations of the City Infrastructure & Public Works Committee meeting held in confidence on 18 March 2014 [Item 21] Assignment of Lease 86 Grote Street, Adelaide [Rec 21.1] (b) & (d)
63	25/3/2014	Recommendations of the City Infrastructure & Public Works Committee meeting held in confidence on 18 March 2014 [Item 21] Tennis SA – Leasing Matters [Rec 21.3] (b) & (d)
63	25/3/2014	Recommendations of the City Infrastructure & Public Works Committee meeting held in confidence on 18 March 2014 [Item 21] Rundle Mall Redevelopment – March 2014 [Rec 21.4] (b) & (d)
64	25/3/2014	Recommendation of the Finance & Corporate Governance Committee meeting held in confidence on 18 March 2014 [Item 22] New Direction for Waste Care SA [Rec 22.1] (d) & (g)
65	1/4/2014	Sturt Street Housing Update [Item 22] (b) & (d)
66	8/4/2014	Recommendation of the City Planning & Development Committee meeting held in confidence on 1 April 2014 [Item 13] Sturt Street Housing Update [Rec 13.1] (b) & (d)
67	8/4/2014	Waymouth Street Update [Item 14] (b) & (d)
68	15/4/2014	Adelaide Aquatic Centre Works [Item 16] (d)
69	15/4/2014	Adelaide Central Market Authority – Employment of ACMA CEO [Item 19] (a)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
70	15/4/2014	Capital City Committee Update [Item 20] (j)
71	22/4/2014	Recommendations of the Finance & Corporate Governance Committee meeting held in confidence on 22 April 2014 [Item 23] Adelaide Central Market Authority – Employment of ACMA CEO [Rec 23.1] (a)
72	22/4/2014	Recommendations of the Finance & Corporate Governance Committee meeting held in confidence on 22 April 2014 [Item 23] Capital City Committee Update [Rec 23.2] (j)
73	22/4/2014	Lease Agreement for a Stall in the Adelaide Central Market [Item 24] (b) & (d)
74	2/5/2014	Internal Audit Progress Report [Item 7] (b) & (d)
75	2/5/2014	Update on Activities of the Strategic Risk and Internal Audit Group [Item 8] (h) & (i)
76	6/5/2014	Velo-City Update [Item 11] (b) & (d)
77	20/5/2014	Rundle Mall Redevelopment Project Update [Item 17] (d)
78	20/5/2014	Lease Processing, Adelaide Central Market [Item 18] (b) & (d)
79	20/5/2014	Capital City Committee Update [Item 19] (j)
80	20/5/2014	Central Market Governance Issues [Item 20] (a)
81	28/5/2014	Recommendations of the Finance & Corporate Governance Committee meeting held in confidence on 20 May 2014 [Item 22] Lease Processing, Adelaide Central Market [Rec 22.1] (b) & (d)
82	28/5/2014	Recommendations of the Finance & Corporate Governance Committee meeting held in confidence on 20 May 2014 [Item 22] Adelaide Central Market Governance Issues [Rec 22.2] (a)
83	17/6/2014	Workshop - Rundle Mall Redevelopment Project [Item 17] (d)
84	17/6/2014	Rundle Mall Redevelopment Project Update [Item 18] (d)
85	17/6/2014	Adelaide Aquatic Centre Works Procurement Report [Item 19] (b) & (d)
86	17/6/2014	Commercial Impact of the proposed Transport Development Levy on Council's Parking Operations [Item 21] (d)
87	17/6/2014	Other Business – Councillor Henningsen – Motion without Notice - Planning Matter [Item 23] (h)
88	24/6/2014	Recommendations of the City Infrastructure & Public Works Committee meeting held in confidence on 17 June 2014 [Item 23] Rundle Mall Redevelopment Project Update [Rec 23.1] (d)
89	24/6/2014	Recommendation of the Finance & Corporate Governance Committee meeting held in confidence on 17 June 2014 [Item 24] Planning Matter [Rec 24.1] (h)
90	24/6/2014	Adelaide Central Market Authority Board – Appointment of Chair [Item 25] (a)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	1/7/2014	Confidential Supplementary Report the Supply of Catering Services for Adelaide City Council T2014/0081 [Item 4] (b) & (d)
2	1/7/2014	Property Investigation [Item 16] (b) & (d)
3	8/7/2014	Property Investigation [Rec 14.1] (b) & (d)
4	15/7/2014	Franklin Street Site Activation [Item 16] (b) & (d)
5	15/7/2014	Victoria Park / Pakapakanthi (Park 16) - Expressions of Interest - Leasing of Buildings [Item 17] (b) & (d)
6	15/7/2014	Tennis SA – Park Lands Lease [Item 18] (b) & (d)
7	22/7/2014	Franklin Street Site Activation [Rec 23.1] (b) & (d)
8	22/7/2014	Victoria Park / Pakapakanthi (Park 16) - Expressions of Interest- Leasing of Buildings [Rec 23.2] (b) & (d)
9	22/7/2014	Tennis SA – Park Lands Lease [Rec 23.3] (b) & (d)
10	22/7/2014	Adelaide Central Market Authority – Appointment of Board Members [Item 24] (a)
11	22/7/2014	Capital City Committee [Item 25] (j)
13	25/7/2014	Update on Activities of the Strategic Risk and Internal Audit Group [Item 9] (h) & (i)
14	5/8/2014	Opportunity to progress Smart & Connected Cities initiatives [Item 24] (b) & (d)
15	5/8/2014	Balfours Update [Item 25] (b) & (d)
16	5/8/2014	ERGO - Stage 3 Update [Item 26] (b) & (d)
17	5/8/2014	Property Matter - 116-122 Waymouth Street [Item 27] (b) & (d)
18	5/8/2014	Out of Session Information Papers to Note Attachment 1 - Event Information/Attachment 2 - Registration of Interest for Victoria Square/Tarntanyangga during Fringe [Item 20] (b) & (d)
19	12/8/2014	Opportunity to progress Smart & Connected Cities Initiatives [Rec 18.1] (b) & (d)
20	12/8/2014	Balfours Update [Rec 18.2] (b) & (d)
21	12/8/2014	ERGO - Stage 3 Update [Rec 18.3] (b) & (d)
22	12/8/2014	Property Matter – 116-122 Waymouth Street [Rec 18.4] (b) & (d)
23	19/8/2014	Lease Agreement for 110 Pirie Street, Adelaide [Item 20] (b) & (d)
24	19/8/2014	Legal Matter – Development Act [Item 20] (h)
25	26/8/2014	Lease Agreement for 110 Pirie Street, Adelaide [Rec 20.1] (b) & (d)
26	26/8/2014	Capital City Committee Update [Item 22] (j)
27	26/8/2014	Report of the CEO Performance Review Panel – CEO performance 2013/14 [Item 23] (a)
28	2/9/2014	Property Investigation - Dunn Street Car Park Investigations [Item 28] (d)
29	2/9/2014	Award of Contract for the receipt and disposal of kerbside-collected residual waste and the receipt and processing of kerbside-collected hard waste materials [Item 29] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
30	9/9/2014	Property Investigation - Dunn Street Car Park Investigations [Rec 16.2] (d)
31	9/9/2014	Award of Contract for the receipt and disposal of kerbside-collected residual waste and the receipt and processing of kerbside-collected hard waste materials [Rec 16.3] (b) & (d)
32	11/9/2014	Planning - Legal Matter [Item 5] (h) & (i)
33	16/9/2014	Out of Session Information Papers to Note Legal Advice – Trade Matter [Item 17] (h)
34	16/9/2014	Discussion on Park Lands issues (d)
35	16/9/2014	Wingfield Update [Item 14] (h) & (i)
36	23/9/2014	Wingfield Update [Rec 21.1] (h) & (i)
37	23/9/2014	Capital City Committee [Item 22] (j)
38	2/10/2014	City Wide Dry Area Review [Item 4] (j)
39	14/10/2014	Construction of the Convention Centre - Stage 2 – lease for works compound [Advice 16.1] (b) & (d)
40	21/10/2014	Rundle Mall Redevelopment Project Update [Item 21] (d)
41	21/10/2014	Out of Session Information Papers to Note Lease Proposal [Item 22] (d)
42	21/10/2014	Silver Commemorative Coin Collection Celebrating Adelaide's 175th Anniversary [Item 16] (d)
43	21/10/2014	Rundle Mall Innovation Fund [Item 17] (d)
44	21/10/2014	Out of Session Information Papers to Note Property Matter Item 18 (d)
45	28/10/2014	Rundle Mall Redevelopment Project Update [Rec 22.1] (d)
46	28/10/2014	Rundle Mall Innovation Fund [Rec 23.2] (d)
47	2/12/2014	Rundle Mall Innovation Fund [Item 4] (d)
48	9/12/2014	Out of Session Information Papers to Note Adelaide Convention Bureau – Quarterly Report to Council – Q1 2014/15 [Item 30] (d)
49	16/12/2014	Status Update – Preparation of North Adelaide Colleges and Institutions DPA [Item 29] (m)
50	16/12/2014	Wingfield Update [Item 30] (i)
51	16/12/2014	Tabled Presiding Member's Report Property Purchase Opportunity (b)
52	20/1/2015	North Adelaide Large Colleges and Institutions DPA [Item 16] (m)
53	20/1/2015	Out of Session Papers to Note Safety Measures [Item 14] (d)
54	20/1/2015	Audit Committee Appointment of Independent Members [Item 15] (a)
55	27/1/2015	Audit Committee Appointment of Independent Members [Rec 29.1] (a)
56	3/2/2015	Confidential Workshop - City Safe CCTV: Future Directions [Item 8] (e)
57	10/2/2015	Temporary Skate Park Opportunity [Item 18] (j)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
58	10/2/2015	Capital City Committee [Item 19] (j)
59	17/2/2015	Confidential Workshop - Event Proposal for Adelaide [Item 8] (b) & (d)
60	24/2/2015	International Conference Opportunity [Item 22] (d)
61	27/2/2015	Internal Audit Progress Update [Item 12] (b) & (d)
62	27/2/2015	Update on Activities of the Strategic Risk and Internal Audit Group [Item 13] (h) & (i)
63	10/3/2015	Adelaide Central Market Authority – Appointment of Board Member [Item 19] (a)
64	24/3/2015	City Promotion Partnership Opportunity [Item 25] (b)
65	24/3/2015	Out of Session Information Papers to Note Promotional Activity [Item 26] (b)
66	7/4/2015	Confidential Report of the Acting Chief Executive Officer Selection Panel – Process for the Selection and Appointment of an Acting Chief Executive Officer [Item 4] (a)
67	7/4/2015	Out of Session Information Papers to Note Development Assessment Panel – Appointment of Independent Members for the Next Term [Item 21] (a)
68	21/4/2015	Commercial Property Investigation [Item 14] (d)
99	21/4/2015	Property Matter [Item 15] (d)
70	28/4/2015	Commercial Property Investigation [Rec 28.1] (d)
71	28/4/2015	Property Matter [Rec 28.2] (d)
72	28/4/2015	Contract Matters [Item 29] (b) & (d)
73	28/4/2015	Contract Matters [Item 29] (b) & (d)
74	28/4/2015	Rundle Mall Management Authority - Appointment of Chairperson [Item 30] (a)
75	28/4/2015	Out of Session Information Papers to Note Contract Management Item [Item 31] (d)
76	28/4/2015	Lord Mayor's Verbal Report – Disposal of an Asset of the Corporation (a) & (e)
77	5/5/2015	Lease Agreement for 161-185 Rundle Street, Adelaide [Item 14] (b) & (d)
78	12/5/2015	Lease Agreement for 161-185 Rundle Street, Adelaide [Rec 18.1] (b) & (d)
79	19/5/2015	Events in the Park Lands – Temporary Activation [Item 19] (j)
80	26/5/2015	Events in the Park Lands – Temporary Activation [Rec 25.1] (j)
81	26/5/2015	Out of Session Information Papers to Note Adelaide Convention Bureau- Quarterly Report to Council – Q3 2014/2015 [Item 27] (d)
82	9/6/2015	Property Lease Registers [Item 18] (b) & (d)
83	12/6/2015	Brown Hill Keswick Creek Audit Information [Item 8] (j)
84	12/6/2015	Appointment of Internal Auditor [Item 9] (k)
85	12/6/2015	Internal Audit Progress Update [Item 10] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
86	12/6/2015	Update on Activities of the Strategic Risk and Internal Audit Group [Item 11] (h) & (i)
87	23/6/2015	Award of Contract Extension for the Waste Collection Services [Item 21] (b) & (d)
88	23/6/2015	Strategic Property Update [Item 23] (d)
89	30/6/2015	Award of Contract Extension for the Waste Collection Services [Rec 23.1] (b) & (d)
90	30/6/2015	Delegation of Authority for Award of Contract for Telecommunication Services [Rec 23.2] (k)
91	30/6/2015	Strategic Property Update [Rec 23.3] (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	7/7/2015	Creative Partnership Opportunity [Item 15] (b)
2	8/7/2015	Glenelg to Adelaide Park Lands Recycled Water Scheme – Agreement for Supply of Recycled Water [Item 12] (b) & (d)
3	14/7/2015	Creative Partnership Opportunity [Rec 14.2] (b) & (d)
4	14/7/2015	Glenelg to Adelaide Park Lands Recycled Water Scheme – Agreement for Supply of Recycled Water [Rec 15.1] (b) & (d)
5	21/7/2015	Amendment to Adshel Advertising Contract [Item 14] (b) & (d)
6	28/7/2016	Amendment to Adshel Advertising Contract [Rec 23.1] (b) & (d)
7	28/7/2016	Lounders Boathouse – Lease Agreements [Advice 1] (b) & (d)
8	28/7/2016	Rundle Mall Management Authority – Appointment of Board Members [Item 25] (a)
9	4/8/2015	Lounders Boathouse – Lease Agreements [Item 17] (b) & (d)
10	11/8/2015	Lounders Boathouse – Lease Agreements [Rec 14.1] (b) & (d)
11	18/8/2015	Public Art Round Table - Interim Composition [Item 17] (a)
12	25/8/2015	Public Art Round Table - Interim Composition [Rec 18.1] (a)
13	1/9/2015	Lease Agreement for Hungry Jack's [Item 14] (b) & (d)
14	4/9/2015	Confidential Discussion with the Internal Auditors [Item 12] (b)
15	4/9/2015	Confidential Discussion with the Internal Auditors [Item 12] (b)
16	4/9/2015	Update on Activities of the Strategic Risk and Internal Audit Group [Item 13] (h) & (i)
17	7/9/2015	Lease Agreement for Hungry Jack's [Rec 20.1] (b) & (d)
18	15/9/2015	Out of Session Information Papers to Note: Attachment 1 – Adelaide Convention Bureau – Quarterly Report Q4 [Item 19] (d)
19	15/9/2015	Capital City Committee Update [Item 13] (j)
20	15/9/2015	Tabled Presiding Members Report – Wingfield Update (i)
21	22/9/2015	Capital City Committee Update [Rec 21.1] (j)
22	2/10/2015	Internal Audit Progress Update [Item 9] (b) & (d)
23	2/10/2015	Provision of External Audit Services to the Adelaide City Council [Item 11] (k)
24	6/10/2015	Out of Session Information Papers to Note: Attachment 1 - Expression of Interest – Central Bus Station Rooftop Carpark [Item 23] (j)
25	6/10/2015	Road Renewal Program [Item 17] (b) & (d)
26	20/10/2015	Property Matter [Item 14] (d)
27	27/10/2015	Property Matter [Rec 23.1] (d)
28	3/11/2015	Telstra Lease Agreement [Item 14] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
29	10/11/2015	Telstra Lease Agreement [Rec 17.1] (b) & (d)
30	17/11/2015	To Determine the Terms of Sale for the Disposal of Bath Lane South [Item 13] (d)
31	17/11/2015	Out of Session Information Papers to Note Attachment 1 - Adelaide Convention Bureau – Quarterly Report to Council – Q1, 2015/2016 [Item 14] (b)
32	17/11/2015	Strategic Property Matter [Item 20] (d)
33	24/11/2015	To Determine the Terms of Sale for the Disposal of Bath Lane South [Rec 21.1] (b) & (d)
34	10/12/2015	Appointment of External Auditor [Item 2] (k)
35	15/12/2015	Appointment of External Auditor [Rec 28.1] (k)
36	19/1/2016	Hindley Street [Item 13] (b) & (d)
37	19/1/2016	Lounders Boathouse – Lease Agreements [Item 14] (b) & (d)
38	27/1/2016	Hindley Street [Rec 24.1] (b) & (d)
39	27/1/2016	Lounders Boathouse – Lease Agreements [Rec 24.2] (b) & (d)
40	9/2/2016	Presiding Members Report's - CEO Performance Review Process – Re-presented from Council on 27 January 2016 [Item 19] (a)
41	16/2/2016	Out of Session Information Papers to Note - Attachment 1 - Events in the Park Lands – Savills Financial Analysis Report February 2016 [Item 19] (d)
42	26/2/2016	Update on Activities of the Strategic Risk and Internal Audit Group [Item 11] (h) & (i)
43	26/2/2016	23-25 James Place, Adelaide [Item 18] (b)
44	15/3/2016	Central Market Arcade Redevelopment [Item 14] (d)
45	15/3/2016	Wingfield Update [Item 15] (i)
46	16/3/2016	Workshop - 2016-17 Integrated Business Plan – Business Operations [Item 4] (b) & (d)
47	22/3/2016	Wingfield Update [Rec 23.2] (i)
48	22/3/2016	Central Market Arcade Redevelopment [Rec 23.1] (d)
49	22/3/2016	Rundle Mall Management Authority – Appointment of Board Members [Item 24] (a)
50	19/4/2016	Options for the Community Land at 159-161 O'Connell Street, North Adelaide [Item 13] (b) & (d)
51	19/4/2016	Potential Property Purchase [Item 14] (b) & (d)
52	22/4/2016	Internal Audit Progress Update [Item 8] (d)
53	22/4/2016	Update on Activities of the Strategic Risk and Internal Audit Group [Item 9] (i)
54	26/4/2016	Options for the Community Land at 159-161 O'Connell Street, North Adelaide [Rec 27.1] (b) & (d)
55	26/4/2016	Potential Property Purchase [Rec 27.2] (b) & (d)
56	26/4/2016	Tennis SA – Park Lands Lease [Advice 28.1] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
57	3/5/2016	Out of Session Information Papers to Note Attachment 1 - 2016 The City Awards [Item 17] (d)
58	10/5/2016	Capital City Committee Update [Item 23] (g)
59	17/5/2016	Workshop - Adelaide Town Hall Business Operations [Item 13] (b) & (d)
60	17/5/2016	Quarter 3 Business Operations Report 2015/16 – March YTD [Item 14] (b) & (d)
61	24/5/2016	Rundle Mall Management Authority – Appointment of Chairperson [Item 27] (a)
62	7/6/2016	Workshop – Waste & Recycling – Pricing of Enhanced Services [Item 14] (b) & (d)
63	14/6/2016	Capital City Committee Update [Item 27] (g)
64	14/6/2016	Capital City Committee Development Program 2015/16 & 2016/17 [Item 28] (g)
65	14/6/2016	Other Business – Councillor Wilkinson – Motion without Notice – Development Opportunity [Item 29] (b)
66	21/6/2016	Workshop - Tennis SA - Lease Agreement [Item 8] (b) & (d)
67	21/6/2016	Delegation of Authority for Award of Contract for Transactional Banking [Item 12] (k)
68	28/6/2016	Delegation of Authority for Award of Contract for Transactional Banking [Rec 25.1] (k)
69	28/6/2016	The Pavilion – Park Lands Lease – Walyu Yarta (Park 21) [Rec 27.1] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	5/7/2016	Confidential Workshop – Strategic Site Briefing [Item 8] (b) & (d)
2	5/7/2016	Tennis SA – Park Lands Lease – Tarntanya Wama (Park 26) and Pirltawardli (Park 1) [Item 16] (b) & (d)
3	5/7/2016	The Pavilion – Park Lands Lease – Walyu Yarta [Item 17] (b) & (d)
4	12/7/2016	Tennis SA – Park Lands Lease – Tarntanya Wama (Park 26) and Pirltawardli (Park 1) [Rec 18.1] (b) & (d)
5	12/7/2016	Confidential Report - Out of Session Information Papers to Note [Item 21] (h)
6	12/7/2016	Councillor Malani – Confidential Motion on Notice – Cultural Opportunity [Item 22] (b) & (d)
7	19/7/2016	Review of Advertorial Practices [Item 14] (h)
8	26/7/2016	Review of Advertorial Practices [Rec 23.1] (h)
10	26/7/2016	Brown Hill Keswick Creek Status Update [Item 25] (j)
11	29/7/2016	Update on the activities of the Strategic Risk and Internal Audit Group [Item 11] (i)
12	9/8/2016	Advice and Recommendation of the Adelaide City Council Audit Committee meeting held in confidence on 29 July 2016 [Item 18] (i)
14	6/9/2016	Wingfield Update [Item 16] (i)
15	6/9/2016	Strategic Property Investigations [Item 15] (b) & (d)
16	13/9/2016	Wingfield Update [Rec 24.1] (i)
17	13/9/2016	Strategic Property Investigations [Rec 24.2] (b) & (d)
18	13/9/2016	Progress of Confidential Motions by Elected Members [Item 25] (b) & (d)
19	20/9/2016	Draft Carbon Neutral Adelaide Action Plan 2016-2021 [Item 25] (j)
20	20/9/2016	Strategic Property Investigations [Item 26] (d)
21	20/9/2016	Brown Hill Keswick Creek Status Update [Item 13] (j)
22	20/9/2016	Central Market Arcade Interim Leasing and Management [Item 12] (b) & (d)
23	27/9/2016	Draft Carbon Neutral Adelaide Action Plan 2016-2021 [Rec 25.1] (j)
24	27/9/2016	Strategic Property Investigations [Rec 25.2] (d)
25	27/9/2016	Central Market Arcade Interim Leasing and Management [Rec 26.1] (b) & (d)
26	27/9/2016	Progress of Confidential Motions by Elected Members [Item 27] (b) & (d)
28	11/10/2016	October 2016 Progress of Confidential Motions by Elected Members [Item 19] (b) & (d)
29	11/10/2016	Councillor Moran – Question without Notice – Legal Matter [Item 21] (h)
30	11/10/2016	Key Emerging Risk and Opportunity [Item 20] (h)
31	18/10/2016	Town Hall Café [Item 15] (d) & (i)
32	18/10/2016	Brown Hill Keswick Creek Project Status Update [Item 16] (j)
33	18/10/2016	Review of Off-Street Parking Initiatives [Item 17] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
34	25/10/2016	Town Hall Café [Rec 26] (d) & (i)
35	25/10/2016	Service Development Opportunities [Item 28] (g)
36	25/10/2016	Key Emerging Risk & Opportunity [Item 29] (b)
37	25/10/2016	October 2016 Progress of Confidential Motions by Elected Members [Item 30] (b) & (d)
38	25/10/2016	Capital City Committee Update [Item 31] (g)
39	25/10/2016	Brownhill Keswick Creek Project Status Update [Rec 27] (j)
40	15/11/2016	Progress of Confidential Decisions [Item 20] (g)
41	22/11/2016	Recreation Business Proposal [Item 18] (d)
42	22/11/2016	Update on the City of Adelaide & State Government MOU with Cisco [Item 19] (b) & (d)
43	22/11/2016	Delegation of Authority – Award of Contract – Bank Street & Topham Mall North Construction [Item 16] (b)
44	22/11/2016	Prudential Report – Market to Riverbank Laneways Project [Item 17] (b)
45	22/11/2016	Quarter 1 Business Operations Report 2016/17 – September YTD [Item 18] (b) & (d)
46	25/11/2016	Internal Audit Progress Update [Item 12] (d)
47	25/11/2016	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 13] (i)
48	29/11/2016	Recreation Business Proposal [Rec 32.1] (d)
49	29/11/2016	Delegation of Authority – Award of Contract – Bank Street & Topham Mall North Construction [Rec 33.1] (b)
50	29/11/2016	Finance & Business Services Committee recommendation - Prudential Report – Market to Riverbank Laneways Project [Rec 33.2] (b)
51	29/11/2016	Advice of the Adelaide City Council Audit Committee meeting held in confidence on 25 November 2016 [Item 34] (d) & (i)
52	29/11/2016	Progress of Confidential Motions by Elected Members [Item 35] (b) & (d)
53	29/11/2016	Financial Impact of State-wide Blackout [Item 36] (h)
54	29/11/2016	Legal Matter [Item 37] (a), (h) & (i)
55	6/12/2016	Helipad Request for Expressions of Interests Outcomes [Item 15] (b) & (d)
56	6/12/2016	Temporary Infrastructure Proposal [Item 13] (b) & (d)
57	6/12/2016	Award of Contract for Construction Works to Deliver the Hindley Street West Stage 2 Project [Item 15] (b)
58	6/12/2016	Other Business Item – Emerging Risk – Legal Matter (h)
59	12/12/2016	Strategic Property Investigations [Item 4] (b) & (d)
60	13/12/2016	Helipad Request for Expressions of Interests Outcomes [Rec 31.1] (b) & (d)
61	13/12/2016	Temporary Infrastructure Proposal [Rec 32] (b) & (d)
62	13/12/2016	Award of Contract for Construction Works to Deliver the Hindley Street West Stage 2 Project [Rec 33.1] (b)
63	13/12/2016	Progress of Confidential Motions by Elected Members [Item 35] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
64	13/12/2016	Capital City Committee Update [Item 36] (g)
66	31/1/2017	Research Project [Item 17.2.1] (g)
67	31/1/2017	RMMA – Appointment of Board Directors [Item 17.2.2] (a)
68	31/1/2017	The Pavilion – Park Lands Lease [Item 17.2.3] (b) & (d)
69	31/1/2017	Council Solutions Waste Project [Item 17.2.4] (b)
70	31/1/2017	Assignment of Lease – 110 Pirie Street [Item 17.2.5] (b) & (d)
71	14/2/2017	Progress of Confidential Decisions [Item 13.1.1] (g)
72	28/2/2017	Lease Renewal Star Car Park [Item 18.2.1] (d)
73	28/2/2017	Strategic Property Purchase [Item 18.2.2] (b) & (d)
74	28/2/2017	Commercial Opportunity [Item 18.2.3] (b) & (d)
75	28/2/2017	Quarter 2 Business Operations Report [Item 18.2.4] (b) & (d)
76	28/2/2017	Progress of Confidential Motions by Elected Members [Item 18.2.5] (g)
77	1/3/2017	Reconciliation Committee New Member [Item 9.1] (a)
78	14/3/2017	Recommendation of the Adelaide City Council Reconciliation Committee [Rec 12.1.1] (a)
79	14/3/2017	Capital City Committee Update [Item 12.2.2] (g)
80	14/3/2017	Temporary Infrastructure Proposal [Item 12.2.3] (b) & (d)
81	15/3/2017	Update on Activities of the Strategic Risk & Internal Audit Group [Item 6.1] (i)
82	21/3/2017	Financial Sustainability – Part 2 – North Adelaide Golf Course Master Plan [Item 8.1] (b)
83	28/3/2017	Audit Committee Report – 15/3/2017 [Item 18.1.1] (i)
84	28/3/2017	Lease – Town Hall Court Yard [Item 18.2.1] (d)
85	28/3/2017	Progress of Confidential Motions by Elected Members [Item 18.2.3] (b) & (d)
86	28/3/2017	Temporary Infrastructure Proposal [Item 18.2.2] (j)
87	4/4/2017	Strategic Property Investigations Workshop [Item 8.1] (b)
88	4/4/2017	CEO Update [Item 6] (i)
89	8/4/2017	2017-18 Integrated Business Plan – Part 5 – Business Operations [Item 6.1] (b)
90	11/4/2017	Legal Matter [Item 13.1.2] (i)
91	18/4/2017	CEO Update [Item 6] (h) & (i)
92	21/4/2017	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 7.2] (i)
93	21/4/2017	Audit Committee – Internal Audit Progress Update [Item 7.1] (d)
94	21/4/2017	Approach to Managing Vexatious Activity [Item 7.3] (a) & (h)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
96	26/4/2017	Audit Committee Report – 21/4/2017 [Item 18.1.1] (i)
97	26/4/2017	Procedural Matter [Item 18.2.1] (a)
98	26/4/2017	Progress of Confidential Motions by Elected Members [Item 18.2.2] (b) & (d)
99	26/4/2017	Councillor Martin – Question on Notice – Capital City Committee [Item 18.3.1] (g)
101	16/5/2017	Electric Vehicle Charging Stations – Commercial [Item 13.1.1] (b), (d) & (k)
102	16/5/2017	Winter Events in the City [Item 13.1.2] (d) & (h)
103	16/5/2017	Winter Events in the City [Item 13.1.2] (d) & (h)
104	16/5/2017	Lease Vodafone Rundle Street [Item 13.1.3] (d)
105	16/5/2017	Strategic Funding Opportunities [Item 13.1.4] (d)
106	23/5/2017	Infrastructure Proposal [Item 8.1] (j)
107	30/5/2017	Quarter 3 Business Operations Report 2016-17 [Item 18.2.1] (b) & (d)
108	30/5/2017	Quarterly Open Confidential Council Decision Update [Item 18.2.2] (g)
110	6/6/2017	Infrastructure Proposal [Item 8.1] (j)
112	13/6/2017	Delegation of Authority – Award of Contract – Pityarilla (Park 19) Activity Hub Construction [Item 13.1.2] (b)
113	27/6/2017	Prudential Issues Report – Bikeways Project [Item 18.2.2] (b)
114	27/6/2017	Capital City Committee Update [Item 18.2.3] (g)
115	27/6/2017	Progress of Confidential Motions by Elected Members [Item 18.2.4] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	4/7/2017	City Tramline Extension [Item 8.1] (d) & (j)
2	4/7/2017	oRAH [Item 6] (d)
3	11/7/2017	Multi-Year Event Licences [Item 12.1.1] (h)
4	18/7/2017	Public Art Opportunity [Item 6.1] (d)
5	25/7/2017	Progress of Confidential Motions by Elected Members [Item 17.2.1] (b) & (d)
6	8/8/2017	Strategic Property Matter [Item 12.1.1] (b) & (d)
7	8/8/2017	Commercial Business Lease [Item 12.1.2] (d)
8	15/8/2017	Electric Vehicle Charging Stations – Off-street [Item 5.1.1] (j), (b) & (d)
9	18/8/2017	Leasing Review – Council Property [Item 8.1] (i)
10	18/8/2017	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 8.2] (i)
11	22/8/2017	Advice of the Adelaide City Council Audit Committee – 18 August 2017 [Item 18.1.1] Update on Activities of the Strategic Risk and Internal Audit Group Meetings (i)
12	22/8/2017	Quarter 4 Business Operations Report 2016-17 [Item 18.2.1] (b) & (d)
13	22/8/2017	Quarterly Open Confidential Council Decision Update [Item 18.2.2] (g)
14	22/8/2017	Legal Matter [Item 18.2.3] (h) & (i)
15	22/8/2017	Appointment of Independent Council Assessment Panel Members [Item 18.2.4] (a)
16	22/8/2017	Electric Vehicle Charging Stations – Off-street [Item 18.2.5] (j), (b) & (d)
17	5/9/2017	Ten Gigabit Adelaide Update [Item 9.1] (b) & (d)
18	5/9/2017	O-Bahn City Access Project - Bus Stop Changes [Item 10.1] (j)
19	12/9/2017	Appointment of Independent Council Assessment Panel Members [Item 13.1.1] (a)
20	12/9/2017	Delegation of Contract Award Authority [Item 13.1.2] (b)
21	12/9/2017	Commercial Matter [Item 13.1.3] (d)
22	14/9/2017	Commercial Matter [Item 5.1.1] (d)
23	19/9/2017	Ten Gigabit Adelaide Update [Item 10.1] (b) & (d)
24	26/9/2017	Progress of Confidential Motions by Elected Members [Item 18.2.1] (b) & (d)
25	3/10/2017	Strategic Review of Council Businesses [Item 8.1] (b) & (d)
26	5/10/2017	Audit Committee – Internal Audit Progress Update [Item 8.2] (d)
27	5/10/2017	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 8.4] (i)
28	10/10/2017	Audit Committee Report – 5/10/2017 [Item 13.1.1] (b)
29	10/10/2017	Prudential Report – Gawler Place Upgrade – October 2017 [Item 13.2.1] (b)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
30	10/10/2017	Delegation of Contract Award Authority [Item 13.2.2] (b)
31	10/10/2017	Capital City Committee Update [Item 13.2.3] (g)
32	17/10/2017	Strategic Review of Council Businesses [Item 8.1] (b) & (d)
33	24/10/2017	Strategic Property Matter [Item 18.2.2] (d)
34	24/10/2017	Progress of Confidential Motions by Elected Members [Item 18.2.4] (b) & (d)
35	24/10/2017	Commercial Business Case [Item 18.2.5] (b) & (d)
36	25/10/2017	Ten Gigabit Adelaide Update [Item 6.1] (b) & (d)
37	1/11/2017	Ten Gigabit Adelaide Update [Item 5.1] (b) & (d)
38	14/11/2017	East-West Bikeway Consultation [Item 13.1.1] (a) & (b)
39	14/11/2017	Quarter 1 Business Operations Report 2017-18 [Item 13.1.2] (b) & (d)
40	28/11/2017	Ten Gigabit Adelaide Update [Item 5.1] (b) & (d)
41	28/11/2017	Strategic Property Investigation [Item 18.1.1] (b) & (d)
42	28/11/2017	Quarterly Open Confidential Council Decision Update [Item 18.1.2] (g)
43	5/12/2017	Ten Gigabit Adelaide Project [Item 5.1.1] (b) & (d)
44	12/12/2017	Strategic Property Matter [Item 18.1.1] (b) & (d)
45	23/1/2018	CEO Update (Verbal) [Item 7.1.1] (g)
46	30/1/2017	High Profile National Production [Item 18.1.1] (d)
47	30/1/2017	Capital City Committee Update [Item 18.1.3] (g)
48	30/1/2017	Legal Matter [Item 18.1.4] (h) & (i)
49	6/2/2017	City Safety Briefing [Item 6.1] (e) & (g)
50	6/2/2017	Transport Matter [Item 6.2] (b) & (d)
51	6/2/2017	CEO Update - Strategic Property Matter [Item 6.3] (b) & (d)
52	20/2/2018	Central Market Arcade Redevelopment Retail Study [Item 8.1] (b) & (d)
53	20/2/2018	Strategic Property Investigation [Item 8.2] (b) & (d)
54	20/2/2018	Confidential CEO Update – Workforce Update [Item 8.3] (a) & (g)
55	23/2/2018	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] (i)
56	27/2/2018	Audit Committee Report – 23/2/2018 [Item 18.1.1] (i)
57	27/2/2018	Quarter 2 Commercial and Business Operations Report 2017-18 [Item 18.2.1] (b) & (d)
58	27/2/2018	Quarterly Open Confidential Council Decision Update [Item 18.2.2] (g)
59	27/2/2018	Councillor Antic - Motion on Notice – Civic Recognition [Item 18.3.1] (a)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
60	6/3/2018	Confidential CEO Update – Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] (i)
61	6/3/2018	Confidential CEO Update [Item 9.2] [s 90(3) (i)]
62	13/3/2018	Central Market Arcade Redevelopment Retail Study [Item 13.1.1] (b) & (d)
63	13/3/2018	Strategic Property Matter [item 13.1.2] (d)
64	20/3/2018	Strategic Partnership Opportunity [Item 9.1] (b) & (d)
65	20/3/2018	Strategic Review of UPark – Part 1 [Item 9.2] (b) & (d)
66	20/3/2018	Unsolicited Proposal Update [Item 9.3] (d)
67	24/3/2018	2018-19 Integrated Business Plan – Business & Commercial [Item 6.1] (b) & (d)
68	27/3/2018	Delegation of Authority – Award of Contract – Market to Riverbank Stage 2 [Item 18.1.1] (b)
69	27/3/2018	Strategic Property Matter [Item 18.1.2] (d)
70	3/4/2018	Strategic Procurement Matter [Item 8.1] (b)
71	17/4/2018	Strategic Property Matter [Item 8.1] (d)
72	17/4/2018	CEO Update [Item 8.2] (g)
73	20/4/2018	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.2] (i)
74	24/4/2018	Councillor Report – Councillor Hender – ACMA Board Member Update [Item 18.3.1] (g)
75	24/4/2018	Adelaide City Council Audit Committee – 20/4/2018 [Item 18.1.1] (d) & (i)
76	24/4/2018	Strategic Procurement Matter [Item 18.2.1] (b)
77	24/4/2018	Lease Rundle Street [Item 18.2.2] (d)
78	1/5/2018	Central Market Arcade Redevelopment [Item 9.1] (b) & (d)
79	22/5/2018	UPark Business Initiative Update [Item 18.1.1] (b) & (d)
80	22/5/2018	Quarter 3 Commercial and Business Operations Report 2017-18 [Item 18.1.2] (b) & (d)
81	22/5/2018	Strategic Procurement Award of Contract - Provision of Borrowing facilities [Item 18.1.3] (b)
82	22/5/2018	Quarterly Confidential Council Decision Update [Item 18.1.4] (g)
83	5/6/2018	Event Request [Item 9.1] (d), (h) & (j)
84	12/6/2018	Gawler Place Redevelopment Project [Item 5.1] (b)
85	12/6/2018	APLA Advice - 24/5/2018 – Tennis SA Landlord Consent [Item 14.1.1] (b), (d) & (h)
86	12/6/2018	Open Space Development Opportunity [Item 14.2.1] (b) & (d)
87	12/6/2018	Tennis SA Leasing Matters [Item 14.2.2] (b), (d) & (h)
88	16/6/2018	Strategic Property Matter [Item 5.1] (b) & (d)
89	16/6/2018	Strategic Property Matter [Item 5.2] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
90	19/6/2018	Golf Course Masterplan [Item 9.1] (b) & (d)
91	26/6/2018	Open Space Development Opportunity [s [Item 5.1] (b) & (d)
92	26/6/2018	Strategic Procurement Matter [Item 18.1.1] (b)
93	26/6/2018	Strategic Property Matter [88 O'Connell Street] [Item 18.1.2] (b) & (d)

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
1	3/7/2018	Gawler Place Redevelopment Project Update [Item 5.1.1] [s 90(3) (b)]
2	10/7/2018	Open Space Development Opportunity [Item 14.1.1] [s 90(3) (b) & (d)]
3	17/7/2018	Strategic Property Matter [Item 9.1] [s 90 (3) (b) & (d)]
4	19/7/2018	Strategic Property Matter [Item 5.1] [s 90 (3) (b) & (d)]
5	24/7/2018	Councillor Martin - Question without Notice – Property Matter [s 90(3) (b) & (d)]
6	24/7/2018	APLA - Advice 1 – Bonython Park EOI Results [Item 18.1.1] [s 90(3) (d)]
7	24/7/2018	APLA - Advice 2 - North Adelaide Golf Course Master Plan [Item 18.1.1] [s 90(3) (b) & (d)]
8	24/7/2018	Brown Hill and Keswick Creek Stormwater Board [Item 18.2.1] [s 90(3) (a)]
9	24/7/2018	Bonython Park EOI Results [Item 18.2.2] [s 90(3) (d)]
10	24/7/2018	Strategic Property Investigation [Item 18.2.3] [s 90(3) (b) & (d)]
11	24/7/2018	Appointment of Board Member to Rundle Mall Management Authority [Item 18.2.4] [s 90(3) (a)]
12	24/7/2018	Draft North Adelaide Golf Course Master Plan for Public Consultation [Item 18.2.5] [s 90(3) (b)]
13	24/7/2018	Capital City Committee Update [Item 18.2.6] [s 90(3) (g)]
14	24/7/2018	Key Emerging Risk – Major Event [Item 18.2.7] [s 90(3) (d)]
15	24/7/2018	Key Emerging Risk - Liquor Licensing Matter [Item 18.2.8] [s 90(3) (g)]
16	27/7/2018	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] [s 90(3) (i)]
17	27/7/2018	Confidential Discussion with the Internal Auditor [Item 9.2] [s 90(3) (b)]
18	7/8/2018	CEO Update - Central Market Arcade Redevelopment [Item 8.1] [s 90(3) (b) & (d)]
19	7/8/2018	Strategic Property Matter [Item 8.2] [s 90(3) (b) & (d)]
20	14/8/2018	Audit Committee Report – 27/7/2018 - Update on Activities of the Strategic Risk and Internal Audit Group Meetings & Confidential Discussion with the Internal Auditor [Item 14.1.1] [s 90(3) (i) & (b)]
21	14/8/2018	Strategic Property Matter [Item 14.2.1] [s 90(3) (b) & (d)]
22	21/8/2018	Presentation – Adelaide Fringe 2019 [Item 9.1] [s 90(3) (d)]
23	21/8/2018	Strategic Property Matter [Item 9.2] [s 90(3) (d)]
24	21/8/2018	Strategic Procurement Matter [Item 9.3] [s 90(3) (b)]
25	28/8/2018	APLA Advice – 23/8/2018 - Advice 1 – Confidential Property EOI Results [Item 18.1.1] [s 90(3) (d)]
26	28/8/2018	APLA Advice – 23/8/2018 - Advice 2 – Torrens Water Licence EOI Results [Item 18.1.1] [s 90(3) (d)]
27	28/8/2018	Quarter 4 Commercial and Business Operations Report 2017-18 [Item 18.2.1] [s 90(3) (b) & (d)]
28	28/8/2018	Torrens Water Licence EOI Results [Item 18.2.2] [s 90(3) (d)]
29	28/8/2018	Confidential Property EOI Results [Item 18.2.3] [s 90(3) (b) & (d)]
30	28/8/2018	Quarterly Open Confidential Council Decision Update [Item 18.2.4] [s 90(3) (g)]
31	4/9/2018	CEO Update - Telstra Smart Phone Booths [Item 8.2] [s 90(3) (b) & (h)]
32	4/9/2018	Strategic Property Matter [Item 8.3] [s 90(3) (b) & (d)]

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
33	11/9/2018	Strategic Property Matter [Item 14.1.1] [s 90(3) (b) & (h)]
34	11/9/2018	Extension of Licence and Permit Department of Planning, Transport and Infrastructure [Item 14.1.2] [s 90(3) (d)]
35	11/9/2018	Open Space Development Opportunity [Item 14.1.3] [s 90(3) (b) & (d)]
36	11/9/2018	Gawler Place Redevelopment Project Update [Item 14.1.4] [s 90(3) (b) & (g)]
37	11/9/2018	Leasing Matter [Item 14.1.5] [s 90(3) (d)]
38	11/9/2018	CEO Performance Review [Item 14.1.6] [s 90(3) (a)]
39	15/9/2018	Gawler Place Redevelopment Project [Item 5.1.1] [s 90(3) (b) & (g)]
40	25/9/2018	APLA Advice – 20/9/2018 - EOI Results for Mary Lee Park (Park 27B) [Item 18.1.1] [s 90(3) (d)]
41	25/9/2018	EOI Results for Mary Lee Park (Park 27B) [Item 18.2.1] [s 90(3) (d)]
42	5/10/2018	Confidential Discussion with External Auditors [Item 10.4] [s 90(3) (j)]
43	9/10/2018	Capital City Committee Update [Item 14.2.1] [s 90(3) (g)]
44	23/10/2018	APLA Advice – 18/10/2018 - Advice 1 – Strategic Licence Request [Item 5.1.1] [s 90(3) (d)]
45	23/10/2018	Strategic Licence Matter [Item 5.2.1] [s 90(3) (d)]
46	26/10/2018	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 4.1] [s 90(3) (i)]
47	26/10/2018	Compliance Review [Item 4.3] [s 90(3) (d) & (e)]
48	27/11/2018	Audit Committee – Special Meeting 26/10/2018 [Item 18.1.1] [s 90(3) (i), (d) & (e)]
49	27/11/2018	Adelaide South West Community Centre Lease [Item 18.2.1] [s 90(3) (d)]
50	27/11/2018	Strategic Lease Matter [Item 18.2.2] [s 90(3) (d)]
51	27/11/2018	Capital City Committee Annual Report 2017/18 [Item 18.2.3] [s 90(3) (g)]
52	11/12/2018	UPark Refurbishment and Façade Remediation Gawler Place - Prudential and Award of Contract Report [Item 18.2.1] [s 90(3) (b), (d) & (h)]
53	11/12/2018	2018-19 Quarter 1 Commercial and Business Operations Report [Item 18.2.2] [s 90(3) (b) & (d)]
54	11/12/2018	CEO Update [Item 18.2.3] [s 90(3) (g)]
55	15/1/2019	Strategic Property Matter [Item 5.1] [s 90(3) (b) & (d)]
56	15/1/2019	2019 Citizen of the Year Awards [Item 6.1.1] [s 90(3) (a)]
57	15/1/2019	Strategic Property Matter [Item 6.1.2] [s 90(3) (b) & (d)]
58	15/1/2019	City Deal [Item 6.1.3] [s 90(3) (b), (d) & (g)]
59	22/1/2019	New Activation Proposal – Garden of Unearthly Delights [Item 9.1] [s 90(3) (d)]
60	22/1/2019	Transport Matter [Item 10.1] [s 90(3) (j) & (d)]
61	29/1/2019	Recommendation of The Committee in Confidence – 22/1/2019 - Recommendation 1 - New Activation Proposal – Garden of Unearthly Delights [Item 18.1.1] [s90 (3) (d)]
62	29/1/2019	Advice of the Adelaide Park Lands Authority in Confidence – 24/1/2019 - Advice 1 to Note – Strategic Lease Matter [Item 18.1.2] [s90 (3) (d)]
63	29/1/2019	Strategic Lease Matter [Item 18.2.1] [s 90(3) (d)]
64	4/2/2019	Strategic Property Development [Item 4.1] [s 90(3) (b) & (d)]

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
65	4/2/2019	Strategic Property Matter [Item 4.2] [s 90(3) (b) & (d)]
66	4/2/2019	CEO Update – SMA - Legal Update [Item 5.1] [s 90(3) (h)]
67	5/2/2019	2018-19 Quarter 2 Business Operations Report [Item 8.1] [s 90(3) (b) & (d)]
68	12/2/2019	Recommendation of The Committee in Confidence – 5/2/2019 - Recommendation 1 2018-19 Quarter 2 Commercial and Business Operations Report [Item 14.1.1] [s90 (3) (b) & (d)]
69	12/2/2019	SMA Legal Update [Item 14.2.1] [s90 (3) (h)]
70	19/2/2019	Strategic Property Matter [Item 8.1] [s 90(3) (d)]
71	19/2/2019	Strategic Property Development [Item 9.1] [s 90(3) (b) & (d)]
72	22/2/2019	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 9.1] [s 90(3) (i)]
73	23/2/2019	Strategic Property Matter [Item 4.1] [s 90(3) (b) & (d)]
74	23/2/2019	Strategic Property Matter [Item 4.2] [s 90(3) (b) & (d)]
75	26/2/2019	Recommendation of The Committee in Confidence – 19/2/2019 [Item 18.1.1] - Recommendation 1 - Strategic Property Matter [s90 (3) (d)]
76	26/2/2019	Advice/Recommendation of the Audit Committee in Confidence – 22/1/2019 - Advice 1 to Note – Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 18.1.2] [s90 (3) (i)]
77	26/2/2019	Lord Mayor's Confidential Verbal Report [Item 18.1.3] [s90 (3) (j)]
78	5/3/2019	Strategic Property Matter [Item 8.2] [s 90(3) (b) & (d)]
79	5/3/2019	Strategic Property Matter [Item 8.3] [s 90(3) (b) & (d)]
80	5/3/2019	City of Music Laneway Naming [Item 8.4] [s 90(3) (a) & (b)]
81	5/3/2019	Funding Submissions [Item 8.5] [s 90(3) (b)]
82	5/3/2019	Partnership Proposals 2019-20 [Item 8.6] [s 90(3) (b)]
83	7/5/2019	Business Operations for the 2019-20 Integrated Business Plan [Item 5.1] [s 90(3) (b) & (d)]
84	12/3/2019	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] - Recommendation 1 New Recreation Space [s 90(3) (b)]
85	12/3/2019	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] - Recommendation 2 Strategic Property Matter [s 90(3) (b) & (d)]
86	12/3/2019	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] - Recommendation 3 Strategic Property Matter [s 90(3) (b) & (d)]
87	12/3/2019	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] - Recommendation 4 City of Music Laneway Naming [s 90(3) (a) & (b)]
88	12/3/2019	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] - Recommendation 5 Funding Submissions [s 90(3) (b)]
89	12/3/2019	Recommendation of The Committee in Confidence – 5/3/2019 [Item 14.1.1] - Recommendation 6 Partnership Proposals 2019-20 [s 90(3) (b)]
90	18/3/2019	Strategic Partnership Opportunity [Item 5.1.1] [s 90(3) (b) (d) and (g)] revoked 22/7/2019
91	19/3/2019	Capital City Committee Update [Item 8.1] [s 90(3) (g)]
92	26/3/2019	Recommendation of The Committee in Confidence – 19/3/2019 [Item 18.1.1] - Recommendation 1 Capital City Committee Update [s90 (3) (g)]
93	16/4/2019	2018-19 Quarter 3 Business Operations Report [Item 8.1] [s 90(3) (b) & (d)]

	Date	Operative Confidentiality Order – Section (91) (7) of the Local Government Act 1999 (SA) Subject Matter & Basis - Section 90(3) of the Local Government Act 1999 (SA)
94	16/4/2019	Adelaide Town Hall [Item 9.1] [s 90(3) (b) & (d)]
95	30/4/2019	Recommendation of The Committee in Confidence – 16/4/2019 [Item 18.1.1] - Recommendation 1 2018-19 Quarter 3 Business Operations Report [s90 (3) (b) & (d)]
96	3/5/2019	Update on Activities of the Strategic Risk and Internal Audit Group Meetings [Item 10.1] [s 90(3) (i)]
97	7/5/2019	City of Music Laneway Naming [Item 8.1] [s 90(3) (a) & (b)]
98	14/5/2019	Recommendation of The Committee in Confidence – 7/5/2019 [Item 14.1.1] - Recommendation 1 City of Music Laneway Naming [s 90(3) (a) & (b)]
99	14/5/2019	Advice/Recommendation of the Audit Committee in Confidence – 3/5/2019 [Item 14.1.2] - Advice 1 to Note – Update on Activities of the Strategic Risk and Internal Audit Group Meetings [s90 (3) (i)]
100	21/5/2019	Rundle Mall Management Authority Update [Item 6] [s 90(3) (a) & (b)] revoked 22/7/2019
101	4/6/2019	Strategic Property Matter [Item 8.1] [s 90(3) (b) & (d)]
102	4/6/2019	CEO Verbal Update – Operational Matter [Item 8.2] [s 90(3) (a)]
103	11/6/2019	Capital City Committee update [Item 14.1.1] [s 90(3) (g)]
104	11/6/2019	Council's Strategic Procurement Direction [Item 14.1.2] [s 90(3) (d)]
105	18/6/2019	Funding Matter [Item 8.1] [s 90(3) (g)]
106	18/6/2019	2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [Item 8.2] [s 90(3) (b) & (d)] revoked 1 July 2019
107	25/6/2019	Recommendations of The Committee in Confidence – 18/6/2019 [Item 18.1.1] - Recommendation 1 Funding Matter [s 90(3) (g)]
108	25/6/2019	Recommendations of The Committee in Confidence – 18/6/2019 [Item 18.1.1] Recommendation 2 2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [s 90(3) (b) & (d)]
109	25/6/2019	Appointment of Chair to Rundle Mall Management Authority Board [Item 18.2.1] [s 90(3) (a)]

Part 2

Financial Statements (audited financial statements for CoA will be added to the City of Adelaide Annual Report 2018-19 once approved by Council at a later date)

Item 5.1 - Attachment A

Associated Annual Reports (The Adelaide Park Lands Authority Annual Report 2018-19 will be added to the City of Adelaide Annual Report 2018-19 once approved by Council at a later date)

Item 5.1 - Attachment A

Adelaide Central Market Authority (ACMA) Annual Report 2018/19



The Year in Review

The 2018/19 period was the sixth full year of operation for the Adelaide Central Market Authority (ACMA) after its formal establishment in October 2012.

Summary of financial result

	2016-17	2017-18	2018-19
Gross Revenue	9,060,264	9,301,030	9,361,766
Gross Expenditure	(6,346,351)	(6,627,160)	(6,240,811)
ACMA OPERATIONS	2,713,913	2,673,869	3,120,955
CoA Rent	(2,731,235)	(2,801,144)	(2,834,797)
CoA Upark Management Fee	(465,627)	(446,111)	(446,112)
CoA Interest on Borrowings	-	(92,927)	(152,246)
CoA Contribution	-	-	(300,000)
FINANCIAL RESULT	(482,949)	(666,313)	(612,200)

Key highlights

- 150 years of retailing fresh produce to South Australia
- 9.7 million visitations
- 1,278,307 car park transactions
- 1 million kilograms of fresh produce delivered to and sold in the Market every month
- \$1,543,567 of positive media coverage generated
- 52K Instagram followers
- 52K Facebook likes
- 1,143,317 page views on adelaidecentralmarket.com
- 16 newsletters to Market Lovers
- 64 free cooking demonstrations
- \$3M in capital works undertaken
- 1,039 maintenance tasks completed

Awards

- Trip Advisor – Certificate of Excellence as a tourism business

Celebrating 150 years

'On Saturday 23 January 1869 at 3.15am a group of Market gardeners, unhappy with trading conditions at the East End, paraded through city streets to the site between Gouger and Grote Street to sell their produce. Over 500 customers attended, and all stock was sold out by 6am. And the rest, as they say is history...'

On 23 January 2019 marked 150 years of the Adelaide Central Market, Australia's oldest retail market in its same location, which included a series of activities to share the stories, people and recipes including:

- 'Adelaide Central Market: Stories, People & Recipes' hardcover publication
- 'Adelaide Central Market: 150 Years of People & Produce' State Library of South Australia exhibition
- 'Market Birthday' family day celebration
- '150 Years of the Market: A Time Travellers Feast' ticketed event
- 'Memories of our Market' & 'If the Stalls Could Talk' – a guided tour of the Adelaide Central Market' History Festival free and ticked events

Adelaide Central Market Stories, People & Recipes

On Wednesday 5 December 2018, Adelaide Central Market: Stories, People & Recipes was launched in partnership with South Australian publishing house, Wakefield Press. The 496 pages hardcover book tells the tale of Adelaide's greatest treasure and captures the memories of traders of yesteryear and the familiar faces who make the Adelaide Central Market such a lively place today. Written by authors Fiona Roberts & Katie Spain, the book shares stories about the Market's past, and includes delicious seasonal-driven recipes from the Market's passionate stallholders, producers who supply the produce, as well as SA's favourite chefs, including Maggie Beer, Adam Liaw, Simon Bryant, and many more.

Adelaide Central Market: 150 Years of People & Produce Exhibition

The State Library exhibition officially opened on Friday, 25 January 2019, and was on display until Sunday, 28 April 2019, at the Treasures Wall, State Library of South Australia (SLSA). The free exhibition, in partnership with the State Library of South Australia, featured an exclusive collection of items from the archives of City of Adelaide and State Library and from the personal collections of Market traders and customers. Items included produce carts, scales, signage, uniforms and original documents dating back to the early 1900s. Given the sensory experience of the Adelaide Central Market, ACMA created a 'Smell-o-Wall', capturing the pleasant aromas from the Market ('Passing by the flower stall', 'Red frogs after school', 'Dad's famous beef brisket'). This unique concept was well received, and according to the SLSA's guest book, it even brought visitors to tears.

History Festival

'If the Stalls Could Talk: A Guided Tour of the Adelaide Central Market' tours were held Thursday 2, 9, 16 & 23 May 2019, at 10am & 2.30pm. Attendees were introduced to the various traders, listening to stories about the Market's colourful history. Tour included a goodie bag and coffee to finish. There were 211 attendees in total, with all morning sessions sold out. Customers were encouraged to visit an interactive display 'Memories of our Market', where they could read about others' stories and be inspired to share their own on our wall of market memories. The wall of memories grew throughout the entire History Festival by the end of the Festival, the wall was filled with stories and images from years gone by.

150 Years of the Market: A Time Travellers Feast

Guests travelled back in time to sample the flavours, sights and sounds from 150 years of Adelaide Central Market history; with a long table four-course luncheon. Table theming changed with every course, whilst guests time travelled between eras 1869 (canapes, Karena Armstrong from Salopian Inn), 1919 (entrée, Lachlan Colwill from Hentley Farm, Tony Hart from InterContinental), 1969 (main, Jordan Theodoros from Peel St, Matteo Carboni from Casa Carboni), 2019 (dessert, Eddie Ye from Yakitori Takumi and Brad Sappenberghs from Comida). Chefs used ingredients created by the multigenerational traders and producers whose families have been supplying the market for

decades. The Market is partnered with Seppeltsfield Barossa, Coopers and Bickford's - SA's oldest and most iconic beverages, to give guests an authentic back-in-time adventure.

Market Birthday

Customers celebrated the Market birthday on Saturday 2 February 2019 with a program of family activities including an official opening and cake cutting with His Excellency Hieu Van Lei, Governor of South Australia, book signing with Market book authors Fiona Roberts and Katie Spain, book sales pop-up, Market cash grab and free workshops and music. Charity partner OzHarvest raised \$500 in donations for a slice of birthday cake.

Our Customers

To put our Customers at the centre of all that we do to provide them with an authentic, unique and memorable shopping experience

Throughout 2018/19 ACMA focused on community and customer engagement within the Market:

Community and Customer Engagement

- 64 free cooking demonstrations in the U-Install-It Community Kitchen added value to the Market experience
- 400 pieces of artwork by children were displayed during a month-long Little Picassos Exhibition, named 'The Market through our eyes' opening on 20 September 2018. Over 300 parents of the children with pieces on display attended the opening night on Friday 21 September, with positive feedback from customers throughout the month.
- Major retail campaigns Christmas 2018 and Easter 2019 comprised of above-the-line radio and print advertising, supported by direct mail, digital and in-Market advertising. The campaigns both featured free family activities, cooking demonstrations, in-Market theming and recipes.
- International Women's Day was celebrated on 8 March 2019, with St Mary's College Year 12 students collecting donations for Catherine House and handing out 500 sunflowers to Market customers. Canvases of Women in Food were also present in Gouger St dining area.
- On the 23 March 2019 the Market officially launched the apple and pear season with cooking demonstrations and apple and pear giveaways with the Pick a Local campaign. The launch coincided with the launch of PIRSA's Hailstorm Heroes campaign, encouraging customers to purchase imperfect fruit.

Events

- Over 100,000 people celebrated Bastille Day over two days on Friday 13 July and Saturday 14 July 2019. Activities included two croquembouche demonstrations with patisserie chef Jenni Key from Le Cordon Bleu, live music, crepe pop up stall by the Market Bread Bar, champagne bar and kids' activities. Honorary French Consul Sue Crafter officially opened the Bastille Day activities with a giant Eiffel Tower cake made by Dough. Slices of the cake were offered to customers for a gold coin donation to OzHarvest, with a total of \$784 raised for SA's homeless and disadvantaged. The highlight of the event was the flash mob performance by the State Opera of South Australia with a two-song performance of Les Misérables.
- Over 97,000 people participated in Seafood + Sounds, returning for the second year to showcase South Australia's world class seafood. The two-day event on Friday 5 October and Saturday 6 October 2018 consisted of cooking demonstrations with chefs and producers, chilli crab shack, wine tastings, a sangria bar, music and children's activities. Cafes were encouraged to offer a seafood special for the two days (highlighted on a seafood hotspots

map) and seafood retailers were consulted to take part in the program and offer stall activations.

- On Saturday 27 October, the Market celebrated I Choose SA Day in conjunction with Brand SA. The event included free cooking demonstrations with Sprout featuring Callum Hann and Themis Chryssidis, a free tasting table showcasing SA produce and live music. The highlight of the day was the launch of the South Australian strawberry season with a live auction, which was a collaboration between Brand SA, PIRSA, Adelaide Produce Markets and ACMA. The live auction raised \$17.5K for Variety the children's charity and included coverage on Channel 7.
- 55 guests attended the inaugural Women in Food breakfast, an associated event of Tasting Australia. The sold-out event included a hot breakfast made by Lucia's featuring a panel of women including Karena Armstrong, Michelle Farinola and Valerie Henbest.
- The school holiday program, Big Market Adventures for Little Foodies programs was held during the April, July and October school holidays. Over 2,250 children took part in the Market trail, 340 children in Little Market Chefs and thousands enjoying free activities on offer including craft workshops and face painting.

Our Traders

To build and support a market 'family' of diverse, passionate, professional and knowledgeable customer focused traders.

Existing Trader Investment in fit-out/refurbishment

Five stalls underwent structural works during 2018/19, demonstrating confidence in the sustainable future of the Market:

- Wild Loaf (Stall 43)
- Standom Smallgoods (Stall 9)
- Bakers Tray (Stall 25)
- Central Organics (Stall 72) – opening 2019/20
- House of Health (Stall 73/74) – opening 2019/20

Lease Assignments

Six businesses within the Market were sold:

- Fred McMahons (Stall 12)
- Bakers Tray (Stall 25)
- Big Table (Stall 39/40)
- Thompsons Fruit and Veg (Stall 26/27)
- T Bar (Stall GO44)
- Latvian Lunchroom (Stall 75)

New Traders

Two new business in the market, investing in a full stall fit-out:

- The Turkish Delight (Stall 8)
- Field to Fork (Stall 75) – opening 2019/20

Trader Lease Renewals

Sixteen lease renewals were completed for existing Market traders.

Trader Engagement

- Throughout 2018/19 77 Market Talk e-newsletters and 7 FoodLab industry-based newsletters were sent to Market traders
- ACMA held 11 Trader Advisory group meetings

Pop-Up Opportunities

The Producer in Residence and temporary pop-up location saw small, local, artisan businesses to trial their products with Market customers.

- 18 businesses occupied the Producer in Residence stall over a three-week period
- Traders House of Health (Stall 73/74) and Central Organic (Stall 72) activated the vacant Stall 3- 4 and pop up location within Grote St dining area from 30 April 2019, during their stall renovations.
- The Chilli Crab Shack traded over two days for the Seafood + Sounds event on 5 and 6 October 2018.

Our Business

To build a business that is financially sustainable, well managed and well governed.

Community Partnerships

In 2018/19 ACMA actively supported The Big Issue Lunch and OzHarvest charity organisations, as key partnerships. The Big Issue long table lunch returned for its eighth year at the Market, supporting the Big Issue's work in positively changing the lives of homeless and disadvantaged South Australians. OzHarvest activities included the Tree of Goodness campaign, accepting donations from shoppers during the Christmas retail period, and rescuing Market produce on a weekly basis. The Market actively supported additional community partnerships with RSPCA and the Australian Red Cross for a drought appeal and Refugee Week.

Key highlights:

- The eighth annual Big Issue Lunch was held in the Market raising over \$27,000, supporting the vital work of The Big Issue in South Australia
- Oz Harvest rescued 11,033kg of Market produce (equivalent to 33,099 meals) for Adelaide's homeless and disadvantaged. Oz Harvest raised an additional \$6,956.94 over seven days at the Tree of Goodness, enabling 13,913 meals to be delivered.
- RSPCA Cupcake Day Launch raised \$1,200, with all funds supporting the work of the RSPCA.
- In partnership with Australian Red Cross a drought appeal was held with over \$4,300 raised, to be distributed by the Red Cross to communities in need.
- In partnership with Australian Red Cross, the Market celebrated Refugee Week on Friday 21 June 2019. The event featured traditional food by the Muslim Women's Association of SA and African Women's Federation of SA and were entertained with music and dancing from the Burundian Drummers of SA.

Operations

ACMA continues to improve the look and feel of the trading environment and safety of the Market.

- \$3M in capital works was undertaken and 1,039 maintenance tasks completed
- Grote Street Façade Restoration works were completed restoring the structural integrity and condition of the historic brick building
- Gouger Street Façade Restoration works commenced, ensuring the structural integrity and condition of the historic building
- Regular meetings between Adelaide Central Market Authority, City of Adelaide and Rundle Mall Management Authority

During the period the following key operational improvements were completed:

- Construction of the new waste management room
- Completion of Gouger Street glass lift refurbishment
- Completion of gas protection to building and services
- Installation and completion of fire compartmentation protection between adjoining building and fire warning signals to in Market and Central Market UPark
- Upgrade of fire sprinkler systems within entrances and Central Market UPark
- Installation of the charge bay station in Central Market UPark

Our Precinct

To make a valuable contribution to the economic, social and cultural wellbeing of our precinct, city and state.

- Continue to work closely with the Market District including attendance to Lord Mayor Precinct Association forums, industry association and district meetings
- Continue to work with the South Australia Tourism Commission for events and filming opportunities.

Audited Financial Statements

Adelaide Central Market Authority

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2019



Adelaide Central Market Authority

General Purpose Financial Statements for the year ended 30 June 2019

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Adelaide Central Market Authority

General Purpose Financial Statements for the year ended 30 June 2019

Certification of Financial Statements

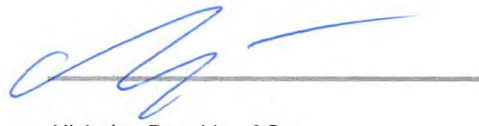
We have been authorised by the Adelaide Central Market Authority (the Authority) to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Authority provide reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year, and
- the financial statements accurately reflect the Authority's accounting and other records.



Jodie Kannane
General Manager
ADELAIDE CENTRAL MARKET AUTHORITY



Nicholas Begakis AO
Chairman
ADELAIDE CENTRAL MARKET AUTHORITY

Date: 19 September 2019

Adelaide Central Market Authority

Statement of Comprehensive Income for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Income			
User Charges	2a	9,192	9,211
Investment Income	2b	12	28
Other Income	2c	117	13
Total Income		9,321	9,252
Expenses			
Materials, Contracts & Other Expenses	3a	9,259	9,694
Depreciation, Amortisation & Impairment	3b	376	224
Contribution to City of Adelaide	3c	300	-
Total Expenses		9,935	9,918
Operating Surplus / (Deficit)		(614)	(666)
Net Surplus / (Deficit)		(614)	(666)
Total Comprehensive Income		(614)	(666)

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

3

Adelaide Central Market Authority

Statement of Financial Position

as at 30 June 2019

\$ '000	Notes	2019	2018
ASSETS			
Current Assets			
Cash and Cash Equivalents	4a	567	777
Trade & Other Receivables	4b	256	394
Inventories	4c	81	37
Total Current Assets		904	1,208
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	5	8,849	6,566
Total Non-Current Assets		8,849	6,566
TOTAL ASSETS		9,753	7,774
LIABILITIES			
Current Liabilities			
Trade & Other Payables	6a	1,632	2,098
Total Current Liabilities		1,632	2,098
Non-Current Liabilities			
Borrowings	6b	5,895	3,472
Total Non-Current Liabilities		5,895	3,472
TOTAL LIABILITIES		7,527	5,570
Net Assets		2,226	2,204
EQUITY			
Accumulated Surplus		415	1,029
Other Reserves	7	1,811	1,175
Total Equity		2,226	2,204

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Adelaide Central Market Authority

Statement of Changes in Equity
for the year ended 30 June 2019

\$ '000	Notes	Accumulated Surplus	Other Reserves	Total Equity
2019				
Balance at the end of previous reporting period		1,029	1,175	2,204
Net Surplus / (Deficit) for Year		(614)	-	(614)
Other Comprehensive Income				
- Deemed contribution	7	-	636	636
Other Comprehensive Income		-	636	636
Total Comprehensive Income		(614)	636	22
Transfers between Reserves		-	-	-
Balance at the end of period		415	1,811	2,226
2018				
Balance at the end of previous reporting period		1,024	671	1,695
Net Surplus / (Deficit) for Year		(666)	-	(666)
Other Comprehensive Income				
- Deemed contribution	7	-	1,175	1,175
Other Comprehensive Income		-	1,175	1,175
Total Comprehensive Income		(666)	1,175	509
f. Transfers between Reserves		671	(671)	-
Balance at the end of period		1,029	1,175	2,204

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Adelaide Central Market Authority

Statement of Cash Flows

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Cash Flows from Operating Activities			
<u>Receipts</u>			
Operating Receipts		9,447	8,870
Investment Receipts		12	28
<u>Payments</u>			
Operating Payments to Suppliers and Employees		(9,917)	(8,647)
Net Cash provided by (or used in) Operating Activities	8b	(458)	251
Cash Flows from Investing Activities			
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(2,959)	(3,744)
Net Cash provided by (or used in) Investing Activities		(2,959)	(3,744)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Borrowings		3,207	3,154
Net Cash provided by (or used in) Financing Activities		3,207	3,154
Net Increase (Decrease) in Cash Held		(210)	(339)
plus: Cash & Cash Equivalents at beginning of period		777	1,116
Cash & Cash Equivalents at end of period	8a	567	777

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 1 May 2011.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The Adelaide Central Market Authority (the Authority) is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 44-60 Gouger Street, Adelaide.

The Authority was enacted on 3 May 2012 as a subsidiary of the Corporation of the City of Adelaide with its primary role being to oversee the management and operation of the Adelaide Central Market.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

The majority of receivables relate to stall holder leases and are secured in part by bank or directors' guarantees. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

5 Inventories

Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as Infrastructure, Property, Plant and Equipment.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds the materiality threshold established by the Authority. Items of property, plant and equipment with a total value less than \$5,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

6.3 Depreciation of Non-Current Assets

Property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below.

Plant, Furniture & Equipment

Plant & Equipment	2 to 20 years
-------------------	---------------

Building & Other Structures

Buildings – other construction	5 to 50 years
--------------------------------	---------------

6.4 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid within 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to the Authority's assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Leases

Leases have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

The Memorandum of Lease between City of Adelaide and Adelaide Central Market Authority commencing 1 October 2012 and expiring 30 September 2033 requires Base Rent payable on Gross Revenue at a rate notified by the lessor. The lessor notified the rate to be 30% from lease commencement. By agreement, one-off revenue for Market 150th Book sales has been excluded for 2018-19 and 2019-20.

9 Borrowings

The loan from the City of Adelaide to the Adelaide Central Market Authority has not been formalised however, per AASB 9, it has been initially recognised at fair value, net of transaction costs incurred and subsequently measured at amortised cost.

Any difference between the proceeds (net of transaction costs) and the fair value is recognised through the Statement of Changes in Equity.

Deemed interest is recognised in the Statement of Comprehensive Income and it is the effective unwinding of the discount applied to the fair value recognition. The City of Adelaide's Long Term Financial Plan has been referenced to determine the timing of the principal repayment.

10 GST Implications

Accounting for Goods & Services Tax is as follows:

- Receivables and creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 New accounting standards and UIG interpretations

In the current year, the Authority adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to the Authority's accounting policies.

The Authority has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities, which will commence from 1 July 2019, affect the timing with which revenues, particularly special purpose grants, are recognised. Amounts received in relation to contracts with sufficiently specific performance obligations will in future only be recognised as these obligations are fulfilled. In these Statements, it has been assessed that all revenue recognition in accordance with the current Standards, would not be impacted by the adoption of future standards.

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117 Leases and related Interpretations. This Standard will be applicable to annual reporting periods beginning on or after 1 January 2019. Although it is anticipated that the adoption of AASB 16 Leases will have a material impact on the financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

Effective for annual reporting periods beginning on or after 1 July 2019

AASB 15 & 1058

As noted above, the Authority have assessed there will be no material impact on the financial statements.

AASB 16 Leases

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117 Leases and related Interpretations. This Standard will be applicable to annual reporting periods beginning on or after 1 January 2019. Although it is anticipated that the adoption of AASB 16 Leases will have a material impact on the financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

Transition method

The Authority intends to apply AASB 16 initially on 1 July 2019, using the modified retrospective approach. Therefore, the right of use asset and corresponding lease liability will be recognised at 1 July 2019, with no restatement of comparative information.

The Authority intends to apply the practical expedient for the definition of a lease on transition. This means that it will apply AASB 16 on transition only to contracts that were previously identified as leases applying AASB 117 Leases and Interpretation 4 Determining whether an Arrangement contains a Lease.

The Authority has not adopted any of the following standards early.

- AASB 15 Revenue from Contracts with Customers
- AASB 1058 *Income of Not-for-Profit Entities*
- AASB 16 Leases
- AASB 16 Leases (Appendix D)

- AASB 2016-8 *Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities*

12 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

13 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 2. Income

\$ '000	Notes	2019	2018
(a). User Charges			
Off-Street Parking		4,801	4,889
Property Lease		3,527	3,460
Property Recovery		864	862
Total User Charges		9,192	9,211
(b). Investment Income			
Interest on Investments			
- Banks & Other		12	28
Total Investment Income		12	28
(c). Other Income			
Merchandise Sales		26	13
General Sales		91	-
Total Other Income		117	13

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 3. Expenses

\$ '000	Notes	2019	2018
(a). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		10	11
Board Fees		116	117
Operating Lease Rentals - Non-Cancellable Leases			
- Minimum Lease Payments - City of Adelaide Rent		2,835	2,801
- Minimum Lease Payments - City of Adelaide Upark Management Fee		446	446
- Minimum Lease Payments - Star Car Park Rent		812	789
- Minimum Lease Payments - Other		32	23
Subtotal - Prescribed Expenses		4,251	4,187
(ii) Other Materials, Contracts and Expenses			
Advertising and Promotion		222	372
Bank Charges and Cash Collection		118	101
Catering		8	18
Cleaning		890	914
Communications		-	3
Contractors		1,242	1,328
Energy and Water		889	758
External Plant Hire		-	3
Interest Expense - City of Adelaide Borrowings		152	93
Insurance		86	80
Legal Expenses		45	92
Levies Paid to Government - including NRM levy		34	36
Maintenance		362	512
Minor Plant and Equipment		19	22
Parts, Accessories & Consumables		41	40
Printing, Freight and Postage		10	14
Professional Services		85	314
Rates and Taxes		21	30
Security		535	512
Training and Development		15	51
Waste Services		217	192
Other		17	22
Subtotal - Other Material, Contracts & Expenses		5,008	5,507
Total Materials, Contracts and Other Expenses		9,259	9,694

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 3. Expenses (continued)

\$ '000	Notes	2019	2018
(b). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Buildings & Other Structures		291	158
Plant & Equipment		85	66
Subtotal		376	224
Total Depreciation, Amortisation and Impairment		376	224
(C). Contribution to City of Adelaide			
Contribution to City of Adelaide		300	-
Total Contribution to City of Adelaide		300	-

An agreement was made with Council in June 2016 for ACMA to reinstate the right-hand turn from Grote Street into the Adelaide Central Market car park by the provision of a capped level of funding. The project commenced in 2016-17 and was completed in 2018-19, resulting in a \$300,000 contribution expense from ACMA to Council in 2018-19, per AASB 1004 Contributions.

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 4. Current Assets

\$ '000	Notes	2019	2018
(a). Cash & Cash Equivalents			
Cash on Hand at Bank		567	777
Total Cash & Cash Equivalents		567	777
(b). Trade & Other Receivables			
Accrued Revenues		164	140
Debtors - General		49	69
GST Recoupment		34	176
Prepayments		9	9
Subtotal		256	394
Total Trade & Other Receivables		256	394
(c). Inventories			
Trading Stock		81	37
Total Inventories		81	37

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 5 Infrastructure, Property, Plant & Equipment

	as at 1/7/2018			Asset Movements during the Reporting Period				as at 30/6/2019		
	At Cost	Accumulated Dep'n	Carrying Value	Asset Additions	WDV of Asset Disposals	Depreciation Expense (Note 3b)	Adjustments & Transfers	At Cost	Accumulated Dep'n	Carrying Value
\$ '000										
Capital Work in Progress										
Capital Work in Progress	2,352	-	2,352	2,959	-	-	(3,987)	1,324	-	1,324
Buildings										
Leasehold Improvements	4,325	(318)	4,007	-	-	(291)	3,106	7,431	(609)	6,822
Street Furniture	27	(27)	-	-	0	-	-	-	-	-
Other										
Plant & Equipment	418	(211)	207	-	-	(85)	581	999	(296)	703
Total Infrastructure, Property, Plant & Equipment	7,122	(556)	6,566	2,959	-	(376)	(300)	9,754	(905)	8,849
Comparatives	3,378	(332)	3,046	3,744		(224)	-	7,122	(556)	6,566

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 6. Liabilities

\$ '000	Notes	2019 Current	2019 Non Current	2018 Current	2018 Non Current
(a) Trade and Other Payables					
Payments Received in Advance		90	-	93	-
Accrued Expenses - Other		960	-	1,162	-
Loan from City of Adelaide		109	-	161	-
Other		473	-	682	-
Total Trade and Other Payables		1,632	-	2,098	-
(b) Borrowings					
Loan from City of Adelaide		-	5,895	-	3,472
Total Borrowings		-	5,895	-	3,472

All liabilities associated with borrowings are secured over the future revenues of the Authority

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7. Reserves

\$ '000	1/7/2018	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2019
Other Reserves					
FV Loan Adjustment	1,175	636	-	-	1,811
Total Other Reserves	1,175	636	-	-	1,811
Comparatives	671	1,175	(671)	-	1,175

OTHER RESERVES

The loan from the City of Adelaide to the Adelaide Central Market Authority has not been formalised and as such no commercial terms exist. The requirement per AASB 9 *Financial Instruments* is to recognise the loan at fair value. The difference between the loan amount (face value) and its fair value has been determined by the differential in the interest charged by Council (2019: 2.5% to 2.75%) and the rate offered by the Local Government Finance Authority (2019: 2.25%).

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 8. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2019	2018
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	4a	567	777
Balances per Statement of Cash Flows		567	777
(b). Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus/(Deficit)		(614)	(666)
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		376	224
Notional Interest Charged		152	93
		(86)	(349)
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		138	(320)
Net (Increase)/Decrease in Inventories		(44)	(13)
Net Increase/(Decrease) in Trade & Other Payables		(466)	933
Net Cash provided by (or used in) operations		(458)	251

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 9. Financial Instruments

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2019					
Financial Assets					
Cash & Equivalents	567	-	-	567	567
Receivables	213	-	-	213	213
Total Financial Assets	780	-	-	780	780
Financial Liabilities					
Payables	1,542	-	-	1,542	1,542
Non-Current Borrowings	-	-	5,895	5,895	5,895
Total Financial Liabilities	1,542	-	5,895	7,437	7,437
Consolidated					
\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2018					
Financial Assets					
Cash & Equivalents	777	-	-	777	777
Receivables	209	-	-	209	209
Total Financial Assets	986	-	-	986	986
Financial Liabilities					
Payables	2,005	-	-	2,005	2,005
Non-Current Borrowings	-	-	3,472	3,472	3,472
Total Financial Liabilities	2,005	-	3,472	5,477	5,477

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 9. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any allowance for doubtful debts. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. The Authority also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 10. Leasing Commitments

\$ '000	2019	2018
---------	------	------

(i) Lessees commitments under all non-cancellable lease agreements, are as follows:

Leases Providing Revenue to the Authority

Rental income received and outgoings reimbursed from Central Market Stallholders (Lessees) has been disclosed as Property Lease Income in Note 2.

Not later than one year	2,899	2,938
Later than one year and not later than 5 years	4,254	3,386
Later than 5 years	17	74
	7,169	6,398

(ii) Lease Payment Commitments of the Authority

The Authority leases the Central Market Complex from the Corporation of the City of Adelaide under a lease which commenced 1 October 2012 for a period of 21 years. The annual rent payable is determined using a floating percentage of income and net surplus funds. Due to this variability, future rent payable cannot be accurately quantified and is not disclosed below.

The lease arrangement with the Corporation of the City of Adelaide includes a sub-lease for a portion of the car park.

Rent paid during 2018/19 in accordance with the abovementioned lease arrangement is disclosed as Operating Leases in Note 3.

Commitments that can be accurately measured under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	931	913
Later than one year and not later than 5 years	5,015	4,955
Later than 5 years	2,186	3,312
	8,132	9,180

Adelaide Central Market Authority

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 11. Related Party Transactions

\$ '000	2019	2018
---------	------	------

Key Management Personnel

The Key Management Personnel of the Adelaide Central Market Authority include Board members and the General Manager. In all, 9 persons were paid the following total cumulative compensation:

Short-Term Employee Benefits	304	300
Post-Employment Benefits	18	16
	322	316

The Board of Adelaide Central Market Authority includes the Chairman of the Traders Advisory Group who is required to be a Lessee of a stall in the Adelaide Central Market and is elected by the Traders in March biennially. Adelaide Central Market Authority received the following rent amounts from Board members or Council elected members relating to 9 tenancies:

Stallholder Lease Rentals for properties managed by Adelaide Central Market	331	119
	331	119

All Key Management Personnel are required to disclose membership of the management committees or boards of any business, sporting or not-for-profit organisations. In accordance with the *Local Government Act 1999*, these persons declare a conflict of interest and leave the meeting when any matter affecting their organisation is discussed or voted upon. If the Board member representing Traders of the Adelaide Central Market declares a conflict of interest relating to matters which are to be discussed, they will leave the meeting.

Other Related Party Transactions

The Adelaide Central Market Authority (ACMA) has a lease agreement with the City of Adelaide (Council) for the Central Market Complex until 30 September 2033. The lease charge totalled \$2,834,796 for the year.

The Memorandum of Lease between Council and ACMA requires Base Rent payable on Gross Revenue at a rate notified by the lessor. The lessor notified the rate to be 30% from lease commencement. By agreement, one-off revenue for Market 150th year book sales has been excluded for 2018-19 and 2019-20.

Council have agreed to provide funding to ACMA for capital works to the value of \$9,232,148 with current draw down to the value of \$7,460,640. The loan has been recognised in the Statement of Financial Position at fair value based on the projected repayment timing of the principal. There has been no ACMA-specific long-term Financial Plan presented to and endorsed by Council. The consolidated Council Long Term Financial Plan endorsed by Council 12 June 2018 includes a forecast that sees ACMA require further draw down in 2019-20. There is no required principal repayment hence the non-current position of all ACMA's borrowings being relevant.

The ACMA loan from Council includes \$300,000 for ACMA to complete civil works to reinstate the Grote Street right-hand turn. The project commenced in 2016-17 and was finalised in 2018-19. On completion, the full value of the project, funded through the loan, was contributed to Council as an ACMA expense as the completed works were deemed a Council asset.

Council manages the operational running of the car park under ACMA's control for which a management fee is payable. This totalled \$446,112 for the year.

ACMA has entered into an agreement with Council regarding the use of the Star Carpark with Jian Yong Investments Pty Ltd, Eon Australia Pty Ltd, Tien-Sheng Lu, David Wang and Ying-Chieh Lu until 30 June 2027. The value of lease payments for this year totalled \$811,988.

ACMA contracts staff from Council with the on-charge totalling \$1,152,526 for the year.

Item 5.1 - Attachment A



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 AUSTRALIA

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF THE ADELAIDE CENTRAL MARKET AUTHORITY

Opinion

We have audited the financial report of Adelaide Central Market Authority (the "Authority"), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements by the General Manager and Chairman of Adelaide Central Market Authority.

In our opinion, the financial report of Adelaide Central Market Authority, is in accordance with the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*, including:

- (i) Giving a true and fair view of the Authority's **financial position as at 30 June 2019** and of its financial performance for the year ended on that date; and
- (ii) Complying with Australian Accounting Standards.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the **Auditor's Responsibilities for the Audit of the Financial Report** section of our report. We are independent of the Authority in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical **Standards Board's APES 110 Code of Ethics for Professional Accountants** (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the officers of the Authority, would be in the same terms if given to the officers as at **the time of this auditor's report**.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

Those charged with governance are responsible for the other information. The other information **obtained at the date of this auditor's report is information included in the annual report, but does not include the financial report and our auditor's report thereon**.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

BDO Audit (SA) Pty Ltd ABN 33 161 379 086 is a member of a national association of independent entities which are all members of BDO (Australia) Ltd ABN 77 050 110 275, an Australian company limited by guarantee. BDO Audit (SA) Pty Ltd and BDO (Australia) Ltd are members of BDO International Ltd, a UK company limited by guarantee, and form part of the international BDO network of independent member firms. Liability limited by a scheme approved under Professional Standards Legislation.



If, based on the work we have performed on the other information obtained prior to the date of this **auditor's report, we conclude that there is a material misstatement of this other information, we are** required to report that fact. We have nothing to report in this regard.

Responsibilities of the officers for the Financial Report

The officers of the Authority are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and for such internal control as the officers determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the officers are responsible for assessing the Authority's **ability to** continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the officers either intend to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to **fraud or error, and to issue an auditor's report that** includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.

BDO Audit (SA) Pty Ltd

Paul Gosnold
Director

Adelaide, 20 September 2019

Adelaide Central Market Authority

General Purpose Financial Statements for the year ended 30 June 2019

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Authority for the year ended 30 June 2019, the Authority's Auditor, BDO has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Jodie Kannane
General Manager
ADELAIDE CENTRAL MARKET AUTHORITY



Karen Rodda
Finance Manager
ADELAIDE CENTRAL MARKET AUTHORITY

Date: 19 September 2019



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CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the Adelaide Central Market Authority for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board and in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Paul Gosnold
Director

BDO Audit (SA) Pty Ltd

Adelaide, 19 September 2019

RUNDLE MALL ANNUAL REPORT 2018-2019

UNFOLD RUNDLE MALL

© Committee Meeting - Agenda - 1 October 2019





REGENT
ARCADE

REGENT
ARCADE
1910-1918

PETERSHEARER
MENSWEAR

SHIELS

SHIELS

50%
GOLD
TODAY ONLY

50%
GOLD

\$399

\$199

SHIELS

SHIELS

SHADES

ROSS & CO

G.W. COX
MY JEWELLER

HAIR CUTTERS

COTTON ON

G.W. COX
MY JEWELLER



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ANNUAL REPORT SUMMARY

This Annual Report has been prepared by the Rundle Mall Management Authority (RMMA).

The Rundle Mall Management Authority Charter 2017 makes specific reference to the preparation of an Annual Report in Section 35:

The Authority must submit to the Council by 30 September in each year in respect of the immediately preceding Financial Year, the Annual Report on the work and operations of the Authority detailing achievement of the aims and objectives of its Business Plan and incorporating the audited Financial Statements of the Authority and any other information or reports as required by the Council.

As such, this Annual Report reflects the RMMA's Financial Year 2018/19 Business Plan objectives and Audited Financial Statements.

The Rundle Mall Precinct is bound by North Terrace, King William Street, Grenfell Street and Pulteney Street and is home to four leading department stores, 16 arcades and centres, more than 700 retailers and over 300 non-retail services and offices. The Rundle Mall Precinct is the heart of South Australian retail.

The Rundle Mall Differential Separate Rate is the primary income stream for the activities of the RMMA. In FY 18/19, it was levied at \$0.03582 per dollar of property value and raised \$3,701,931 for the RMMA. These funds are levied by Council and provided to the Authority to expend in accordance with the Annual Business Plan and Budget and on projects specifically designated and approved by Council (section 8.3 of the Charter).





LETTER FROM THE CHAIRMAN

Amidst an ever-changing industry, consumer and regulatory landscape, RMMA has represented the interests of the Precinct amongst all its stakeholders to reinforce Rundle Mall's position as South Australia's premier shopping destination in line with the Strategic Plan. RMMA's focus throughout the 2018/19 financial year, has been on advocacy to support ongoing economic outcomes for the traders, businesses and property owners in the Rundle Mall Precinct.

Significant capital works have served to strengthen Rundle Mall's accessibility, with the opening of the North Terrace tram line providing an added mode of transport to deliver shoppers and visitors to the Precinct. This accessibility will be further enhanced following the transformation of Gawler Place into a vibrant, green and people-focused street. Upgrade works began in early 2019 to execute the final element of the Rundle Mall Master Plan and ensure the Rundle Mall Precinct remains a destination where people want to shop, visit and spend time. RMMA has worked with Gawler Place traders and businesses to minimise disruption and we look forward to the project's completion.

Over this year we have also realised the benefits of significant private investment with the opening of Rundle Mall Plaza, the new Foodland in Rundle Square (formerly the CitiCentre building), and the addition of global movie company Technicolour's first post-production studio in the Southern Hemisphere. With our advocacy and assistance, many property owners have also invested in store fit-outs to attract new brands into the Precinct.

Over the past year we were among those to oppose the proposed deregulation of trading hours and were pleased to see the Bill defeated in State Parliament. The subsequent decision to grant a Ministerial exemption to allow the suburbs to trade on Boxing Day and Easter Monday saw RMMA conduct a concerted and successful campaign to attract shoppers into the city.

Late last year we welcomed the appointment of Johanna Williams as General Manager of RMMA. With a career in retail marketing spanning close to two decades in Adelaide and Sydney, Johanna has worked with drive and enthusiasm to balance the diverse interests of stakeholders and fulfil RMMA's strategic purpose.

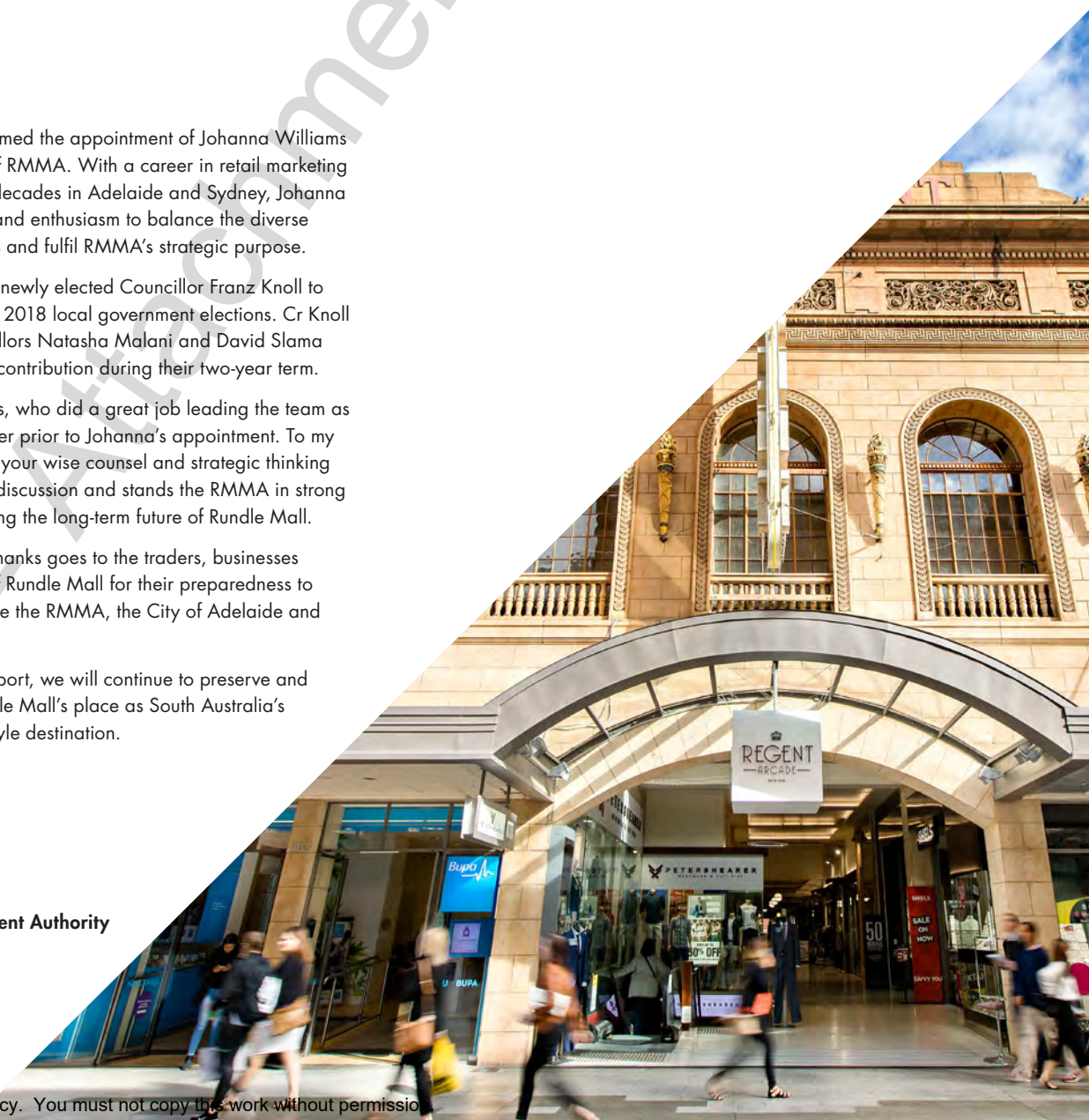
We also welcomed the newly elected Councillor Franz Knoll to the Board following the 2018 local government elections. Cr Knoll replaces former Councillors Natasha Malani and David Slama who we thank for their contribution during their two-year term.

Thanks also to Kate Fuss, who did a great job leading the team as Acting General Manager prior to Johanna's appointment. To my fellow Board members, your wise counsel and strategic thinking always leads to robust discussion and stands the RMMA in strong stead to continue shaping the long-term future of Rundle Mall.

However, my greatest thanks goes to the traders, businesses and property owners of Rundle Mall for their preparedness to work with and alongside the RMMA, the City of Adelaide and contractors.

With your ongoing support, we will continue to preserve and further build upon Rundle Mall's place as South Australia's premier retail and lifestyle destination.

PETER JOY | Chairman
Rundle Mall Management Authority





LETTER FROM THE GENERAL MANAGER

With technology fueling a desire for new and different, ever-evolving consumer expectations are blurring the lines between shopping and lifestyle making experiential retail more important than ever. RMMA's strategic purpose is to reinforce Rundle Mall's position as the premier retail destination in South Australia through advocacy with stakeholders and creating innovative, on-brand experiences that drive ongoing visitation. RMMA has delivered on the Strategic Plan, delivering over 470 events and activations in the Precinct, supported by a range of partnerships.

Following its success in 2017, our partnership with Vogue Australia, SATC and City of Adelaide continued into 2018 with Vogue Festival drawing significant crowds through numerous retailer activations in-store and in the Mall. Over two days, Vogue Festival generated an increase in foot traffic and in retail sales compared to 2017 across the Precinct.

Its success was closely followed with Black Friday, a global sales event championed by the RMMA in 2018 with a multi-channel promotional campaign differentiating the city's unique retail offer. The outcome was Rundle Mall's largest Black Friday event, with more than 100 participating retailers offering discounts of up to 50% which saw an increase in foot traffic over the sales period.

In line with our goal to connect visitors to new, enjoyable experiences and encourage longer stays, RMMA reimagined Christmas in Rundle Mall with the widely-acclaimed Christmas Windows. Our most ambitious installation yet, involved RMMA collaborating with a range of South Australian icons to create 12 unique Christmas-inspired displays that enticed visitors to explore the 528m length of the Mall and reinforced Rundle Mall as the vibrant heart of Adelaide. The festive season concluded on a high with the continuation of the Boxing Day sales tradition driven by RMMA's strong advocacy and key marketing initiatives.

RMMA's sustained efforts with retailers, property owners, the leasing sector and the City of Adelaide delivered benefits in 2018/19 in accordance with Rundle Mall's premier position. Greater demand from fashion and food tenancies, including the arrival of international fashion brand H&M and the new dining precinct in Rundle Mall Plaza, followed by Mecca and Foodland have underpinned a strong Mall offering and helped drive vacancy rates down to their lowest level since 2013.

City of Adelaide initiatives such as 10Gigabit Adelaide and brand platform "Designed for Life" attract businesses, investment and visitors to the city, with Rundle Mall playing an integral role in connecting them to our retail and lifestyle offering. Wider events such as the Adelaide Fringe and Adelaide Festival continue to come alive in the Mall and RMMA's Urban Pantry activation and Taste Rundle Mall tour as part of Tasting Australia provided a platform to showcase brands from the Mall and further afield and connect with new visitor groups.

The passion, dedication and creativity of the RMMA team has been a vital ingredient in the achievements of 2018/19 and I would like to recognise their efforts and thank Kate Fuss for her leadership as Acting General Manager to maintain Rundle Mall's position as the premier shopping and lifestyle destination in South Australia. The thirst for new and dynamic experiences continues for the benefit of traders, property owners and businesses and RMMA will continue to focus on staying at the forefront of engaging and creative experiences that ensures Rundle Mall's place as the heart of retail and lifestyle in South Australia.

**JOHANNA WILLIAMS | General Manager
Rundle Mall Management Authority**



THE RMMA

OUR BUSINESS

BUSINESS NAME:	Rundle Mall Management Authority
BUSINESS STRUCTURE:	A body corporate under the Local Government Act 1999
ABN:	20 903 762 572
ADDRESS OF MAIN OFFICE:	Level 2, 7 James Place, Adelaide
ADDRESS OF REGISTERED OFFICE:	Level 2, 7 James Place, Adelaide
TELEPHONE:	08 8203 7200
E-MAIL	info@rundlemall.com
WEBSITE:	www.rundlemall.com

OUR VISION

To be renowned as Adelaide's premier, smart and authentic heart, that connects people to new retail, property and place experiences.

OUR PURPOSE

ATTRACT

To attract people to the Rundle Mall Precinct

STAY

To encourage people to dwell longer

ENJOY

To facilitate enjoyment of the Rundle Mall experience.

OUR AREAS OF FOCUS

INFORMATION

To be the hub of Precinct information.

VISITOR EXPERIENCE

To support an easy and enjoyable visitor experience.

ADVOCACY

To influence projects for Precinct growth and minimise negative impacts.

BRAND

To position Rundle Mall as the premier retail destination in South Australia.

ABOUT THE RMMA

The Rundle Mall Management Authority (RMMA) is constituted under the provisions of the Local Government Act 1999 as a Subsidiary of the City of Adelaide pursuant to Section 42. The RMMA was established in October 2008 to meet the challenges facing Rundle Mall in a competitive retail and commercial market place. The RMMA is governed by a Board of Directors representing business, retail, property and Council interests.

The Authority is managed by a General Manager, with ten staff responsible for marketing, events and administration.

The RMMA's overarching aim is to improve the Rundle Mall Precinct's competitive stance and ensure a sustainable future for the diverse range of stakeholders. The Rundle Mall Precinct remains South Australia's most visited public and retail space and plays a key role in defining Adelaide on the local, national and international stage. The RMMA Board of Directors and staff remain ever cognisant of the need to enhance and support positive commercial outcomes within the Precinct at every opportunity. A highly successful Mall is a catalyst for similar outcomes within neighbouring precincts and for added relevance and vibrancy within the wider City of Adelaide.

The Rundle Mall Precinct is bound by the southern side of North Terrace, the eastern side of King William Street, the northern side of Grenfell Street and the western side of Pulteney Street, and includes all of the land in between. It is comprised of approximately 700 retail stores and a myriad of laneways which interconnect with the Mall and the neighbouring cultural, dining, entertainment, business and transport orientated precincts.

This is referred to as the Rundle Mall Levy Area, with funds being raised through a separate rate declared by Council on rateable land in the Rundle Mall Precinct. These funds are provided to the Authority and must be expended by the Authority in accordance with the Annual Business Plan and Budget on projects specifically designated and approved (section 8.3 of the Charter).

With annual sales collectively of approximately \$800M, approximately 24 million visitations per annum and employing in the vicinity of 5,000 people, Rundle Mall remains the retailing heart of South Australia.



MEET THE BOARD



CHAIRMAN
PETER JOY



DEPUTY CHAIRMAN
ROB MCKAY



COUNCILLOR
FRANZ KNOLL



DIRECTOR
DAVID COOKE



DIRECTOR
KATE GOULD

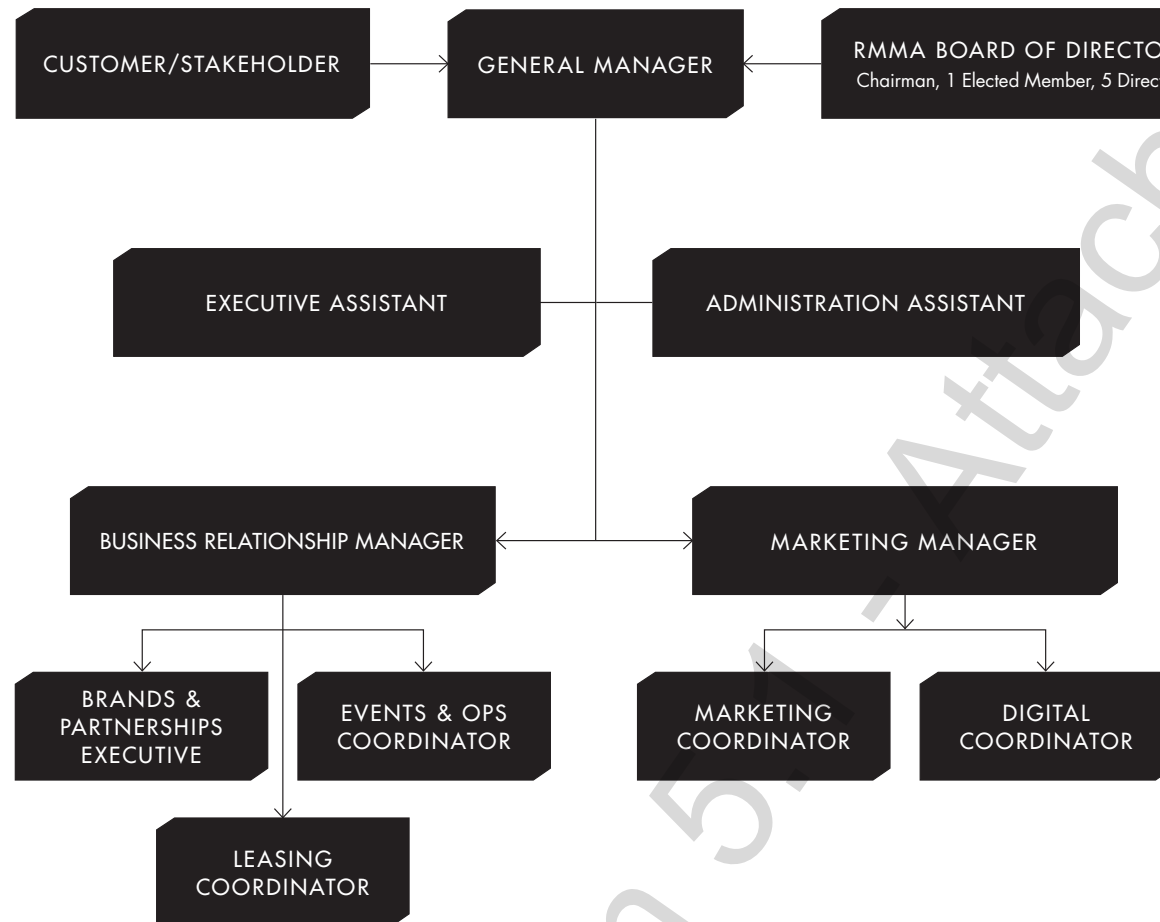


DIRECTOR
DEBORAH MILLER



DIRECTOR
LAUREN FRIED

RMMA ORGANISATIONAL CHART



MEET THE RMMA TEAM



GENERAL MANAGER
JOHANNA WILLIAMS



EXECUTIVE ASSISTANT
VANESSA WILLIAMS



**EXECUTIVE &
ADMINISTRATION ASSISTANT**
LAUREN JONES



**EXECUTIVE &
ADMINISTRATION ASSISTANT
(SHARED)**
JULIA MUMFORD



MARKETING MANAGER
NICKY SMITH



**BUSINESS RELATIONSHIP
MANAGER**
EMMA RHYS



**BRAND AND PARTNERSHIP
COORDINATOR**
RACHEL TOOP



**EVENT AND OPERATIONS
COORDINATOR**
PAUL ELLIOTT



LEASING COORDINATOR
TANIA DE PALMA



MARKETING COORDINATOR
ABBY SIM



DIGITAL COORDINATOR
ANGELICA SCULLI

GOVERNANCE

RMMA BOARD

The Rundle Mall Management Authority is a body corporate under the Local Government Act 1999 and in all things acts through the Board which has the responsibility to manage the business and other affairs of the Authority, ensuring that the Authority acts in accordance with the act and the Rundle Mall Management Authority Charter. The Directors collectively have a range of knowledge, skills and experience across the following areas:

- Retail business
- Marketing, events and advertising
- Financial management
- Local Government
- Planning, design or place-making

During its 2012 Governance Review, the RMMA Board expressed a view that the most productive way to operate the RMMA is to minimise duplication with the City of Adelaide, with each party focussing on their strategic skill set in a spirit of co-creation. The RMMA, therefore continued its close working relationship with the City of Adelaide throughout the 2018/19 Financial Year.

STATUTORY REQUIREMENTS

The RMMA must, in accordance with its Charter, submit to Council an Annual Business Plan including a financial budget for the year ahead and subsequently an Annual Report on its work and operations during the preceding financial year. The Business Plan and financial budget details the Authority's strategic objectives for the year and includes appropriate costings. The Annual Report details the Authority's achievements against the aims and objectives of its Business Plan and incorporates the audited Financial Statements of the Authority and any other reports required by Council.

DELEGATIONS

The Board of the RMMA has been granted a number of sub-delegations from the CEO of the City of Adelaide. These were last reviewed in June 2019 as part of CoA's Annual Delegations Review.

OPERATING AGREEMENT

In October 2013, the Rundle Mall Management Authority and the City of Adelaide negotiated an Operating Agreement. The Agreement outlines the formal working relationship between the City of Adelaide and the RMMA. The Agreement is to be read in conjunction with the Charter of the Rundle Mall Management Authority. In the event of any discrepancy between the Operating Agreement and the Charter, the Charter takes precedence.





PERFORMANCE AGAINST STRATEGIC PLAN AND BUSINESS PLAN

AREA OF FOCUS: INFORMATION			
OBJECTIVE: BE THE HUB OF PRECINCT INFORMATION			
STRATEGIC PLAN	BUSINESS PLAN	OUTCOME	STATUS
Collect and analyse key performance data to: <ul style="list-style-type: none"> • Inform marketing strategy • Measure success • Inform advocacy; and • Educate stakeholders 	Continue to capture and analyse information including: <ul style="list-style-type: none"> • Precinct foot traffic • Dwell time • Shopping behaviour; and • Customer experience 	Precinct foot traffic captured and analysed each month Shopping behaviour and customer research updated and further research undertaken	●
	Define growth objectives based on information gathered in Year 1	Objectives set and measured for 2018/19	●
	Engage a data analyst to review and analyse information including but not limited to: <ul style="list-style-type: none"> • Foot traffic counting • Mastercard data • Research findings • Open source data (inc State Gov & CoA) • Online sentiment • Digital Analytics 	Data Analyst engaged and analysis of information conducted monthly and reported to the RMMA Board of Directors	●
	Create and implement reports based on the data captured	Project incomplete at financial year end	●
Develop and implement a B2B Comms Plan	Scope, resource and implement a Customer Relationship Management tool to support communication	CRM tool has been successfully implemented and used by RMMA	●
	Send monthly stakeholder communications via electronic direct mail	Monthly EDM communications sent to all subscribed stakeholders	●
	Create and distribute quarterly printed stakeholder communications	Printed communications delivered to all stakeholders for Q1 & Q2. Moved to electronic communications for Q3 & Q4	●
	Host bi-annual stakeholder events (Business Plan launch and AGM)	Hosted 2 stakeholder events - Vogue retailer briefing, and AGM	●

AREA OF FOCUS: VISITOR EXPERIENCE			
OBJECTIVE: SUPPORT AN EASY AND ENJOYABLE VISITOR EXPERIENCE			
STRATEGIC PLAN	BUSINESS PLAN	OUTCOME	STATUS
Stage and support engaging activities	Create an event plan specifying key and off-peak campaign periods and commercial opportunities linked to both	Event Plan and calendar created and in use by RMMA team	●
	Drive income from sponsorship in line with FY 18/19 Budget	Income below 18/19 budget targets	●
	Drive brand partnerships aligned with the RM brand values and event plan objectives	Brand partnerships secured for major events and Mall activity including Vogue Festival and Christmas	●
Inform and educate about visitor experience in the Precinct	Create and implement integrated communication strategy via RM channels and PR contractor, focused on access and experience in the Precinct	Communication strategy created and delivered through PR, media, digital and social channels	●
	Take a leadership role in highlighting unique shopping entertainment experiences to drive visitation	Over 470 events and activations and experiences delivered on Rundle Mall	●
Advocate for innovative solutions to support visitor experience	Implement a digital wayfinding solution, supported by an integrated CRM	Project is incomplete at financial year end	●
	Engage car park operators to provide an exceptional visitor experience, especially at key retail and public holiday trading periods	All car park operators engaged at key trading periods including Vogue Festival, Christmas, Black Friday and public holidays	●
	Use research to inform advocacy position	Insights utilised to support RMMA's advocacy with Gawler Place upgrade and Trading Hours discussions	●
Support a safe and attractive public space	Negotiate and implement an Operating Agreement with CoA to define service levels to the RMMA and Precinct	Engaged with CoA and project is ongoing. Incomplete at financial year end	●
	Support CoA and SAPOL to define, agree and install CCTV and public lighting requirements for the Precinct	Engaged with CoA and SAPOL regarding CCTV audit and review	●
	Work with CoA to define agreed cleansing standards for the Precinct and the resources required to achieve it	Bi-monthly cleansing audits and precinct walk-throughs conducted with CoA	●
	Review RM Security requirements and contract relationship to define service levels including reporting	Security requirements and contract reviewed and renewed	●
	Engage with CoA to define busking standards and permitted locations within the Precinct	Worked with CoA to monitor busking permits and locations and had a dedicated Busking Manager during Fringe/Festival season	●

PERFORMANCE AGAINST STRATEGIC PLAN AND BUSINESS PLAN

AREA OF FOCUS: ADVOCACY			
OBJECTIVE: INFLUENCE PROJECTS FOR PRECINCT GROWTH AND MINIMISE NEGATIVE IMPACTS			
STRATEGIC PLAN	BUSINESS PLAN	OUTCOME	STATUS
Advocate for future Council investment in the delivery of the Rundle Mall Masterplan to ensure high-quality amenity and public realm	Create a Masterplan priority approach, including design elements and precinct look & feel that will improve customer experience. Engage with CoA Administration to inform this approach	Worked with CoA to identify priority approach for next stage of Rundle Mall masterplan. Project is ongoing	●
	Advocate for the proposed approach with CoA to secure commitment and funding	Additional funding secured for delivery of Gawler Place redevelopment/project	●
Advocate for State & Local Government policy that provides positive outcomes for the Rundle Mall Precinct	Engage with State and Local Government representatives to educate on the impacts of policy of the Rundle Mall Precinct, its stakeholders and end users in particular, in relation to Trading Hours, Development, and Capital Projects	Worked with DPC, DPTI and CoA to advocate for trading hours policy. Worked with CoA to review Planning & Development policy	●
	Encourage property owners to utilise available State and Local Government grants to improve the presentation and customer experience of the Precinct	Met with key property owners and building managers to discuss funding and enhance precinct presentation	●
Advocate for State Government, Local Government and Private investment in the Rundle Mall Precinct	Work with Private Owners planning development / retail attraction / investment to advocate for positive outcomes based on data / information	Worked with owners for positive outcomes including the opening of H&M, Romeo's Foodland and Mecca	●
	Advocate for CoA 10Gigabit Adelaide Project priority in the Rundle Mall Precinct	Worked with 10Gigabit Adelaide project team to connect key buildings in the Rundle Mall precinct	●
Represent stakeholder interest to minimise disruption and actively promote 'Business Operating' throughout the Gawler Place Redevelopment Project	Advocate for the interests of Gawler Place stakeholders in the Gawler Place Redevelopment Project via CoA Project Control Group	RMMA represented at the Gawler Place monthly meetings and worked with the Project team to deliver stakeholder engagement	●
	Work with CoA to create and implement a marketing & events campaign for Gawler Place to promote business and minimise disruption	Strong digital, social and on-mall activity delivered to support traders in Gawler Place	●

AREA OF FOCUS: BRAND			
OBJECTIVE: POSITION RUNDLE MALL AS THE PREMIER RETAIL DESTINATION IN SOUTH AUSTRALIA			
STRATEGIC PLAN	BUSINESS PLAN	OUTCOME	STATUS
Create, implement and deliver an Annual Marketing Plan	Deliver four major marketing campaigns including Spring Fashion, Christmas, Festival Season and Food	Executed major campaigns including successful Vogue Festival, new Christmas campaign, revised Fringe/Festival partnership and Tasting Australia activation	●
	Support key retail and public holiday trading periods	All key retail and public holidays supported with media, digital and PR campaigns	●
	Increase social media engagement including Facebook and Instagram	Facebook Likes: +2.7% Instagram Followers: +31.7%	●
	Update website and grow consumer EDM database	EDM Subscribers: +1% Website Page Views: over 2 million page visits	●
	Engage with State Government and CoA to support tourism initiatives	Worked with SATC on Cruise Ship launch, Tasting Australia and Vogue Festival (AFF) Worked with CoA on international conference delegations and China ready strategies	●
Develop the Rundle Mall Brand	Proactively drive \$5 million in positive PR stories based on campaign implementation	\$5.4M worth of PR coverage achieved	●
	Engage agency in marketing campaign planning and business operations	Conducted workshops and planning with all agencies. Completed creative/digital agency tender, and new agency appointed	●
Position the RMMA as an industry leader	In consultation with the RMMA's PR Agency, create and implement a proactive public relations strategy in relation to industry positioning	Industry PR plan created and opportunities and articles placed in key publications	●

FINANCES

FUNDING

The RMMA is funded via a differential rate levy appropriated by Council to the custodianship of the RMMA for the delivery of programs designated and approved by the RMMA Board and laid out in the annual Business Plan.

Having considered the general rating principles outlined in Section 150 of the Local Government Act 1999, the City of Adelaide maintained a differential separate rate of \$0.03582 in the dollar of the AAV (annually assessed value) in FY18/19.

RUNDLE MALL DIFFERENTIAL SEPARATE RATE

The Local Government Act 1999 (SA) provides that a Council may 'declare a separate rate on rateable land within a part of the area of the Council for the purpose of planning, carrying out, making available, supporting, maintaining or improving an activity that is, or is intended to be, of particular benefit to the land, or the occupiers of the land, within that part of the area, or to visitors to that part of the area'.

In the FY18/19, the differential rate provided \$3.702 million for the purposes of delivering marketing, events, management and advocacy programs to influence retail sales, improve the business and customer environment and increase visitation numbers. Additional benefits received by Precinct stakeholders include:

- **Marketing & Communications:** promoting the Precinct as a destination, as a place to work, meet and shop, promoting all businesses within the Precinct online, and attracting international and domestic visitors.
- **Public Relations:** re-enforcing the Precinct as the heart of the city and a great place to visit, leveraging and supporting media and PR opportunities for Precinct activity and businesses.
- **Advocacy Services:** regular consultation, information sessions and communications to support ideal outcomes for the Precinct.
- **Events & Activation:** encouraging visitations, dwell time and positive sentiment for the Precinct through entertainment, engagement and providing a new experience of a known space for employees in the Precinct.
- **Improved Precinct Economy:** attracting greater footfall, dwell time and heightened customer experience to attract the attention of investors, property developers, brands and the industry at large.
- **Amenity Services:** the coordination of high-standard amenity in the Precinct including additional cleansing and security within the public realm.

SELF-GENERATED FUNDS

Section 8.9 of the Rundle Mall Management Authority Charter states that the RMMA has 'The power to raise funds over and above those raised through the separate rate declared by the Council to further the Authority's objectives and purposes through fees and charges.' In line with this power, this document confirms that \$471,000 of self-generated funds were created via the provision of casual mall leasing, concession permits and partnerships within the FY18/19.

UNSPENT AND CARRIED FORWARD FUNDS

Section 8.10 of the Rundle Mall Management Authority Charter states that the RMMA has 'The power to accumulate surplus funds.' In line with this power, this document confirms that \$283,000 is an accumulated surplus. Of this, \$262,000 has been taken up as capital expenditure. A funding surplus of \$21,000 will be carried forward into FY 19/20.

TOTAL INCOME: (\$'000)

DESCRIPTION	2018-19 (\$'000)	2017-18 (\$'000)	VARIANCE (\$'000)	COMMENT:
Differential Rate	3702	3719	(17)	Decrease driven by property valuation and rate in the dollar
Self-Generated Income	471	525	(54)	Decrease in income from strategic partnerships
TOTAL	4173	4244	-	

TOTAL EXPENDITURE: (\$'000)

DESCRIPTION	2018-19 (\$'000)	2017-18 (\$'000)	VARIANCE (\$'000)	COMMENT:
Advertising & Sponsorships	1,594	1,937	(343)	Christmas infrastructure purchased during FY 17/18 re-used during Christmas 18/19 creating savings
Contractors & Professional Services	1654	1585	69	Event design and management costs previously accounted for in 'Advertising & Sponsorships' now included in 'Contractor & Professional Services'
Security	270	256	14	Event and Christmas security increased. Security CPI increases
Premises	126	114	12	Additional storage space for event infrastructure
Plant & Equipment	236	399	(163)	Savings to event staging infrastructure for Vogue Festival and Christmas
Minor Assets	32	21	11	-
Printing	34	21	13	Various campaign printing costs previously accounted for in 'Advertising & Sponsorships' now included in 'Printing'
Insurance	13	13	-	-
Catering	7	5	2	-
Car parking	6	7	(1)	-
Telephone	-	2	(2)	-
Tax	5	3	2	-
Sundry	33	37	(4)	-
Depreciation	100	3	97	Capital Asset depreciation
TOTAL	4111	4404	-	

AUDITOR'S REPORT & FINANCIAL STATEMENTS SEE APPENDIX A





Attachment A

RUNDLE MALL MANAGEMENT AUTHORITY

General Purpose Financial Statements

for the year ended 30 June 2019

Contents

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2. Primary Financial Statements:	
- Statement of Comprehensive Income	3
- Statement of Financial Position	4
- Statement of Changes in Equity	5
- Statement of Cash Flows	6
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4. Independent Auditor's Report	17
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RUNDLE MALL MANAGEMENT AUTHORITY

General Purpose Financial Statements

for the year ended 30 June 2019

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements of the Rundle Mall Management Authority in their final form.

In my opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Rundle Mall Management Authority's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Rundle Mall Management Authority's accounting and other records.



Peter Joy
Chair of the Board

Date: 13/9/19

RUNDLE MALL MANAGEMENT AUTHORITYStatement of Comprehensive Income
for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Income			
Rates Revenue	2	3,702	3,719
User Charges	2	471	525
Total Income		4,173	4,244
Expenses			
Materials, Contracts & Other Expenses	3a	4,011	4,401
Depreciation, Amortisation & Impairment	3b	100	3
Total Expenses		4,111	4,404
Operating Surplus / (Deficit)		62	(160)
Total Comprehensive Income		62	(160)

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies. 3

RUNDLE MALL MANAGEMENT AUTHORITYStatement of Financial Position
for the year ended 30 June 2019

\$ '000	Notes	2019	2018
ASSETS			
Current Assets			
Trade & Other Receivables	4	27	52
Total Current Assets		27	52
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	5	262	182
Total Non-Current Assets		262	182
TOTAL ASSETS		289	234
LIABILITIES			
Current Liabilities			
Trade & Other Payables	6	6	13
Total Current Liabilities		6	13
TOTAL LIABILITIES		6	13
Net Assets		283	221
EQUITY			
Accumulated Surplus		283	221
Total Equity		283	221

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies. 4

RUNDLE MALL MANAGEMENT AUTHORITY

Statement of Changes in Equity

for the year ended 30 June 2019

\$ '000	Total Equity
2019	
Balance at the end of previous reporting period	221
Net Surplus / (Deficit) for Year	62
Total Comprehensive Income	62
Balance at the end of period	283
2018	
Balance at the end of previous reporting period	381
Net Surplus / (Deficit) for Year	(160)
Total Comprehensive Income	(160)
Balance at the end of period	221

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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RUNDLE MALL MANAGEMENT AUTHORITY

Statement of Cash Flows

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Cash Flows from Operating Activities			
<u>Receipts</u>			
Operating Receipts		4,198	4,575
<u>Payments</u>			
Operating Payments to Suppliers and Employees		(4,018)	(4,390)
Net Cash provided by (or used in) Operating Activities	7	180	185
Cash Flows from Investing Activities			
<u>Payments</u>			
Expenditure on New/Upgraded Assets		(180)	(185)
Net Cash provided by (or used in) Investing Activities		(180)	(185)
Net Increase (Decrease) in Cash Held		-	-
plus: Cash & Cash Equivalents at beginning of period		-	-
Cash & Cash Equivalents at end of period		-	-

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Rundle Mall Management Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Rundle Mall Management Authority (the Authority) in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 1 May 2011.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

3 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

4 Infrastructure, Property, Plant & Equipment

4.1 Initial Recognition

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

4.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds the materiality threshold established by the Authority. Items of property, plant and equipment with a total value less than \$5,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

4.3 Depreciation of Non-Current Assets

Property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

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Rundle Mall Management Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

Major depreciation periods for each class of asset are listed below.

<i>Plant, Furniture & Equipment</i>	
Other Plant & Equipment	3 years

4.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, are not subject to impairment testing.

5 Employee Benefits

The Authority does not have any employees. All employees are employed through the parent entity, the City of Adelaide.

6 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

7 New accounting standards and UIG interpretations

In the current year, the Authority adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to the Authority's accounting policies.

The Authority has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

AASB 7 Financial Instruments - Disclosures and AASB 9 Financial Instruments commenced from 1 July 2018 and have the effect that non-contractual receivables (e.g. rates & charges) are now treated as financial instruments.

AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities, which will commence from 1 July 2019, affect the timing with which revenues, particularly special purpose grants, are recognised. Amounts received in relation to contracts with sufficiently specific performance obligations will in future only be recognised as these obligations are fulfilled. In these Statements, it has been assessed that all revenue recognition in accordance with the current Standards, would not be impacted by the adoption of future standards.

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability. At 30 June 2019, the Authority has no leases to which this treatment will need to be applied.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements.

The standards are not expected to have a material impact upon the Authority's financial statements.

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Rundle Mall Management Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

The Authority has not adopted any of the following standards early.

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 15 Revenue from Contracts with Customers
- AASB 16 Leases
- AASB 16 Leases (Appendix D)
- AASB 1058 Income of Not-for-Profit Entities
- AASB 1058 Income of Not-for-Profit Entities Appendix D)
- AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities

Effective for annual reporting periods beginning on or after 1 January 2021

- AASB 17 Insurance Contracts
- AASB 17 Insurance Contracts (Appendix D)

8 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

9 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

RUNDLE MALL MANAGEMENT AUTHORITY

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 2. Income

\$ '000	2019	2018
Rates Revenues		
Rundle Mall Levy	3,702	3,719
Total General Rates	3,702	3,719
User Charges		
Advertising and Leasing	471	525
Total User Charges	471	525

RUNDLE MALL MANAGEMENT AUTHORITYNotes to and forming part of the Financial Statements
for the year ended 30 June 2019**Note 3. Expenses**

\$ '000	2019	2018
(a). Materials, Contracts and Other Expenses		
Prescribed Expenses		
Auditor's Remuneration		
- Auditing the Financial Reports	1	1
Subtotal - Prescribed Expenses	1	1
Advertising and Sponsorship	1,594	1,937
Contractors and Professional Services	1,654	1,585
Security	270	256
Premises Hire and Associated Costs	126	114
Plant & Equipment Hire	236	399
Minor Assets, Furniture & Fittings and Materials	32	21
Printing	34	21
Insurance	13	13
Catering	7	5
Car Parking	6	7
Telephone	-	2
Tax	5	3
Sundry	33	37
Subtotal - Other Material, Contracts & Expenses	4,010	4,400
Total Materials, Contracts and Other Expenses	4,011	4,401
(b). Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Plant & Equipment	100	3
Subtotal	100	3
Total Depreciation, Amortisation and Impairment	100	3

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RUNDLE MALL MANAGEMENT AUTHORITYNotes to and forming part of the Financial Statements
for the year ended 30 June 2019**Note 4. Current Assets**

\$ '000	Notes	2019	2018
Trade & Other Receivables			
Trade & Other Receivables		18	10
GST Recoupment		9	42
Total Trade and Other Receivables		27	52

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RUNDLE MALL MANAGEMENT AUTHORITY

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 5 Property, Plant & Equipment

	as at 1/7/2018			Asset Movements during the Reporting Period		as at 30/6/2019		
	At	Accumulated	Carrying	Asset Additions	Depreciation Expense (Note 3b)	At	Accumulated	Carrying
	Cost	Dep'n	Value			Cost	Dep'n	Value
\$ '000								
Plant & Equipment	185	(3)	182	180	(100)	365	(103)	262
Total Infrastructure, Property, Plant & Equipment	185	(3)	182	180	(100)	365	(103)	262
Comparatives	-	-	-	185	(3)	185	(3)	182

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RUNDLE MALL MANAGEMENT AUTHORITY

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 6. Current Liabilities

\$ '000	2019	2018
Trade & Other Payables		
Trade & Other Payables - CoA	6	13
Total Trade and Other Payables	6	13

Note 7. Reconciliation to Cash Flow Statement

Cash assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position.

\$ '000	2019	2018
Reconciliation of Change in Net Assets to Cash from Operating Activities		
Net Surplus (Deficit)	62	(160)
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	100	3
	162	(157)
Add (Less): Changes in Net Current Assets		
Net (Increase) Decrease in Receivables	25	330
Net Increase (Decrease) in Trade and Other Payables	(7)	12
Net Cash Provided by (or used in) operations	180	185

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RUNDLE MALL MANAGEMENT AUTHORITY

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 8. Uniform Presentation of Finances

\$ '000	2019	2018
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The following is a high level summary of both operating and capital investment activities of the Rundle Mall Management Authority prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each councils finances

Income	4,173	4,244
less Expenses	(4,111)	(4,404)
Operating Surplus / (Deficit)	62	(160)
Funding Surplus before Capital Amounts	62	(160)
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	180	185
Net Lending / (Borrowing) for Financial Year	(118)	(345)

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RUNDLE MALL MANAGEMENT AUTHORITY

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 9. Related Party Transactions

	2019
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Key Management Personnel

The Key Management Personnel of the Rundle Mall Management Authority include Board members and the General Manager.

The compensation paid to Key Management Personnel comprises:

Salaries, allowances and other short-term benefits paid by Rundle Mall Management Authority to KMP	224,438
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Amounts paid as direct reimbursement of expenses incurred on behalf of Rundle Mall Management Authority have not been included above.

Other Related Party Transactions

Rundle Mall Management Authority contracts staff from the City of Adelaide with the on-charge totalling \$793,509 for the year.

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INDEPENDENT AUDITOR'S REPORT
TO THE PRINCIPAL MEMBER OF THE RUNDLE MALL MANAGEMENT AUTHORITY

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the Rundle Mall Management Authority ('the Authority'), which comprises the statement of financial position as at 30 June 2019, the statement of profit or loss and other comprehensive income, the statement of changes in equity for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the accompanying financial report presents fairly, in all material respects, financial position of the Authority as at 30 June 2019 and of its financial performance for the year ended on that date in accordance with Australian Accounting Standards.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Authority, would be in the same terms if given to the Authority as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Authority's responsibility for the Financial Report

The Authority's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Authority's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority's officers are responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Authority's officers either intend to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

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Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at:

http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of our auditor's report.

BDO Audit (SA) Pty Ltd

Andrew Tickle
Director

Adelaide, 16 September 2019

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RUNDLE MALL MANAGEMENT AUTHORITY
General Purpose Financial Statements
 for the year ended 30 June 2019

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Rundle Mall Management Authority for the year ended 30 June 2019, the Council's Auditor, BDO has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Mark Goldstone
 CHIEF EXECUTIVE OFFICER



David Powell
 PRESIDING MEMBER, AUDIT COMMITTEE

Date: 5 September 2019



CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the Rundle Mall Management Authority for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.



Andrew Tickle
 Director

BDO Audit (SA) Pty Ltd
 Adelaide, 21 August 2019



Item 5.7 - Attachment A

UNFOLD RUNDLE MALL

Rundle Mall Management Authority
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E: info@rundlemall.com
Level 2, 7 James Place, Adelaide 5000
www.rundlemall.com



Council Solutions™

improved outcomes

Annual Report

2018/19

Council Solutions is a joint initiative of the Cities of Adelaide, Charles Sturt, Marion, Onkaparinga, Salisbury and Tea Tree Gully that make up the Constituent Councils.

Established in 2012 as a Regional Authority in accordance with Section 43 of the *Local Government Act 1999*, Council Solutions provides a collaborative and strategic approach to the procurement of goods and services on behalf of its Constituent Councils, including negotiating and managing contracts, and investigating the provision of other shared functions.

This collaborative approach to procurement not only provides significant purchasing power to attain the best value for the community, but it also optimises the financial sustainability of each of the Constituent Councils by reducing administrative costs, the number of tender processes and replicated contract management activities.

The goal of Council Solutions is to improve community prosperity and wellbeing by undertaking local government procurement and collaborative services that:

- Deliver best value for money
- Explore innovative ways of delivering infrastructure and services
- Value partnership between councils and suppliers

Background

Council Solutions provides the legal structure to the G6 Procurement Group formed in 1994 by the Cities of Adelaide, Charles Sturt, Marion, Onkaparinga, Salisbury and Tea Tree Gully to address the combined \$415 million annual spend on infrastructure and services by these Constituent Councils.

Ministerial approval was given for the Council Solutions Regional Authority to be established by notice in the SA Government Gazette on 20 December 2012. The Gazette states the purpose of the Authority as “*promoting procurement and service delivery amongst the constituent councils.*”

As a South Australian local government body, it is governed by the:

- Local Government Act 1999
- Local Government (Financial Management) Regulations 2011
- Council Solutions Regional Authority Charter 2012

Council Solutions Regional Authority
25 Pirie St, Adelaide SA 5000
councilsolutions.sa.gov.au

ABN 92 168 067 160

Date prepared: 30 September 2019

Foreword from the Chair



Council Solutions continues to optimise the financial sustainability of Constituent Councils through the benefits of collaborative strategic procurement and contract management.

The benefits of aligning and managing contracts under the regional subsidiary are significant and resulted in estimated savings of \$7.5m for the Constituent Councils and accession Councils.

Council Solutions achieved a favourable performance against budget and maintains a strong equity position. I thank our Audit Committee who supports us in achieving the highest standards of accountability, transparency and governance.

I commend the Council Solutions team for their ongoing commitment, dedication and professionalism during 2018/19. I would also like to acknowledge Oliver Barry for his significant contribution as Chief Executive Officer from May 2016 to July 2018, Tim Dawson for his contribution as Senior Procurement Officer from August 2016 to July 2018 and, Kerrie Jackson, Acting Chief Executive Officer from July 2018 to February 2019.

Finally, the Council Solutions Board of Management and I would like to acknowledge and thank Catherine Cooper, Chair of the Board November 2012 to December 2018 for her support in achieving the strategic goals of Council Solutions.

Jeff Tate
Chair of the Board
Council Solutions Regional Authority

Report from the Council Solutions Manager

The past year has seen Council Solutions continue to work in partnership with our Constituent Councils to deliver optimum value for money from collaborative strategic procurement and contract management.

On behalf of our six Constituent and eight Accession Councils, Council Solutions has delivered 32 collaborative contract and panel agreements, across 110 suppliers, with a combined total value of over \$68 million per annum. Council Solutions ensures best practice across its suite of contracts, actively promoting continuous improvement and developing opportunities for innovation.

The Council Solutions Governance Framework and Board-approved Key Performance Indicators ensures the effectiveness and efficiency of Council Solutions' operations when collaborating with Councils and industry partners.

I thank the Board for their support, and the Council Solutions team comprising Audrey Rangel, Bruce Wright, Colin Owen and Tammy Sheridan for their continuing professionalism.



Clare Coupar
Manager
Council Solutions Regional Authority

Board of Management 2018/19



MR JEFF TATE
INDEPENDENT CHAIRPERSON



MS CATHERINE COOPER
INDEPENDENT CHAIR (TO DEC 18)



MR MARK GOLDSTONE
CITY OF ADELAIDE



MR PAUL SUTTON
CITY OF CHARLES STURT



MR ADRIAN SKULL
CITY OF MARION



MR MARK DOWD
CITY OF ONKAPARINGA



MR JOHN HARRY
CITY OF SALISBURY



MR JOHN MOYLE
CITY OF TEA TREE GULLY

Board of Management 2018/19

Council Solutions is a body corporate, governed by a Board of Management, comprising seven members being the Chief Executive Officer from each Constituent Council: The Cities of Adelaide, Charles Sturt, Marion, Onkaparinga, Salisbury and Tea Tree Gully, and one person who is not a member or officer of a Constituent Council who holds the position of Chair.

The Board held three formal and two out-of-session meetings during the year to consider the strategic direction and financial integrity of the organisation. Meeting attendances were as follows:

Board Position	Board Member	Formal Meetings Attended
Independent Chairperson	Mr Jeff Tate	2
Independent Chairperson – till Dec 2018	Ms Catherine Cooper	1
City of Adelaide	Mr Mark Goldstone, CEO	3
City of Charles Sturt	Mr Paul Sutton, CEO	3
City of Marion	Mr Adrian Skull, CEO	3
City of Onkaparinga	Mr Mark Dowd, CEO	3
City of Salisbury	Mr John Harry, CEO	2
City of Tea Tree Gully	Mr John Moyle, CEO	3

Audit Committee

The Council Solutions Board is supported by one designated committee being the Audit Committee which is formally appointed pursuant to the requirements under the Local Government Act 1999 (the Act) and the Local Government (Financial Management) Regulations 2013.

The function of the Audit Committee includes reviewing annual financial statements to ensure that they present fairly the state of the Authority and reviewing the adequacy of financial management systems and practices. The Audit Committee is governed by Terms of Reference with the work flow controlled by an Audit Committee Work Program. The Audit Committee Work Program is updated after each meeting to reflect Committee achievements and actions arising from either the meeting for the Council Solutions Board Meeting.

Please refer to Appendix B for a report on the activities undertaken by the Audit Committee throughout the 2018/19 financial year.

Governance and Operating Framework

Council Solutions works in partnership with its Constituent Councils to deliver value outcomes. In accordance with the Council Solutions Governance Framework and Key Performance Indicators, the critical success factors that underpin the optimal effectiveness and value provided by the collaborative partnership with Council Solutions and its Constituent Councils are:

- Shared accountability and responsibility for achievement of goals and outcomes;
- Evidence-based opportunity identification, analysis and performance measurement via shared data and information; and
- Effective communication with key stakeholders to ensure clear understanding of goals, roles and responsibilities.

The Governance Framework assists in enhancing the effectiveness and efficiency of collaborative procurement by having the appropriate decision-making structure that ensures key staff have ownership in the management and success of the operations. It also plays the key role of developing and maintaining a strong partnership and collaborative culture and is underpinned by seven inter-related elements:

- **Direction** - shared understanding of our purpose and priorities through collaboration and effective planning and resource allocation;
- **Expectations** - agreed performance expectations through effective communication;
- **Delivery** - quality customer-focused service delivery through effective resource management, monitoring, review and reporting;
- **Improvement** - enhance our performance through review, intervention, capability-building and internal control mechanisms;
- **Risk Management** - regularly assess and respond to risk and opportunities;
- **Responsibilities** - accountability and transparency for decisions through information management, evaluation and Audit Committee and Board reporting; and
- **Alignment** - functions, structures and a culture that supports the success of Council Solutions through quality leadership, role clarity and empowered staff.

Key Performance Indicators provide the Board of Management oversight of the effectiveness and value that Council Solutions provide to its Constituent Councils.

Savings and Benefits

Expected outcomes of the procurement activity are achieved. These will be detailed as part of the procurement activity initiation and will be reported on upon the conclusion of the activity.

Timeliness

Procurement is undertaken within the agreed timeframes nominated as part of the procurement activity initiation and will be reported on upon conclusion of the activity.

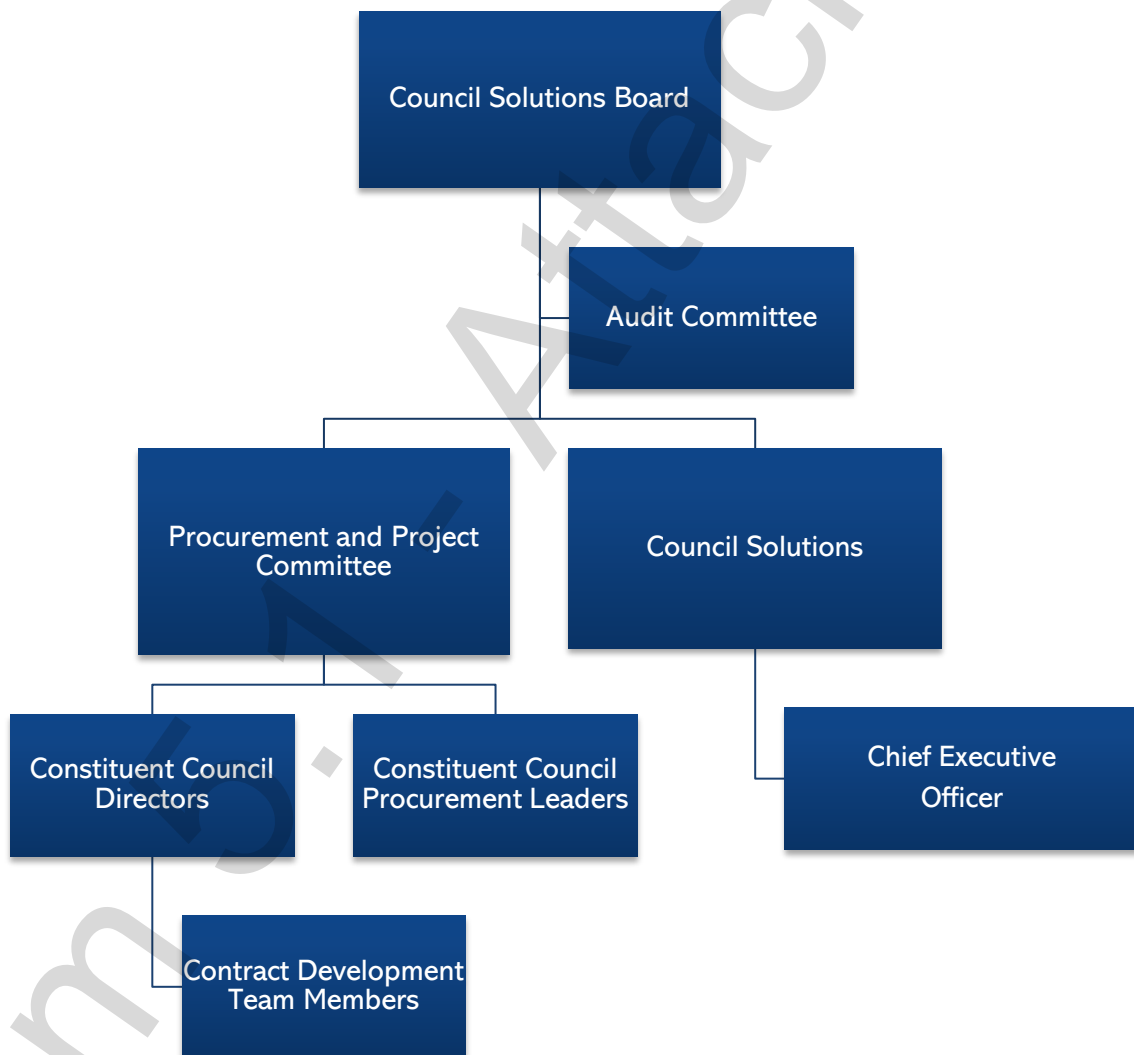
Structure and Staffing

As at 30 June 2019, Council Solutions comprised five staff (4.8 FTE) delivering expertise in management, procurement, contract management, governance, policy, data analysis and administration skills. In addition, support has also been provided to the team by Rex Mooney, Financial Consultant.

The Council Solutions team comprises:

- Manager - Clare Coupar
- Senior Procurement Officers - Bruce Wright, Colin Owen, Tammy Sheridan,
- Executive Support Officer - Audrey Rangel

Governance and Organisation Structure



Procurement and Contract Management Achievements 2018 /19

Council Solutions manages a growing suite of collaborative contracts for its Constituent Councils that continue to deliver significant contract management efficiencies. The Regional Forward Procurement Plan, approved by the Council Solutions by the Board of Management in 2016, provides a roadmap to target collaborative procurement opportunities to deliver improved outcomes for Councils and ratepayers.

During 2018/19 over \$68 million of Council expenditure was undertaken utilising Council Solutions collaborative contract arrangements. This represents an increase of 15% on the previous year.

The Council Solutions suite of 32 collaborative contracts and panel agreements, across 110 suppliers, covers a diverse and comprehensive range of categories to include Finance and Professional Services, Human Resources, Roads and Infrastructure, Facilities Management and Parks and Gardens. Our strong focus on contract management is key to extracting value from the contracts for both Councils and suppliers.

The Regional Forward Procurement Plan remained on track in the scheduling of procurement activities across target expenditure categories, with Council Solutions established new contracts for use by Constituent Councils for Cleaning Services, Supply and Delivery of Concrete, Managed Services (Unified Communications) and Segmental Pavers.

The most significant procurement projects undertaken by Council Solutions' during 2018/19 were the Waste Management Services Project and the re-tendering of the Legal Service Panel.

- **Waste Management Services Project**

Tenders for the Waste Management Services project were called in December 2018. The collaborative procurement of four Participating Councils will see alignment of waste management services across three service streams. The scale and value of the contracts will encourage industry competition to secure reliable tonnage of waste and strong cashflow to support investment in Material Recovery Facility infrastructure, improve data capture, reporting, encourage and support alternative waste technology and waste to energy as longer-term options for residual waste disposal. The new contract term will be for up to 10 years and will enable the support infrastructure investment as the total value of the three service streams is in the order of \$25million per annum. Following evaluation and negotiation, contracts will be awarded in August 2019.

- **Legal Service Panel**

Tenders for the Legal Services were called in December 2019. The continuing collaboration in this category will provide the Constituent and accession Councils with a "Best of Breed" panel of legal firms to service the needs of the Councils. The benefit of maintaining the agreement is to provide a pre-approved panel of service providers, offering an agreed schedule of rates, with a mix of capability, experience and approach to ensure access to the best resources and information for councils. Contracts will be awarded in the first quarter 2019.

Innovation and Continuous Improvement Initiatives

2018/19 saw the delivery of some exciting innovations and continuous improvement outcomes in collaboration with our infrastructure industry partners.

- **Bituminous Works Program (Downer EDI Works)**

Approximately 100kms of the Participating Councils (the Cities of Charles Sturt, Marion, Onkaparinga, Salisbury, Tea Tree Gully and Mount Barker District Council) Councils' road network was resurfaced.

The Councils lowered their carbon footprint by adopting sustainably manufactured asphalt products and reducing impacts on the environment.

With the use of Recycled Asphalt Pavement (RAP), the Councils have re-used product that would have potentially ended up as landfill. Collectively this is a total savings of 992 tonnes of Co₂ emissions, which is the equivalent of removing 393 cars from our road network per year.

In November 2018, Downer EDI Works introduced a new mix design 'Reconophalt', in response to increased demand from Councils to reduce landfill by using more recycled products. Reconophalt is an asphalt mix that included soft plastics and recycled glass and is capable of being developed to include other water materials. At total of 7467 tonne of Reconophalt was used by the Cities of Marion (3689t), Charles Sturt (3507t) and Onkaparinga (371t).

The Councils and Downer EDI Works continue to collaborate on the compaction review. Downer introduced new roller technology in January 2019 and several alternative mix designs were trialled throughout the year.

Several significant WHS initiatives were introduced to the contract during 2018/19 including engineered controlled reversing plant, forward sweeping brooms on skid steers, and traffic and pedestrian fencing segregation trials at Charles Sturt.

- **Crack Sealing Program (SuperSealing)**

The Cities of Charles Sturt, Marion, Onkaparinga, Salisbury and Tea Tree Gully's crack sealing program resulted in approximately 1.4 million m² of Councils' combined road network being crack-sealed. In addition to extending the pavement life, this preventative maintenance saw the use of 550 recycled tyres that equates to the reduction of 115 household rubbish bins which are not going to landfill.

- **CoolSeal Product Trials (SuperSealing)**

The Cities of Charles Sturt and Salisbury participated in trials of CoolSeal, a new and innovative road sealing product as part of studies to reduce the urban heat island effect in Council areas. This alternative product is a heat-reflective preservation treatment keeping roads cooler during warmer months and has the potential to significantly reduce surface temperatures of the road network.

The City of Charles Sturt sealed approx. 20,000m² in the Hendon Business precinct and Albert Park. The City of Salisbury sealed approx. 22,000m² and together with SuperSealing, receiving the IPWEA 2018/19 Excellence in Sustainable Solutions in Public Works award for the 'The Bridges' CoolSeal project at Mawson Lakes.

Contract Extensions

In addition, over the past 12 months Councils Solutions has facilitated the extensions of 6 existing collaborative contract arrangements with a combined total value of approximately \$33.2 million per annum.

COUNCIL SOLUTIONS CONTRACT MANAGEMENT LIST AS AT 30 JUNE 2019

Contract / Panel Arrangement	2018/19 Expenditure \$000
Temporary Labour Hire	28,533
Bituminous Works	20,665
Cleaning Services	3,859
Legal Services	3,451
Segmental Pavers	2,321
Arboriculture Services Panel Agreements	2,189
<ul style="list-style-type: none"> • Tree Works Panel • Consultancy 	
Irrigation Services Agreements	1,319
<ul style="list-style-type: none"> • Parts • Design • Minor Works 	
Leasing Finance of IT Equipment	1,303
Concrete	1,109
Quarry Materials	903
Architectural Services Panel Agreements	823
<ul style="list-style-type: none"> • Architectural • Landscape Architecture • Urban Design 	
Crack Sealing	759
Postal Services	616
<ul style="list-style-type: none"> • Across Government Postal Services 	
Postal Services – Post Bill Pay	
Debt Collection Panel Agreement	494
Fencing Panel Agreement	338
Engineering Services Panel Agreements	200
<ul style="list-style-type: none"> • Building Services • Civil & Structural Engineering • Geotechnical Engineering • Process • Traffic & Transport Planning • Water & Environmental Engineering 	
Pest Control Services	6
Managed Services (Unified Communications)	Not Applicable
Rate & Dog Registration	Not Applicable
Transactional Banking Services	Not Applicable

Finance

Operating Surplus Ratio

Council Solutions achieved a 21% favourable variance in its operating surplus ratio. This is reflective of the funding structure of this entity whereby revenue levels are maintained by contracts set up in prior years.

The better than budget operating result occurred primarily due to a few employee positions remaining vacant as a few employees moved on throughout the year. This accounts for most of the \$440k better than budget result.

As fewer projects were undertaken than originally forecast, there were also savings in consultancy and legal fees. The lower levels of activity also delivered further savings in other non-salary expenditure lines.

Reimbursements are underbudget by \$111k. This is primarily due to the overhead recoupment initially calculated to be reimbursed by Councils participating in the waste management services project that was recalculated at a lower level that reflected the reduction in operating costs referred to above. This is shown in 'Other Income' within the Statement of Comprehensive Income that follows.

Management fees were \$44k less than budgeted for. This revenue varies from year to year in accordance with the level of Council usage of the various contracts in place.

Net Financial Liabilities Ratio

Net financial liabilities ratio saw a favourable variance of 18%. The data used to make this calculation is sourced from the Statement of Financial Position.

A negative result for this indicator means the Authority is in a Net Financial Assets situation.

Net Financial Assets have increased by \$150k due to the better than budget operating result. The level of current assets is close to what was budgeted for, however current liabilities are less than originally budgeted for due to amounts payable to suppliers being settled late in June as well as the payment of the City of Adelaide loan account ('Other Current Liabilities').

The Authority continues to maintain high level of cash reserves.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
General Purpose Financial Reports
for the year ending 30 June 2019


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COUNCIL SOLUTIONS REGIONAL AUTHORITY
Certification Of Financial Statements
for the year ending 30 June 2019

I have been authorised by the Council Solutions Regional Authority Board to certify the financial statements of the Council Solutions Regional Authority in their final form. In my opinion:

- The accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- The financial statements present a true and fair view of the Council Solutions Regional Authority's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Council Solutions Regional Authority's accounting and other records.


.....
Jeff Tate
Chair Of The Board

Date: 29 August 2019

Appendix A

COUNCIL SOLUTIONS REGIONAL AUTHORITY
STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2019

	Notes	2019 \$'000	2018 \$'000
INCOME			
Investment Income	2	7	4
Management Fees	2	1,056	1,054
Other Income	2	270	641
Total Income		1,333	1,699
EXPENSES			
Materials, contracts & other expenses	3	960	1,770
Total Expenses		960	1,770
OPERATING SURPLUS / (DEFICIT)		373	(71)
NET SURPLUS / (DEFICIT)		373	(71)
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		373	(71)

This Statement is to be read in conjunction with the attached Notes.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
BALANCE SHEET
as at 30 June 2019

	Notes	2019 \$'000	2018 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents		539	174
Receivables		342	564
Total Current Assets	4,7	881	738
Total Assets		881	738
LIABILITIES			
Current Liabilities			
Trade & Other Payables		37	124
Other Current Liabilities		15	158
Total Current Liabilities	5,7	52	282
Total Liabilities	5,7	52	282
NET ASSETS		829	456
EQUITY			
Accumulated Surplus		686	313
Share Capital		143	143
TOTAL EQUITY		829	456

This Statement is to be read in conjunction with the attached Notes.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
STATEMENT OF CHANGES IN EQUITY
for the year ended 30 June 2019

2019	Initial Contribution by Owners \$'000	Accumulated Surplus \$'000	Total \$'000
Opening Balance	143	313	456
Net Surplus for Year	-	373	373
Balance at end of period	143	686	829

2018	Initial Contribution by Owners \$'000	Accumulated Surplus \$'000	Total \$'000
Opening Balance	143	385	527
Net Surplus for Year	-	(71)	(72)
Balance at end of period	143	313	456

CASH FLOW STATEMENT
for the year ended 30 June 2019

Notes	2019 \$'000	2018 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES		
<u>Receipts</u>		
Operating receipts	1,548	1,600
Investment Income	7	4
<u>Payments</u>		
Operating payments to suppliers & employees	(1,190)	(1,764)
Net Cash provided by (or used in) Operating Activities	365	(160)
Net Increase (Decrease) in cash held	365	(160)
Cash & cash equivalents at beginning of period	174	334
Cash & cash equivalents at end of period	539	174

This Statement is to be read in conjunction with the attached Notes

COUNCIL SOLUTIONS REGIONAL AUTHORITY

Notes to and forming part of the Financial Statements for the year ending 30 June 2019

Note 1 - Significant Accounting Policies

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

Council Solutions Regional Authority is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils and their respective share of equity are as follows:

Constituent Council	Equity Share
Adelaide City Council	16.67%
City of Charles Sturt	16.67%
City of Marion	16.67%
City of Onkaparinga	16.67%
City of Salisbury	16.67%
City of Tea Tree Gully	16.67%

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated. The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1 Basis of Preparation

The financial report has been prepared on an accruals basis and is based on historical costs. All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 Income recognition

Management Fee Income is recognised when the Constituent Councils enter into the purchase of a good or service from a Supplier contracted to provide the Authority (or in the case of some prior contracts that were created jointly between the six constituent Council) with a Management Fee.

3 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

4 Infrastructure, Property, Plant & Equipment

The Authority did not procure any non-current assets during the reporting period and does not hold any non-current assets as at the reporting date.

5 Employee Benefits

All employees are employed through Adelaide City Council, one of the Constituent Councils. Those employees are then contracted to the Authority.

COUNCIL SOLUTIONS REGIONAL AUTHORITY

Notes to and forming part of the Financial Statements for the year ending 30 June 2019

6 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax":

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

7 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with Australian Accounting Standards.

8 Critical Accounting Estimates and Judgements

The Authority evaluates estimates and judgements incorporated into the financial report based on historical knowledge and best available current information.

Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the authority.

Accounts receivable are reviewed at each reporting date to establish the collectability.

9 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2019 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 15	Revenue from Contracts with Customers
AASB 16	Leases
AASB 1058	Income of Not-for-Profit Entities

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2014-1, AASB 2014-3, AASB 2014-4, AASB 2014-5, AASB 2014-6, AASB 2014-7, AASB 2014-8, AASB 2014-9, AASB 2014-10, AASB 2015-1, AASB 2015-2, AASB 2015-3, AASB 2015-4, AASB 2015-5, AASB 2015-6 and AASB 2015-7.

(Standards not affecting local government have been excluded from the above list.)

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.

At 30 June 2019, Council has no leases to which this treatment will need to be applied.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 2 - INCOME

	2019 \$'000	2018 \$'000
INVESTMENTS		
Interest Income	7	4
	<u>7</u>	<u>4</u>
REBATES		
Management Fees	1,056	1,054
	<u>1,056</u>	<u>1,054</u>
OTHER INCOME		
Reimbursements	270	641
	<u>270</u>	<u>641</u>

Note 3 - EXPENSES

	2019 \$'000	2018 \$'000
MATERIALS, CONTRACTS & OTHER EXPENSES		
Advertising	0	1
Audit Fees	4	4
Catering	1	1
Contractors	40	45
Consultant Fees	92	532
Insurance	28	27
IT Expenses	23	34
Legal Fees	35	63
Membership Fees & Subscriptions	5	4
Motor Vehicle	2	2
Reimbursements - Salary & Wages	665	982
Rent	27	26
Sitting Fees	19	32
Sundry	13	13
Telephone	2	2
Training and Development	4	2
	<u>960</u>	<u>1,770</u>

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 4 - CURRENT ASSETS

	2019 \$'000	2018 \$'000
CASH & CASH EQUIVALENTS		
Cash at Bank	539	174
	<u>539</u>	<u>174</u>
RECEIVABLES		
Accounts Receivables	226	419
Accrued Income	116	143
Prepaid Expenses	-	2
	<u>342</u>	<u>564</u>
TOTAL CURRENT ASSETS	<u>881</u>	<u>738</u>

Note 5 - LIABILITIES

	2019 \$'000	2018 \$'000
TRADE & OTHER PAYABLES		
Creditors	28	120
Expenses Accrued	9	4
	<u>37</u>	<u>124</u>
OTHER CURRENT LIABILITIES		
Payable to Adelaide City Council	15	158
	<u>15</u>	<u>158</u>
TOTAL LIABILITIES	<u>52</u>	<u>282</u>

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 6 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet.

	2019	2018
	\$'000	\$'000
Cash at Bank	539	174
Balances per Cash Flow Statement	539	174

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus	373	(71)
Net (increase)/decrease in Receivables	222	(95)
Net increase/(decrease) in Current Liabilities	(230)	6
Net Cash provided by (or used in) operations	365	(160)

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 7 - FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The Authority's exposure to interest rate risk, which is the risk that the value of a financial instrument will fluctuate as a result of changes in market interest rates, and the effective weighted average interest rates on those applicable financial assets and liabilities is as follows;

2018-19	Weighted Average Interest Rate	Fair Value of Variable Interest Rate Instruments	Fair Value of Fixed Interest rate instruments maturing within One Year	Fair Value of Fixed Interest rate instruments maturing Due > 1 less 5 Yrs	Fair Value of Fixed Interest rate instruments maturing Due > 5 Yrs	Fair Value of Non-Interest Bearing Instruments
		\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets:						
Cash	1.9%	539	-	-	-	539
Receivables	0.0%	-	-	-	-	342
Total Financial Assets		539	-	-	-	881
Financial Liabilities:						
Creditors and Provisions	0.0%	-	-	-	-	52
Total Financial Liabilities		-	-	-	-	52
2017-18						
	Weighted Average Interest Rate	Fair Value of Variable Interest Rate Instruments	Fair Value of Fixed Interest rate instruments maturing within One Year	Fair Value of Fixed Interest rate instruments maturing Due > 1 less 5 Yrs	Fair Value of Fixed Interest rate instruments maturing Due > 5 Yrs	Fair Value of Non-Interest Bearing Instruments
		\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets:						
Cash	1.8%	174	-	-	-	174
Receivables	0.0%	-	-	-	-	564
Total Financial Assets		174	-	-	-	738
Financial Liabilities:						
Creditors and Provisions	0.0%	-	-	-	-	282
Total Financial Liabilities		-	-	-	-	282

(b) Credit Risk

Credit Risk represents the loss that would be recognised if other entities failed to perform as contracted.

The Authority's exposure to credit risk is summarised as follows;

Receivables - the Authority's maximum exposure is disclosed in the financial statements net of any provision for doubtful debts

(c) Net Fair Value

The net fair value of a financial instrument is defined as its value net of all costs to settle the asset and liability. The financial assets and liabilities as stated or referred to in notes (a) and (b) above, are stated at their face value (less provision for doubtful debts if applicable).

Due to the nature of financial instruments held in the Authority, the cost associated with their settlement would not be material, and hence, have not been considered.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 8 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Council include the Chair of the Board, the Board, Independent Members of the Audit Committee and the CEO, Acting CEO and General Manager.

Salaries, allowances & other short term benefits paid by Council Solutions to KMP were \$232k (2018-19) and \$259k (2017-18)

The following qualifying related party disclosures have been identified in relation to the 2018-19 financial year

Related Party Entity	Amounts received from related parties during 2018-19 FY	Amounts outstanding from related parties as at 30 June 2019	Amounts outstanding to related parties as at 30 June 2019
	\$ '000	\$ '000	\$ '000
City of Adelaide	112	26	-
City of Charles Sturt	116	26	-
City of Marion	100	-	-
City of Salisbury	3	-	-
City of Tea Tree Gully	3	-	-
City of Onkaparinga	3	-	-

The above amounts received represent reimbursements of designated project costs paid by the above listed Constituent Councils to Council Solutions at various times throughout the year. These amounts have been approved by the Board and reported on as part of the ongoing annual budget setting and budget review process.

Council Solutions provides procurement services to the above listed entities.

Council Solutions Regional Authority
Certification Of Auditor Independence
for the year ending 30 June 2019

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Council Solutions Regional Authority for the year ended 30 June 2019, the Council's Auditor, Ian G McDonald FCA, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) (b) Local Government (Financial Management) Regulations 2011.



Jeff Tate
CHAIR – Council Solutions

Date: 15 August 2019



Mark Dowd
CHIEF EXECUTIVE OFFICER
City of Onkaparinga

Date: 12 August 2019




Paul Sutton
CHIEF EXECUTIVE OFFICER
City of Charles Sturt

Date: 7/8/2019



John Harry
CHIEF EXECUTIVE OFFICER
City of Salisbury

Date: 13/8/2019



Tanya Johnston
Presiding Member of Audit Committee

Date: 15 August 2019




Mark Goldstone
CHIEF EXECUTIVE OFFICER
Adelaide City Council

Date: 13/8/2019



Adrian Skull
CHIEF EXECUTIVE OFFICER
City of Marion

Date: 12.8.19



John Moyle
CHIEF EXECUTIVE OFFICER
City of Tea Tree Gully

Date: 9/8/2019

Ian G McDonald FCA



Council Solutions Regional Authority

ANNUAL FINANCIAL STATEMENTS For the year ended 30 June 2019

STATEMENT BY AUDITOR

We confirm that, for the audit of the financial statements of the Council Solutions Regional Authority for the year ended 30 June 2019, we have maintained our independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in blue ink that reads 'Ian G McDonald'.

Ian G McDonald FCA

Dated this 2nd day of August 2019

www.creativeauditing.com.au

Ian 0419 620 906
ianmcdonald@creativeauditing.org

PO Box 75, Henley Beach SA 5022
ABN 13 550 494 869

Nancy 0408 832 848
nancytran@creativeauditing.org



Ian G McDonald FCA

Council Solutions Regional Authority Independent Auditor's Report

We have audited the attached financial statements, being a general purpose financial report, of Council Solutions Regional Authority for the year ended 30 June 2019.

Opinion

In our opinion, the financial statements of the Authority are properly drawn up:

- a) to present fairly the financial position of the Authority as at the 30 June 2019 and the results of its operations for the period then ended, and;
- b) according to Australian Accounting Standards.

Basis for Opinion

For the audit of the Authority we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information – Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the authority to meet the requirements of Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011). As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members.

Responsibilities of Management for the Financial Report

The Board of Management is responsible for the preparation of the financial report in accordance with Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011 and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Report

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Ian G McDonald FCA
Registered Company Auditor

Dated at Grange this 2nd day of September 2019

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ianmcdonald@creativeauditing.org

PO Box 75, Henley Beach SA 5022
ABN 13 550 494 869

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Appendix B

Audit Committee Annual Report to the Board for the Year Ending 30 June 2019

Audit Committee

The Council Solutions Board is supported by one designated committee being the Audit Committee which is formally appointed pursuant to the requirements under the Local Government Act 1999 (the Act) and the Local Government (Financial Management) Regulations 2013.

The function of the Audit Committee includes reviewing annual financial statements to ensure that they present fairly the Authority's state of affairs and reviewing the adequacy of financial management systems and practices.

This report provides a summary of activities undertaken by the Audit Committee during the Year Ending 30 June 2019.

Committee Membership and Meetings Attended

The Audit Committee met on 4 occasions during the financial year.

Member	Meetings Attended
Ms Tanya Johnston, Chair and Independent Member	4
Mr David Papa, Independent Member	4
Mr John Moyle, Board member	3
Mr Adrian Skull, Proxy Board Member	1

Activities

The Audit Committee is governed by a Terms of Reference with the work flow controlled by an Audit Committee Work Program. The Audit Committee Work program is updated after each meeting to reflect Committee achievements as well as to include actions arising from the meeting as well as from Board meetings.

The table that follows represents the completed work program for the meetings held in the year ending 30 June 2019.

Completed Work Program 2018/19

ACTIVITY	MEETING DATE
1. Financial Reporting	
<p>Monitor the integrity of the financial statement reports referred to below to review any significant financial reporting issues and judgements which they may contain.</p> <p>Specifically - review and challenge where necessary:</p> <ul style="list-style-type: none"> • the consistency in application of, and/or any changes to, accounting policies; • the method used to account for significant or unusual transactions where different approaches are possible; • whether the Authority has followed appropriate accounting standards and made appropriate estimates and judgements, considering the views of the external auditor; • the clarity of disclosure in the Authority's financial reports and the context in which statements are made; • all information presented with the financial statements, such as the operating and financial review and the corporate governance statement (in so far as it relates to the audit and risk management); and significant adjustments to the financial report (if any) arising from the audit process. 	
1.1 Annual Financial Statements – 2017/18	Sep 2018
1.2 Financial Performance Report – 2017/18	Sep 2018
1.3 Budget Review #1 – 2018/19	Dec 2018
1.4 Annual Budget – 2019/20	Apr 2019 Jun 2019
1.5 Budget Review #2 – 2018/19	Apr 2019
1.6 Budget Review #3 – 2018/19	Jun 2019
2. Internal Controls and Risk Management Systems	
2.1 Review and comment on internal control policy and operational framework.	Dec 2018
2.2 Review and comment on updated risk register including the risk assessment framework used when completed.	Dec 2018
2.3 Review and comment on the disaster recovery plan as well as a business continuity plan when completed.	Dec 2018
3. Internal Audit	
3.1 Consider and make recommendations on the scope and function of an internal audit program suitable for an operational structure and size of Council Solutions.	Dec 2018

ACTIVITY	MEETING DATE
4. External Audit	
4.1 Liaise with the Authority's external auditor on the scope and planning of annual audits, including any issues arising from audits and the resolution of such matters.	Sep 2018
4.2 Review the findings of any external audit report that raises significant issues relating to risk management, accounting, internal controls, financial reporting and other accountability or governance issues and make recommendations to the Board where appropriate.	Sep 2018
4.3 All correspondence between the Auditor and Council is to be tabled for consideration. The audit committee will review and comment on the Authority's response to, and actions taken following issues raised from any external audit.	Ongoing
4.4 Ensure compliance with Clause 22 of the Local Government (Financial Management) Regulations 1999 regarding the prohibition of auditors providing additional non-audit services.	Sep 2018
4.5 Review and recommend the engagement of the Authority's external auditor, including the appointment, reappointment, and removal of the Authority's external auditor. The review should look to satisfy the Board that the external audit services can demonstrate adequate independence from the operations of the Authority.	Jun 2019
4.6 Chair of Audit Committee to meet with the Chair of the Board to discuss ongoing matters with the parties would help identify risks from a governance perspective	Sep 2018
4.7 Chair of Audit Committee to meet with the external Auditors to discuss ongoing matters with the parties would help identify risks from a governance perspective	Sep 2018
5. Reporting Requirements of the Audit Committee	
5.1 Ensure that significant, urgent matters identified through the work program are formally and promptly reported to the Board.	Ongoing
5.2 Table the minutes of Audit Committee meetings held as part of the agenda of the next Board meeting, ensuring recommendations are considered and adopted as required.	Ongoing
5.3 Prepare annually a report to the Board on the Audit Committees performance over the past year and include the report in the Annual Report of Council Solutions.	Sep 2018
5.4 Review its own performance and Terms of Reference on an annual basis.	Dec 2018

ACTIVITY	MEETING DATE
6. Other	
6.1 Set Audit Committee work program and Confirm meeting dates for 2019.	Dec 2018
6.2 Audit Committee Chairperson Appointment	Jun 2019
6.3 Management Fee Audit. Update Report.	Dec 2018
6.4 Review and comment on the following policies: <ul style="list-style-type: none"> • Petty cash/credit cards • Accounting/financial management • Procurement – contract and tendering • Financial delegations 	Dec 2018

Item 5.1 - Attachment A

COUNCIL SOLUTIONS REGIONAL AUTHORITY
General Purpose Financial Reports
for the year ending 30 June 2019


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COUNCIL SOLUTIONS REGIONAL AUTHORITY
Certification Of Financial Statements
for the year ending 30 June 2019

I have been authorised by the Council Solutions Regional Authority Board to certify the financial statements of the Council Solutions Regional Authority in their final form. In my opinion:

- The accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- The financial statements present a true and fair view of the Council Solutions Regional Authority's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Council Solutions Regional Authority's accounting and other records.


.....
Jeff Tate
Chair Of The Board

Date: 29 August 2019

Appendix A

COUNCIL SOLUTIONS REGIONAL AUTHORITY
STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2019

	Notes	2019 \$'000	2018 \$'000
INCOME			
Investment Income	2	7	4
Management Fees	2	1,056	1,054
Other Income	2	270	641
Total Income		1,333	1,699
EXPENSES			
Materials, contracts & other expenses	3	960	1,770
Total Expenses		960	1,770
OPERATING SURPLUS / (DEFICIT)		373	(71)
NET SURPLUS / (DEFICIT)		373	(71)
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		373	(71)

This Statement is to be read in conjunction with the attached Notes.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
BALANCE SHEET
as at 30 June 2019

	Notes	2019 \$'000	2018 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents		539	174
Receivables		342	564
Total Current Assets	4,7	881	738
Total Assets		881	738
LIABILITIES			
Current Liabilities			
Trade & Other Payables		37	124
Other Current Liabilities		15	158
Total Current Liabilities	5,7	52	282
Total Liabilities	5,7	52	282
NET ASSETS		829	456
EQUITY			
Accumulated Surplus		686	313
Share Capital		143	143
TOTAL EQUITY		829	456

This Statement is to be read in conjunction with the attached Notes.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
STATEMENT OF CHANGES IN EQUITY
for the year ended 30 June 2019

2019	Initial Contribution by Owners \$'000	Accumulated Surplus \$'000	Total \$'000
Opening Balance	143	313	456
Net Surplus for Year	-	373	373
Balance at end of period	143	686	829

2018	Initial Contribution by Owners \$'000	Accumulated Surplus \$'000	Total \$'000
Opening Balance	143	385	527
Net Surplus for Year	-	(71)	(72)
Balance at end of period	143	313	456

CASH FLOW STATEMENT
for the year ended 30 June 2019

Notes	2019 \$'000	2018 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES		
<u>Receipts</u>		
Operating receipts	1,548	1,600
Investment Income	7	4
<u>Payments</u>		
Operating payments to suppliers & employees	(1,190)	(1,764)
Net Cash provided by (or used in) Operating Activities	365	(160)
Net Increase (Decrease) in cash held	365	(160)
Cash & cash equivalents at beginning of period	174	334
Cash & cash equivalents at end of period	539	174

This Statement is to be read in conjunction with the attached Notes

COUNCIL SOLUTIONS REGIONAL AUTHORITY

Notes to and forming part of the Financial Statements for the year ending 30 June 2019

Note 1 - Significant Accounting Policies

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

Council Solutions Regional Authority is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils and their respective share of equity are as follows:

Constituent Council	Equity Share
Adelaide City Council	16.67%
City of Charles Sturt	16.67%
City of Marion	16.67%
City of Onkaparinga	16.67%
City of Salisbury	16.67%
City of Tea Tree Gully	16.67%

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated. The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1 Basis of Preparation

The financial report has been prepared on an accruals basis and is based on historical costs. All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 Income recognition

Management Fee Income is recognised when the Constituent Councils enter into the purchase of a good or service from a Supplier contracted to provide the Authority (or in the case of some prior contracts that were created jointly between the six constituent Council) with a Management Fee.

3 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

4 Infrastructure, Property, Plant & Equipment

The Authority did not procure any non-current assets during the reporting period and does not hold any non-current assets as at the reporting date.

5 Employee Benefits

All employees are employed through Adelaide City Council, one of the Constituent Councils. Those employees are then contracted to the Authority.

COUNCIL SOLUTIONS REGIONAL AUTHORITY

Notes to and forming part of the Financial Statements for the year ending 30 June 2019

6 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax":

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

7 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with Australian Accounting Standards.

8 Critical Accounting Estimates and Judgements

The Authority evaluates estimates and judgements incorporated into the financial report based on historical knowledge and best available current information.

Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the authority.

Accounts receivable are reviewed at each reporting date to establish the collectability.

9 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2019 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 15	Revenue from Contracts with Customers
AASB 16	Leases
AASB 1058	Income of Not-for-Profit Entities

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2014-1, AASB 2014-3, AASB 2014-4, AASB 2014-5, AASB 2014-6, AASB 2014-7, AASB 2014-8, AASB 2014-9, AASB 2014-10, AASB 2015-1, AASB 2015-2, AASB 2015-3, AASB 2015-4, AASB 2015-5, AASB 2015-6 and AASB 2015-7.

(Standards not affecting local government have been excluded from the above list.)

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.

At 30 June 2019, Council has no leases to which this treatment will need to be applied.

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 2 - INCOME

	2019 \$'000	2018 \$'000
INVESTMENTS		
Interest Income	7	4
	<u>7</u>	<u>4</u>
REBATES		
Management Fees	1,056	1,054
	<u>1,056</u>	<u>1,054</u>
OTHER INCOME		
Reimbursements	270	641
	<u>270</u>	<u>641</u>

Note 3 - EXPENSES

	2019 \$'000	2018 \$'000
MATERIALS, CONTRACTS & OTHER EXPENSES		
Advertising	0	1
Audit Fees	4	4
Catering	1	1
Contractors	40	45
Consultant Fees	92	532
Insurance	28	27
IT Expenses	23	34
Legal Fees	35	63
Membership Fees & Subscriptions	5	4
Motor Vehicle	2	2
Reimbursements - Salary & Wages	665	982
Rent	27	26
Sitting Fees	19	32
Sundry	13	13
Telephone	2	2
Training and Development	4	2
	<u>960</u>	<u>1,770</u>

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 4 - CURRENT ASSETS

	2019 \$'000	2018 \$'000
CASH & CASH EQUIVALENTS		
Cash at Bank	539	174
	<u>539</u>	<u>174</u>
RECEIVABLES		
Accounts Receivables	226	419
Accrued Income	116	143
Prepaid Expenses	-	2
	<u>342</u>	<u>564</u>
TOTAL CURRENT ASSETS	<u>881</u>	<u>738</u>

Note 5 - LIABILITIES

	2019 \$'000	2018 \$'000
TRADE & OTHER PAYABLES		
Creditors	28	120
Expenses Accrued	9	4
	<u>37</u>	<u>124</u>
OTHER CURRENT LIABILITIES		
Payable to Adelaide City Council	15	158
	<u>15</u>	<u>158</u>
TOTAL LIABILITIES	<u>52</u>	<u>282</u>

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 6 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet.

	2019	2018
	\$'000	\$'000
Cash at Bank	539	174
Balances per Cash Flow Statement	539	174

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus	373	(71)
Net (increase)/decrease in Receivables	222	(95)
Net increase/(decrease) in Current Liabilities	(230)	6
Net Cash provided by (or used in) operations	365	(160)

COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019

Note 7 - FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The Authority's exposure to interest rate risk, which is the risk that the value of a financial instrument will fluctuate as a result of changes in market interest rates, and the effective weighted average interest rates on those applicable financial assets and liabilities is as follows;

2018-19	Weighted Average Interest Rate	Fair Value of Variable Interest Rate Instruments	Fair Value of Fixed Interest rate instruments maturing within One Year	Fair Value of Fixed Interest rate instruments maturing Due > 1 less 5 Yrs	Fair Value of Fixed Interest rate instruments maturing Due > 5 Yrs	Fair Value of Non-Interest Bearing Instruments
		\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets:						
Cash	1.9%	539	-	-	-	539
Receivables	0.0%	-	-	-	-	342
Total Financial Assets		539	-	-	-	881
Financial Liabilities:						
Creditors and Provisions	0.0%	-	-	-	-	52
Total Financial Liabilities		-	-	-	-	52

2017-18	Weighted Average Interest Rate	Fair Value of Variable Interest Rate Instruments	Fair Value of Fixed Interest rate instruments maturing within One Year	Fair Value of Fixed Interest rate instruments maturing Due > 1 less 5 Yrs	Fair Value of Fixed Interest rate instruments maturing Due > 5 Yrs	Fair Value of Non-Interest Bearing Instruments
		\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets:						
Cash	1.8%	174	-	-	-	174
Receivables	0.0%	-	-	-	-	564
Total Financial Assets		174	-	-	-	738
Financial Liabilities:						
Creditors and Provisions	0.0%	-	-	-	-	282
Total Financial Liabilities		-	-	-	-	282

(b) Credit Risk

Credit Risk represents the loss that would be recognised if other entities failed to perform as contracted.

The Authority's exposure to credit risk is summarised as follows;

Receivables - the Authority's maximum exposure is disclosed in the financial statements net of any provision for doubtful debts

(c) Net Fair Value

The net fair value of a financial instrument is defined as its value net of all costs to settle the asset and liability. The financial assets and liabilities as stated or referred to in notes (a) and (b) above, are stated at their face value (less provision for doubtful debts if applicable).

Due to the nature of financial instruments held in the Authority, the cost associated with their settlement would not be material, and hence, have not been considered.

**COUNCIL SOLUTIONS REGIONAL AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2019**

Note 8 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Council include the Chair of the Board, the Board, Independent Members of the Audit Committee and the CEO, Acting CEO and General Manager.

Salaries, allowances & other short term benefits paid by Council Solutions to KMP were \$232k (2018-19) and \$259k (2017-18)

The following qualifying related party disclosures have been identified in relation to the 2018-19 financial year

Related Party Entity	Amounts received from related parties during 2018-19 FY	Amounts outstanding from related parties as at 30 June 2019	Amounts outstanding to related parties as at 30 June 2019
	\$ '000	\$ '000	\$ '000
City of Adelaide	112	26	-
City of Charles Sturt	116	26	-
City of Marion	100	-	-
City of Salisbury	3	-	-
City of Tea Tree Gully	3	-	-
City of Onkaparinga	3	-	-

The above amounts received represent reimbursements of designated project costs paid by the above listed Constituent Councils to Council Solutions at various times throughout the year. These amounts have been approved by the Board and reported on as part of the ongoing annual budget setting and budget review process.

Council Solutions provides procurement services to the above listed entities.

**Council Solutions Regional Authority
Certification Of Auditor Independence
for the year ending 30 June 2019**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Council Solutions Regional Authority for the year ended 30 June 2019, the Council's Auditor, Ian G McDonald FCA, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) (b) Local Government (Financial Management) Regulations 2011.


.....
Jeff Tate
CHAIR – Council Solutions

Date: 15 August 2019



Mark Dowd
CHIEF EXECUTIVE OFFICER
City of Onkaparinga

Date: 12 August 2019


.....
Tanya Johnston
Presiding Member of Audit Committee

Date: 15 August 2019



Mark Goldstone
CHIEF EXECUTIVE OFFICER
Adelaide City Council

Date: 13/8/2019


.....
Paul Sutton
CHIEF EXECUTIVE OFFICER
City of Charles Sturt


Date: 7/8/2019


.....
Adrian Skull
CHIEF EXECUTIVE OFFICER
City of Marion

Date: 12.8.19


.....
John Harry
CHIEF EXECUTIVE OFFICER
City of Salisbury

Date: 13/8/2019


.....
John Moyle
CHIEF EXECUTIVE OFFICER
City of Tea Tree Gully

Date: 9/8/2019

Ian G McDonald FCA



Council Solutions Regional Authority

ANNUAL FINANCIAL STATEMENTS For the year ended 30 June 2019

STATEMENT BY AUDITOR

We confirm that, for the audit of the financial statements of the Council Solutions Regional Authority for the year ended 30 June 2019, we have maintained our independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in blue ink that reads 'Ian G McDonald'.

Ian G McDonald FCA

Dated this 2nd day of August 2019

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ABN 13 550 494 869

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Ian G McDonald FCA

Council Solutions Regional Authority Independent Auditor's Report

We have audited the attached financial statements, being a general purpose financial report, of Council Solutions Regional Authority for the year ended 30 June 2019.

Opinion

In our opinion, the financial statements of the Authority are properly drawn up:

- a) to present fairly the financial position of the Authority as at the 30 June 2019 and the results of its operations for the period then ended, and;
- b) according to Australian Accounting Standards.

Basis for Opinion

For the audit of the Authority we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information – Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the authority to meet the requirements of Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011). As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members.

Responsibilities of Management for the Financial Report

The Board of Management is responsible for the preparation of the financial report in accordance with Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011) and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Report

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Ian G McDonald FCA
Registered Company Auditor

Dated at Grange this 2nd day of September 2019

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Brown Hill Keswick Creek STORMWATER PROJECT



Annual Report 2018/19

Brown Hill and Keswick Creeks Stormwater Board

FOR THE CITIES OF ADELAIDE, BURNSIDE, MITCHAM, UNLEY AND WEST TORRENS



Item 5.1 - Attachment A

Annual Report 2018/19

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1. Introduction

The Brown Hill Keswick Creek ('BHKC') Stormwater Project (the 'Project') is a collaborative undertaking between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens (the 'Constituent Councils').

Brown Hill, Keswick, Glen Osmond and Park Lands Creeks are important drainage watercourses in metropolitan Adelaide. The creeks have a low standard of flood protection resulting in a history of flooding. Their combined catchment is predominantly contained within the Local Government area of the five Constituent Councils, which are home to more than 200,000 residents. The Project is designed to mitigate serious flood risks and help safeguard properties across the catchment through the implementation of a stormwater management plan ('SMP') that was approved and gazetted in February 2017.

The SMP satisfies best practice outcomes for stormwater management as set out in the Stormwater Management Planning Guidelines of the Stormwater Management Authority ('SMA').

The scope and complexity of the Project are such that it could only be delivered effectively and efficiently by the five catchment Councils working collaboratively through a single entity. The Councils have therefore established the Brown Hill and Keswick Creeks Stormwater Board (the 'Board') as a regional subsidiary under the Local Government Act to co-ordinate implementation of the SMP.

2. Chairperson's Report

This is the second annual report of the Brown Hill and Keswick Creeks Stormwater Management Board, a regional subsidiary established in February 2018 pursuant to the Local Government Act (SA).

The report in respect of the period from the appointment of the current directors in August 2018 until the appointment of the current Project Director in January 2019 reflects the focus of the Board on a variety of establishment-related matters, including the constitution of an Audit and Risk Committee, engagement of bookkeeping, accounting services and corporate secretarial services, appointment of an auditor, establishment of bank facilities, tax and other regulatory registrations and the recruitment of a permanent Project Director.

The balance of the report addresses the considerable progress achieved to date in implementing the Stormwater Management Plan. A notable achievement was the completion of the Hawthorn Reserve project, delivered by the City of Mitcham in conjunction with the Mitcham Library upgrade and officially opened on 9 May 2019. Much of the success in this regard can be attributed to the strong support of stakeholders, including the Stormwater Management Authority (SMA) and the five constituent Councils, their staff and their CEOs in particular. The works undertaken to date form a solid foundation for progress in the coming year.

It is my pleasure as Chair of the Board to deliver the 2019 Annual Report.

Judith Choate
Chairperson

September 2019

3. Organisation Framework

3.1 History – Joint Arrangement Phase

From its inception in 2007 until February 2018, the project was conducted as a joint arrangement between the Constituent Councils in accordance with a Memorandum of Agreement dated December 2008.

The Memorandum of Agreement included the following principal objectives and provisions:

- The Councils would establish a regional subsidiary in terms consistent with principles for stormwater management including implementation of works and services of the relevant SMP.
- The Councils would work collaboratively through a steering group, comprising chief executives or their delegate, with the power to employ a Project Director, engage expert advice and establish a technical support group (along with other provisions).
- The City of Unley (as 'host' Council) would provide for the administrative functions of the project, including entering into agreements with third parties, holding moneys, keeping financial and other records, and employing support staff.

During the joint arrangement phase the SMP was developed as a collaborative effort leading to its subsequent approval by the SMA and gazettal of its adoption in February 2017. Certain investigations and works of the SMP were also delivered during the joint arrangement phase, as detailed further in Section 5.2 – Capital Works.

3.2 Regional Subsidiary

A condition of the SMA approving the SMP was that a Regional Subsidiary be established within 12 months to implement the SMP and manage its works and other measures on behalf of the Constituent Councils. The Regional Subsidiary, known as 'The Brown Hill and Keswick Creeks Stormwater Board' (the 'Board') was established in February 2018 pursuant to Section 43 of and Schedule 2 to the Local Government Act 1999. The Board is governed by the Charter prepared by the five Constituent Councils and subsequently approved by the Minister for Local Government.

3.3 Charter

The Charter governs the affairs of the Board by setting out its purpose, function and powers, including governance provisions of Schedule 2 of the Local Government Act. It also provides the Constituent Councils with a legally enforceable agreement specifying their rights and obligations in achieving common interests.

Section 4.1 of the Charter sets out the purposes of the Regional Subsidiary, as follows:

- 4.1.1 to implement or oversee the construction of stormwater infrastructure for the purposes of the implementation of the Plan - subject to first obtaining the approval of the relevant Constituent Council(s) and, if necessary, the consent of the Storm Water Management Authority, in respect of any material change in the design or the cost of any works of implementation;
- 4.1.2 to oversee the maintenance and repair and/or renewal of stormwater infrastructure established through the implementation of the Plan;
- 4.1.3 to oversee the implementation of associated, adjacent and/or related infrastructure works or measures on behalf of a Constituent Council at the cost of the Constituent Council;
- 4.1.4 to hold stormwater infrastructure constructed in the implementation of the Plan on behalf of the Constituent Councils as agreed from time to time by resolution of the Constituent Councils;
- 4.1.5 to implement such other non-infrastructure measures as set out in the Plan or approved by the Constituent Councils or as determined by the Board to be necessary or convenient for or incidental to the implementation of the Plan;
- 4.1.6 to provide a forum for the discussion and consideration of the Constituent Councils' obligations and responsibilities under the Plan;
- 4.1.7 to enter into agreements with Constituent Councils for the purpose of managing the Plan;
- 4.1.8 to co-operate insofar as it is reasonably practicable with the Natural Resource Management Board in the performance of its functions under the Natural Resources Management Act 2004 and otherwise with any other agency or instrumentality of the State, any body corporate and/or natural person including but not limited to landholders; and
- 4.1.9 to exercise other powers and functions as the Board considers necessary or convenient for or incidental to the purposes for which the Regional Subsidiary has been established.

3.4 Legislation

Legislation relating to stormwater management and the powers and responsibilities of interested parties are contained in the Local Government (Stormwater Management Agreement) Amendment Act 2016, Schedule 1A of the Local Government Act 1999 and the Natural Resources Management Act 2004.

The SMA was established pursuant to the Local Government (Stormwater Management) Amendment Act 2007, with reference to the Stormwater Management Agreement between the State Government and the Local Government Association. The Stormwater Management Agreement (originally of 2006) was revised in 2013 and the Act was subsequently amended in 2016.

Functions of the SMA include the facilitation and coordination of stormwater management planning by councils involving production of stormwater management plans and administration of the Stormwater Management Fund. The fund provides assistance to Local Government organisations for stormwater management planning and works, including the Project.

The Board was established as a Regional Subsidiary pursuant to Section 43 of and Schedule 2 to the Local Government Act 1999. Section 43 allows two or more councils to form a separately incorporated entity ('Regional Subsidiary') to provide specified services and/or activities, subject to obtaining Ministerial approval. The provisions relevant to a Regional Subsidiary are set out in Schedule 2 to the Act.

3.5 The Board

The Board is responsible for the administration of the affairs of the Regional Subsidiary. It is responsible for ensuring 'the Regional Subsidiary observes the objectives set out in the Charter, that information provided to the Constituent Councils is accurate and that Constituent Councils are kept informed of the solvency of the Regional Subsidiary as well as any material developments which may affect the operating capacity and financial affairs of the Regional Subsidiary'.

The Board comprises five members appointed for a three-year term, excepting that the first appointments were made on a differential basis – two members for three years, two members for two years and one member for one year. Elected Members and officers of the Constituent Councils are precluded from board membership.

Board Members were appointed following recommendations made by a Nominations Committee, as defined in the Charter. The process required appointment of persons with demonstrable skills relevant to the purpose of the Regional Subsidiary, particularly in respect of corporate financial management, corporate governance, project management, general management, engineering, economics or environmental management. The Chairperson is determined by the Board and is appointed for a term of 1 year. The inaugural Board of the Regional Subsidiary was appointed on 3 August 2018:

- Geoff Vogt 1-year term expiring 2 August 2019
- Paul Bowler 2-year term expiring 2 August 2020
- Rachel Barratt 2-year term expiring 2 August 2020
- Judith Choate 3-year term expiring 2 August 2021
- Paul Gelston 3-year term expiring 2 August 2021

Prior to appointment of the current Board, the Owners Executive Group, as detailed in Section 3.7, acted as an interim board.

3.6 Audit and Risk Committee

An Audit and Risk Committee was formed by resolution of the Board on 9 August 2018. Board Members Geoff Vogt, Rachel Barratt and Paul Gelston were appointed to the committee by resolution of the Board on 16 August 2018 with the Charter requiring in Section 9.6 (a) that the Chairperson of the Board also 'serve as Chair of all committees established by the Board'. The first meeting of the Audit and Risk Committee was held on 27 August 2018.

On 18 October 2018, the Board resolved that 'the Board appoint to the Audit and Risk Committee an independent person whose financial qualifications are endorsed by the Councils, and who is to be paid an amount equivalent to that of independent members of other Local Government subsidiary Audit Committees'. The Board subsequently resolved on 15 November 2018 to appoint Justin Humphrey of Grant Thornton as the independent member of the Audit and Risk Committee.

3.7 Owners Executive Group

The Owners Executive Group, previously known as the Project Steering Group, consists of a representative from each of the Constituent Councils. Membership is currently:

- City of Adelaide Klinton Devenish, Executive Manager
- City of Burnside Barry Cant, Acting Chief Executive
- City of Mitcham Matt Pears, Chief Executive
- City of Unley Peter Tsokas, Chief Executive
- City of West Torrens Terry Buss, Chief Executive

Meetings between the Board and the Owners Executive Group are scheduled quarterly. Prior to appointment of the Board on 3 August 2018, the Owners Executive Group also acted as an Interim Board.

4. Project Schedule

The main objective of the SMP is to “mitigate the risk and reduce the impact of major flooding from the four major watercourses on properties within the BHKC catchment, up to and including a 100-year average recurrence interval (ARI) flood. A 100-year ARI flood is also referred to as a 1 in 100-year event and has a 1% chance of occurring in any given year. Other objectives are concerned with quality of runoff and effect on receiving waters, beneficial reuse of stormwater and effective complementary planning requirements”.

The capital works program specified within the SMP is broadly outlined as follows, with detail relating to the current status of projects provided.

PROJECT NAME	2016 SMP BUDGET	STATUS
Ridge Park Detention Dam	\$2,800,000	Complete
BHC Diversion Culvert by DPTI	\$5,000,000	Complete
South Park Lands		
- Victoria Park	\$11,565,731	In Progress
- Park 20	\$2,300,948	In Progress
- Glenside	\$3,491,319	In Progress
Lower Brown Hill Creek Capacity Upgrades		
Watson Avenue to Marion Road		
- Land Acquisition	\$1,511,328	Pending
- Watson Ave - Marion Road Upgrade	\$4,971,382	Pending

PROJECT NAME	2016 SMP BUDGET	STATUS
- Watson Ave Brige Replacement	\$1,649,781	Pending
- Harvey Rd Bridge Replacement	\$1,459,980	Pending
Marion Road Bridge		
- Marion Rd Bridge Replacement	\$4,600,555	Pending
Marion Road to Birdwood Terrace		
- Land Acquisition	\$1,735,901	Pending
- Birdwood Tce - Marion Rd Upgrade	\$8,218,666	Pending
Birdwood Terrace to South Road		
- Land Acquisition	\$617,432	Pending
- Grassmere Res - Birdwood Tce Upgrade	\$3,225,360	Pending
- Daly Rd Bridge Replacement	\$1,583,447	Pending
- South Rd - Grassmere Res Upgrade	\$2,436,282	Pending
Anzac Highway to South Road Upgrade		
- Land Acquisition	\$1,433,013	Pending
- Anzac Hwy - South Rd Upgrade	\$4,109,527	Pending
- Farnham Rd Bridge Addition	\$1,517,542	Pending
Flow Diversions		
- Section 1 - Le Hunte Barracks	\$21,684,746	Pending
- Section 2 - Barracks	\$6,041,679	Pending
- Section 3 - Anzac Hwy	\$15,352,672	Pending
Upper Brown Hill Creek - Area 1		
- Creek Works & Easements	\$5,164,557	In Progress
- Bridge Upgrades	\$2,835,443	Pending
Upper Brown Hill Creek - Hawthorn Reserve	\$1,500,000	In Progress
Upper Brown Hill Creek (excl. Area 1)		
- Creek Works - Area 5a	\$1,514,218	Pending
- Creek Works - Areas 5B and 6	\$3,230,332	Pending
- Creek Works - Areas 2, 3 & Orphanage Pk	\$6,258,768	Pending
- Bridge Upgrades (excl Area 1)	\$5,754,028	Pending
- Creek Rehabilitation	\$1,817,062	Pending
- Easements	\$2,725,592	Pending
Glen Osmond Creek Minor Upgrade Works	\$800,000	Pending
Water Quality Works (GPTs)	\$1,000,000	Pending

The cost of delivering the capital works program was estimated at approximately \$140m in 2015/16.

An Indicative 20 Year Works Schedule detailing the estimated timing for delivery of all infrastructure projects associated with the SMP is attached herewith and marked **Appendix 1**.

5. 2018/19 Achievements

5.1 Operational

Many key operational milestones have been achieved in the reporting period including:

The Board

Appointment of the Board Members took effect on 3 August 2018 following recommendation by the Nominations Committee.

In the 2018/19 reporting period, meetings of the Board were attended as follows:

Meeting Date	Board Members				
	Geoff Vogt	Judith Choate	Paul Bowler	Paul Gelston	Rachel Barratt
3 August 2018	✓	✓	✓	✓	✓
9 August 2018	✓	✓	✓	✓	✓
16 August 2018	✓	✓	✓	✓	✓
20 September 2018	✓	✓	✓	✓	✓
18 October 2018	✓	✓	✓	✓	✓
15 November 2018	✓	✓	✓	✓	✓
12 December 2018	✓	✓	✓	✓	✓
16 January 2019	✓	✓	✓	✓	✓
21 February 2019	✓		✓	✓	✓
21 March 2019	✓	✓	✓	✓	✓
16 May 2019	✓	✓	✓	✓	
20 June 2019	✓	✓	✓	✓	✓

Audit and Risk Committee

Establishment of the Audit and Risk Committee took effect on 9 August 2018 with the first meeting of the Committee held on 27 August 2018 and appointment of an independent Committee Member made on 15 November 2018.

In the 2018/19 reporting period, meetings of the Audit and Risk committee were attended as follows:

Meeting Date	ARC Members				
	Geoff Vogt	Judith Choate	Justin Humphrey	Paul Gelston	Rachel Barratt
27 August 2018	✓	✓	N/A	✓	✓
11 February 2019	✓	✓	✓	✓	✓
16 April 2019	✓	✓	✓	✓	✓
13 June 2019	✓	✓	✓	✓	

Business Plan

A Business Plan covering the four-year period from 2018/19 to 2021/22 was prepared and adopted by the Board in August 2018.

Accountants and Auditors

Appointments of William Buck as accountants and Galpins as auditors to the Regional Subsidiary were made by resolution of the Board on 20 September 2018.

Project Director

Peta Mantzarapis was appointed as Project Director commencing 14 January 2019 with the role of Executive Officer transferring from Michael Salkeld to Peta by resolution of the Board on 16 January 2019.

Schedule of Works

Scheduling of individual project works has been established over the life of the Project and both short-term and long-term financial planning has been considered with reference to the expected delivery schedule.

Finance Systems

Finance systems have now been established separately from the City of Unley and a reconciliation process has been completed to balance any funds owing to the City of Unley. Xero is being used as the Board's financial management system.

2019/20 Budget

The 2019/20 budget has been finalised and provided to all Constituent Councils in a format consistent with that of the Model Financial Statements. Formats have also been established to comply with the reporting requirements in accordance with Regulations 9 and 10 of the Local Government (Financial Management) Regulations 2011.

Policies and Procedures

Development of policies and procedures has been a key focus of the Audit and Risk Committee and the following policies have now been adopted by the Board:

- Media Engagement Policy
- Procurement Policy and associated forms
- Invoice Payment Policy
- Credit Card Policy
- Expense Approval and Reimbursement Policy
- Decision Making Framework for Discretionary Projects
- Public Consultation Policy
- Work Health and Safety

In addition, policies currently in progress include – Prudential Management, Terms of Reference for Technical Assessment Panel and Financial Delegations.

Technical Staff & Finance Staff – Constituent Councils

A meeting of the Project Director and technical staff of the Constituent Councils occurred on 5 May 2019 with discussion points including timing of projects, project budgets, initiation of project works, responsibility for delivery, suppliers and the Technical Assessment Group.

A meeting of the Project Director and finance staff of the Constituent Councils occurred on 28 May 2019 with discussion points including timing of projects, project budgets, finance requirements in accordance with Regs 9 and 10, timing and content of finance reports, ownership and control of assets.

Operational Matters

Various operational matters have been attended to and are now functioning efficiently including IT arrangements, banking systems, establishment of a postal address and a meeting venue separate from the City of Unley.

Workshop

A workshop attended by the Board, Project Director, Owners Executive Group, technical and finance staff of the Constituent Councils was held on 20 June 2019 to discuss the ownership and control of assets. This workshop was useful in establishing a position regarding the responsibilities for delivering project works, responsibility for ongoing care and control of assets, insurance implications, financial and accounting implications.

Reporting Requirements

The Local Government Act 1999 along with the Charter of the Board prescribe various reporting requirements with which the Board must comply. These requirements include but are not limited to:

- Maintenance of a register of Board motions and instances where the Common Seal has been affixed.
- A Key Outcomes Summary to be provided to the Constituent Councils within two weeks following each ordinary meeting of the Board.
- Budget to be prepared for the next financial year. The Budget must be adopted by the Board after 31 May but before 30 June each year and must be provided to each Constituent Council within five business days after adoption.
- Reports in accordance with Regulations 9 and 10 of the Local Government (Financial Management) Regulations 2011.
- Audited financial statements to be provided to the Chief Executive Officer of each Constituent Council before 30 September of the subsequent financial year.
- Annual report including the audited financial statements to be submitted to each Constituent Council before 30 September of the subsequent financial year.
- Business Plan to be prepared in respect of the ensuing four years and to be updated each year.
- Long-Term Financial Plan to be prepared and reviewed within 6 months of the adoption or update of the Business Plan and, in any event, to be reviewed every four years.
- Asset and Infrastructure Management Plan to be prepared and reviewed at any time and, in any event, to be reviewed every four years.

Systems and processes have been established to ensure compliance with the reporting requirements of the Regional Subsidiary.

Stormwater Management Authority

The Board has committed to ensuring a successful relationship is maintained with the Stormwater Management Authority (SMA). In this regard, Chairperson Judith Choate, Board Member Geoff Vogt and Project Director Peta Mantzarapis met with the Chairperson of the SMA Steven Haines and the General Manager David Trebilcock on 24 January 2019. Peta Mantzarapis subsequently met with David Trebilcock on 28 March 2019 and is in regular contact to discuss timing and status of project works along with funding requirements.

The SMA have provided confirmation that the required funding as set out in the Board's 10-year financial plan will be available. Further, the SMA have advised that any funding provided in the lead-up to the approval of the SMP would not be considered part of the \$70m funding commitment unless it relates to works that are very clearly capital projects defined in the SMP. As such, of the available \$70m, the following funds have been provided by the SMA to 30 June 2019:

- | | |
|--|--------------|
| • Brown Hill Creek Diversion Culvert (delivered by DPTI) | \$2,500,000 |
| • Victoria Park project works | \$35,566 |
| • Remaining funds available | \$67,464,434 |

A process for claiming funds from the SMA has been established in consultation with David Trebilcock with funds being provided biannually in arrears.

5.2 Capital Works

As previously set out herein, projects completed prior to the 2018/19 financial year include the Ridge Park Detention Dam and the Brown Hill Creek Diversion Culvert.

Project works progressed during the current 2018/19 reporting period include:

Upper Brown Hill Creek - Hawthorn Reserve

The Hawthorn Reserve project involved creek widening and upgrade works and was delivered by the City of Mitcham in conjunction with the Mitcham Library upgrade. Construction works were completed in early May and the creek works were officially opened on May 9th.



Completed
Creek
Works



An invoice has been submitted by City of Mitcham covering the majority of the cost with a smaller amount held over to July to allow final reconciliation of expenses. Property acquisitions and associated land transfers will be completed in the coming months.

South Park Lands

Victoria Park/ Pakapakanthi (Park 16) and Blue Gum Park/ Kurangga (Park 20)



Artist's impression of the wetland

The South Park Lands project involves construction of a wetland at the southern end of Victoria Park/ Pakapakanthi (Park 16) and creek works within Blue Gum Park/ Kurangga (Park 20). A concept design has been prepared by Tonkin and public consultation on the concept commenced on 4th of June 2019 and ended on 5th of July. The consultation process included direct engagement with key stakeholders along with an advert in the City Messenger and signage erected on both sites.



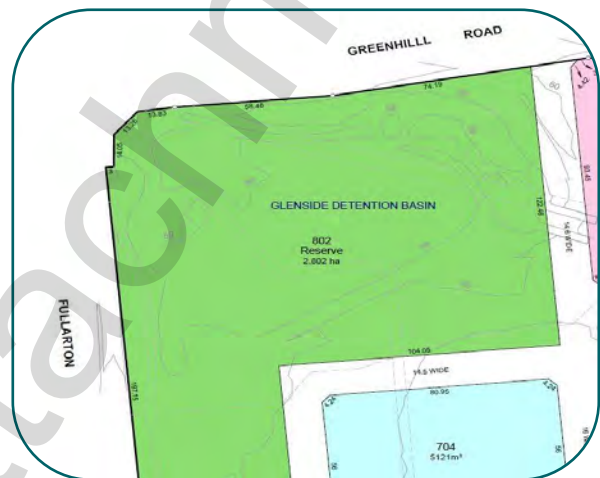
Next steps include finalisation of and addressing the consultation outcomes, final revision of concept designs, Adelaide Park Lands Authority and City of Adelaide review process, lodgement of the Environment Protection and Biodiversity Conservation Act referral and commencement of the Development Application process. Preparation of final design drawings and tender documentation will be undertaken concurrently with the Development Application process.

Glenside

This project involves enlargement of an existing detention basin from a capacity of 18ML to 37ML, to limit flow to the existing capacity of the culvert under the Fullarton and Greenhill Roads intersection. The detention basin, together with other works in the South Park Lands is intended to reduce the peak stormwater flows along Park Lands Creek and further downstream.

The Glenside site is being developed by Cedar Woods and Stage 2 bulk earthworks are currently being designed. Excavation of approximately 25,000m³ of material will be required to form the detention basin in addition to providing primary water quality treatment via new large gross pollutant traps. The works will include a slight re-alignment of the existing twin 1950mm stormwater pipes to suit the layout of the development.

The infrastructure is currently being designed and Cedar Woods is liaising with the City of Burnside for necessary approvals. A design report will be produced and will be issued to Council.



Upper Brown Hill Creek – Area 1 (Everard Park)

This project involves installation of a covered culvert along the length of the creek from Anzac Highway to Third Avenue. The creek is privately owned by a single owner on the northern side (Arcadian development site) and 8 owners on the southern side. The land required from the Arcadian site is to be vested in Council's ownership and will contribute toward the open space requirements of the development. Assessments of compensation have been prepared and offers of compensation have been made to the 8 owners at the southern side. Negotiations are underway with these owners.



50% design and documentation has been completed and a quotation has been sought for the detailed design works and tender documentation. Next steps include acquisition of the required land, EPA and NRMB referrals, arboreal assessment and development application for removal of trees.

Artist's impression of the proposed shared use path

Beyond these current projects and in accordance with the Indicative 20 Year Works Schedule attached hereto as **Appendix 1**, the works scheduled to be completed in the coming 5-year period all form part of the Lower Brown Hill Creek Capacity Upgrades. Close liaison with City of West Torrens will therefore be required.

5.3 Media Exposure & Community Engagement

Media exposure during the 2018/19 reporting period included:

- Adelaide Advertiser article on 14 January 2019 regarding a River Red Gum considered to be at risk due to the Project. The project always intends to retain trees where possible and there is currently no indication that this significant tree is at risk. This has been communicated to Councillor Wright.
- Adelaide Advertiser article on 25 February 2019 regarding a destroyed garden at Hawthorn Reserve. The Hawthorn Reserve works were delivered by City of Mitcham and a council representative contacted Mr Wilson to apologise for the removal of the garden as part of the creek works.
- Westside Weekly Messenger article on 10 April 2019 regarding City of West Torrens wish-list for federal funding, including a call for funding toward the Project.
- Hawthorn Reserve – the official opening of the creek works was held onsite on 9 May 2019. In addition, Outside Ideas shared updates on the project works via their social media and a project update was shared on the City of Mitcham website in January 2019.
- The Mitcham Library and Brown Hill Creek Redevelopment Project was presented with the Institute of Public Works Engineering 2019 Excellence Award in the category of “Excellence in Design and/ or Construction of a Public Works Environmental Enhancement Project” in June 2019.
- A public consultation process was undertaken for the South Park Lands projects commencing 4 June 2019. Media exposure generated during the consultation period included:
 - The Advertiser print article
 - AdelaideNow online article
 - FIVEaa interview with Lord Mayor
 - Hit107 news update
 - Glam Adelaide online article
- Engagement with 9 adjoining land owners directly affected by the Upper Brown Hill Creek – Area 1 (Everard Park/ Forestville) works has occurred over recent months.

A copy of articles that have appeared in the media are included herewith and marked **Appendix 2**.

6. Operating and Capital Contributions

A funding model has been established to enable determination of invoices required and to capture accurate detail relating to where the funds are going.

Operational expenditure is fully funded by Constituent Councils and is invoiced biannually in advance. Each Council contributes a 20% share of the required budget.

Capital expenditure is funded equally between the Constituent Councils and the SMA. Of the 50% funded by the Constituent Councils, the percentage share is as follows:

- City of Adelaide 8%
- City of Burnside 12%
- City of Mitcham 10%
- City of Unley 21%
- City of West Torrens 49%

Invoices are issued to the Constituent Councils biannually in advance while invoices are issued to the SMA biannually in arrears. Given the SMA contribution is made in arrears, a level of capital beyond the required budget is maintained for cash flow purposes.

7. Audited Financial Statements

The 2018/19 financial statements have been audited by Galpins and are attached as **Appendix 3**.

APPENDIX 1

Indicative 20 Year Works Schedule

APPENDIX 2

Media Articles

Fears 800-year-old tree could be axed for stormwater project

CRAIG COOK
URBAN AFFAIRS

FORESTVILLE residents are again rallying to protect a spectacular river red gum – believed to be the oldest in the Unley district.

They fear the tree on Wilberforce Walk, which is estimated to be up to 800 years old, will be axed as part of upcoming work to floodproof Brownhill Creek.

Residents first raised concerns over the tree's future in 2015, and again highlighted the issue to newly elected Unley councillor Emma Wright while she was on the campaign trail in the lead-up to November's local government elections.

"We often walk through the area on the way to the playground so we see it all the time," said Cr Wright, a mother of two young boys.

"People have had paintings done of the tree that have pride of place in their homes. They are very passionate about it.

"Residents rightly want to know what's happening with the Brownhill Creek stormwater project and if the tree will be affected."

As well as being possibly the oldest tree in the district, with a 7m trunk circumference, it is also one of the largest.

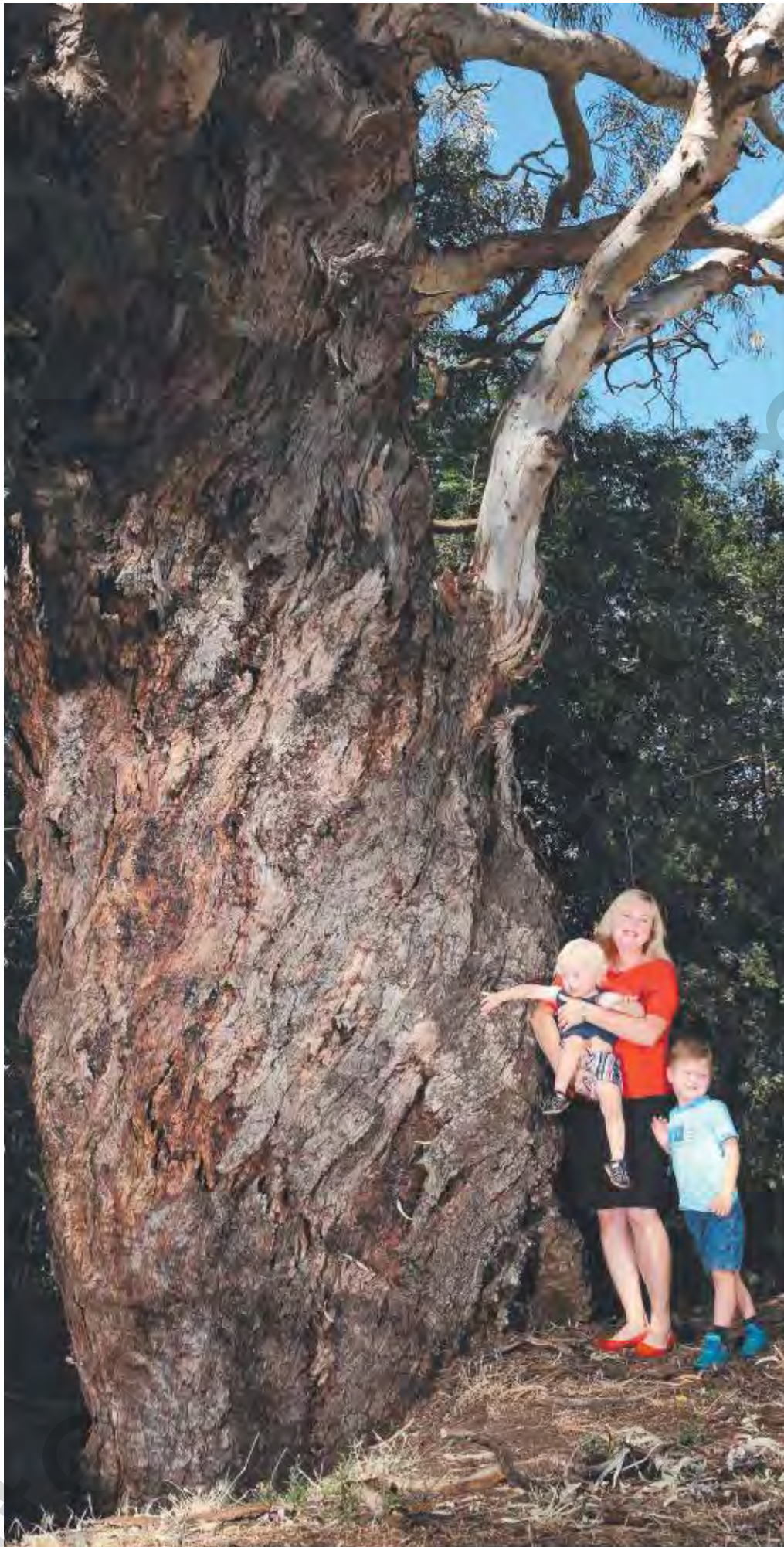
A 2014 report by arborist Dean Nicolle – completed at the request of the Brownhill Creek Forestville community group – said the tree was "highly worthy of retention".

Despite evident and extensive termite activity, Mr Nicolle stated the tree was in "a good and stable state of health".

He added there was an extremely low likelihood of structural failure and the risk to public safety was "low and acceptable".

Cr Wright said she would seek further information from council staff about the tree's future at an elected member's briefing session – on a date yet to be announced – but had already put her stake in the ground.

"If it comes to the crunch, I'll be kicking up a bit of a stink," she said.



ment A

BEHEMOTH: Unley councillor Emma Wright and sons Oliver, 5, and Jack, 2, marvel at the massive river red gum at Forestville. Picture: EMMA BRASIER/AAP

Item 5.1 - Attachment A



'Massive dummy spit' over destroyed garden

A FORMER Mitcham councillor and Citizen of the Year has lashed out at council staff who he says destroyed a volunteer-planted garden along Brownhill Creek that took years to construct.

John Wilson said he spent his own money on the project, including on an irrigation system which had been torn apart during work to flood-proof the creek.

"I did a total dummy-spit when I saw the damage done to work done by volunteers,"

he said. "What is so annoying is just the sheer stupidity of it."

Named Mitcham's Citizen of the Year in 2013 for his work on flood mitigation at Brownhill Creek, Mr Wilson said the plants and equipment should have been "salvaged".

In an email to Mr Wilson, Mitcham strategic projects engineer Rick Hennig apologised "for any communication short-falls" and promised more extensive irrigation in the area when works are complete.



10 Apr 2019

Westside Weekly (Adelaide), Adelaide

Author: ANTHONY JOHNSON • Section: General News • Article Type: Council News
 Audience : 53,823 • Page: 14 • Printed size: 192.00cm² • Region: SA • Market: Australia
 ASR: AUD 885 • words: 359 • Item ID: 1105859720



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Page 1 of 1

Council unveils election wish list

POLITICS

Anthony Johnson

SEVEN capital projects have been targeted for federal funding by West Torrens Council ahead of the May election.

But two of these – women's football changerooms at Richmond Oval and flood mitigation via the Brownhill Keswick Creek Stormwater

Project – are particularly close the heart of West Torrens Mayor Michael Coxon.

"I am extremely passionate about creating safe and healthy communities and these projects need federal funding to help them to become reality," Mr Coxon said.

He said that given the "meteoric rise in the popularity" of women's football, it was necessary to build suitable changeroom facilities through an \$850,000 federal grant. "Richmond Oval is one of the top 10 AFL playing surfaces in the nation," he said.

"The ground is outstanding and council's investment in lighting for night games has been a huge success. With the development of the new faci-

ties, Richmond Oval will become the centre of women's football in the west."

For the \$140 million five-council Brownhill Keswick

Creek flood mitigation project, Mr Coxon would like to see a \$50 million federal contribution which would allow the project to be delivered in five years instead of 20 years under the current plan.

West Torrens, the council zone lowest downstream and most at risk, has to pay the lion's share – 49 per cent – of the local government cost, with the State Government chipping in \$70 million. "Federal

assistance would be very welcome as it will allow us to protect more than 200,000 residents likely to be affected by a one-in-100-year flood event," Mr Coxon said.

The early phases of Kings Reserve/Thebarton Oval upgrade will require \$2.6 million.

Stage One has started with the completion of a wetland and water harvesting, while the Torrensville Bowling Club upgrade should be finished by

mid-year. A new playground and revamp to the skate park should start in 2020.

The council hopes to complete a \$7.8 million makeover of Thebarton Theatre before its centenary in 2028. "The idea is to allow it to compete with other theatres like the Entertainment Centre but this would need a significant contribution from the federal government," the council's chief, Terry Buss, said.



outsideideas • Following

Mitcham Library



outsideideas If there's one thing a dry summer is good for it's working in a creek. The guys are making the most of the weather, widening and realigning 370 metres of Brownhill Creek at the new Mitcham Memorial Library #landscaping #outsideideas #civil #construction

25w



130 likes

FEBRUARY 1

Add a comment...

Post

permission.



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outsideideas • Following
Mitcham Library



outsideideas We have been busy building our own gabions at Brownhill Creek. Over the past four months, we have changed the alignment and widened 370 metres of creek as part of the new Mitcham Memorial Library project #outsideideas #civil #gabions #landscaping

14w



alicipotteralice 🗨️



14w Reply



jsform Neat work 🗨️



14w Reply



josephinecropper Stunning! 🗨️



174 likes

APRIL 13

Add comment...

Post

WIDENING AND UPGRADING OF THE BROWN HILL CREEK IN SOLDIERS MEMORIAL GARDENS BROWN HILL CREEK

350

Brownhill Creek in Soldier's Memorial Garden has been widened and the geo fabric (green material) and stepping boulders (large rocks) are being installed in preparation for the plantings within the channel. Gabions (rock filled baskets) have also been installed in Brownhill Creek in JWS Morris Reserve and a floodwall constructed at George Street to constrain the creek flows and protect properties from flooding. Once construction works are completed the creek will be landscaped. It is anticipated that the project will be completed in April 2019.



Brownhill Creek Pyramat and Stepping Boulders January 2019



Brownhill Creek Upgrade Pyramat and Stepping Boulders January 2019



Brownhill Creek Upgrade JWS Morris Gabions January 2019

The upgrade works to widen and upgrade the Brown Hill Creek channel through Soldiers Memorial Gardens and JWS Morris Reserve as part of the wider approval to implement the Brown Hill Keswick Creek Stormwater Management Plan (SMP) is underway.

The upgrade of Brownhill Creek channel and landscaping will address some long standing flooding issues, restore the channel to a more natural state and beautify the reserve.

The widening of the channel is required to accommodate the 100 year flow and restore a more natural channel profile which necessarily impacts mainly exotic trees with all existing high value native trees protected.

The channel works will create a stable creek environment capable of passing significant creek flows during flood events and will also allow safe nature play spaces between creek flows.

The channel widening works are being undertaken with the adjacent Mitcham Library upgrade project. This will create an improved precinct for community enjoyment. The channel and the adjacent reserve will be landscaped to a higher standard to provide an improved vista and experience both inside and outside the upgraded library.

The Committee Meeting - Agenda - 1 October 2019

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The upgraded Brownhill Creek through Soldier's Memorial Gardens and JWS Morris Reserve is now officially open and being enjoyed by the community.

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Brownhill Creek in Soldier's Memorial Gardens has been widened to create a stable creek to endure flood events. Natives have been planted within the creek channel and on the banks through an innovative surface material that provides bank stability and allows plant growth. Stepping boulders and logs have also been installed to create an active nature play space for use when the creek is dry or not flowing.

Further down the creek rock filled baskets (gabions) have been installed through JWS Morris Reserve and a floodwall has been constructed at George Street to protect properties from flooding and contain creek flows.

Two new footbridges and new footpaths are now also open so the community can enjoy the creek and its landscaped surrounds.

The Brownhill Creek project cost \$2.7 million and is part of the greater \$140 million Brown Hill Keswick Creek Stormwater Plan which is a joint project between five catchment Councils and the State Government.

The City of Mitcham coordinated the Brownhill Creek upgrade with the adjacent Mitcham Memorial Library project to create an attractive precinct. Make sure you get down and take a look!



Brownhill Creek and plantings in Hawthorn June 2019



15 Jun 2019

Adelaide Advertiser, Adelaide

Author: Celeste Villani • Section: General News • Article Type: News Item
 Audience : 149,005 • Page: 27 • Printed size: 470.00cm² • Region: SA • Market: Australia
 ASR: AUD 9,619 • words: 287 • Item ID: 1133718534



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Page 1 of 1

Safe haven in the city

Wetland planned for Victoria Park to mitigate flood risk



PARKLAND PLAN: An artist's impression of the wetlands proposed for the southern end of Victoria Park. Picture: BROWNHILL KESWICK CREEK PROJECT

CELESTE VILLANI

IT'S a scene of tranquil splendour, but this proposed wetland will have a powerful role to play in safeguarding inner-city suburbs from floods.

The proposed wetland – with a butterfly garden, picnic areas and viewing decks – is part of a \$12.5 million upgrade of Adelaide's south parklands.

The wetland – at the southern end of Victoria Park – is one of the largest developments in the \$140 million Brownhill Keswick Creek Project to mitigate the flood risk for 7000 properties.

Project director Peta Mantzarapis said the wetland development would contribute to community safety.

“Crucially, these works will lift the standard of flood protection in the south parklands and are key in mitigating flood risk across the catch-

ment, serving to safeguard properties and community spaces against major flooding events,” Ms Mantzarapis said.

The entire Brownhill Keswick Creek project aims to protect properties in Adelaide, Burnside, Mitcham, Unley

and West Torrens council areas against a one-in-100-year flood. The wetland would help mitigate flooding along the Park Lands Creek and reduce water flow into Unley.

New artist impressions also include picnic areas, a shared path, a stepping stone creek and the realignment of some of the existing creek line. “The idea of creating the wetlands

and clearing up the old woody weeds has been on the agenda for a very long time,” said Stephanie Johnston, a member of Adelaide Park Lands Authority and Adelaide Park

Lands Preservation Association. “I think everyone is looking forward to it.”

Public consultation ends on July 5, with construction expected to begin next year.



New \$12.5m Wetlands In South Park Lands Need Design Feedback

Feedback from the public is being sought on the proposed design of a new \$12.5 million wetland in Adelaide's South Park Lands

By [Glam Adelaide](#) on Jun 17, 2019

Favourite This Post

Feedback from the public is being sought on the proposed design of a new \$12.5 million wetland in Adelaide's South Park Lands as part of the Brown Hill Keswick Creek Stormwater Project.

The new wetland will be constructed at the southern end of Victoria Park/Pakapakanthi (Park 16) and is one of the largest developments in the Project's approved Stormwater Management Plan, which is currently being implemented to improve the standard of flood protection for properties across the catchment council areas of Adelaide, Burnside, Mitcham, Unley and West Torrens.

Designed to mitigate the flooding issues along Park Lands Creek, the works will contribute to a reduction in flows entering the City of Unley under Greenhill Road, thereby reducing the flooding risk to the mainly residential areas downstream. Other benefits include improved water quality, enhanced biodiversity through diversification of plant and animal

species, and new amenity and recreational facilities for park users, including footpaths, walking trails and picnic areas.



A dedicated native grassland meadow for butterfly habitat will also be established, in addition to board walks, viewing platforms and a stepping stone creek path.

The community consultation process is also seeking public feedback on planned works in nearby Blue Gum Park/Kurangga (Park 20), located at the north western corner of the Greenhill and Unley Road intersection.

Proposed works in Blue Gum Park/Kurangga involve the construction of low-level mounding (typically less than 1m high), construction of a new shared use path, and realignment of existing creek lines in the southern section of the park.

Both projects have been designed in accordance with previous feasibility studies and consultation processes and form part of the Project's approved Stormwater Management Plan.

Peta Mantzarapis, Project Director of the Brown Hill Keswick Creek Stormwater Project, says community consultation will include distribution of information brochures to key stakeholders, local media advertising and site signage, with further information and online feedback forms available at www.bhkcstormwater.com.au.

"We've already conducted extensive consultation in developing the SMP along with site investigations and design development for these works in the South Park Lands, and are

now giving the public a final opportunity to provide any feedback on the designs before construction commences,” said Ms Mantzarapis.

“We encourage members of the public to review the designs and provide any further feedback.

“Crucially, these works will lift the standard of flood protection in the South Park Lands and are key in mitigating flood risk across the catchment, serving to safeguard properties and community spaces against major flooding events.”

Feedback on the proposed works closes at 5pm on Friday 5 July 2019, with Ms Mantzarapis anticipating construction of both projects to commence next year.

The Brown Hill Keswick Creek Stormwater Project is a collaboration between Adelaide, Burnside, Mitcham, Unley and West Torrens councils to develop and implement an effective stormwater management plan to improve the standard of flood protection for homes, businesses and public facilities across the catchment.

Extending from the Adelaide Hills in the east to Adelaide Airport in the west, the Brown Hill Keswick Creek Stormwater Project covers a catchment area of 69 square kilometres and more than 200,000 residents. Flood mitigation works detailed in the Project’s Stormwater Management Plan will reduce the number of properties affected by a one in 100-year flood event by nearly 98%.

For more information about the Brown Hill Keswick Creek Stormwater Project, visit www.bhkcstormwater.com.au.

APPENDIX 3

Audited Financial Statements

**Brown Hill and Keswick Creeks
Stormwater Board**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 June 2019**

Brown Hill and Keswick Creeks Stormwater Board

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Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2019

	Notes	2019 \$	Restated 2018 \$
INCOME			
Contributions	2	618,195	160,000
Investment Income	2	15,826	-
Total Income		634,021	160,000
EXPENSES			
Employee costs	3	234,663	125,670
Materials, contracts & other expenses	3	181,510	38,278
Depreciation	3	2,180	-
Finance costs	3	192	-
Total Expenses		418,545	163,948
OPERATING SURPLUS / (DEFICIT)		215,476	(3,948)
OTHER COMPREHENSIVE INCOME		-	-
TOTAL COMPREHENSIVE INCOME		215,476	(3,948)

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2019

	Notes	2019 \$	Restated 2018 \$
ASSETS			
Current Assets			
Cash and Cash Equivalents	4	3,966,683	-
Trade and Other Receivables	4	2,024,173	-
Total Current Assets		<u>5,990,856</u>	<u>-</u>
Non-Current Assets			
Property, Plant and Equipment	5	3,209,193	249,189
Total Non-current Assets		<u>3,209,193</u>	<u>249,189</u>
Total Assets		<u>9,200,049</u>	<u>249,189</u>
LIABILITIES			
Current Liabilities			
Trade and Other Payables	6	3,052,742	6,267
Employee Benefits	6	6,500	-
Total Current Liabilities		<u>3,059,242</u>	<u>6,267</u>
Total Liabilities		<u>3,059,242</u>	<u>6,267</u>
NET ASSETS		<u>6,140,807</u>	<u>242,922</u>
EQUITY			
Contributed Equity	9	5,929,279	246,870
Accumulated surplus	7	211,528	(3,948)
TOTAL EQUITY		<u>6,140,807</u>	<u>242,922</u>

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2019

	Notes	Capital Contributions of Councils	Accumulated Surplus \$	TOTAL \$
2018				
Balance at the beginning of the year	7	-	-	-
Deficit for the year <restated>		-	(3,948)	(3,948)
Capital Contributions of Councils <restated>	8	246,870	-	246,870
Balance at the end of year <restated>		246,870	(3,948)	242,922
2019				
Balance beginning of the year <restated>	7	246,870	(3,948)	242,922
Surplus for the year		-	215,476	215,476
Capital Contributions of Councils	8	5,682,409	-	5,682,409
Balance at the end of year		5,929,279	211,528	6,140,807

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2019

	Notes	2019 \$	Restated 2018 \$
Cash from operating activities			
Operating receipts from constituent councils		1,246,839	160,000
Receipts from interest		15,634	-
Payments to employees		(228,163)	-
Payments to suppliers		(171,597)	(157,681)
		(330,942)	-
Net cash provided from operating activities	9	<u><u>531,771</u></u>	<u><u>2,319</u></u>
Cash from investing activities			
Expenditure on new / upgraded assets		(223,324)	(249,189)
Net cash provided from / (used in) investing activities		<u><u>(223,324)</u></u>	<u><u>(249,189)</u></u>
Cash from financing activities			
Contributions from constituent councils		3,658,236	246,870
Net cash provided from investing activities		<u><u>3,658,236</u></u>	<u><u>246,870</u></u>
Net increase in cash held		3,966,683	-
Cash at beginning of financial year		-	-
Cash at end of financial year		<u><u>3,966,683</u></u>	<u><u>-</u></u>

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 1 - Statement of Significant Accounting Policies

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (IFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens.

The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement the construction and maintenance of infrastructure and other measures for the purposes of a stormwater management plan prepared by the constituent councils and approved by the Stormwater Management Authority.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected noncurrent assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates, some of which are relevant to the Board. The amended pronouncements adopted and amended pronouncements that have been decided not to be early adopted are set out below:

Adoption of amended standards

AASB 9 Financial Instruments

AASB 9 Financial Instruments establishes principles to account for and report financial assets and financial liabilities and introduces a new approach to accounting for hedges together with a new approach to accounting for impairment of financial assets. The standard has a mandatory application date for financial years commencing on or after 1 January 2018. This is not expected to materially impact the financial statements.

Accounting Standards issued but not effective

AASB 16 Leases (applicable to annual reporting periods beginning on or after 1 January 2019)
AASB 16 Leases removes the current distinction between operating and finance leases and requires recognition of a right-to-use asset and a financial liability to pay rentals, resulting in the recognition of tenancy leases on the balance sheet. The only exemptions from these requirements are short-term and low-value leases. The income statement will also be affected, as operating expenses are reclassified as interest expense and depreciation expense, affecting EBITDA performance metrics. The new standard requires more extensive qualitative and quantitative disclosures. The standard has a mandatory application date for financial years commencing on or after 1 January 2019. This is not expected to materially impact the financial statements.

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

AASB 15 Revenue from contracts with customers (applicable to annual reporting periods beginning on or after 1 January 2019)

AASB 15 Revenue from contracts with customers applied to all contracts with customers, except for contracts covered by other standards. The standard stipulates how and when revenue is recorded, requiring the Board to provide users of financial statements with more information and reporting disclosures. The core principle is the recognition of revenue for the transfer of goods or services, at a value that reflects the consideration to which the Board expects to be entitled, in return for meeting performance obligations. This is not expected to materially impact the financial statements.

AASB 1058 Income of Not-for-profit Entities (applicable to annual reporting periods beginning on or after 1 January 2019)

The standard applies to transactions of not-for-profit (NFP) entities where the consideration to acquire an asset is significantly less than fair value principally to enable the entity to further its objectives. It also requires government agencies to recognise income for volunteer services received if the fair value of those services can be measured reliably and the services would have been purchased if they had not been donated. This is consistent with current practice under AASB 1004 Contributions, however AASB 1058 supersedes the existing requirements in AASB 1004. This is not expected to materially impact the financial statements.

The financial statements were authorised for issue on by the members of the Board.

(a) Comparatives

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Following clarification in the current financial year of the entity's policy on capital contributions by constituent councils amounts previously recognised in the Statement of Comprehensive Income have been reclassified to contributed equity.

(b) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less.

(c) Income taxes

The activities of the Board are exempt from taxation under the Income Tax Assessment Act 1997.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

(e) Impairment

At the end of each reporting period, the Board assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset where it is not possible to estimate the recoverable amount of an individual asset, the Board estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(g) Revenue

Operating revenue from constituent Councils is recognised as income as and when the Board becomes entitled to receive the funds. This is outlined within the Boards Annual Business Plan which is agreed with all constituent Councils.

Capital Contributions received from Constituent Councils are recognised as Contributions by Owners directly to equity.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

(h) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Board during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

(i) Trade and other receivables

These include amounts due from ATO and accrued interest on deposits in financial institutions. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

(j) Critical Accounting Estimates and Judgments

Key estimates

Impairment - general

The Board assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Board that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

(k) Property Plant and Equipment

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred.

The cost of non-current assets constructed by the Board includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

The Board considers that it controls the infrastructure assets in accordance with its Charter. The constructed infrastructure assets may be located on land owned by Constituent Councils.

Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Board for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below.

Infrastructure – Stormwater \$10,000

Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. All assets are currently held at cost.

Brown Hill and Keswick Creeks Stormwater Board**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****Depreciation of Non-Current Assets**

All infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Board, best reflects the consumption of the service potential embodied in those assets. Office equipment consists of IT equipment and is depreciated at 50%.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Depreciation periods for infrastructure assets have been estimated based on the best information available to Board, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

(l) Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms. The Board does not currently have any employee benefits expected to be paid or settled beyond 12 months.

No accrual is made for sick leave. The Board does not make payment for untaken sick leave.

Superannuation

All superannuation schemes to which the Board makes contributions on behalf of employees are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Board.

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 2 - INCOME

	2019 \$	2018 \$
CONTRIBUTIONS		
<u>Operating Contributions</u>		
City Of Mitcham	123,639	32,000
City Of Burnside	123,639	32,000
City Of West Torrens	123,639	32,000
The Corporation of the City of Adelaide	123,639	32,000
Corporation of the City of Unley	123,639	32,000
Subtotal Operating Contributions	<u>618,195</u>	<u>160,000</u>
 INVESTMENT INCOME		
Interest on investments		
Banks	15,826	-
	<u>15,826</u>	<u>-</u>
Total Income	<u>634,021</u>	<u>-</u>

In accordance with the Charter of the Brownhill and Keswick Creeks Stormwater Board Schedule 1, operating contributions are received equally from each of the constituent councils at an agreed rate. The total value of operating contributions to be received is agreed in the annual business plan prepared by the Board.

Note 3 - EXPENSES

	2019 \$	2018 \$
EMPLOYEE COSTS		
Salaries and Wages - Board	60,000	125,670
Salaries and Wages - Employee	155,595	-
Reimbursements - Board	5,207	-
Superannuation	12,619	-
Workers' Compensation Insurance	1,242	-
	<u>234,663</u>	<u>125,670</u>
Total Number of Employees	1	0
<i>(Full time equivalent at end of reporting period)</i>		

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 3 - EXPENSES (cont)

	2019 \$	2018 \$
MATERIALS, CONTRACTS & OTHER EXPENSES		
Prescribed Expenses		
Auditor's Remuneration		
- Auditing the financial reports	3,870	-
Subtotal - Prescribed Expenses	<u>3,870</u>	<u>-</u>
Other Materials, Contracts & Expenses		
Administration	30,360	829
Entertainment & Catering	4,298	90
Contractor & Consultant Services	28,720	17,609
Human Resources	12,800	-
Insurance - Mutual Liability Scheme	52,784	10,500
IT Expenses	7,047	-
Legal Expenses	10,853	3,818
Professional Services	30,532	-
Sundry	246	5,432
Subtotal - Other Materials, Contracts & Expenses	<u>177,640</u>	<u>38,278</u>
	<u>181,510</u>	<u>38,278</u>
DEPRECIATION		
Office Equipment	2,180	-
Total Depreciation	<u>2,180</u>	<u>-</u>
FINANCE COSTS		
Bank Fees	174	-
Interest Charges	18	-
	<u>192</u>	<u>-</u>
Total Expenses	<u>418,545</u>	<u>163,948</u>

Note 4 - CURRENT ASSETS

	2019 \$	2018 \$
CASH & CASH EQUIVALENT		
Cash at Bank	3,966,683	-
	<u>3,966,683</u>	<u>-</u>
TRADE & OTHER RECEIVABLES		
Contributions Recivable	1,938,650	-
GST Refundable	85,523	-
	<u>2,024,173</u>	<u>-</u>

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 5 - NON-CURRENT ASSETS

	2019 \$	2018 \$
Work In Progress		
South Parklands Stormwater - design (Victoria Park)	183,335	80,060
Hawthorn Reserve Creek upgrade	2,884,985	169,129
Upper Brown Hill Creek - Area 1 Creek Works	101,195	-
Upper Brown Hill Creek - Area 1 Land Acquisition	30,065	-
Discretionary Projects	7,300	-
Total Work In Progress	3,206,880	249,189
Office Equipment		
Office Equipment	4,493	-
Less: Accumulated Depreciation on Office Equipment	(2,180)	-
Total Office Equipment	2,313	-
Total Property Plant and Equipment	3,209,193	249,189

Property Plant and Equipment Reconciliation		
	Work In Progress \$	Office Equipme nt \$
Opening Balance	249,189	-
Additions	2,957,691	4,493
Disposals	-	-
Depreciation	-	(2,180)
Closing Balance	3,206,880	2,313

Note 6 - CURRENT LIABILITIES

	2019 \$	2018 \$
TRADE & OTHER PAYABLES		
Trade Payables	3,045,090	6,267
Credit Card	257	-
PAYG Payable	5,665	-
Superannuation Payable	1,730	-
Subtotal Trade & Other Payables	3,052,742	6,267

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 6 - CURRENT LIABILITIES (Cont)

	2019 \$	2018 \$
EMPLOYEE BENEFITS		
Annual Leave Provision	6,500	-
Subtotal Employee Benefits	<u>6,500</u>	<u>-</u>

Note 7 - ACCUMULATED SURPLUS

	2019 \$	2018 \$
Opening Balance	(3,948)	-
Surplus for the year	215,476	(3,948)
Balance at year end	<u>211,528</u>	<u>(3,948)</u>

Note 8 - CAPITAL CONTRIBUTIONS OF COUNCILS

	2019 \$	2018 \$
CAPITAL CONTRIBUTIONS OF COUNCILS		
City Of Mitcham	592,928	24,687
City Of Burnside	711,513	29,624
City Of West Torrens	2,905,346	120,966
The Corporation of the City of Adelaide	474,343	19,750
Corporation of the City of Unley	1,245,149	51,843
Subtotal Contributions by owner	<u>5,929,279</u>	<u>246,870</u>

Capital Contributions Movement Table

	Opening Balance	Received 2019	Closing Balance
City Of Mitcham	24,687	568,241	592,928
City Of Burnside	29,624	681,889	711,513
City Of West Torrens	120,966	2,784,380	2,905,346
The Corporation of the City of Adelaide	19,750	454,593	474,343
Corporation of the City of Unley	51,843	1,193,306	1,245,149
	<u>246,870</u>	<u>5,682,409</u>	<u>5,929,279</u>

Capital contributions of Councils are capital payments received from Constituent Councils for investing in Infrastructure. The rates of contribution are agreed in the Charter of the Board.

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 9 - Reconciliation of cash flow

	2019	2018
	\$	\$
Net surplus for the year	215,476	(3,948)
<i>Changes in assets and liabilities</i>		
Decrease/(Increase) in Trade and Other Receivables	-	-
Increase in Depreciation	2,180	-
Increase/(Decrease) in Trade and Other payables	307,615	6,267
Increase/(Decrease) in Employee Benefits	6,500	-
Net cash provided from operating activities	<u>531,771</u>	<u>2,319</u>

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**Note 10 - Financial Instruments**

Details of the significant accounting policies and methods adopted including the criteria for the recognition, the basis of measurement and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 1 Summary of Significant Account Policies.

Categorisation of Financial instruments

	Note	2019		2018	
		Carrying Amount	Fair Value	Carrying Amount	Fair Value
Financial liabilities		\$	\$	\$	\$
Trade and other Payables	6	3,045,347	3,045,090	6,267	6,267
Total Financial liabilities		3,045,347	3,045,090	6,267	6,267
Financial Assets					
Cash and cash equivalents		3,966,683	3,966,683	-	-
Total Financial Assets		3,966,683	3,966,683	-	-

Receivable and payable amounts disclosed exclude amounts relating to statutory receivables and payables.

The fair values disclosed in the table above have been based on cash and cash equivalents, trade and other receivables and trade and other payables short term instruments in a nature whose carrying value is equal to fair value.

i. Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligation that could lead to a financial loss to the Board.

Credit risk is managed through maintaining procedures to regularly monitor the financial stability of customers and counterparties and by investing surplus funds in financial institutions that maintain a high credit rating.

There is no collateral held by the Board securing trade and other receivables.

ii. Liquidity Risk

Liquidity risk arises from the possibility that the Board might accounting difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Board manages this risk by preparing and monitoring budgets, only investing surplus cash with major financial institutions and proactively monitoring the recovery of unpaid debts.

No assets have been pledged as security for any liabilities.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

iii. Market Risk

Exposure to interest rate risk arises on financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows.

The following table illustrates sensitives to the Board's exposure to changes in interest rates.

	2019		2018	
	Weighted Average	Carrying Value	% Weighted Average Interest rate	Carrying Value
Financial liabilities	\$	\$	\$	\$
Trade and other Payables	0%	3,045,347	0%	6,267
Financial Assets				
Cash at bank	0%	3,966,683	0%	-

Note 11 - Contingent Liabilities and Contingent Assets

At 30 June 2019, the Board is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report.

Note 12 - Commitments for Expenditure

Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities

	2019 \$	2018 \$
Infrastructure	169,000	-
Total Capital Commitments	169,000	-

These expenditures are payable:

Not later than one year	169,000	-
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	169,000	-

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 13 - Events after the end of the reporting period

Since the reporting date, there have been no events that would materially impact on the contents of this report.

Note 14 - Economic Dependence

Brown Hill and Keswick Creeks Stormwater Board is dependent on its constituent councils and other funding bodies for the majority of its revenue used to achieve its objectives. At the date of this report, the Board believe that the Member Councils and other bodies will continue to support the Board.

Note 15 - Related Party Transactions

The total remuneration paid to key management personnel of Brown Hill and Keswick Creeks Stormwater Board Incorporated during the year was as follows:

Key management personnel include the former Project Director employed by the City of Unley, the current Project Director employed by the Board and the members of the Board appointed under section 112 of the Local Government Act 1999.

The key management personnel were paid the following total compensation:

Salaries and wages	\$ 221,714.00
--------------------	---------------

Other related parties includes close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel individually or collectively with their close family members. There were no transactions with other related parties.

Note 16 - Board details

The registered address of the Board:

Brown Hill and Keswick Creeks Stormwater Board
PO Box 124 Unley SA 5061

Brown Hill and Keswick Creeks Stormwater Board

CERTIFICATION OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

In the opinion of the committee, the Financial Statements comprising of the Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Members' Funds, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of Brown Hill and Keswick Creeks Stormwater Board as at 30 June 2019 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that Brown Hill and Keswick Creeks Stormwater Board will be able to pay its debts as and when they fall due.

The Board is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:

Judith Choate
Judith Choate (Sep 5, 2019)

Judith Choate

g t vogt
g t vogt (Sep 6, 2019)

g t vogt

Name: Judith Choate
Position: Chairperson
Date: Sep 5, 2019

Name: g t vogt
Position: Board Member
Date: Sep 6, 2019

Brown Hill and Keswick Creeks Stormwater Board

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019, the Board's Auditor,Galpins....., has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011* .

Judy Choate
Judy Choate (Aug 29, 2019)

G T VOGT
G T VOGT (Aug 30, 2019)

Name: Judith Choate
Position: Chairperson
Date: Aug 29, 2019

Name: G T VOGT
Position: Board Member
Date: Aug 30, 2019

Brown Hill and Keswick Creeks Stormwater Board

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Name of Auditor Luke Williams
Name of Audit Firm Galpins Accountants, Auditors & Business Consultants
Date:

Adelaide Airport Preliminary Master Plan 2019

ITEM 5.2 01/10/2019
The Committee

2001/07446
Public

Program Contact:
Shanti Ditter, AD Planning, Design
& Development 8203 7756

Approving Officer:
Klinton Devenish, Director Place

EXECUTIVE SUMMARY

Adelaide Airport Limited released a Preliminary Draft of the Adelaide Airport Master Plan 2019 for feedback by 28 October 2019.

City of Adelaide has an ongoing interest in the future of Adelaide Airport with respect to aircraft noise, building height, safe operation of the airport, ground transport connections, tourism opportunities, and economic development for City businesses and institutions.

Council's response details key concerns and opportunities for the Master Plan from the perspective of the City of Adelaide.

RECOMMENDATION

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Endorses Attachment A (Response to the Adelaide Airport Preliminary Master Plan 2019) to Item 5.2 on the Agenda for the meeting of The Committee held on 1 October 2019.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2016-2020 Strategic Plan	Strategic Alignment - Corporate Activities As operator of Adelaide Airport, Adelaide Airport Limited is required to prepare a Master Plan in accordance with the Airports Act for approval by the Commonwealth Government.
Policy	Not as a result of this report
Consultation	Internal consultation across portfolios has occurred to inform this response.
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Providing feedback to the Preliminary Draft of the Adelaide Airport Master Plan 2019 is a key opportunity to influence the future direction of the development and operation of Adelaide Airport for the next 8 and 20 year planning periods.
19/20 Budget Allocation	Not as a result of this report
Proposed 20/21 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. Adelaide Airport Limited released its Preliminary Draft Master Plan for Adelaide Airport ([Link 1](#)) on 5 August 2019 for feedback by 28 October 2019.
2. The Master Plan is required by the *Airports Act 1996* (the Act). It will be the primary planning document for Adelaide Airport for the eight years to 2027. It was released as part of a statutory consultation requirement and must be prepared in accordance with the Act and approved by the Commonwealth Government.
3. The 2019 Master Plan outlines the vision for the growth of Adelaide Airport over the next 20 years, in terms of both aviation capacity and commercial developments. It sets out the requirements for future facilities, infrastructure, ground transport and services.
4. Under the provisions of the Act, a final master plan that has been approved by the Minister for Infrastructure, Transport and Regional Development is required which:
 - 4.1. Establishes the strategic direction of efficient and economic development at the airport over the next 20 years
 - 4.2. Provides for the development of additional uses at Adelaide Airport
 - 4.3. Indicates to the public the intended uses of the site
 - 4.4. Reduces potential conflicts between uses on-site, and to ensure that those uses are compatible with the areas surrounding the airport
 - 4.5. Ensures that all operations at the airport are undertaken in accordance with relevant environmental legislation and standards
 - 4.6. Establishes a framework for assessing compliance at the airport with relevant environmental legislation and standards, and
 - 4.7. Promotes the continual improvement of environmental management at the airport.
5. Council's response is informed by a review of consultation documents, an internal cross-program workshop, a meeting with City of West Torrens planning and asset management staff, and independent advice from noise consultants ([Link 2](#)). Adelaide Airport Limited also presented to The Committee on 17 September 2019.
6. The proposed response to the Preliminary Draft Adelaide Airport Master Plan is included in **Attachment A**. It includes specific feedback regarding:
 - 6.1. Noise impacts
 - 6.2. Ground transportation issues and opportunities
 - 6.3. Building heights and airport operations
 - 6.4. Tourism opportunities, and
 - 6.5. Economic considerations.

ATTACHMENTS

Attachment A – Response to Adelaide Airport Preliminary Master Plan 2019

- END OF REPORT -



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Enquiries: R Hutchins 8203 7241
Reference: ACC2019/140886

25 October 2019

Mr Mark Young
Managing Director
Adelaide Airport Limited
1 Schofield Drive
ADELAIDE AIRPORT SA 5950

Dear Mark

Master Plan 2019 Submission

Thank you for the opportunity to comment on the Adelaide Airport Preliminary Draft Master Plan 2019. Council has reviewed the Master Plan in the context of the City of Adelaide's Strategic Plan and our response reflects the significance of Adelaide Airport to our City's prosperity and wellbeing.

Adelaide Airport Master Plan has potential to help achieve Council's current strategic goals:

- Smart: A Smart City with a globally connected and opportunity rich economy.
- Green: One of the world's first carbon neutral cities and an international leader in environmental change.
- Liveable: A beautiful, diverse city with an enviable lifestyle that is welcoming to people at all stages of life.
- Creative: A multicultural city with a passion to create authentic and internationally renowned experiences.

Council's comments relate to aircraft noise, ground transportation, building heights and airport operations, tourism, heritage and economic development. Feedback is organised according to the relevant section of the Master Plan:

1. Section A – About Adelaide Airport

Implementing the Adelaide Airport Master Plan 2019 will continue to support tourism and economic development in the City of Adelaide. Businesses and tourism in the City of Adelaide will benefit from the unique proximity and convenient connections with Adelaide Airport.

Comment: Adelaide Airport should reflect uniqueness of Adelaide in its design and operations to provide a memorable welcome.

2. Section B – How Adelaide Airport is Planned

6 Aviation Forecasts – The Master Plan anticipates an increase in international, regional and domestic passenger movements from 8.5 million to 19.8m by 2039.

Comment: *City of Adelaide encourages a closer working relationship with the Airport, to co-ordinate and support each other's visitor, business, trade and tourism welcoming strategies and actions. The Master Plan could include a statement to enable and encourage this action.*

3. Section C – The Plan for Adelaide Airport

7 Land Use Plan

The proposed Master Plan will benefit the City of Adelaide via an increase in visitors, more efficient freight deliveries, better connections and types of flights to and from Adelaide. An increase in global connectivity for trade will enhance Adelaide as a preferred business location and encourage more interstate and international investment.

Comment: *Ground Transportation: The nature and scale of intended on-airport development, including non-aviation development proposals could have significant impacts on existing ground-transportation. We encourage well-considered traffic planning and management in and around the airport. Convenient access to and from the City should be maintained and enhanced throughout the life of the Master Plan.*

Comment: *The proposed consolidated freight and logistics hub may significantly increase congestion in local and metropolitan road networks, and may also lead to an increase in dedicated freighter aircraft movements. City of Adelaide does not support any increase in aircraft movements during the curfew period.*

Comment: *Planning Reforms: The Planning System in South Australia is undergoing significant change which may affect the Master Plan. Adelaide Airport should liaise with State and Federal governments to clarify how airport operational requirements will be reflected in the proposed Planning and Design Code and development assessment practice. It would be useful to have a 2039 Australian Noise Exposure Forecast (ANEF) map included in the Master Plan to enable comparison with the 2034 ANEF that was included in the 2014 Master Plan.*

8 Aviation Development

8.3 Terminal Development Plan

Comment: *The existing and proposed future terminal expansion projects provide an opportunity to optimise tourism services to promote visitor experiences in Adelaide and South Australia. Advertising and promotional opportunities could be included, including digital, community events, major events and international student welcomes. Private delegation express customer arrival area and VIP welcome spaces could be incorporated into the terminal design.*

Comment: *The access and inclusion market is an important and growing market segment. The Terminal facilities should enable the implementation of City of Adelaide's "Access and Inclusion Strategy" by incorporating Universal Design throughout the design of the customer experience journey for Adelaide Airport.*

8.4 Airfield Development Plan

Comment: *The terminal development plan continues to reserve land for an additional runway, however it is not anticipated by AAL that a new runway would be needed during the timeframe of this Master Plan.*

Comment: *City of Adelaide acknowledges the projected growth in aircraft movements and passenger numbers and considers there would be benefit to South Australia's economy if longer, direct flights to international airports are enabled.*

9 Commercial Development

Comment: *The freight emphasis for the development of Airport East will require well-considered traffic planning and management in and around the airport. Convenient access to and from the City should be maintained and enhanced throughout the life of the Master Plan. Adelaide Airport has the opportunity to integrate with the 20-Year Infrastructure Strategy for South Australia, and coordinate with the current State Government and City of Adelaide "City Access Strategy".*

10 Ground Transport Plan

Comment: *City of Adelaide encourages Adelaide Airport Limited to advocate for public transit connection (light rail) between the Adelaide CBD and Adelaide Airport. The need for effective Airport-City connections will become essential as air passenger numbers continue to increase. The risk of airport/CBD congestion for visitors, businesses and community who wish to access the City of Adelaide needs to be managed effectively.*

The success of the proposed freight development on the eastern side of the airport might be reliant on the implementation of a coordinated public transport connection for arrivals and departures. If not already undertaken, it is suggested that regional-scale transport modelling be undertaken to enable sound decision-making.

10.8.3 Future Technologies

Comment: *The City of Adelaide encourages AAL to work with all levels of government regarding 'autonomous vehicles, air taxis (personnel airborne rideshare) and the use of drones for parcel delivery'. The application of this technology will be an essential part of a 21st century city within the decade. It is important to plan now and work closely with CASA to provide a smooth transition to such technology in Adelaide.*

Comment: *A Free Wi-Fi corridor could be established from the Airport to the CBD with seamless handoff between connected Councils along the way. This would enable immediate connection and response for tourists/visitors arriving in the CBD.*

10.9 Precinct Planning

Comment: *The City of Adelaide welcomes plans to duplicate the Terminal 1 drop-off/pick-up area to create a positive experience and improve first and last impressions for visitors to Adelaide Airport.*

10.6 Airport Transport Planning

Comment: *Refer to the comment relating to air freight provided for 7 – Land Use Plan.*

11 – Services Infrastructure

Comment: *The existing and proposed sustainability initiatives of Adelaide Airport are recognised and supported by City of Adelaide.*

12 – Safeguarding the Airport

12.9.4 Development Assessment

Comment: Commonwealth Government regulations protect airspace around airports, and development proposals which exceed building height limitations trigger a referral to the Commonwealth Government for assessment.

The Master Plan notes that the West Torrens and Charles Sturt Council Development Plans identify areas exposed to current or future aircraft noise. It should also be noted in the Master Plan that the current Adelaide (City) Development Plan indicates areas exposed to current or future aircraft noise.

The Master Plan includes a new Australian Noise Exposure Forecast (ANEF) that was technically endorsed by Airservices in July 2019. The new ANEF is for the ultimate capacity of Adelaide Airport, and not for the 2039 timeframe of the Master Plan, in order to provide guidance for long-term planning for noise-sensitive development.

Comment: The City of Adelaide supports Adelaide Airport in seeking clarity and guidance from State Government with respect to the implementation of the National Airports Safeguarding Framework (NASF), including with respect to the identification by State Government of any strategically important helicopter landing sites within the City of Adelaide (NASF Guideline H).

13 – Aircraft Noise

City of Adelaide obtained an independent Acoustic Review of the Preliminary Draft Adelaide Airport Master Plan by WSP. The review focused on the Aviation Forecasts and Aircraft Noise sections.

Comment: The Preliminary Draft Master Plan introduces a new Australian Noise Exposure Forecast (ANEF). We understand Figure 13-9 – Adelaide Airport Australian Noise Exposure Forecast is based on the maximum possible aircraft movements enabled by the current runway configuration. The Master Plan indicates that maximum utilisation would not be achieved within the 20-year timeframe of the plan.

The Master Plan does not include an ANEF for 2039, unlike the 2014 Master Plan which included an ANEC (ANEF) for 2034. It would be useful to have the 2039 ANEF included in the 2019 Master Plan during consultation. This would enable better understanding of whether the 2039 noise predictions are significantly different from what was predicted from 2014 for 2034. It would also assist understanding potential impacts on planning and aircraft noise assessment for developments in North Adelaide.

13.2 – Overview Noise

Comment: The City of Adelaide supports the legislated curfew (Adelaide Airport Curfew Act 2000) to limit noise exposure from aircraft at night, between 11pm and 6am. The increased use the new generation quieter aircraft is acknowledged however the City of Adelaide does not support any increase or variation to aircraft movements during the curfew hours that currently exist.

13.6.5 Flight Paths

Comment: City of Adelaide seek further discussion with Adelaide Airport to identify potential to minimise flights over City of Adelaide to enable growth of the city and limit impacts on areas subject to flight paths.

14 – Environment Strategy

14.4 Sustainability

Comment: City of Adelaide congratulates Adelaide Airport for installing electric vehicle charging stations, solar PV and compostable packaging. Adelaide Airport is encouraged to work with the Government and the taxi industry to incorporate infrastructure to support a fully electric taxi fleet within the life of the Master Plan. Along with the City, the airport is one of the highest pick-up and drop-off locations in Metropolitan Adelaide and an important layover area for vacant taxis. Consideration could be given to Adelaide Airport facilitating the provision of charging services to the taxi sector. Consideration could also be given to improvements to public transport connectivity with the City and weather protection and convenience for patrons of existing bus stops relative to other airport users.

Comment: Adelaide Airport might like to explore the opportunity for Australian technology and manufacturing innovation for electrification of aircraft tow vehicles as an additional ground service to remove the need for jet fuel use out to the take-off runway. Electric tow vehicles controlled by the pilot that have autonomous 'back to base' functionality may also be viable in a controlled airport environment. These initiatives could assist Adelaide Airport further improve environmental performance.

14.15 Land and Heritage Management

Comment: The City of Adelaide has strong ties to the "Sir Ross and Sir Keith Smith War Memorial" that houses the Vickers Vimy and the sculpture of the four crew by South Australian artist John Dowie situated at the Adelaide Airport. The Sir Ross and Sir Keith Smith War Memorial Committee that raised the funds to build the Memorial that protects the Vickers Vimy G-EAOU from the elements, was the idea of the Lord Mayor of Adelaide (and President of the Memorial Committee) The Right Honourable, The Lord Mayor of Adelaide, Mr L. M. S. Hargrave, M.C., V.R.D.

The City of Adelaide supports the recognition in the Master Plan of the recent Federal and State Governments' commitment to fund the relocation of the Sir Ross and Sir Keith Smith War Memorial into the new Adelaide Airport Terminal Extension, and suggest that this be acknowledged and emphasised as a major component of the extension to the terminal.

I recommend you meet with Klinton Devenish, Director, Place to discuss our submission with you in more detail. Please contact Bronwyn Taylor, Executive Assistant, Place on 8203 7465 to arrange a time.

Kind regards

Mark Goldstone
CEO

Significant Tree Removal (retrospective) in Pelzer Park/Pityarilla (Park 19)

ITEM 5.3 01/10/2019
The Committee

2002/00457
Public

Program Contact:
Jean-Pierre Koekemoer, AD
Infrastructure 8203 7251

Approving Officer:
Klinton Devenish, Director Place

EXECUTIVE SUMMARY

Council approval is required for the removal of any regulated or significant tree prior to development approval being granted. The tree which is the subject of this report, Eucalyptus Cladocalyx (Sugar Gum), has undergone an arborist tree assessment and requires Council consideration and approval for retrospective removal on the basis that the tree displayed serious faults that created immediate concern of a public safety risk due to its location adjacent to a high use road and shared use path.

RECOMMENDATION

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Approves in its capacity as having care and control of the land, the retrospective removal of one Eucalyptus Cladocalyx (Sugar Gum) located in Tarntanya Wama (Park 19) as provided in Attachment A to Item 5.3 on the Agenda for the meeting of The Committee held on 1 October 2019.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2016-2020 Strategic Plan	Strategic Alignment – Green Maintenance and succession planting of compromised tree assets broadly aligns with Green objective 2.2 to increase the green space and greenery in the built-up areas of the City.
Policy	The removal and replacement aligns with Council's Tree Management Framework
Consultation	All development applications submitted by the administration to undertake structural pruning or the removal of regulated and significant trees in the Park Lands will be subject to category 1 public notification (meaning no public notification is undertaken).
Resource	Removal & replacement costs are covered within the existing operational budget for tree management.
Risk / Legal / Legislative	Council has a duty of care to minimise risks to pedestrians and road users.
Opportunities	Replacement tree(s) will be installed as soon as possible following removal and site improvements.
19/20 Budget Allocation	Not as a result of this report
Proposed 20/21 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. All development applications submitted by the Administration to undertake structural pruning or the removal of regulated or significant trees in the Park Lands are classed as a Category 1 development. This means that no public notification is required to be undertaken.
2. Council approval is required, in its role as Land Manager, for the removal of any regulated or significant tree before a development application may be approved.
3. The tree in this report was classified as significant under the *Development (Regulated trees) Amendment Act 1999*.
4. The decision to remove this tree is based on recent scheduled inspections that were undertaken in areas that were identified as a priority due to the high-risk profile of the location.
5. Glen Osmond Road which is directly adjacent to the tree removed carries an estimated 24,600 vehicles per day.

Tree Characteristics *Eucalyptus Cladocalyx* (Sugar Gum)

6. This tree is classified as Significant under the *Development Act 1993* due to being over 3 metres circumference at 1 m above ground height (3.8m).
7. The tree was 30 metres high and approximately 90 years old.
8. The tree displayed a poor structure of low vitality with evidence of root decay.
9. There was no evidence to indicate this tree was an important habitat for native fauna or part of a wildlife corridor.

Tree Condition

10. The tree was observed to be a risk to the public due to a substantial loss of basal tissue, an indicator of root loss and integrity.
11. The tree crown density was consistent with a tree with a reduced root system and had poor vigour.
12. The tree has previously been pruned to lower the likelihood of branch failure, but this was not enough to lower the risk of whole tree failure due to a compromised root plate.
13. 73% or 3800mm of a total circumference of 5200mm of the vascular tissue, which is responsible for the transfer (in both directions) of water and nutrients between the roots and the crown was dead or missing on this tree. This had severely compromised the ability of this tree to defend itself from fungal and insect attack.
14. There were a large number of Borer holes in this tree, and while Borers are not the reason why this tree could fail, they are an indication of the trees inability to compartmentalise or defend itself as would be the case with an uncompromised tree.
15. There is no way that this tree could have recovered and as time goes by, the integrity and strength of the supporting roots would have diminished to the point of failure.
16. To identify a hazard rating we applied the quantified tree risk assessment methodology (QTRA) www.qtra.co.uk to determine the risk of harm posed by this tree. QTRA is a target led system of risk assessment that is used in conjunction with a visual tree assessment and diagnostic tools as required which aims to quantify the risk posed to people and property.
17. The result of this assessment identified the tree to be an unacceptable level of risk of whole tree failure over a busy arterial road such as Glen Osmond Road.

ATTACHMENTS

Attachment A – Summary Tree report



CITY OF
ADELAIDE

Summary Tree report

Location of the tree: Glen Osmond Road Asset number 7751
 Name of Assessor: Mark Scharnberg Date of inspection: 15/08/2019
 Type of inspection: Visual, from the ground

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1 SUMMARY AND RECOMMENDATIONS

The tree subject to this summary tree report is a *Eucalyptus cladocalyx*, Sugar Gum, located on the Southern side of the Glen Osmond Road frontage of Park 17A Tuthangga (Figure 1)

This tree is classified as Significant under the development act 1993¹ due to being over 3 metres circumference at 1 m above ground height (3.8m).

As part of a tree inspection carried out in the area, the tree subject to this report was observed to be a risk to the public due to a substantial loss of basal tissue, an indicator of root loss and integrity.

The target zone under the tree is a busy road that carries approximately 24,600 vehicles per day.

The tree has been pruned previously to reduce the likelihood of branch failure. The tree crown density is consistent with a tree with a reduced root system and has poor vigour.

This tree poses an unacceptable level of risk of whole tree failure over a busy arterial road.

Recommendation – tree removal



2 PROBABILITY OF FAILURE

The overall probability of failure and injury to the public is calculated at 1/4000 which is in the unacceptable region.

3 RETENTION OPTIONS

Retention of the tree has been considered but given the likelihood of failure in a high wind event, the high target value and the size of the tree, it is considered that removal of this tree is merited.

3.1 RISK MITIGATION

- The area under the fall zone of this tree could not be isolated with fencing due to proximity to the road.
- The tree has previously been pruned to lower the likelihood of branch failure, but this is not sufficient to lower the risk of whole tree failure due to a compromised root plate.

4 HABITAT VALUE

- There is minimal habitat value.

5 HAZARD RATING

I have used the quantified tree risk assessment methodology (QTRA) www.qtra.co.uk to determine the risk of harm posed by this tree. QTRA is a target led system of risk assessment that is used in conjunction with a visual tree assessment and diagnostic tools as required which aims to quantify the risk posed to people and property. As we are constantly exposed to risk, there must be a level set to determine when a risk is acceptable or unacceptable. The following components are multiplied to determine this value.

The QTRA system assesses three components of tree risk failure;

- Target value (Tv) – the value or frequency of the targets under the tree
- Impact potential (Ip) – the size of the part and the potential consequence of failure
- Probability of failure (Pof) – the likelihood of failure of a tree part

Risks fall into a number of categories:

1. **Broadly Acceptable:** 1/1 000 000 – below which the risk is already ALARP (As low as reasonably practical).
2. **Tolerable Region:** between 1/1 000 000 and 1/1 000 – risks will be considered to determine whether they are ALARP (as low as reasonably practical) and the costs of both expenditure and lost benefits will be balanced against the benefits of risk reduction.
3. **General Limit of Tolerability:** 1/10 000 – the limit of tolerability for the imposition of a risk upon others. This limit will usually be tolerable if the risk manager considers that tree confers not necessarily a special benefit, but a reasonable level of benefit that might ordinarily be expected from a tree of its type and age.

4. **Extraordinary Limit of Tolerability:** 1/1 000 – The upper limit of risk tolerance, which might be applied in exceptional circumstances where particularly special benefits would be lost to risk control measures. Management decisions to retain trees that are assessed as being between 1/10 000 and 1/1 000 would ordinarily require broad stakeholder support.

The following is my assessment of the risk of harm associated with this tree;

Target value (Tv): The area in the fall zone of this tree is an open, turfed area to the south which is only used infrequently. The area to the north is a busy arterial road that spans 3 lanes on either side of the road. The number of vehicles passing under this tree is estimated to be 24,600 per day.

The area that the tree is most likely to fall is the road and occupation is increased due to the tree being near an intersection.

This gives a target rating of 1.

Impact potential (Ip): The largest part of any of the trees likely to fail is >450mm in diameter.

This provides a rating of 1

Probability of failure (PoF): The extent of estimated root area compromised by fungal activity or loss of strength due to decay is very high. Combined with the load of the tree under severe weather conditions, this tree has a medium probability (between 1/1000 and 1/10,000) of failure.

This provides a rating of 4

Based on this assessment the risk of harm has been calculated at 1/ 4,000

The risk imposed by this tree is in the unacceptable region.

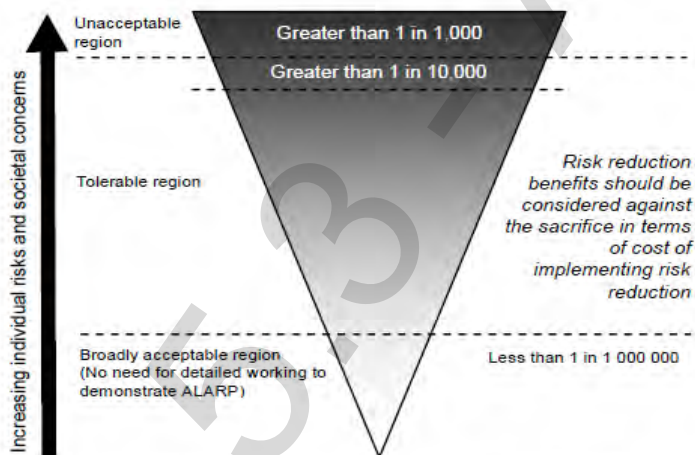


Figure 1. Adapted from the Tolerability of Risk framework (HSE 2001)

6 TREE DISCUSSION

The tree subject to this report is a *Eucalyptus cladocalyx* located on the Southern side of the Glen Osmond Road frontage of Park 17A Tuthangga (Figure 1)

Trees rely on a root plate to anchor them to the ground. If this root plate is compromised within the structural root zone¹ by being severed due to trenching or any other engineering works, whole tree failure is a possibility.

This tree has had the path adjacent to it repaired due to roots lifting the Bitumen at some point (Figure 2). In my opinion, this has resulted in root damage and an entry point for decay.

73% or 3800mm of a total circumference of 5200mm of the vascular tissue, which is responsible for the transfer (in both directions) of water and nutrients between the roots and the crown is dead or missing on this tree. This has severely compromised the ability of this tree to defend itself from fungal and insect attack.

There are a large number of Borer holes in this tree, and while Borers are not the reason why this tree could fail, they are an indication of the trees inability to compartmentalise or defend itself as would be the case with an uncompromised tree.

There is no way that this tree can recover and as time goes by, the integrity and strength of the supporting roots will diminish to the point of failure.

For these reasons, it is recommended that this tree be removed as soon as practicable.

7 TREE CHARACTERISTICS

Botanical Name: ***Eucalyptus cladocalyx***

Height and Width

Height: 30 m

Width: 13 m

Circumference @ 1 m 3.80 metres

Trunk attributes Single trunk

Multiple

Number of trunks

Average Circumference

The tree is regulated under the development Act 1993.

The tree is significant under the development Act 1993.

Proximity to buildings, other substantial structures and boundaries



Tree Age 90 years

Juvenile Semi mature Mature Senescent Estimated age

Tree Health

Vitality

High Medium Low Dead

Structure

Good Fair Poor

Structural defects Yes No requires urgent action

Deadwood None minor Extensive

Past failures none small medium Large

Roots and Butt

Evidence of upheaval? Evidence of root disturbance?

Evidence of root decay?

Is the root disease or damage likely to cause the tree to fail? Yes No

Main stem

Evidence of Hollowing? Yes No

Is the hollowing likely to cause the tree to fail? Yes No

Wounding? Yes No

Lean? Yes No Degrees

Pest / Disease activity

Borers? Yes No any other pest or disease?

Termites? Yes No

Evidence of Fungal activity? Yes No

Location of Pest or disease? Trunk

Will treatment be effective? Yes No

Useful safe life expectancy

< 1 year 1 – 5 years 5 – 10 years 10 – 20 years > 20 years

8 RISK APPRAISAL

Target rating under the tree

Building Parking Traffic Pedestrian Recreation
Landscape

Failure potential	1 = unlikely	2 = possible	3 = certain if windy	4 = Almost certain	2
Size of Branches	1 = < 150 mm	2 = 150 mm – 450 mm	3 = 450 mm – 750 mm	4 = > 750 mm	4
Target Rating	1 = occasional	2 = Intermediate use	3 = Frequent use	4 = Constant use	3
Total					9

Any score over 8 should be considered for immediate action; elimination or isolation.

Risk reduction options

Short term Reduction pruning Remove the tree Isolate the hazard
Long term Remedial pruning > 30% Remove the tree Isolate the hazard

9 SIGNIFICANT TREE PRINCIPALS

Principal 57

Where a regulated or significant tree;

(a) *Makes an important contribution to the character or amenity of the local area; or*

The tree does not make an important contribution to the character or amenity of the local area

(b) *Is indigenous to the local area and its species is listed under the national parks and wildlife act as rare or endangered native species; or*

The tree is not a local indigenous species and is listed under the national parks and wildlife act as rare or endangered native species.

(c) *Represents an important habitat for native fauna; or*

There is no evidence to indicate the tree is an important habitat for native fauna.

(d) *Is part of a wildlife corridor or remnant area of native vegetation; or*

There is visual evidence to indicate the tree is part of a wildlife corridor or remnant area of native vegetation.

(e) *Is important to the maintenance of biodiversity in the local environment; or*

The tree is not important to the maintenance of biodiversity in the local environment.

(f) *The tree forms a notable visual element to the landscape of the local area.*

The tree is not considered to be a notable visual element of the local area.

Principal 58

(a) *The tree is diseased and its life expectancy is short; or*

Yes, the trees' life expectancy is short

(b) *The tree represents an unacceptable risk to public or private safety; or*

Yes, the risk posed by this tree is unacceptably high

(c) *The tree is within 20 metres of a residential, tourist accommodation or habitable building and is a bushfire hazard within a bushfire prone area; or*

No

(d) *The tree is shown to be causing or threatening to cause substantial damage to a substantial building or structure of value;*
or

No

(e) *The tree is known to cause health problems; or*

No

(f) *All reasonable remedial treatments and measures have been determined to be ineffective.*

Yes

10 FIGURES



Figure 1 Location of tree



Figure 2 Path repair



Figure 3 Missing Vascular tissue – Western side



Figure 4 Missing Vascular tissue - North side



Figure 5 Missing Vascular tissue - Eastern side



Figure 6 Missing vascular tissue - southern side

ENDNOTES

ⁱ **Significant tree** means (as defined in section 4 interpretation (1) of the Development Act 1993 – 17.11.2011)

- (a) A tree declared to be a significant tree, or a tree within a stand of trees declared to be significant trees, by a development plan (whether or not the tree is also declared to be a regulated tree, or also falls within a class of trees declared to be regulated trees, by regulations); or
- (b) A tree declared to be a regulated tree by regulations, or a tree within a class of trees declared to be regulated trees by the regulations that, by virtue of the application of prescribed criteria, is to be taken to be a significant tree for the purposes of this Act;

6a – Regulated and significant trees (as defined in the Development Regulations 2008 – 17.11.2011)

- (1) Subject to this regulation, the following are declared to constitute classes of regulated trees for the purposes of paragraph (a) of the definition of **regulated tree** in section 4 (1) of the Act, namely trees within the designated area under sub regulation (3) that have a trunk with a circumference of 2 metres or more or, in the case of trees with multiple trunks, that have trunks with a total circumference of 2 metres or more and an average circumference of 625 mm or more, measured at a point 1 metre above natural ground level.
- (2) Subject to this regulation –
 - (a) a prescribed criterion for the purposes of paragraph (b) of the definition of significant tree in section 4(1) of the Act is that a regulated tree under sub-regulation (1) has a trunk with a circumference of 3 metres or more or, in the case of a tree with multiple trunks, has trunks with a total circumference of 3 metres or more and an average circumference of 625 mm or more, measured at a point 1 metre above natural ground level; and
 - (b) regulated trees under sub-regulation (1) that are within the prescribed criterion under paragraph (a) are to be taken to be significant trees for the purposes of the Act.

23 – Development Plans (as defined in the development Regulations 2008 – 17.11.2011)

(4a) A Development plan may –

- (a) declare a tree to be significant if –
 - (1) it makes a significant contribution to the character or visual amenity of the local area; or
 - (2) it is indigenous to the local area, it is rare or endangered species taking into account any criteria prescribed by regulations, or if it forms part of a remnant area of vegetation; or
 - (3) it is an important habitat for native fauna taking into account any criteria prescribed by the regulations; or
 - (4) it satisfies any criteria prescribed by regulations; or
- (b) declare a stand of trees to be significant tree if –
 - (1) as a group, they make a significant contribution to the character or visual amenity of the local area; or
 - (2) they are indigenous to the local area, they are members of a rare or endangered species taking into account any criteria prescribed by the regulations, or they form, or form part of, a remnant area of native vegetation; or
 - (3) as a group, they form an important habitat for native fauna taking into account any criteria prescribed by the regulations; or
 - (4) as a group, they satisfy any criteria prescribed by the regulations, (and the declaration may be made on the basis that certain trees located at the same place are excluded from the relevant stand).

ii **Structural root zone** – The area around the base of a tree required for the tree's stability in the ground. The woody root growth and soil cohesion in this area is necessary to hold the tree upright. The SRZ is nominally circular with the trunk at its centre and is expressed by its radius in metres.

This zone considers a tree's structural stability only, not the root zone required vigour and long term viability, which will usually be a much larger area.

Item 5.3 - Attachment A

Flinders Street Pedestrian Crossing Improvements

ITEM 5.4 01/10/2019
The Committee

2019/01860
Public

Program Contact:
Shanti Ditter, AD Planning,
Design & Development 8203
7756
Approving Officer:
Klinton Devenish, Director Place

EXECUTIVE SUMMARY

In June 2019 Council resolved that an investigation of possible pedestrian crossing options for Flinders Street adjacent Pilgrim Lane be undertaken.

This report investigates options to improve crossing amenity on Flinders Street. The benefits, drawbacks and estimated costs of each option are discussed in this report.

If the Flinders Street – Franklin Street corridor is selected as the route of the East – West Bikeway, pedestrian crossing infrastructure will be included at this location, negating the need for other works.

RECOMMENDATION

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Authorises the Chief Executive Officer, subject to the final route of the East – West Bikeway being approved by Council, to prepare detailed design and cost estimation for kerb extensions on Flinders Street adjacent Pilgrim Lane for the further consideration of Council. Funds will be requested as part of the 2020/21 Integrated Business Plan and Budget.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2016-2020 Strategic Plan	Strategic Alignment – Liveable Plan and deliver priority walking and cycling routes throughout and beyond the City and Park Lands, including the provision of East-West and North-South cycleways and connections.
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Subject to the outcomes of this report
Risk / Legal / Legislative	Council has a legal duty of care to its road users and to address identified deficiencies on its network.
Opportunities	Opportunity to improve pedestrian amenity and safety.
19/20 Budget Allocation	Not as a result of this report
Proposed 20/21 Budget Allocation	Subject to the outcomes of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Subject to the outcomes of this report
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	New infrastructure would be maintained as part of the existing street maintenance schedule.
Other Funding Sources	Not as a result of this report

DISCUSSION

Background

1. At its meeting on 11 June 2019, the following Council resolution was made:
 - 1.1. *Council requests for administration to explore the opportunity of extending the Pirie Pedestrian Crossing to Flinders Street and provide a report to Council on the cost and time period required to achieve such an outcome.*
2. The specific section of Flinders Street currently includes a pedestrian refuge to assist crossing. Both sides of the roadway include parallel parking and two lanes of traffic.
3. There have been no recorded crashes in the vicinity of the crossing in the last 10 years.
4. A zebra crossing similar to that on Pirie Street cannot be installed without a reduction to a single lane of traffic in each direction. Due to the consequent impacts to traffic flow, this option has not been further assessed. DPTI's requirements for the installation of zebra crossings can be viewed here ([Link 4](#)).

Kerb Extensions

5. Kerb extensions would involve an extension of the existing footpath area on both sides of the street to beyond the edge of the parking bays.
6. The extensions would provide a safe storage area for people waiting to cross, reduce crossing distance and provide a clearer view of oncoming traffic, unobscured by parked vehicles. Currently people are required to stand in the roadway to see past parked vehicles as they wait to cross.
7. We do not anticipate that any parking bays would need to be removed to accommodate the kerb extensions.
8. Kerb extensions would not reduce the likelihood of vehicles queuing across the crossing area.
9. Based on similar projects, the cost of this option is anticipated to be in the region of \$350,000. Costs are affected by the need to upgrade stormwater infrastructure to accommodate the extensions. Detailed design and cost estimation would be required to achieve a more accurate estimate.
10. An illustration of the proposed arrangement can be viewed here ([Link 1](#)).

Signalised Pedestrian Crossing

11. A signalised crossing would place people crossing the street under signalised control, minimising the potential for conflict between people and vehicles.
12. To minimise disruption to the broader traffic network, the timing of the crossing would be synchronised with the King William Street / Flinders Street / Franklin Street signals.
13. This synchronisation would limit the amount of time available for pedestrians to cross, as they would legally be permitted to cross only under a green pedestrian signal. Due to the low traffic volumes on Flinders Street outside of peak periods, the number of illegal crossings is likely to be high.
14. Signalised pedestrian crossings are typically only installed in locations with consistently high pedestrian crossing volumes. On Flinders Street periods of high pedestrian volumes and instances of queued vehicles obstructing the pedestrian path of travel typically only occur during the morning and afternoon peaks.
15. Due to the cost associated with signals infrastructure and the predicted delays to people crossing the street, it is not recommended that a signalised pedestrian crossing is pursued.
16. Based on similar projects, the cost of this option is anticipated to be in the region of \$800,000. Detailed design and cost estimation would be required to achieve a more accurate estimate.
17. An illustration of the proposed arrangement can be viewed here ([Link 2](#)).

Keep Clear Pavement Markings

18. Keep clear pavement markings could be painted on the road surface at the crossing point.
19. Keep clear pavement markings would require vehicles queued from the King William Street signals to avoid stopping in the designated keep clear area. This would provide an unobstructed path of travel for people to cross the street.
20. DPTI's Operational Instruction for keep clear pavement markings states that keep clear markings may be used where: *"Queued vehicles regularly block direct access to the formalised passive crossing creating potential to cause a hazardous situation, or unreasonable delay, to the crossing user."*

21. DPTI highlights that keep clear markings have the potential to create a false sense of security. In Flinders Street this could lead to pedestrians crossing without due care, therefore increasing the risk of crashes.
22. DPTI cautions against the overuse of keep clear markings. It states that their use should be limited to areas where there is a demonstrated need.
23. Initial observation of the crossing indicates that queued vehicles typically leave sufficient space for pedestrians to cross, and that queues extend to the crossing during morning and afternoon peak periods only. Formal assessment would be required to determine the frequency of obstruction to pedestrian movement and whether keep clear marking would be appropriate.
24. Without the installation of kerb extensions, people would still be required to stand in the roadway to see past parked vehicles as they wait to cross.
25. While use of keep clear markings is technically permitted, the treatment is not recommended due to the potential risk to pedestrian safety.
26. Based on similar projects, the cost of this option is anticipated to be in the region of \$5,000 for line marking, while kerb extensions would cost in the region of \$350,000.
27. An illustration of the proposed arrangement can be viewed here ([Link 3](#)).

Other Considerations

28. It is noted that the final route of the East – West Bikeway has yet to be finalised and that the Flinders – Franklin corridor is one of the routes under consideration.
29. If this corridor is selected as the route of the East – West Bikeway, pedestrian crossing infrastructure will be included at this location.
30. To avoid the risk of unnecessary works, it is recommended that a crossing upgrade is not progressed until the route of the East – West Bikeway has been finalised.

Next Steps

31. Kerb extensions are considered to be the best option from a pedestrian safety and operational perspective. The option:
 - 31.1. Improves pedestrian safety.
 - 31.2. Reduces crossing distances.
 - 31.3. Does not impact vehicle movement.
 - 31.4. Does not impact parking provision.
32. If approved by Council, funds will be requested as part of the 2020/21 Integrated Business Plan and Budget. The cost of preparing detailed design and cost estimates is anticipated to be in the region of \$30,000-\$40,000.
33. It is recommended that detailed design is not progressed until the route of the Bikeway has been finalised.

ATTACHMENTS

Nil

- END OF REPORT -

North Terrace / George Street Cyclist Safety Measures

ITEM 5.5 01/10/2019
The Committee

2019/01811
Public

Program Contact:
Shanti Ditter, AD Planning,
Design & Development 8203
7756
Approving Officer:
Klinton Devenish, Acting Director
Place

EXECUTIVE SUMMARY

In June 2019 Council resolved for an investigation into measures to improve safety for cyclists at the intersection of North Terrace and George Street to be undertaken.

A petition was presented to Council requesting cyclist safety improvements at the intersection and proposing possible upgrades. We have investigated the proposed measures, as well as alternative options. The pros and cons of the assessed options are discussed in this report and a recommended option is presented.

RECOMMENDATION

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Authorises the Chief Executive Officer to prepare detailed design and cost estimation for a bicycle hook turn and western pedestrian crossing at the intersection for Council's further consideration. Funds will be requested as part of the 2020/21 Integrated Business Plan and Budget.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2016-2020 Strategic Plan	Strategic Alignment – Liveable Plan and deliver priority walking and cycling routes throughout and beyond the City and Park Lands, including the provision of East-West and North-South cycleways and connections.
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Internal and external resources will be required to progress the recommendations
Risk / Legal / Legislative	Council has a legal duty of care to its road users and to address identified deficiencies on its network.
Opportunities	Opportunity to improve accessibility of the biomedical precinct for people on foot and on bikes and to improve safety.
19/20 Budget Allocation	Not as a result of this report
Proposed 20/21 Budget Allocation	Subject to the outcomes of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	If constructed, the infrastructure would be linked to the existing signals assets and their lifecycle.
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	If constructed, the infrastructure would be linked to the existing signals assets and their lifecycle.
Other Funding Sources	DPTI can be approached about a possible funding contribution.

DISCUSSION

Background

1. At its meeting on 25 June 2019 Council was presented with a petition from Ms Nicola Poplawski requesting that Council:
 - 1.1. *Consider introducing the following bicycle infrastructure for cyclists travelling west on North Terrace who are making a right-hand turn:*
 - 1.1.1. *Placement of a bicycle sensitive induction detection loop*
 - 1.1.2. *A bicycle head-start box*
 - 1.1.3. *Signal phasing designed to provide early green for bicycles ahead of general traffic.*
2. At the meeting it was resolved that Council:
 - 2.1. *Notes the petition containing 70 signatories, distributed as a separate document to Item 8.1 on the Agenda for the meeting of the Council held on 25 June 2019, requesting Council to consider introducing bicycle infrastructure for cyclists travelling west on North Terrace.*
3. At its meeting on 16 July 2019 it was resolved that Council:
 - 3.1. *Notes the receipt of a petition to review cyclist safety at the intersection of North Terrace and George Street at the meeting held on 25/06/19;*
 - 3.2. *Investigates safety measures to improve the safety for cyclists at this intersection.*
4. The North Terrace / George Street intersection currently includes signalised pedestrian crossings on the northern and eastern approaches. On-street bicycle lanes are provided in both directions on North Terrace and on George Street. The existing intersection arrangement and bicycle access options can be viewed here ([Link 1](#)).
5. For westbound cyclists to access the hospital there are currently two options:
 - 5.1. Cross two vehicle lanes to access the right turn lane and enter George Street with vehicular traffic.
 - 5.2. Access the footpath and cross both North Terrace and George Street with the pedestrian signals.

Option 1 – Petition Proposal: Bicycle Head Start Box

6. A bicycle head-start box (formally an expanded storage area) is an area ahead of the vehicle stop line designated for use by people on bikes. The area is painted green to create a visual distinction between the motor vehicle and bicycle storage areas at signals. An illustration of the proposed arrangement can be viewed here ([Link 2](#)).
7. The infrastructure proposed as part of the petition includes the following infrastructure and functionality:
 - 7.1. A bicycle head-start box in advance of the vehicle stop line would allow cyclists to store ahead of vehicles when waiting for a green signal. It would also allow riders to access the right turn lane by crossing the bicycle box under red traffic signals.
 - 7.2. A bicycle-sensitive induction detector loop would identify the presence of a bicycle and activate the signal in the absence of a vehicle undertaking the same manoeuvre.
 - 7.3. A dedicated bicycle signal would operate in tandem with the induction loop to allow cyclists to undertake manoeuvres in advance of motor vehicles.
8. The primary drawback of this arrangement is that when eastbound traffic has a green signal, cyclists wishing to turn right would be required to either cross moving traffic to access the right turn lane as they do currently; or to wait at the holding line for a red signal before crossing to the right turn lane, potentially obstructing westbound cyclists.
9. Such an arrangement is not considered suitable for this location and is not recommended by staff.
10. Based on similar projects, the cost of this option is anticipated to be in the region of \$60,000-\$80,000. Detailed design and cost estimation would be required to achieve a more accurate estimate.

Option 2 – Bicycle Hook Turn

11. A hook turn is a traffic control mechanism whereby a vehicle undertaking a right turn does so from the left side of the road. An illustration of the proposed arrangement can be viewed here ([Link 3](#)).

12. A bicycle hook turn would provide an indented area for cyclists to store clear of through traffic and a push-button to request a green signal.
13. The arrangement is safer than Option 1 as it removes cyclists from the traffic flow who would be waiting to turn, and does not require cyclists to cross traffic lanes.
14. A dedicated bicycle signal would be required to ensure that bicycle movements would not conflict with motor vehicle movements.
15. The arrangement is dependent on George Street south remaining closed to traffic. The street has been closed to vehicular traffic since 2012, with water-filled barriers used to prevent access. Access for emergency vehicles is available from Hindley Street.
16. Based on similar projects, the cost of this option is anticipated to be in the region of \$100,000-\$150,000. Detailed design and cost estimation would be required to achieve a more accurate estimate.

Option 2a – Bicycle Hook Turn and Western Pedestrian Crossing

17. This option would include the bicycle hook turn, and also provide a signalised pedestrian crossing on the western approach. An illustration of the proposed arrangement can be viewed here ([Link 4](#)).
18. Currently there is no pedestrian crossing on the western side of the intersection. The provision of a crossing would improve accessibility to the biomedical precinct for pedestrians.
19. The arrangement is dependent on George Street south remaining closed to traffic. The street has been closed to vehicular traffic since 2012, with water-filled barriers used to prevent access. Access for emergency vehicles is available from Hindley Street.
20. Based on similar projects, the cost of this option is anticipated to be in the region of \$400,000-\$500,000. Detailed design and cost estimation would be required to achieve a more accurate estimate.

Next Steps

21. Option 2a, incorporating a bicycle hook turn and western pedestrian crossing, is recommended as the best option from a safety, accessibility and operational perspective. The option:
 - 21.1. Addresses the issues highlighted in the petition.
 - 21.2. Provides superior safety and accessibility than the option proposed in the petition.
 - 21.3. Improves pedestrian accessibility to the biomedical precinct.
22. If approved by Council, funds will be requested as part of the 2020/21 Integrated Business Plan and Budget. The cost of preparing detailed design and cost estimates is anticipated to be in the region of \$30,000-\$40,000.

ATTACHMENTS

Nil

- END OF REPORT -

Sanitising Strategy to Alleviate Asthma

ITEM 5.6 01/10/2019
The Committee

2018/04053
Public

Program Contact:
Garry Herdegen, AD Public
Realm 8203 7132

Approving Officer:
Klinton Devenish, Director Place

EXECUTIVE SUMMARY

On 30 July 2019, Council requested Administration to develop a sanitisation strategy for the management of pollen in the City of Adelaide over the months of September, October and November each year, excluding Park Lands. This request is based on the concern that inadequate pollen management in the City of Adelaide may cause health issues for people with allergies and asthma, and negatively impact businesses in the City that have outdoor dining.

The purpose of this report is to provide an overview of pollen issues in the City and a review of the current ways in which the City addresses those concerns given the complex nature of the issue.

Current street cleansing service levels and, particularly, the additional cleansing resources deployed between September and October and November each year, are deemed as a reasonably practicable and sufficient strategy to address the pollen concerns. Considering the multiple factors and causes of the issues associated with exposure to airborne pollen, there is also a high uncertainty about the effectiveness of further action as it relates to cleansing/sanitisation in the public realm.

RECOMMENDATION

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Approves the current street cleansing service levels as the formal sanitisation strategy for the management of pollen in the City of Adelaide.
 2. Notes that we will continue to monitor customer requests and complaints within the next 6 months in order to further determine the significance of the pollen issue within the City and the potential need for further detailed research and risk assessment.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2016-2020 Strategic Plan	Strategic Alignment – Liveable This report supports the Strategic Plan’s Liveable theme by better positioning the City’s core services to contribute towards a healthier environment, a more enjoyable outdoor enjoyment and improved overall City living experience.
Policy	There are no current Council policies or procedures impacted by the subject matter addressed in this report or any changes needed to support implementation of the recommendation presented herein.
Consultation	Not as a result of this report
Resource	The recommendation contained in this report will require no additional resources.
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
19/20 Budget Allocation	\$ 2,340,599 (Streets & Footpath Sweeping)
Proposed 20/21 Budget Allocation	The recommendation contained in this report will require no additional budget allocations.
Life of Project, Service, Initiative or (Expectancy of) Asset	Ongoing direct service provision in the public realm as per the City’s current service levels.
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	The recommendation contained in this report will require no additional ongoing costs.
Other Funding Sources	Not as a result of this report

DISCUSSION

The Pollen Issue

1. Most of the pollen that cause allergic reactions come from trees, weeds and grasses which are wind pollinated. Each spring these plants produce substantial loads of small, light and dry pollen grains that travel by the wind to ensure continuation of the species.
2. According to [Asthma Australia](#) (2019) between August and March there is often an increased amount of pollen in the air. This pollen is one of the most common triggers of seasonal allergies (allergic rhinitis) and asthma. Whole grass pollen grains are relatively large and can, in susceptible people, cause irritation of the eyes, nose and throat, resulting in what is commonly known as hay fever. Small particles of allergens resulting from bursting of pollen grains can penetrate deep into the airways of the lung and trigger asthma episodes by causing irritation in the lungs.
3. According to the [Australasia Society of Clinical Immunology and Allergy](#) (2019), pollen seasons can last for several months and exposure is difficult to avoid. This is because pollen is produced in large amounts and pollinating species rely on wind to spread their pollen, which travels long distances. Under certain conditions, pollen can trigger asthma and allergy in people living a long way from the source.
4. [According to SA Health](#) (2019), although, in the past, many people considered hay fever to be a nuisance, with no effective treatment, hay fever can now be effectively treated, in many cases. Pollen is not the single or necessarily the main cause of allergies (or asthma trigger). As cited in the administration response to the motion on notice ([Link 1](#)), the Australasian Society of Clinical Immunology and Allergy have indicated that asthma may have a number of triggers including airborne and environmental irritants such as cold/dry air, industrial and traffic pollutants, smoke, thunderstorms and scents, allergens such as animal allergens, house dust mites, moulds and pollens, dietary triggers, respiratory tract infections and physiological and psychological changes.
5. Incidence of allergy and asthma issues is, thus, dependent on multiple causal factors that go well beyond exposure to airborne pollen alone.

Extent of the pollen issue in the City of Adelaide

6. Based on the relevant keywords “pollen” and “hay fever” there is no record of complaints from members of the public in respect to pollen levels in the City’s customer request/complaint management system.
7. There is some historical information supporting the occurrence of allergic reactions in City of Adelaide staff members in Public Realm, including the incidence of severe coughing and nasal congestion when undertaking outside works, that includes infrastructure maintenance works (construction team), street sweeping (cleansing team) or tree pruning (horticultural team).

A conceptual model for pollen exposure in the City of Adelaide

8. To discuss the impact of pollen as a potential allergen/asthma trigger and to determine the appropriate management strategy to address it, it is useful to consider the overall source-pathway-receptor exposure conceptual model (Table 1, below).

Table 1: Pollen exposure conceptual model

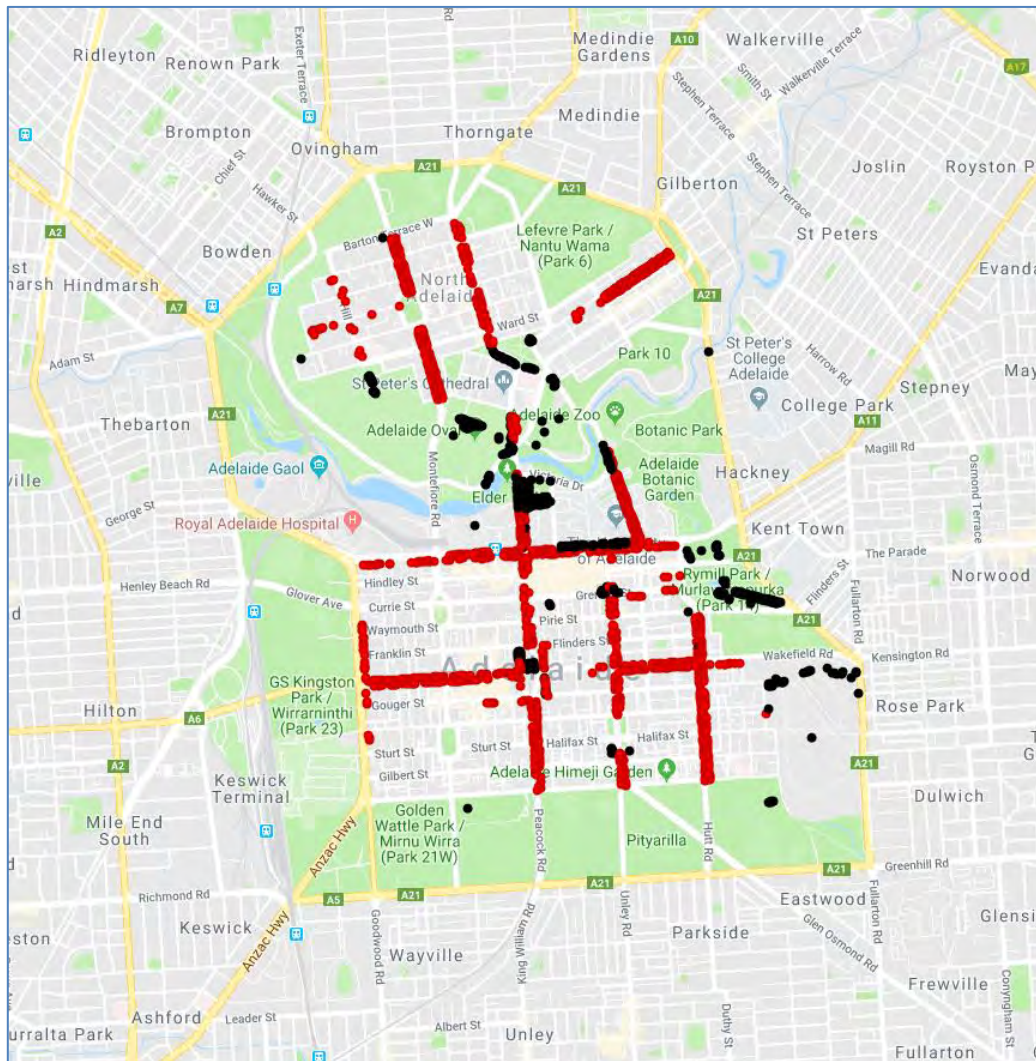
Source	Pathway	Receptor
Wind-pollinated grasses, weeds and trees: <ul style="list-style-type: none"> ▪ Street Trees ▪ Park Lands (weeds, grasses and trees) ▪ Grasslands (Northerly, Iron Grasslands) ▪ Gravity-settled pollen grains (streets and footpaths) getting re-suspended by wind and/or mechanical disturbance factors (eg street sweepers) 	Transport and dispersion by wind of airborne pollen grains, triggering high pollen counts (elevated ambient air concentrations)	Susceptible individuals (eyes, throat and respiratory tract) within City of Adelaide

9. Due to lack of objective and site-specific data there is insufficient knowledge as to the relative contribution and importance of the various potential pollen sources (eg Street Trees, Park Lands, Grasslands) and the most problematic locations (specific streets or areas within the City). There is also insufficient information about which particular weed, grass and tree species, if any, accounts for most of the issues of allergies and asthma.
10. We can comment in general, that:
 - 10.1. Grass species are the most prevalent pollen producers and have comparatively longer pollen seasons.
 - 10.2. While it is possible for gravity-settled pollen grains to get re-suspended and airborne and thus constitute a relevant source of pollen material and consequent exposure within the City, the breathable particles (pollen or other materials) tend to be the smallest ones that remain suspended for longer, travel larger distances because they do not settle easily and penetrate deeply into the respiratory system of exposed individuals.
11. The effectiveness of a strategy to address human exposure to pollen allergens in the Adelaide urban setting is dependent on whether we are effectively addressing the major contributing sources, the pathway and the receptors. A successful strategy would address the root cause / major factors of the issue and, thus, focus the strategy and deploy relevant resources in such a way as to yield the maximum possible improvement, thereby delivering the best possible outcome in a cost-effective manner.
12. On this basis, we cannot reject the possibility of a substantial contribution of sources outside the City and/or of stable airborne pollen grains (as opposed to gravity-settled pollen particles on the City's roads and footpaths), to the pollen-allergy/asthma issue within the City. Therefore, acting on one single aspect alone (street cleansing, for instance), without sufficient evidence that the re-suspension of settled pollen is the (or a) major source of pollen exposure within the City potentially causing the allergy/asthma issues, might be an ineffective and costly way to address the problem.
13. In other words, a suitable management strategy needs to be evidence-based (clearly identifying the major sources and establishing the definite linkage between source, exposure and health outcomes) and might need to involve an integrated regional approach in order to address all the significant source(s) and pathway(s) of exposure within the overall geographical region.

Pollen sources within the City

City streets

14. There are currently 1,240 Plane trees (*Platanus x acerifolia*) planted in several of the City's key streets including North Terrace, King William Street, Frome Road, Grote Street, Grenfell Street and Hutt Street and 475 throughout the Park Lands (including the Squares).
15. As an illustration of pollen sources within the City, the following map shows the distribution of the existing Plane Trees in the City of Adelaide.



Red = Plane trees in Streets

Black = Plane trees in Parks

16. For context it should be noted that there are in excess of 27,000 trees that have been audited across the city's streets and Park Lands with the relevant information on each tree contained within a corporate tree register as part of Council's asset management system.
17. Existing plane tree avenues are proposed to be maintained. However, there are no current proposals to introduce any additional Plane trees into street tree planting schemes. As Plane trees are already commonly planted we will be utilising other approved street trees in future design and planting to ensure increased tree biodiversity in the City.
18. We will consider any further advice that may be provided by Asthma Australia on an ongoing basis to inform future tree planting.

Impact of other sources of pollen within the City of Adelaide

19. In September 2018 Council adopted the Adelaide Design Manual Greening (Green City Plan) which includes a palette of street trees. This palette was developed over a number of years in consultation with the Botanic Gardens of Adelaide, TreeNet and the Australian Institute Landscape and consideration was given to the usage of tree species linked to allergies.
20. It was determined that increasing species diversity is the key approach to tree selection, which includes limiting or reducing species that have air-borne pollen (such as Ash, Plane, Elm and Oak trees), associated with allergies and triggering asthmatic conditions, and including species such as native trees, which apart from the rare exception, do not cause pollen related allergies.
21. While vegetation can cause allergenic pollen to exacerbate asthma, tree planting is also proven to reduce the effects of overall urban pollution. Therefore, with appropriate species selection, tree planting provides a net benefit in regard to air quality and respiratory conditions.

22. Council invests annually in a variety of tree planting / city greening initiatives. Future tree selection for these projects will be in accord with the Adelaide Design Manual (Green City Plan) tree species palette approved by Council in September 2018.

Current street cleansing standards in pollen-affected areas

23. The current Street Cleansing Service includes the cleaning and/or sweeping of:
- 23.1. roads and laneways
 - 23.2. key precinct areas
 - 23.3. footpaths and shared paths.
24. Cleansing crews clean the streets and footpaths to remove litter, leaf and pollen litter. Seasonal changes including heavy leaf fall periods (April to June) and Pollen Fall (September to November), and inclement weather may vary the frequency and sequence of each of the programs.
25. Street sweeping frequencies are based on achieving the required visual standards in locations that need more frequent cleaning due to a higher occurrence of foreign matter (e.g. in busy pedestrian areas, high vehicular traffic areas and areas with deciduous trees and/or pollen inducing trees which are swept during autumn leaf fall and during September pollen fall).
26. Pollen generating trees usually release pollen generally from the beginning of September to end of November. During pollen fall, street cleaning frequencies in main City streets with higher pedestrian /vehicular movement, are increased from once per week to up to 2- 7 times per week, particularly in areas where pollen generating trees are located.
27. Sweeper methodology uses an association of large sweepers, small mini-sweepers and labourers with mechanical blowers. The following Table 2 compares sweeping frequencies.

Table 2: Street/Footpath with Plane Trees Sweeping Frequencies – Standard compare to Leaf Fall/Pollen Fall

Streets with Plane Trees	Standard Dec to Mar July to Aug (per week)	Leaf Fall – April - June Pollen Fall – Sep to Nov (per week)
King William Street – South Terrace to Gouger Street	1	7
King William Street – Flinders Street to North Terrace	7	7
King William Road – North Terrace to Pennington Terrace	1	7
Pultney Street – Pirie Street to South Terrace	1	2
Pultney Street – Pirie Street to North Terrace	7	7
Hutt Street – South Terrace to East Terrace	1	2
Grote Street – King William Street to Morphett Street	7	7
Grote Street – King William Street to South Terrace	1	2
West Terrace	1	1
Frome Street	1	2
Jeffcott Street	1	2
Kingston Terrace	1	2
Other North Adelaide Streets with plane trees	1	2
O Connell Street	7	7
North Terrace – King William Street to East Terrace (south side)	1	2
North Terrace – King William Street to Kintore Avenue to East Terrace (north side). Note - Horticulture maintain gardens and footpath once per week.	1	2

28. Current annual budget for all street cleansing is \$ 2,340,599. The costs associated street and footpath cleaning in the major pollen hotspots (King William Street, King William Road, Pulteney Street, Hutt Street, Grote Street, West Terrace, Frome Street, Jeffcott Street, Kingston Terrace, O'Connell Street and North Terrace) is as follows:
29. Regular service (December to March and July to August) (6 months): \$259,744.94
30. Fall/pollen season (April to June and September to November) (6 months): \$340,672.80
31. These cleansing frequency upgrades equate to a 30% increase in resources dedicated to street cleansing during Fall/pollen season, as compared to regular service season, which is considered enough to address the existing pollen issues between September and November each year.

Impact of current cleansing methods on ambient air pollen concentrations and discussion of constraints and performance

32. The types of street sweeping mechanisms commonly utilized in the City of Adelaide include:
- 32.1. Mechanical broom sweepers and vacuum systems involving several rotating brushes sweeping litter into a collection chamber to remove street litter / debris. These include:
- 32.1.1. Dry pick-up material sweepers with a panel filter that captures fine micron-sized material preventing it from becoming airborne.
- 32.1.2. Wet pick-up material sweepers that use water to weight the dust and debris, to prevent it from becoming airborne.
- 32.1.3. Sweeper methodology uses an association of large sweepers, small mini-sweepers and labourers with mechanical blowers. In this practice heavy particles and material will settle in front of the sweeper where the unit's water sprayers wet the debris (thus preventing dust) and the machine vacuums up the material. Lighter material such as pollen will, potentially, remain airborne for an extended period, resettling after the sweeper has passed.
- 32.2. Where mechanical sweeping equipment has limited access to an area, a crew of up to 3 staff use mechanical leaf blowers are used to move the debris into the path of the street sweepers for collection.
33. Although the use of blowers does have the potential to generate the most airborne matter, this solution provides the most efficient method to clean large areas over short periods of time with minimal possible staff allocated.
34. Current sweeper filter specifications and characteristics are considered adequate for the nature and scale of the activities undertaken as they provide adequate performance with minimum downtime. Even if available in the market at a reasonable price, panel micro filters would require additional downtime associated with more frequent blocking and consequent increased clean-up needs.
35. Implementation of additional dust suppression measures, such as the use of a water truck to wet down the pollen particles, would not be practicable as that it would prevent the blowers from operating properly and it would also require capturing of the wash waters. This is because discharging leaves, sediment, rubbish and litter into stormwater is prohibited under the Environment Protection Act 1993 and the Environment Protection (Water Quality) Policy 2015.
36. The fact that the cleansing teams operate very early in the morning (from 4.00am) is already considered an effective control measure to prevent pollen exposure by the general public, because it allows enough time for any disturbed (re-suspended airborne pollen) material particles to settle again before any members of the public arrive on site.
37. It is considered that the current cleaning methods and dust control systems are suitable to address the existing pollen issues between September and November each year.

Options to further improve management of pollen

38. Tree species selection by design is considered the main option going forward. This is based on continued implementation of the Adelaide Design Manual Greening (Green City Plan).
39. Sanitisation through enhanced cleansing /increased frequency may be somewhat effective in removing one pollen source within the City – gravity-settled pollen particles. Current enhanced cleansing frequency is deemed enough to address this. Additional resources to be allocated to further cleansing frequency increases would either come at the expense of current cleaning standards in other areas, or at an increased cost associated with additional operational capacity (plant and labour hours).

40. To change the current practices, investigations would be aimed at further determining the significance of the issue, prioritising management strategies, assessing their viability and comparing cost-effectiveness of alternative options.
41. For the reasons outlined below and in this report additional sanitisation cannot be justified at this point in time:
- the cleansing frequency reinforcement during pollen season is currently in place
 - the multi-factorial causes of the issues associated with exposure to airborne pollen (including the regional context like the existing grass lands and park lands and the potential long distance transport and dispersion of pollen grains)
 - the uncertainty about the effectiveness of further action as it relates to cleansing/sanitisation in the public realm.
42. On that basis, the strategy proposed includes formal adoption of the current cleansing standards during pollen season and continued monitoring of customer requests and complaints, in order to further determine the significance of the pollen issue within the City and the potential need for detailed research and risk assessment.
-

ATTACHMENTS

Nil

- END OF REPORT -

Adelaide Park Lands Building Design Guidelines

ITEM 5.7 01/10/2019
The Committee

2019/00951
Public

Program Contact:
Shanti Ditter, AD Planning,
Design & Development 8203
7756
Approving Officer:
Klinton Devenish, Director Place

EXECUTIVE SUMMARY

The Adelaide Park Lands Management Strategy 2015-2025 (APLMS) identifies a review of the 2008 Park Lands Building Design Guidelines (2008 Guidelines). An assessment of the 2008 Guidelines has been undertaken, with extensive internal stakeholder consultation.

On 20 June 2019 the Adelaide Park Lands Authority (APLA) was advised that the 2008 Guidelines were to be updated, with Committee being subsequently informed on 6 August 2019. Both APLA and Committee confirmed support for the development of the updated Adelaide Park Lands Building Design Guidelines.

The purpose of this report is to present the Draft Adelaide Park Lands Building Design Guidelines for approval prior to undertaking community consultation.

RECOMMENDATION

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council

1. Notes the Adelaide Park Lands Management Strategy 2015-2025 (APLMS) Strategy 1.4, Action 2. Identifies a *'review [of] ... the Park Lands Building Design Guidelines to optimise design and functional outcomes from Park Lands buildings and structures whilst managing impacts on the Park Lands.'*
 2. Approves the draft Adelaide Park Lands Building Design Guidelines for consultation as provided in Attachment A to Item 5.7 on the Agenda for the meeting of The Committee held on 1 October 2019.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2016-2020 Strategic Plan	Strategic Alignment – Liveable Deliver sport and recreation hubs consistent with the Active City Strategy and Adelaide Park Lands Management Strategy.
Policy	The draft Guidelines will supersede the previous 2008 Guidelines and align with the Adelaide Design Manual (ADM), Strategic Plan, Adelaide Park Lands Management Strategy and Community Land Management Plans.
Consultation	Internal engagement within the administration included: Planning, Assets, Culture & Lifelong Learning, Wellbeing & Resilience, Participation & Inclusion, Sustainability, Engage, Property, Strategy & Design and Procurement. Presentation to the Strategic Design Panel on 14 January 2019. This report seeks approval of the draft document prior to proceeding with consultation.
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	To continue to improve the quality of buildings in the Park Lands, and to align with Council's Adelaide Park Lands Management Strategy (APLMS) and Sports Infrastructure Master Plan (SIMP).
19/20 Budget Allocation	Not as a result of this report
Proposed 20/21 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	The draft Guidelines will require resourcing to develop a web-friendly version. Future updates to the draft Guidelines will require resourcing.
Other Funding Sources	Not as a result of this report

DISCUSSION

Background

1. There are approximately 140 buildings in the Park Lands comprising sports buildings, heritage buildings, public amenity buildings and infrastructure buildings.
2. Many of the non-heritage buildings are ageing, unsightly and no longer fit-for-purpose. They do not meet current building code standards, disability access and circulation standards, nor provide facilities for sports women.
3. The design of buildings in the Park Lands has generally been guided by city-wide Planning and Urban Design documentation through the 1980's and 1990's. In 2008 the first Park Land specific building design guidelines were established by Troppo Architects and Oxigen Landscape Architects. This was a comprehensive document, however it excluded heritage buildings, public amenities buildings, internal fit-outs, major developments and buildings owned and maintained by others e.g. State Government.

Adelaide Park Lands Management Strategy 2015-2025 (APLMS)

4. The APLMS identifies the need for an update to the 2008 Guidelines. In particular Strategy 1.4 of the Dynamic, Active and Tranquil Places outcome states: "Support activation of the Park Lands by upgrading and enhancing buildings and structures responsive to their park setting".
5. Action 2 of this outcome is to "Review the Development Plan provisions and Park Lands Building Design Guidelines to optimise design and functional outcomes from Park Land buildings and structures whilst managing impacts on the Park Lands".
6. Pathways to update the development Plan, including the park lands Zone, are currently being discussed with the State Government.

The updated Adelaide Park Lands Building Design Guidelines

7. The updated Guidelines (**Attachment A**) present comprehensive design guidance in a simple and user-friendly format.
8. The process to develop these Guidelines involved research to understand global trends and best practice, bench-marking with other Capital City Council documents and internal stakeholder engagement.
9. The key considerations of the updated Guidelines include:
 - 9.1. Optimisation of building use:
 - 9.1.1. Facilities that support the growth of women in sport
 - 9.1.2. Providing fit-for-purpose facilities
 - 9.1.3. Universal access as a standard
 - 9.1.4. Facilities that provide for non-sporting users
 - 9.1.5. Facilities that cater for varied user groups – non-exclusive use
 - 9.1.6. Community and clubroom facilities
 - 9.1.7. Flexible spaces over wide hours of use
 - 9.1.8. Safety for all ages and genders
 - 9.1.9. Invite and welcome the community at the street edge
 - 9.2. Physical appearance of buildings:
 - 9.2.1. Achieve building consolidation
 - 9.2.2. Location and configuration of buildings within parks
 - 9.2.3. Form, scale, height, bulk, articulation, materiality
 - 9.2.4. Successful integration into surrounding park context
 - 9.2.5. Deliver beautiful buildings that are respectful of their Park Land context
 - 9.3. Sustainability:
 - 9.3.1. Environmental – high performing buildings that align with Council's carbon neutral actions
 - 9.3.2. Social - contribute to the health and wellbeing of the community

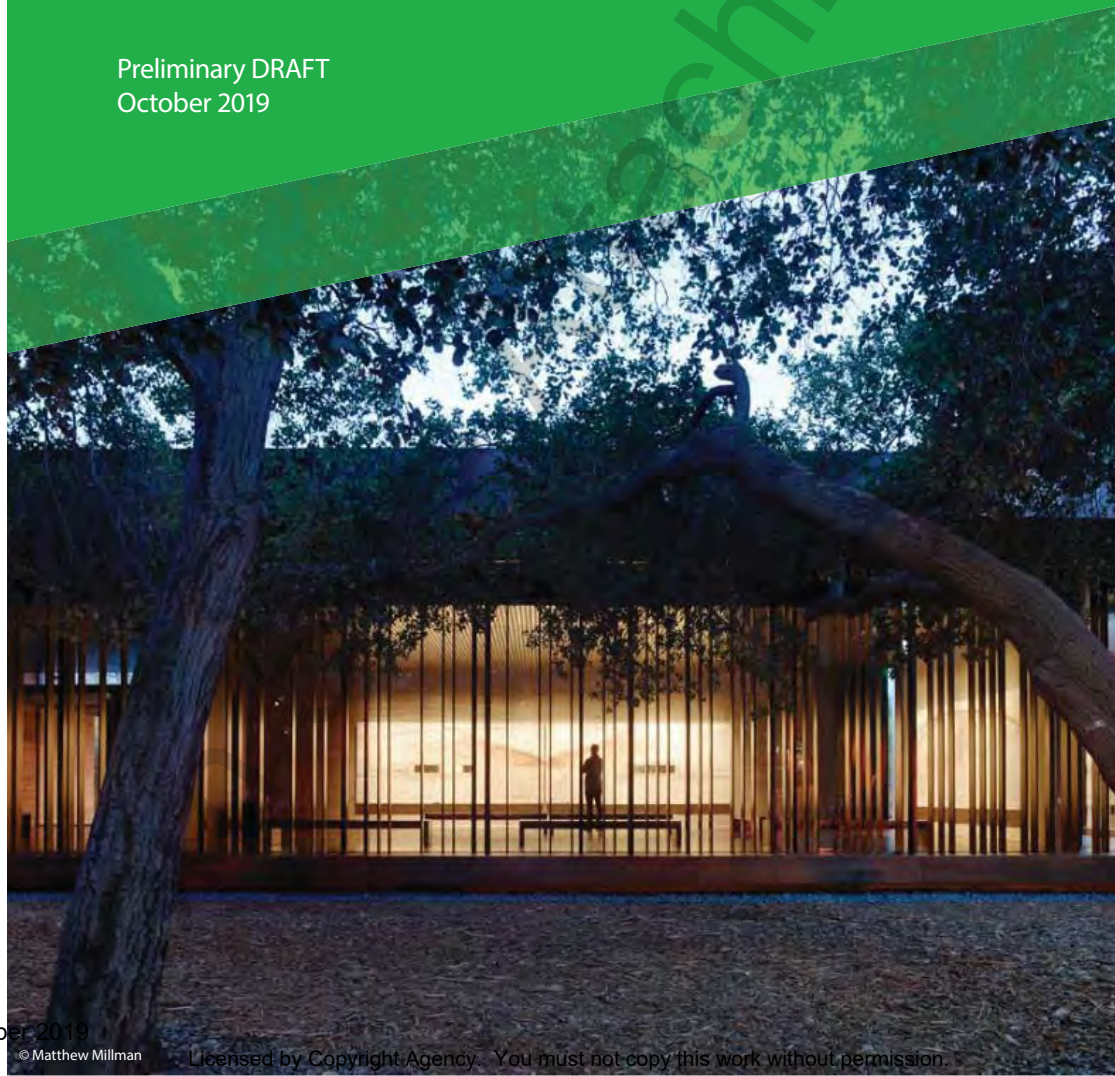
- 9.3.3. Economic – consider initial capital cost and lifecycle cost in the design of a building
- 9.4. Enriching culture, heritage and place
- 9.4.1. Respond to Kaurna cultural heritage and connections in the Park Lands
- 9.4.2. Align to the Stretch Reconciliation Action Plan
- 9.4.3. Respond to natural environmental history, post-colonial history and contemporary culture
- 9.4.4. Strengthen the Adelaide Park Lands “brand”
- 9.4.5. Advocate for design quality and consistency to enhance the image of the Park Lands
- 9.4.6. Advocate for an integrated building design and site-specific planning approach
10. The draft Guidelines (when finalised) will be a key document for achieving APLA and Council support for a building proposal. The guidelines will provide direction to various design disciplines and levels of government to support the design process. It provides a guide for all building development in the Park Lands and establishes a set of expectations for the standard and quality of design.
11. The draft Guidelines comprise three parts:
- 11.1. Part 1: Introduction
- This section provides context and background to the draft Guidelines
- 11.2. Part 2: Principles, Objectives and Building Types
- This section provides overarching design principles with related objectives and building types. An understanding of the Part 2 is required before progressing to Part 3
- 11.3. Part 3: Requirements
- This section provides the “tools” to achieve the principles and objective, which are used to assess each building during the design and approval processes.
- These “tools” include General requirements for site planning and building design, and detail requirements for specific building types.
12. Adelaide is one of the world’s most liveable cities. Its Park Lands, which encircle the city, are key to Colonel Light’s 1837 Plan of Adelaide. They are also a significant contributor to the city’s green space, active lifestyle and cultural identity. Through their extensive open space, they provide habitat for flora and fauna, and have a people-centric role in providing facilities that will increase participation in outdoor recreation and relaxation.
13. The draft Guidelines will deliver buildings that enhance our Park Lands. Architecture is an expression of values, and any new building or site improvement proposed for the Adelaide Park Lands is an opportunity for us to demonstrate how much we value these green spaces.
14. At its meeting of 19 September 2019 APLA resolved:
- THAT THE ADELAIDE PARK LANDS AUTHORITY:
1. Notes the Adelaide Park Lands Management Strategy 2015-2025 (APLMS) Strategy 1.4, Action 2. Identifies a ‘review [of] ... the Park Lands Building Design Guidelines to optimise design and functional outcomes from Park Lands buildings and structures whilst managing impacts on the Park Lands.’
 2. Endorses the content provided in the draft Guidelines (Attachment A to Item 9.2 on the Agenda for the meeting of the Board of the Adelaide Park Lands Authority held on 19 September 2019), including the Principles, Site Planning Requirements and Building Design Requirements.
 3. Supports the next steps to undertake community consultation.

ATTACHMENTS

Attachment A – The draft Adelaide Park Lands Building Design Guidelines

Adelaide Park Lands Building Design Guidelines

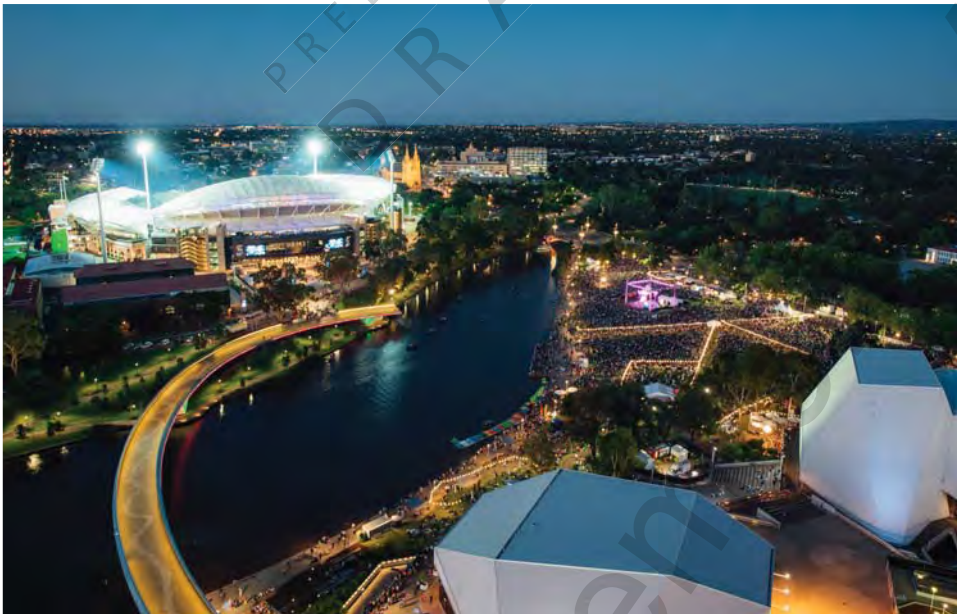
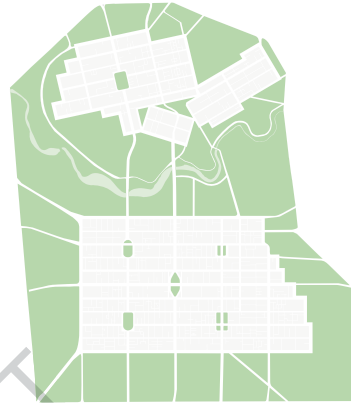
Preliminary DRAFT
October 2019



Acknowledgement to Country

City of Adelaide tampinhi, ngadlu Kaurna yartangka panpapanpalyaminthi (inparrinhi). Kaurna miyurna yaitya mathanya Wama Tarntanyaku. Parnaku yailtya, parnaku tapa purruna, parnaku yarta ngadlu tampinhi. Yalaka Kaurna miyurna itu yailtya, tapa purruna, yarta kuma puru martinhi, puru warri-apinhi, puru tangka martulayinhi.

City of Adelaide acknowledges the traditional country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.



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Part one

Introduction

Successful buildings in the Park Lands ...

Why do we need the Guidelines?

What are the Guidelines?

How to use the Guidelines?



Successful buildings in the Park Lands ...

... are essential to foster greater success.

High-quality, well-considered buildings assist the Adelaide Park Lands (the Park Lands) to achieve greater visitor numbers and increased public participation in recreational and sporting activities, as well as passive recreation. A building that engages the community ensures its broader appreciation, and extends the purpose and life of the building. Good design is paramount to buildings being successful, accepted and contributing value to the Park Lands.

... support its key functions and increased visitation.

Successful buildings enhance the key functions of the Park Lands to their community, including:

- Supporting active outdoor recreation and passive relaxation to improve health and wellbeing of the community.
- Accommodating arts and music festivals, major sporting and cultural events.
- Respecting and celebrating its unique landscapes of biodiversity, historical and cultural significance.

... enhance its iconic historic layout.

The Park Lands provide the green, open spaces which encircle the city, and are one of the most valued features of Colonel Light's 1837 Plan of Adelaide. The Park Lands contribute significantly to Adelaide's status as one of the world's most liveable cities. The historical layout of the Park Lands remains clear, and its legibility, such as its designed views and vistas, continues to be a defining feature of the city's cultural identity today.

... respect its cultural significance.

The Kurna people are the Traditional Owners and Custodians of the Adelaide Plains, which include the Park Lands. Their continuing cultural and spiritual obligations to their lands, are inextricably linked with the natural ecology of the region. The layout of the Park Lands is a significant example of early colonial planning ideals, valuing the provision of public green space for its aesthetic qualities, opportunity for recreation and contribution to improved public health. The Park Lands continue to be highly valued by South Australians who regard them as fundamental to the character and ambience of the city.

... respect its particular park environment.

The Park Lands consist of culturally and environmentally distinct landscape typologies, from "woodland" areas which embrace the grassland aesthetic of the original Adelaide Plains landscapes, to "sport and recreation" areas typically consisting of large areas of irrigated turf. Successful buildings:

- Fit comfortably into each particular landscape setting.
- Belong to a suite of Park Lands buildings that are of exceptionally high quality.
- Support the active and sustainable use of the Park Lands.

... promote an integrated approach to site planning and building design.

Successful buildings demonstrate a thorough understanding and a considered relationship with their environment. These buildings are valuable additions to the landscape, underpinned by an integrated and balanced approach to the process of site planning and building design. A thorough evaluation of local context will underpin the design of all Park Lands buildings. This will enable a comprehensive understanding of the surroundings and capture design opportunities on a broader Park Lands scale.

... are sustainable for the life of the building.

Successful buildings are well-designed for the local climate. They reduce the dependence on artificial lighting, heating and cooling, thereby conserving resources. They are designed to last, yet flexible to change and are derived from best-practice, sustainable design principles to deliver continuing ecological and social benefits.

... are resilient to a changing climate.

The Park Lands act as the "lungs of the city". In this age of climate change, they play an important role in regulating temperature by cooling the air before it moves through the city, capturing rainfall to replenish ground water and enabling the preservation and enrichment of areas of ecological significance. Climate change will impact a wide range of aspects of the lives of people who live in and use the city. Successful buildings are robust and adaptable to a hotter and drier climate. The increased risk of extreme weather events impacts the way the public interacts with green, open space and community facilities.

... are universally accessible and inclusive.

Community buildings provide important gathering and focal points for activity and social interaction. Buildings must promote equity of access and inclusion to all people, to engender a sense of civic pride and connectedness.

Successful buildings:

- Are underpinned by the principles of the Disability Discrimination Act.
- Achieve or exceed best practice in accessibility including universal design.
- Promote safety and security of all users through adherence to Crime Prevention Through Environmental Design (CPTED) principles.



MPavilion, Melbourne by Estudio Carme Pinos

Why do we need the Guidelines?

Purpose

The Adelaide Park Lands Building Design Guidelines (the Guidelines) provide a “toolkit” to achieve high performing buildings that are respectful of their context, while also providing outstanding facilities for greater community participation. It provides a guide for all building development in the Park Lands and establishes a set of expectations for the standard of design quality.

Targeted Audience

The Guidelines provide direction to various design disciplines and levels of government to support the design process. It is useful to the following groups:

- Consultants and Council staff involved in designing and assessing buildings in the Park Lands to meet Council policies and requirements.
- Adelaide Park Lands Authority (APLA) and Council, in determining the suitability of building proposals.
- The general public, in understanding the intent of Council’s vision for buildings.

It is an evolution

Goals

- It addresses and balances the increasing current demands for new and renovated buildings, particularly for sporting clubs, and diverse user groups, with the desire to conserve the existing qualities of the Park Lands.
- Ensure that the design of new buildings address current Council strategies and policies.
- Capture the recent developments in smart building technology.
- Consistently achieve a high level of sustainability.

The Guidelines expand on and supersede the “Adelaide Park Lands Building Design Guidelines 2008”, prepared by Troppo Architects and Oxigen.

What are the Guidelines?

Definition of a “building”

For the purposes of this document, “buildings” are defined by the following types:

- Community Sports Buildings
- Cafés and Restaurants
- Maintenance Buildings
- Amenity Buildings
- Arbours and Pavilions
- Heritage Buildings
- Removable / Temporary Buildings.

The Guidelines apply to new buildings and alterations to existing buildings in the Park Lands and the city squares.

Strategic Alignment

The Guidelines support and align with City of Adelaide policies, studies and strategies including:

- [City of Adelaide Strategic Plan](#)
- [Adelaide Design Manual \(ADM\)](#)
- [Adelaide Park Lands Management Strategy \(APLMS\)](#)
- Sports Infrastructure Master Plan
- [Adelaide Park Lands Event Management Plan](#)
- [Community Land Management Plans \(CLMP\)](#) (currently under review)
- [Integrated Biodiversity Management Plan](#)

Codes and Standards

The Guidelines must be used in parallel or by exceeding the requirements of relevant codes and standards including:

- Disability Discrimination Act, Australian Standards (DDA)
- National Construction Code (NCC) and Building Code of Australia (BCA)
- Crime Prevention Through Environmental Design (CPTED)



Bungarrabee Superpark, New South Wales by JMD Design / Shelters by Stanic Harding Architects



Tehama 1 House, USA by Studio Schickelanz

How to use the Guidelines?

Application

The Guidelines is a key document for achieving APLA and Council support for a building proposal.

The Guidelines is intended to be utilised right throughout the life cycle of a proposal – from the initial idea and discussions with Council administration, through to site selection, concept design and formal “Land Lord” approval.

It is key for Council in providing advice on, and evaluation of, any and all proposals for building activity in the Park Lands under the care and control of the City of Adelaide. This includes extensions and renovations of existing buildings as well as proposal for new buildings, regardless of whether the proponent of the project is a existing licensee, community organisation, school, Council itself or another party.

It will also be utilised by Council and APLA to provide advice on any buildings on areas of the Park Lands under the care and control of other authorities. The utilisation of the Guidelines by all parties involved in delivering buildings throughout the Park Lands is encouraged.

As the Guidelines are employed early in the project proposal process, the application of the Guidelines precedes the later statutory Planning Assessment process.

Structure of the Guidelines

The Guidelines comprise of three parts:

Part 1. Introduction

This section provides context and background to the Guidelines.

Part 2. Principles, Objectives & Building Types

This section provides six overarching design principles with related objectives and building types. This structure forms the rationale behind the ensuing requirements. An understanding of the principles and objectives is critical before progressing to Part 3.

Part 3. Requirements

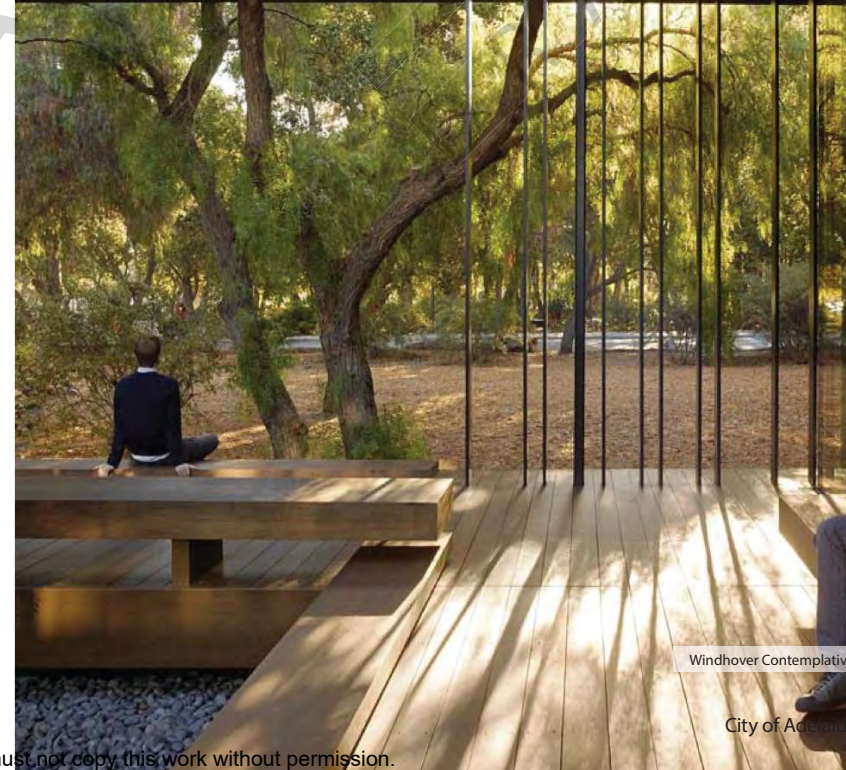
This section provides the “tools” to achieve the principles and objectives, which are used to assess each building during the design and approval processes. These “tools” include:

- General requirements for site planning and building design.
- Detail requirements for specific building types.

Site planning requirements must be followed to achieve a comprehensive appreciation of the broader park setting and respectful site planning, before proceeding to building design.

Building design requirements must be followed to achieve design excellence, consistency and sustainability.

For each building type, specific requirements are described with precedent images.



© Matthew Millman

Windhover Contemplative Centre, by Aidlin Darling Design

Part two

Principles, Objectives & Building Types

The Six Principles

Principle 1 & Objectives

Principle 2 & Objectives

Principle 3 & Objectives

Principle 4 & Objectives

Principle 5 & Objectives

Principle 6 & Objectives

Building Types



The Six Principles

The following six principles present the overarching integrated approach to designing successful buildings within the Park Lands, to ensure that building designs are informed by their particular park setting. Details of each principle, with their associated objectives, are provided in subsequent pages.

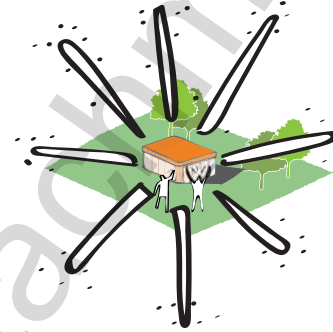
1

Celebrate the quality, identity and cultural heritage of the Park Lands



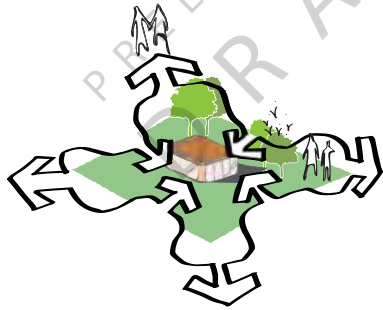
4

Be design exemplars



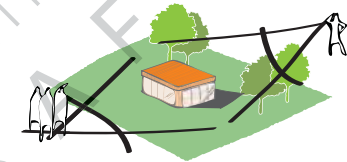
2

Apply a "whole of park" approach



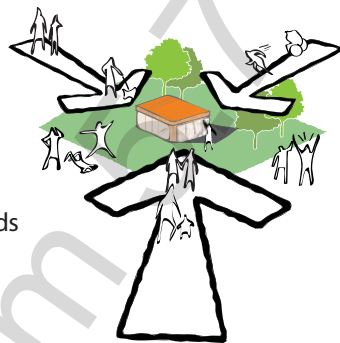
5

Balance the visual impact of built form within the Park Lands



3

Activate the Park Lands



6

Design with sustainability and longevity in mind



Principle 1

Celebrate the quality, identity and cultural heritage of the Park Lands

Building must respect and enhance the desirable and particular qualities of the culture, heritage, experiences, uniqueness and stories of each park.



Objective 1.1
Contribute positively to and respect the cultural importance and heritage values of the National Heritage Listed Park Lands

- Buildings and associated landscapes must be planned and designed to protect and enhance the iconic layout of the Park Lands, through preserving and enhancing views and vistas, green park edges and significant landscape features.
- If determined appropriate through research and consultation, buildings and associated landscapes must acknowledge and celebrate important Kaurna, European and multi-cultural historic and cultural qualities through appropriate artistic expression and design.

Objective 1.2
Embrace and celebrate the unique identity of each park

- The Park Lands are made up of a diverse range of individual parks (and squares, excluded from the Guidelines), each of which portraying unique qualities and cultural merit. Buildings must be located and designed to sit comfortably within the particular park in which they reside, while celebrating each park's unique characteristics.

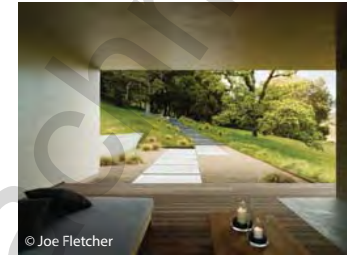
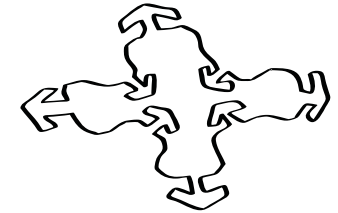
Objective 1.3
Connect to Kaurna heritage

- Respect, celebrate and consult with the Kaurna people as the Traditional Owners and Custodians of the Adelaide Plains, which include the Park Lands.

Principle 2

Apply a "whole of park" approach

Buildings must enhance the broader experience of a park through an integrated approach to designing within the landscape setting.



Objective 2.1
Consider the entire park when designing buildings

Objective 2.2
Sit comfortably within and be enhanced by their landscape setting

- The Park Lands consist of a variety of landscape characters including: naturalistic settings with mature, native and indigenous vegetation, creeks and water courses, irrigated sports fields and courts, and formal ornamental gardens. Buildings must be designed with regard to the particular landscape character of its park setting.
- Building designs must respond to the site and context as primary determining factors, to enable the development to sit comfortably within and enhance the broader experience of its park setting.

Objective 2.3
Protect and restore the surrounding biodiversity

- Buildings must respect their park setting, protect ecologically sensitive areas, and support restoration of areas of high biodiversity significance. These may include remnant native vegetation, mature trees and watercourses that provide food and habitat for birds, animals and insects.

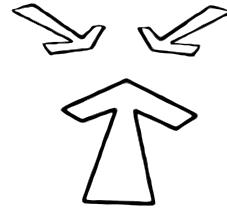
Objective 2.4
Optimise service infrastructure and prioritise integration of blue and green systems

- Buildings must be planned and designed for efficient and sustainable use of services and prioritise integration of living infrastructure, including Water Sensitive Urban Design plantings, water storage and recycling, green walls and roofs, and integration of solar energy technology.

Principle 3

Activate the Park Lands

Buildings must provide modern, fit-for-purpose facilities while offering civic destinations for wider community gatherings and enjoyment of the Park Lands.



© Robert Minter



© David Sievers

Objective 3.1 Promote and enhance active uses

- Buildings and associated landscapes must enable wider participation in sporting and active recreational activities, to support the growth and development of organised sport for the health and wellbeing of the community.

Objective 3.2 Be welcoming public destinations that are inclusive to all

- Buildings and associated landscapes must be designed to clearly invite community participation, including providing opportunities to celebrate arts and culture.
- Buildings must be welcoming to a diverse community and be accessible to all through universal design.
- Buildings must cater for a diverse range of activities, including passive recreation, such as picnicking and family gatherings.

Objective 3.3 Be well-connected and easily identifiable

- Buildings must ensure that convenient access and connectivity to various modes of travel are provided.
- Buildings must address the street and be in proximity to existing or proposed access points, pathways and parking (if required).

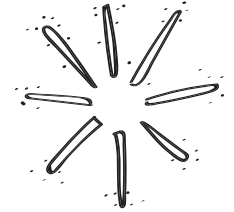
Objective 3.4 Promote formal and informal recreation

- Buildings must allow for both active uses and informal passive recreation and relaxation.

Principle 4

Be design exemplars

Buildings must be outstanding precedents that are beautifully integrated into the Park Lands setting, fit-for-purpose, high quality and highly resolved.



© David Sievers



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Objective 4.1 Demonstrate exceptional contemporary design

- Buildings must be high quality, contemporary designs that demonstrate appropriate engagement with its park setting, including through consideration of form, bulk, scale, material selection and detailing.
- Building designs must consider other factors that will impact on architectural quality, such as the articulation of functional requirements, environmental sustainability, proportion, transparency, materiality, colour and lighting.

Objective 4.2 Preserve heritage and cultural values

- Buildings must respect, preserve and celebrate important heritage and cultural values of existing heritage buildings.

Objective 4.3 Be beautifully detailed using well-considered materials that compliment the Park Lands

- Building detailing and materials must speak to the Park Lands context and enhance the building's appearance, including heritage considerations that may influence its colour and materials palette.
- Buildings must have integrated, meaningful and functional detailing without any superfluous ornamentation.

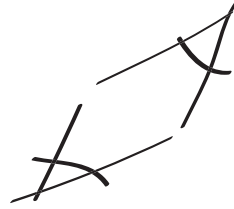
Objective 4.4 Empower its users

- Buildings must be designed to make their users feel empowered, important and excited to be in the place they are inhabiting.
- Buildings must be accessible and inclusive of all users and champion principles of universal design and CPTED (Crime Prevention Through Environmental Design).

Principle 5

Balance the visual impact of built form within the Park Lands

Building uses must be consolidated to create an efficient footprint that minimises visual and physical impacts on the Park Lands, while maximising opportunities to “green” the building.



© Matthew Millman



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Objective 5.1 Balance a minimal footprint with fit-for-purpose needs

- The footprint and floor area of a proposed building must be clearly justified by its function and users. Buildings must be designed for the expected average user numbers (current and future), not maximum numbers.

Objective 5.2 Be an appropriate height and form within their landscape context

- Heights and forms of buildings must be informed by their context, which may include a consideration of topography, vegetation, tree canopy, sight lines to adjacent heritage and built forms, balanced with a building's intended use.

Objective 5.3 Maximise opportunities for integration of indoor-outdoor spaces and greening

- Buildings must enhance and optimise their location within a park setting, in consideration of Adelaide's Mediterranean climate. This may be through enhancing transitions between, or merging of, indoor and outdoor spaces.
- Greening and landscaped areas, appropriate to context, must be incorporated to enhance usability, aesthetics and sustainability. Integrated greening approaches include green roofs, green walls, arbour structures, and appropriate planting (such as deciduous or shade trees and wind breaks), to improve year-round building performance.

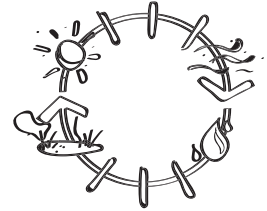
Objective 5.4 Preserve views and vistas throughout the Park Lands

- Key views and vistas throughout the Park Lands, other heritage buildings and significant landmarks must all be preserved.

Principle 6

Design with sustainability and longevity in mind

Buildings must be robust and designed to last, to integrate best-practice sustainable design principles that will deliver ecological, social and economic benefits.



© David Sievers



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Objective 6.1 Be well-designed for the local climate

- Buildings must be designed for the local climate to reduce their dependence on artificial lighting, heating and cooling, thereby conserving resources.
- Building designs must consider: siting, orientation, fenestration, natural ventilation, daylight and opportunities for integrated greening.

Objective 6.2 Use robust and consciously sourced materials

- Materials must be ethically sourced and produced, environmentally responsible and durable.
- Where possible, locally or site-sourced materials must be favoured to support the local economy and reduce carbon footprint.
- Material selections must consider sustainability over the life of the building (which may include potential for materials to be recycled or reused).

Objective 6.3 Operate optimally

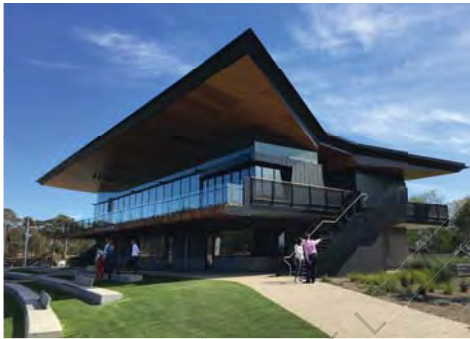
- Buildings must optimise the operation and management of facilities through efficient spatial arrangement, functionality and use of robust materials.
- Buildings must consider integration of smart technology and energy and water efficient systems that will enhance building efficiency and environmental responsibility.

Building Types

The following building types are currently required in the Park Lands, serving specific functions.

Community Sports Buildings

Community sports buildings are required to activate sporting precincts within the Park Lands, offering purpose-designed, safe and accessible facilities for participation in a wide variety of sports, while also providing multi-function spaces for flexible use by the wider community.



Heritage Buildings

Many heritage buildings are currently used for functions and services that did not exist when they were built. They must be conserved and celebrated, provide the opportunity to reveal and interpret their history, while also providing sustainable long-term uses.



Major Projects

Buildings delivered by the State Government and Crown developments are assessed by the State Commission Assessment Panel. These buildings are multi-functional, cater to a large number of users and can become iconic landmarks in the Park Lands.



Cafés and Restaurants

Cafés and restaurants provide opportunities for refreshment, socialising, relaxation and engagement with the outdoors. They also facilitate usage of, and attract users to, the Park Lands.



Amenity Buildings

With increased utilisation of the Park Lands, amenity buildings provide contemporary, safe and accessible services to all users. They may be stand-alone facilities or consolidated as part of a larger building.



© Steve Back



© Steve Back

Maintenance Buildings

The ongoing management of the Park Lands necessitates maintenance and infrastructure buildings that are conveniently located, such as horticulture hubs and pump sheds. Some of these are Council facilities, whilst others will be lease-held.



© Brian Walker Lee



© Battophoto

Arbours and Pavilions

Arbours and pavilions provide shelter and shade for spectating, formal and informal events and social gatherings, and may provide additional greenery.



© Simon Whitbread



© Simon Miles

Removable / Temporary Buildings

Temporary buildings facilitate short-term events or ideas that require appropriate planning and design, for successful integration into the Park Lands.



© Bob Gundu



© Bob Gundu

Part three

Requirements

Why do we need this part?

General requirements

Site planning

Building planning

Specific requirements

Building types



Why do we need this part?

This part provides the requirements to achieve the principles and objectives set out in Section 2, which are used to assess each building during the design and approval processes.

Design excellence

Design excellence¹ can sometimes be seen as a costly “optional extra”, but it is actually a cost-effective necessity. When done well, design enhances the experience of building users, builds in resilience, safety and security, ensures longevity of investment, reduced operating costs, and provides an increased perception of value in the wider precinct. It has a positive impact on reputation and brand, and therefore on the ability to attract visitors to spaces.

The perception that design is expensive can be easily dispelled with an understanding of whole-life costs. Over the lifetime of a building, the construction costs are unlikely to be more than 2-3% of total cost; but operating costs will constitute 85% of the total. On the same scale, the design costs are likely to be 0.3-0.5% of the whole life cost, and yet it is through the design process that the largest impact can be made on the overall figure².

The benefits of design excellence run deep, well beyond functionality and aesthetics. Great design enhances our lifestyle and personal health, as well as our productivity and enjoyment.

Structure

This section comprises of three components:

	Page
General site planning requirements	29
General building design requirements	43
Specific building types requirements	35

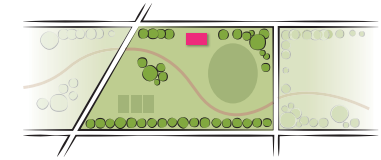
The first two components are general requirements which must be applied to all buildings in the Park Lands, regardless of building type.

The third component contains requirements that are distinct to specific building types, to be read in conjunction with the other two components.

General site planning requirements

What is it?

The “general site planning requirements” are critical to the building’s interaction with the rest of the park and its siting within the wider park context.



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Water sensitive urban design (WSUD)	40
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Cultural significance, artistic expression and interpretation	41

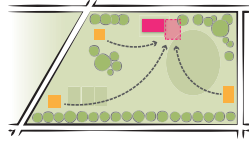


© Simon Whitbread
Lizard Log Amenities, by CHROFI

¹ Better Placed, Government of New South Wales, p43
² Improving Standards of Design in the Procurement of Public Buildings, Office of Government Commercials and CAFE, October 2006, p6.

Theme 1: Interaction with the park

Consolidation of existing buildings and proposed building use



Many of the existing buildings in the Park Lands are due for replacement. Some are poorly sited, no longer comply to current standards, and no longer fit-for-purpose.

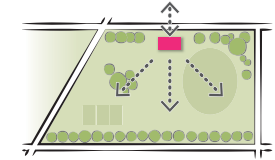
The replacement buildings will provide new, modern facilities that assist in increasing and activating Park Lands usage. This will ensure that the placement of the new facility has considered wider park projects (either current or future), and aligns with Council endorsed strategies.

The Park Lands enjoy high user numbers throughout the year for formal and informal recreation. New buildings will offer the modern facilities required to encourage even greater sporting and recreational participation. Sporting and recreational buildings require many facilities, including change rooms, toilets, first aid and umpire facilities, storage areas and multi-functional indoor clubroom facilities. These spatial requirements will impact both footprint and floor area, and need to be thoroughly tested and justified.

Outcome	How to achieve this?
Buildings that are flexible and inclusive of all	<ul style="list-style-type: none"> Buildings must demonstrate a genuine ability to accommodate social and cultural groups, the elderly, or children's activities. Buildings must invite and include non-sporting community use. Buildings must have indoor and outdoor spaces that can be used by multiple groups simultaneously. Buildings must be designed to activate park edges and encourage maximum participation from the wider public.
Buildings that are integrated and consolidated	<ul style="list-style-type: none"> Small-scale buildings must be aggregated and positively integrated where possible into a single development, to function both visually and practically.
Buildings that are justified	<ul style="list-style-type: none"> Buildings must be designed for average user numbers, not peak numbers, as well as facilitate the widest playing hours for sporting schedules. Building proposals must review wider park projects (current and proposed) to ensure that the location and facilities are justified. Buildings must have clear area schedules on drawings showing existing and proposed footprint and floor area, with thorough testing and review of user requirements.

Theme 1: Interaction with the park

Park context and building siting



Context is a primary determining factor in the design of buildings. A building that integrates well with the site will enable development to sit comfortably within its Park Lands setting.

Every building must integrate successfully into the Park Lands; this is achieved through considered treatment of the spaces immediately adjacent the new building.

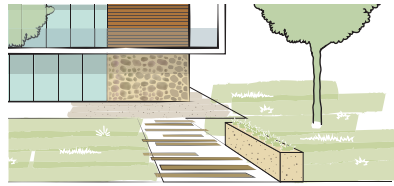
Outcome	How to achieve this?
Buildings that complement the park in which it is located	<ul style="list-style-type: none"> Buildings must be carefully placed in the park, to further enhance their roles as activation hubs.
Buildings that accommodate all users	<ul style="list-style-type: none"> Buildings must not address a single outdoor recreational space or particular playing field, unless there is only one. Buildings must plan for outdoor spaces to accommodate portable facilities and temporary structures for peak or alternative use.
Buildings that respond to site conditions	<ul style="list-style-type: none"> Buildings must be designed for the natural topography, and seize opportunities to use existing levels to create spaces for performance and community gatherings (eg. amphitheatre). Buildings must retain and/or enhance existing landscaping and vegetation to assist in screening the building. Buildings must be set back from street edges and intersections to reinforce the green edge of the Park Lands. Buildings must avoid surface flows.
Buildings that offer views and vistas across the park	<ul style="list-style-type: none"> Buildings must be situated to respect and enhance views into, from and through the Park Lands, including significant landscape features, natural systems, watercourses, vegetation, adjacent playing fields and community spaces.
Buildings that are safe	<ul style="list-style-type: none"> Buildings must implement CPTED principles regarding their placement in the park. Buildings must not be placed below existing trees due to risk of limb drop caused by an increasingly hot climate. Buildings and site levels must be designed to prevent localised flooding during extreme weather events, plan for 1 in 10 year storm events and the pending impacts of climate change.
Buildings that maximise environmental performance	<ul style="list-style-type: none"> The surroundings of buildings must be designed to effectively aid in cooling and heating.



Recommended reading
"Community Land Management Plans" by City of Adelaide

Theme 1: Interaction with the park

Site materiality



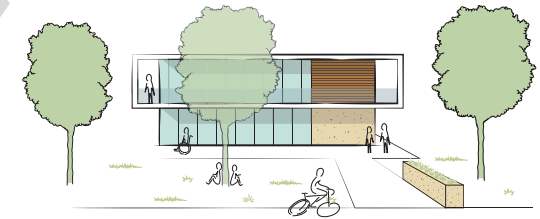
A contemporary and well-considered architectural design will reinforce how highly we value the Park Lands. These are unique projects, and appropriate material selection will determine how successfully the building integrates into the Park Lands.

A cohesive palette of materials, textures and finishes, selected for best environmental practice and reduced life-cycle costing, will reinforce an appropriate sense of place for these buildings.

Outcome	How to achieve this?
Site materials that are environmentally responsible	<ul style="list-style-type: none"> <input type="checkbox"/> Site materials must be locally sourced and/or can be recycled where possible. If imported, materials must be from the region, rather than from distant sources. <input type="checkbox"/> Building sites must not use rocks, pebbles and other materials harvested from sensitive landscapes. <input type="checkbox"/> Building sites must use permeable paving and ground treatments that will replenish the watertable. Always. <input type="checkbox"/> Building sites must not use heat absorbing materials in car parks (roads and pavements) to help regulate and cool the Park Lands and the city.
Site materials that are safe	<ul style="list-style-type: none"> <input type="checkbox"/> Building sites must use materials that provide safe access and egress for all users.
Site materials that have longevity	<ul style="list-style-type: none"> <input type="checkbox"/> Site materials must be naturally durable and selected to age gracefully. <input type="checkbox"/> Where timber is required, durable hardwood timber must be selected, including for framing, cladding and decking. <input type="checkbox"/> Do not rely on paint finishes for material durability. Where solid painting is desirable, colours must respond to the building's site context. <input type="checkbox"/> Site materials must incorporate anti-graffiti coatings and materials that resist vandalism.
Site materials that reflect their context	<ul style="list-style-type: none"> <input type="checkbox"/> Site materials should complement the building's materials and the street interface materials.

Theme 1: Interaction with the park

Street interface and building entrance



A clear and inviting street interface is critical to advise the general community of the building's existence, and to invite them to participate in its facilities. This can enable greater user numbers and increased public benefit.

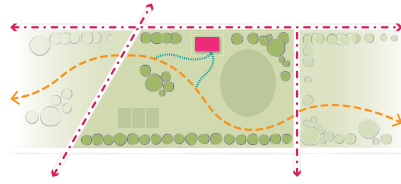
The street interface will act as a plaza space and allow for people to congregate, securely park their bicycles, take shelter or shade under trees and wait safely day or night.

A well designed street interface is required to successfully integrate the building into its park setting. This space can then successfully link into adjacent playspaces, transport options, public amenities, kiosks and the street edge.

Outcome	How to achieve this?
Buildings that have a street identity and presence	<ul style="list-style-type: none"> <input type="checkbox"/> Building signage must acknowledge the indigenous park name. <input type="checkbox"/> Buildings must have street edge signage.
Buildings that promote safety	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must have considered lighting that interacts with the street edge. <input type="checkbox"/> Buildings must provide adequate and functional lighting. <input type="checkbox"/> Buildings must be designed to benefit from passive surveillance at all times by implementing CPTED principles. <input type="checkbox"/> Bicycle parking must be contained and secure at all times, and must not clutter the space.
Buildings that provide good amenities	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings should provide outdoor seating to ensure comfort for all users at all times. <input type="checkbox"/> Buildings must provide Council-endorsed furniture from the Adelaide Park Lands Furniture Suite, where possible. <input type="checkbox"/> Buildings must provide paths of travel and amenities that ensure universal access.

Theme 1: Interaction with the park

Connectivity, circulation and car parking



Successful placement of a building within a park will result in a seamless transition from the urban zone into the Park Lands realm.

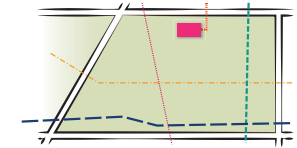
Buildings must be designed with knowledge of how people will access them, and how people will move around and throughout them. Sustainable buildings require links to public transport, and pedestrian and cycling pathways.

Outcome	How to achieve this?
Buildings that are well connected	<ul style="list-style-type: none"> Buildings must be positioned to connect easily into adjacent existing path networks, pedestrian routes and cycle trails in the park, including the Adelaide Park Lands Trail. Buildings must be positioned to be in proximity to public transport options, where possible.
Buildings that have good circulation and access	<ul style="list-style-type: none"> Buildings must be designed to comply with equal access requirements, standards and the DDA. Pathways must be designed to ensure a smooth, continuous surface level without steps, allowing safe movement for the elderly and providing universal access. Shared paths (for pedestrians and cyclists) widths must be limited to 2.4m maximum. Pathways to buildings must be sufficiently lit. Buildings must be designed to allow for access by emergency and maintenance vehicles and machinery. Paving and ground treatments in these areas must offer adequate load bearing capacity.
Buildings that are compliant with car parking principles	<ul style="list-style-type: none"> Buildings must only provide additional car parking space where justified, according to the building's functionality and projected average user numbers, as additional car parking in the Park Lands is generally discouraged. Driveway widths must be limited to 3m maximum.

Recommended reading
 "Access & Inclusion Strategy" by City of Adelaide

Theme 1: Interaction with the park

Services and infrastructure



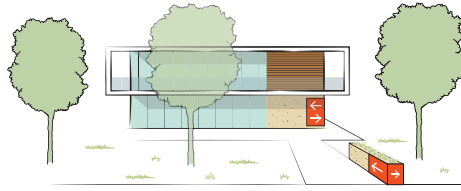
The placement of Park Lands buildings must avoid all infrastructure. Detailed survey and site analysis will identify all known above and below ground infrastructure at the earliest stage of the project, ensuring there are no conflicts.

Thorough site planning will ensure convenient links to required building services. Thoughtful building design will then ensure efficient use of those services.

Outcome	How to achieve this?
Buildings that function well	<ul style="list-style-type: none"> Existing service and access requirements must be investigated prior to any building proposals or projects, to ensure that there are no clashes with underground services. Compatible fittings on underground tanks and water infrastructure must be provided for access of Emergency Fire Service vehicles, in the event that the building's water resource is required to fight a structure or grass fire. This may also be required if a building is beyond the minimum distance from the nearest fire water hydrant. Service access must be smartly located to minimise disruption to the park and surrounding landscape. Buildings must not be located over underground services and infrastructure.

Theme 1: Interaction with the park

Site wayfinding



Well designed signs help users with building and park information, and connect them to adjacent destinations, facilities and public transport.

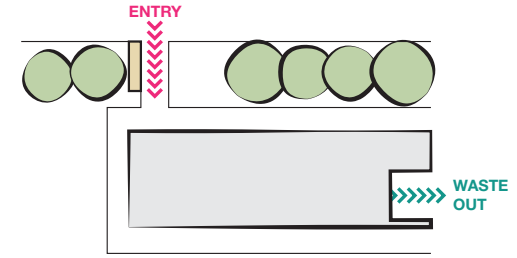
Site wayfinding is important to assist users in orientating themselves within spaces, or to travel from place to place. Signage will extend and develop the Park Lands wayfinding signage theme.

Outcome	How to achieve this?
Buildings that have well designed building signage	<ul style="list-style-type: none"> <input type="checkbox"/> Building signage must be noted on drawings at the time of seeking planning and building approvals. <input type="checkbox"/> Sizes of building signage must be limited and justified. <input type="checkbox"/> Building signage must be integrated and reflect the building's design, size, shape, form, finishes, materiality and architectural treatments. <input type="checkbox"/> Building signage must complement and interpret any heritage aspects of a building or park. <input type="checkbox"/> Building signage should provide distances to surrounding rest areas, drinking fountains, toilets and other amenities. <input type="checkbox"/> Local artists should be engaged where possible, to extend subtle and well designed site interpretation. <input type="checkbox"/> Building signage may align with the City of Adelaide's signage suite.
Buildings that have well designed site signage	<ul style="list-style-type: none"> <input type="checkbox"/> Site signage must align with the City of Adelaide's signage suite. <input type="checkbox"/> Site signage must be located at strategic entrances, pathways or intersections that are highly visible and lit.

 Recommended reading
"Wayfinding Strategy Signage Suite" by City of Adelaide

Theme 1: Interaction with the park

Recycling and waste



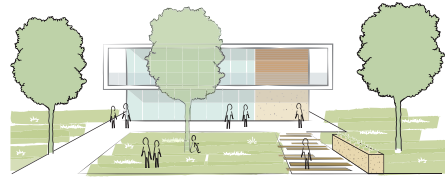
Park Lands buildings must provide appropriate facilities for the storage and handling of all waste, ensuring that separation into recyclable elements can occur on site. Successful handling of waste is achieved when building users are oblivious to its existence.

At a higher level, it is expected that the buildings themselves are completely recyclable at the end of their life.

Outcome	How to achieve this?
Buildings that have well integrated waste facilities	<ul style="list-style-type: none"> <input type="checkbox"/> Site planning must ensure that waste recycling and storage facilities are integrated into the overall design. <input type="checkbox"/> Buildings must enclose bins and waste storage inside secure, fenced areas with safe driveway access that cannot be accessed by wildlife and people. <input type="checkbox"/> Buildings must avoid direct viewing into the waste storage space from upper level spectating areas. <input type="checkbox"/> Site planning must ensure safe movement of waste removal vehicles to and from the facility. <input type="checkbox"/> Buildings must allow the grouping of similar recycling types and general waste to facilitate easier removal. <input type="checkbox"/> Buildings must provide grease traps if required. <input type="checkbox"/> Buildings must locate waste storage facilities downwind from the main area where possible, based on prevailing wind directions.

Theme 2: Landscape features

Landscape character



Plant and tree species must be appropriate to the site setting and landscape character of the park.

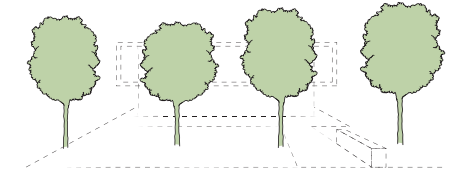
There are a number of distinct landscape types within the Park Lands. It is desirable that buildings will fit comfortably into each landscape setting, contribute to an overall Park Lands theme, and support the active and sustainable use of the park.

Outcome	How to achieve this?
Buildings and landscapes that have appropriate plantings	<ul style="list-style-type: none"> <input type="checkbox"/> Plants must complement the existing park context and biodiversity. <input type="checkbox"/> Drought tolerant and low maintenance native plants must be used, where possible. <input type="checkbox"/> Architectural landscape screen plantings must be used and integrated instead of fencing, where possible. <input type="checkbox"/> Plants must be compatible with GAP water in the Park Lands, where possible (e.g. turfed cricket pitches are a notable exception).
Buildings and landscapes that have appropriate tree species	<ul style="list-style-type: none"> <input type="checkbox"/> Trees must be at a scale appropriate to the built form and in-keeping with existing plantings in the park. <input type="checkbox"/> Root zones of trees must not cause any damage to buildings or underground infrastructure. Conversely, buildings and site works must not damage root zones.

-  Recommended reading
- "Adelaide Design Manual" by City of Adelaide
 - "Adelaide Park Lands & Squares Cultural Landscape Assessment Study" by David Jones
 - "Community Land Management Plans" by City of Adelaide

Theme 2: Landscape features


Site ecology and remediation



In the event that an existing building is to be removed but not replaced, careful site remediation is required to align that portion of the park with the surrounding biodiversity and landscape context. This includes all pathway and hardstand areas.

A site's distinctive land type, soil, vegetation and physical characteristics must be protected, with appropriate management actions and minimal man-made disturbances.

Outcome	How to achieve this?
Careful and sensitive site remediation	<ul style="list-style-type: none"> <input type="checkbox"/> A building site must be returned to its pre-building condition. Building demolition and removal must be completed safely, with all services terminated to code and made good. <input type="checkbox"/> Any hazardous material must be handled appropriately, with required signage and public health measures in place. <input type="checkbox"/> The pre-existing micro-ecology and context of the park must be preserved and enhanced, with input from the City of Adelaide. <input type="checkbox"/> Buildings must "give back" to the Park Lands where possible and applicable, after the demolition or removal of obsolete buildings, and returning unused service roads and pathways back to green space. <input type="checkbox"/> A licensed surveyor must be engaged to document any underground services or infrastructure that is to remain in-place, with drawings and records provided to the City of Adelaide. <input type="checkbox"/> Recyclable materials from the site itself or nearby sites (with approval), including concrete, rubble and timber, must be properly managed and recycled.

-  Recommended reading
- "Community Land Management Plans" by City of Adelaide

Theme 2: Landscape features

Water sensitive urban design (WSUD)

Water is a scarce resource in South Australia. WSUD promotes the sustainable use and re-use of water in urban development and buildings.

WSUD integrates the total water cycle from all sources, including rainwater, stormwater, groundwater, mains water and waste water.



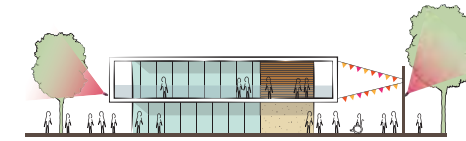
A building and its surrounds must demonstrate best practice in how it captures, stores and reuses water.

Outcome	How to achieve this?
Buildings that integrate opportunities for water harvesting	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must provide underground rainwater tanks beneath the building footprint or outdoor paved areas. <input type="checkbox"/> Buildings must ensure direct pavement run-off into adjacent garden beds and the use of permeable paving, where possible. <input type="checkbox"/> Buildings must install gutter guards, leaf litter traps and rodent control to all water catchment and storage facilities. <input type="checkbox"/> Buildings must ensure all in-ground stormwater grates and drains are easily accessed for maintenance and cleansing, to ensure a free-flowing system at all times. <input type="checkbox"/> Buildings must ensure rain water and stormwater systems have the capacity to handle large volumes over a short period of time due to extreme weather and pending climate changes. <input type="checkbox"/> Buildings must maximise opportunities to treat stormwater and to recharge the watertable using ground water run-off, and to minimise disturbance of the natural flow to the site's watertable.

Theme 3: Cultural heritage

Cultural significance, artistic expression and interpretation

The Adelaide Park Lands are National Heritage Listed, with a view to be World Heritage Listed in the future. They are an important community commodity with significant cultural and heritage values, and treasured by all South Australians.



The Park Lands are also a significant contributor to the liveability of the city by showcasing arts, festivals, and community and cultural events. Events in the Park Lands create exciting and culturally enriching experiences for all users.

Outcome	How to achieve this?
Buildings that respect the park's history and heritage	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings and/or playing fields must be named after or acknowledge its relevant Aboriginal and European history and/or significant person. <input type="checkbox"/> Buildings must respect the cultural context and enhance the particular qualities of culture and heritage unique to its park location. <input type="checkbox"/> Buildings must recognise, offer and preserve important views and vistas through, in to and out of the Park Lands.
Buildings that support arts, culture and events	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must maximise opportunities to create internal and external spaces for artistic expression and cultural celebration. <input type="checkbox"/> Buildings must create exciting spaces for music, light, activation and temporary events. <input type="checkbox"/> Buildings must provide walls or spaces that could be used for public art, murals, projections or commissions, and/or can be utilised during key arts and cultural events and festivals. <input type="checkbox"/> Buildings must provide for implementation of sensors, audio, music and interactive installations.



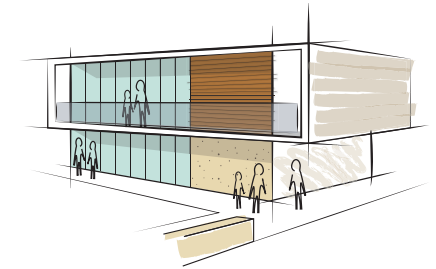
Recommended reading

- "Adelaide Park Lands Events Management Plan 2016-2020" by City of Adelaide
- "Community Land Management Plans" by City of Adelaide
- "Public Art Action Plan 2014-2019" by City of Adelaide

General building design requirements

What is it?

The “general building design requirements” concentrate on the building itself, to promote consistency and continuity within the Park Lands built form without prescribing a predetermined and rigid design solution.



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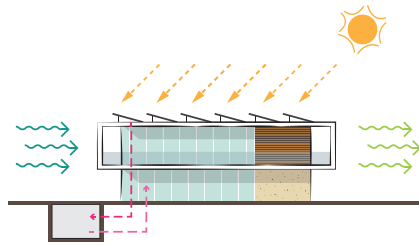


© Joe Fletcher

Tehama House 1, USA by Studio Shicketanz

Architectural qualities

Well designed architectural buildings will allow the existing open space to remain the most visually dominating and enjoyable experience. Buildings should not compete with the landscape in which they sit, but rather integrate comfortably.

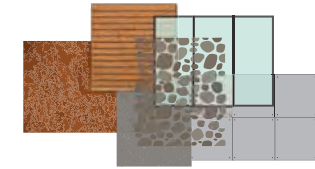


People visit the Park Lands to experience the Parks, not to see buildings. Sensitive and considered architectural design of well-spaced buildings can successfully achieve this.

Outcome	How to achieve this?
Buildings that are well designed	<ul style="list-style-type: none"> <input type="checkbox"/> These architectural qualities are desired: <ul style="list-style-type: none"> • Asymmetrical compositions • Flat or skillion roofs • Metal and glass frameworks presented as horizontal bands or glazed walls • Flexible internal open plan layout, with the ability to create sectioned off, smaller spaces enabling multiple uses • Ability to interact with the landscape through indoor/outdoor spaces • Best practice sustainability (eg. water harvesting, solar power generation and storage, water re-use, low embodied energy materials, recyclable elements) • Transparency and implementation of techniques to reduce visual bulk of all building forms (eg. articulation) • Use a locally sourced natural material palette that complements the Park Lands setting
Buildings façades that are well articulated	<ul style="list-style-type: none"> <input type="checkbox"/> These architectural qualities are desired: <ul style="list-style-type: none"> • Recessed windows and doors to create visual depth • Integrated detailing using the building's own materials, without superfluous ornamentation • Contemporary forms • Considered design when the building is lit (internal and external surfaces) • A welcoming and exciting frontage • Usage of locally sourced natural material palette that complements the Park Lands setting • Buildings must be designed to be viewed from all angles with no distinguishable "front" or "back" • Buildings must have an easily identified entrance

Building materials

To complement the site materials, building materials should also speak to their Park Lands setting to enhance the building's appearance. Materials must consider the park's cultural heritage



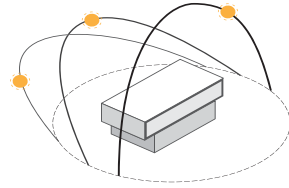
and context, in particular noting any heritage buildings and the corresponding contextual palette. In addition, material selection must contribute to best practice environmental performance and

Outcome	How to achieve this?
Buildings that are environmentally responsible	<ul style="list-style-type: none"> <input type="checkbox"/> Building materials must be locally sourced and/or can be recycled where possible. If imported, materials must be from the region, rather than from distant sources. <input type="checkbox"/> Buildings must be designed to minimise energy usage over its whole life.
Buildings that have longevity	<ul style="list-style-type: none"> <input type="checkbox"/> Building materials must be naturally durable and able to age gracefully. <input type="checkbox"/> Where timber is required, durable hardwood timber must be selected, including for framing, cladding and decking. <input type="checkbox"/> Buildings must not rely on paint finishes for material durability. Where solid painting is desirable, colours must respond to the building's site context. <input type="checkbox"/> Building sites must incorporate anti-graffiti coatings and materials that resist vandalism. <input type="checkbox"/> Building materials must be sustainable, have low embodied energy and deliver reduced overall maintenance costs. <input type="checkbox"/> Buildings must be designed for overall buildability, ease of construction and building cost (eg. span lengths, beam sizes, sheet sizes, reduced need for crane use, minimising the number of trades on site).
Buildings that reflect their context	<ul style="list-style-type: none"> <input type="checkbox"/> Building materials must reflect the natural setting of Park Lands buildings.



Recommended reading
 "Adelaide Design Manual" by City of Adelaide
 "Adelaide Park Lands & Squares Cultural Landscape Assessment Study" by David Jones

Orientation

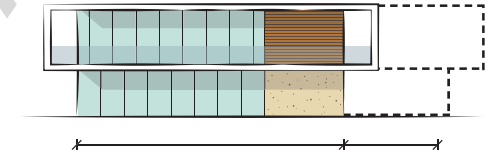


Park Lands buildings need to balance optimal solar orientation with the ideal task specific orientation (eg facing a sporting field or landscape feature). Correct solar orientation will ensure the

building offers the most efficient passive thermal performance in both summer and winter, resulting in high level sustainability and enabling the building to align with the City of Adelaide's Carbon

Outcome	How to achieve this?
Buildings that are appropriately sited and oriented	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must ensure correct solar orientation for optimal passive performance (ideally on an east-west axis), to maximise summer shading and winter solar gains. <input type="checkbox"/> Buildings should maintain northern solar access to primary activity areas where possible, internally and externally, as well as through highlights and clerestories. <input type="checkbox"/> Buildings must minimise unshaded hardstand surrounds where possible, to avoid unwanted heat gains. <input type="checkbox"/> Roof forms of buildings must provide appropriate summer shading and winter solar gains, as well as opportunities for concealed solar panels where possible. <input type="checkbox"/> Flat roofs and skillion roofs must be oriented northwards for optimal implementation of solar panels. <input type="checkbox"/> Buildings must design for the micro-climate of the site.

Footprint

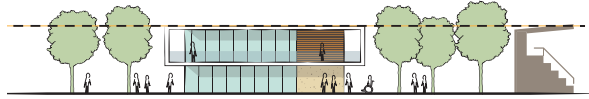


New buildings must take into consideration the total footprint of buildings being replaced and the user needs.

New building codes and standards, as well as the increased user numbers for park activities, will all significantly impact the size of proposed new buildings.

Outcome	How to achieve this?
Building footprints that are practical	<ul style="list-style-type: none"> <input type="checkbox"/> Change rooms, umpire facilities and storage areas must be at ground level for ease of interaction with the related sporting activity. Locating these spaces on first floor levels or undercroft levels must be avoided. <input type="checkbox"/> Total floor area and the stacking of levels must be carefully designed, to promote accessibility and inclusion, but also to create opportunities for architectural expression and articulation.
Building footprints that are justified	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must be designed for the expected and projected average user numbers (at the time of completion), not the maximum numbers or peak loads, with an anticipation for future growth (if foreseeable and economical), as well as expansion through staged construction. <input type="checkbox"/> User numbers over a typical winter's and summer's day sports schedule may be used to assist in determining the best fit-for-purpose facility size. Sports lighting can extend the hours of play and contribute to a smaller building footprint.
Building footprints that respect the Park Lands	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must "give back" to the Park Lands where possible and applicable, after the demolition or removal of obsolete buildings, and returning unused service roads and pathways back to green space.

Height and form

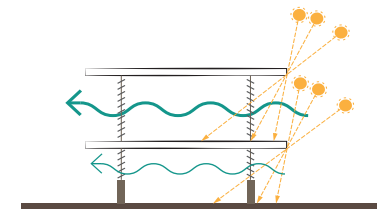


New buildings must acknowledge the scale, height and form of other buildings, the height of established vegetation, and the ground contours to ensure the

proposed building sits comfortably in the Park. Well designed and detailed buildings will reduce the visual bulk, scale and impact on the park.

Outcome	How to achieve this?
Buildings with appropriate heights	<ul style="list-style-type: none"> <input type="checkbox"/> Heights must be informed by the surrounding context (eg. ground plane contours, vegetation, tree canopy heights, sightlines to adjacent heritage buildings and built forms etc). <input type="checkbox"/> Floor levels of buildings must be constructed above the ground plane to protect against surface flow flooding and to provide assisted elevated viewing. This also reduces the total amount of excavation, costs and risks, without adversely impacting on the total building height. <input type="checkbox"/> Minor on-site earthworks may be implemented to elevate buildings, to enhance views and surveillance and to avoid potential soil contamination. <input type="checkbox"/> On multistorey buildings exceeding two storeys, lookouts and service towers may be approved in particular circumstances (eg. major projects).
Buildings with justified forms	<ul style="list-style-type: none"> <input type="checkbox"/> Place buildings on a recessed base where possible to give the appearance of minimal connection to the natural ground and the impression of a "floating" building. Other techniques of minimal ground connection include recessed lower levels, cantilevered first floors and darker colours to walls on lower levels. <input type="checkbox"/> A two storey building may provide a spectating platform on the upper level. <input type="checkbox"/> Breezeways or a central arrival point may be provided to break down large buildings into smaller components, however it should still read as one building to achieve building consolidation. <input type="checkbox"/> Well considered roof overhangs and/or canopies must be provided for adequate shelter from sun and rain. Avoid overshadowing of sports fields from upper levels and roofs.
Buildings without undercrofts	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must not be undercrofted. Undercrofting incurs a range of issues, including increased construction and maintenance costs and risks, and compromised safety for all building users.

Windows, ventilation and daylighting

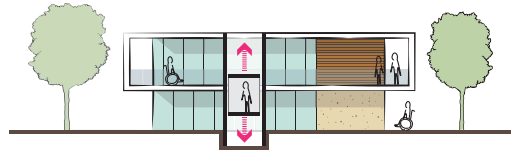


Access to natural light and fresh air benefits not only the health and wellbeing of the building's users, but also the economical and environmental sustainability of the building.

As Park Lands buildings, the experience of being indoors should still be 'park like'. Buildings that integrate with their immediate environment are highly desirable.

Outcome	How to achieve this?
Buildings that are passively cooled	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must be designed for cross ventilation, to greatly impact on thermal comfort and air quality internally. This can be achieved through opposing windows, thoughtfully locating openable windows and using louvres instead of top-hung awning windows. <input type="checkbox"/> Internal spaces must be designed to benefit from ceiling fans in preference over mechanical ventilation methods. Appropriate ceiling heights must be provided. <input type="checkbox"/> Breezeways may be utilised between building volumes, whilst being mindful of accelerated wind effects in certain weather conditions. <input type="checkbox"/> Transparency in façades may be implemented to reduce the impression of building mass. <input type="checkbox"/> Shrouds to windows and doors should be provided to control weather intrusion and to aid low maintenance and durability.
Buildings that design for daylighting	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings should consider transparent wall cladding in suitable areas to reduce artificial lighting use. <input type="checkbox"/> Buildings must utilise double glazing or performance glass in all large doors and windows, and utilise obscure glazing where required.

Access, inclusion and circulation

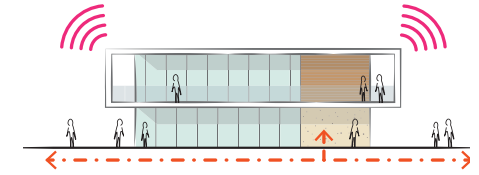


Building users of all ages, genders and abilities must be able to move around and throughout the building safely, and effortlessly. Successful Park

Land buildings will generously invite and welcome the wider non-sporting community members, ensuring the Park Lands can be enjoyed and utilised by everyone.

Outcome	How to achieve this?
Buildings that are accessible	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must implement the seven principles of universal design, which include: <ul style="list-style-type: none"> • Equitable use • Flexibility in use • Simple and intuitive use • Perceptible information • Tolerance for error • Low physical effort • Size and space for approach and use <input type="checkbox"/> Buildings must meet and attempt to exceed minimum DDA, BCA and Australian Standard requirements. <input type="checkbox"/> Buildings must locate all switches, electrical points, joinery hardware, door and window hardware in the “zone of common reach” (900-1200mm above floor level).


Smart technology



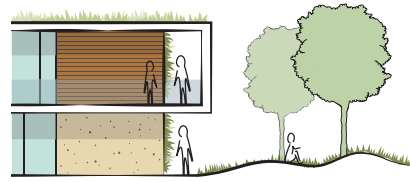
Modern buildings are smart buildings. They use intelligent systems to monitor the building's performance, user numbers and behaviour.

Building designers will need to liaise with the City of Adelaide to ensure their proposal allows for and aligns with current and future technologies.

Outcome	How to achieve this?
Buildings that are smart	<ul style="list-style-type: none"> <input type="checkbox"/> Sensors for movement and people counts should be provided to monitor behaviour and user numbers, or allow for future implementation. <input type="checkbox"/> Implement security networks for building access (eg. swipe locks, key cards) <input type="checkbox"/> Smart technology should be provided to monitor and improve building maintenance schedules to maximise efficiencies and assist in achieving Carbon Neutrality.
Buildings that plan for the future	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings should allow provisions for future implementation of sensors, CCTV, and smart technology. <input type="checkbox"/> Buildings should provide WiFi accessibility (10GB) or provide conduits for future implementation. <input type="checkbox"/> New developments must provide connections to two conduits: a private City of Adelaide Smart City conduit and another for future use. These will allow for communications, connectivity, phone, computer, WiFi, alarm, cameras and security. These may also tap into the adjacent Park Lands Trail to accommodate power and communications. Consult with City of Adelaide during the design phase to ensure the above opportunities are achieved.
Buildings that promote community safety through technology	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings must provide sensor activated lighting to outdoor areas that are immediately adjacent. <input type="checkbox"/> Buildings must provide sensors, lighting and monitored CCTV. <input type="checkbox"/> Buildings must enable remote deactivation of power to discourage loitering (to SAPOL instruction). <input type="checkbox"/> Buildings must provide meter panels internally where possible.

 Recommended reading
“Access and Inclusion Strategy 2019” by City of Adelaide

Integrated greening



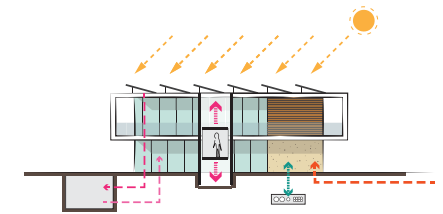
Greener spaces deliver benefits to the economy, character and biodiversity of the local area, whilst also improving the health, wellbeing, safety and

social aspects of people in the community. This makes the city a more enjoyable place to be and to live. Importantly, greening allows our city to adapt to climate change.

Outcome	How to achieve this?
Buildings that are "green-smart"	<ul style="list-style-type: none"> <input type="checkbox"/> Landscaping around the building must be designed to positively influence the internal passive thermal performance (eg. planting deciduous trees on the northern side to allow shade in summer and sunlight in winter). <input type="checkbox"/> The use of green roofs, green facades and green wall elements will reduce heat loads on internal building spaces and may be appropriate in some circumstances. <input type="checkbox"/> Design surrounding landscapes to effectively aid in the cooling and heating of the building, or position a new building around existing landscape to maximise environmental performance. <input type="checkbox"/> Create a space where landscape and buildings perform as an integrated system to achieve greater sustainability performance, amenity and visual quality for occupants and people in the public domain. <input type="checkbox"/> Integrate architectural landscape screens where appropriate in place of fencing.

Hydraulic building services and infrastructure

Hydraulic services address the flow, storage, conveyance and treatment of water, sewer, stormwater and gas. The detailed design of these services will

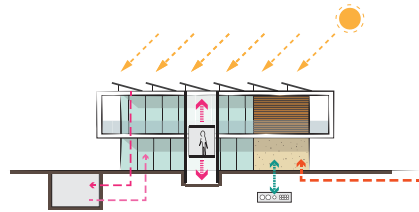


ensure the building is future-proof, climate ready and efficient in all aspects of its operation.

Outcome	How to achieve this?
Buildings with effective hydraulic services	<ul style="list-style-type: none"> <input type="checkbox"/> Hydraulic services include the supply of water and gas to all buildings, utilising water-saving fixtures and fittings through which they are stored and delivered (eg. tanks, taps, gas cylinders, cisterns, basins, showers etc). <input type="checkbox"/> Fixtures, fittings and materials must be appropriately selected in terms of price, durability, maintenance, appearance and life-cycle costing. <input type="checkbox"/> Mains connection and rainwater must be provided for consumable water requirements, with GAP water for all other requirements. <input type="checkbox"/> Rainwater catchment from large roof areas must be maximised and harvested. On-site storage in underground tanks and the reuse of rainwater must be implemented. <input type="checkbox"/> Mains gas or gas cylinders must be provided. Gas cylinders must be concealed from view and secured. <input type="checkbox"/> Plant, equipment and insulated pipework must be integrated within the building to achieve the best efficiencies and security without external pipework (ie. minimise lag time) <input type="checkbox"/> Wet areas in amenity buildings should be designed with a service corridor behind the toilet areas with cisterns and pipework accessed in this space for ease of maintenance. <input type="checkbox"/> Grey water re-use must be provided in all buildings, or provide for future implementation. <input type="checkbox"/> Sanitary fixtures and fittings in Council-owned buildings must be selected from a consistent range, enabling readily available spare parts or interchangeable replacements. <input type="checkbox"/> Roof top services must be concealed from view. <input type="checkbox"/> Suitable fire hydrant points must be provided within the required distance.

Mechanical building services and infrastructure

Mechanical services address the movement and handling of air throughout a building. Intelligent design of mechanical systems will deliver innovative solutions

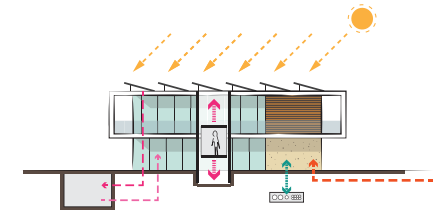


that are highly energy efficient, minimise building's carbon footprint and provide a high quality indoor environment.

Outcome	How to achieve this?
Buildings with effective mechanical services	<ul style="list-style-type: none"> <input type="checkbox"/> Mechanical services include air conditioning units, exhaust fans, extraction fans and in-roof ventilation units. <input type="checkbox"/> Buildings must maximise opportunities for passive thermal comfort to reduce reliance on mechanical services, which should only be employed during extreme weather events. <input type="checkbox"/> Air conditioning units must not be placed on the roof, to decrease risks and costs of maintenance and preserve visual appeal. <input type="checkbox"/> Ventilated enclosures must be designed to conceal and screen air conditioning units at ground level outside the building, with easy maintenance access. They must be installed in compliance with manufacturer guidelines to avoid potential overheating, fire hazard risks and the voiding of warranties. <input type="checkbox"/> Condensation drains must be plumbed to code into waste water filtration, and reuse where possible. <input type="checkbox"/> Units must be appropriately selected in terms of price, durability, maintenance, appearance and life-cycle costing, and rated within one star of the best available product. <input type="checkbox"/> Units used must be rated within one star of the best available product. <input type="checkbox"/> Provide mechanical services to public amenities where they are part of a greater community sporting facility (ie. not a stand alone public amenity). <input type="checkbox"/> Ensure mechanical systems are zoned to service smaller areas rather than the entire building.

Electrical building services and infrastructure

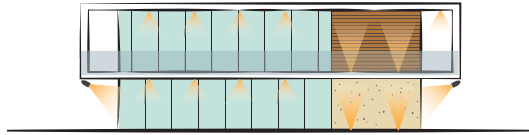
Electrical services cover the delivery and handling of light and power to a building. This includes solar power generation and storage.



The information here is to be read in conjunction with the Smart Technology section of these guidelines.

Outcome	How to achieve this?
Buildings with effective electrical services	<ul style="list-style-type: none"> <input type="checkbox"/> Design roof top solar panels to be concealed from view. <input type="checkbox"/> Ensure roof forms are oriented to the north and can provide solar panels with the best orientation and angle to the sun for maximum efficiency. <input type="checkbox"/> Design for onsite battery storage, or make provisions of space for future implementation. <input type="checkbox"/> If battery storage is not possible, ensure excess electricity from solar is directed back into the grid. <input type="checkbox"/> Provide appliances energy rated within 1 star of best available appliances. <input type="checkbox"/> Provide low voltage LED lighting throughout all buildings. <input type="checkbox"/> Provide sensor activated lighting around buildings. This also benefits CPTED principles. <input type="checkbox"/> Provide a kill switch to ensure no appliances are left on stand-by during unoccupied periods of time. <input type="checkbox"/> Architects are encouraged to source the most efficient power balance for their Park Land buildings. <input type="checkbox"/> Provide a building user manual to educate the building users on how to maximise the efficient design of the building.

Lighting



Building lighting will not only assist in user comfort, safety and amenity, but also assist in extending the hours of use into the evenings. Combined with

sports lighting, this can extend the hours of play and reduce peak loads on the building, thereby resulting in a smaller footprint and floor area.

Outcome

Buildings with effective and sustainable lighting

How to achieve this?

- General
 - Light sources must give a natural appearance with good colour rendition to people and surroundings.
 - The latest technology in luminaire design and a varied lighting approach must be implemented to ensure maximised efficiency, prevention of glare, blind spots, excessive light spill and light pollution, and minimise green house gas emissions. These include use of LED lights and energy saving fittings.
 - The lighting circuitry and number of lights must be minimised, to allow for integration of control and timer systems.
 - Outdoor area lighting must be localised.
 - Lighting used may enhance unique shapes, built or natural features, and intrinsic sculptural forms to create focal points.
 - Lighting in Council-owned buildings must be selected from a consistent range, with readily available spare parts or interchangeable replacements.
- Internal lighting
 - Light sources must implement the use of automatic timers, movement sensors, light adjustment timers and multiple switching, to have greater control over the time and energy output.
 - Lighting must be designed to define and guide movement of users through the building utilising perception and wayfinding.
 - Lighting must be designed to complement the building's architectural form, materials and details.



Specific building types requirements

What is it?

The “specific building types requirements” focus on the variety of building types found and required throughout the Park Lands at a range of functionalities and scales. Each building type will have its own unique set of requirements, whilst there are other requirements that will be applicable

Requirement	Page		
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© David Sievers

Thebarton Community Centre by MPH Architects

Community sports buildings

Community sports buildings are required to activate sporting precincts within the Park Lands, offering purpose-designed, safe and accessible facilities for participation in a wide variety of sports, while also providing multi-function spaces for

flexible use by the wider community. It is important that these buildings have a level of civic quality and amenity that marks them as a valuable and important destination for the community.

Outcome

Buildings for community use

How to achieve this?

- Community buildings with public amenities and kiosks must be located closer to park edges and not in the middle of a park, unless they address specific site landscape elements (eg. Rymill Park Kiosk in proximity to the lake).
- Existing community spaces and playgrounds must be closely linked or connected to maximise user benefits of both facilities.
- Community buildings must have spaces that can be used as a point of refuge during severe weather events.
- Community buildings must have clear entry points, and be well connected to adjacent public transport, pedestrian and cycling connections.
- Community buildings must ensure passive surveillance and safety of children, in accordance with CPTED principles.
- General amenities must be co-located to enhance coordination and assist with convenience for users, to access multiple services from a single point.
- Community buildings must provide for multiple users at the same time, as well as being flexible and capable of adapting as needs change over time. Buildings must avoid being designated for single uses or specific target groups that may quickly become outdated.
- Community and sports facilities may be clustered to facilitate and promote convenient access and a focal point for activity.
- Community buildings must be near open space for related outdoor activities and events (ie. adjacent to parks and playgrounds for families, civic squares for markets, festivals etc).

Community sports buildings (continued)

Outcome	How to achieve this?
Buildings for community use	<ul style="list-style-type: none"> Community buildings must avoid conflict with neighbouring park or building uses.
Buildings for sports use	<ul style="list-style-type: none"> Sports buildings must be located adjacent to the playing field(s) that they serve, but balanced against the overall wider community participation in the facility, such as other attractions in the park (eg. playgrounds, kiosks). Change rooms, umpire facilities and storage areas must be at ground level for ease of interaction with the related sporting activity. Locating these spaces on first floor levels or undercroft levels must be avoided. Note: undercrofts do not provide safe and convenient access and egress to a sporting building for players and game officials wearing sporting footwear with spikes. Ovals (eg. AFL), field and pitch sports (eg. soccer and hockey) are ideally viewed from the sidelines. Buildings must be appropriately sited to allow for the best sightlines. Buildings are best located on the western side of sporting fields to avoid looking directly into the late afternoon sun. Two storey buildings are desirable for upper level viewing, spectating opportunities and a smaller building footprint.

Community sports buildings

Precedents



© City of Adelaide

Karen Rolton Oval, by COX Architects



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Thebarton Community Centre, by MPH Architects

Community sports buildings (continued)

Precedents



© Peter Bennetts

Port Melbourne Football Club, by K20 Architects



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Thebarton Community Centre, by MPH Architects

Heritage buildings

Many heritage buildings are currently used for functions and services that did not exist when they were built. As these buildings take on new uses, they may require expansion or adaptation. This new work should always be 'architecture of the

moment', allowing the original heritage form to remain clearly evident. They must be conserved, celebrated, and provided with the opportunity to reveal and interpret their history, while also ensuring sustainable long-term uses.

Outcome

New buildings or renovations to existing heritage buildings that respect, reflect and celebrate the park heritage and context

How to achieve this?

- New buildings must identify, respect and take reference (but not replicate) the form of adjacent heritage building's:
 - Scale, proportion and height
 - Detailing and materiality
 - Façade, patterning and rhythm
 - Footprint, spatial arrangement and use
- New forms must complement the existing building through contrast, with a clear and contemporary statement, and avoid attempting to recreate the original heritage form. This allows the heritage form to be read clearly from the new building. Consult with City of Adelaide and heritage architects during the design phase to ensure the above are achieved.
- The separation between old and new must be clear, using either a glass link, or change of height to a lower level at the connection point.
- New materials must consider their direct connections to the heritage form. A break between buildings should be created, using a shadow line for walls, lower roof elements, or a negative joint (setback) in the floorplan.
- At all times, identify, protect and preserve the air space around heritage forms, and the views / vistas into, away from and throughout the heritage building and its immediate surrounds.

Heritage buildings

Precedents



© ODOS Architects
Ballymahon, by ODOS Architects



© Marc Cramér
Bord-du-Lac House, by Henri Cleinge Architect



© Harris Kalinka
Fulham Lodge, London by Richard Bell Architect



© ODOS Architects
Ballymahon, by ODOS Architects

Cafés and restaurants

Cafés and restaurants provide opportunities for refreshment, socialising, relaxation and engagement with the outdoors. They are attractants to the Park Lands for the wider community, and when strategically placed, can

offer a parent's retreat adjacent a playspace, refreshments whilst watching a sporting game, or hydration whilst discovering the Park Lands Trail. Their architectural form should allow them to open up to their Park setting, whilst still providing shade and shelter throughout the seasons.

Outcome

Cafés and restaurants that are strategically located

How to achieve this?

- Cafés and restaurants can be located adjacent unique features of the Park Lands (eg. Rymill Park Lake, Veale Gardens and Torrens Lake).
- Cafés and restaurants must be located near park edges for activation, and well connected to adjacent public transport options and parking.
- Cafés may be offered as part of a community sports building in the form of a kiosk. These may be operated by the building lessee or sub-lessee, subject to lease conditions and landlord consent. The hours of trade would be determined by the activities offered by the greater building, and/or the adjacent community facilities (eg. playgrounds or dog parks).

Cafés and restaurants that are functional and practical

- Cafés and restaurants must ensure correct solar orientation to allow winter sunlight into the building and onto protected outdoor dining areas, with shade in summer.
- Cafés and restaurants should ensure year round weather protection to outdoor spaces.
- Cafés and restaurants must implemented CPTED principles during trading hours and non-trading hours for the safety of their patrons, workers and the wider community.

- Cafés and restaurants must provide recycling, waste storage and removal facilities, and ensure that waste storage is shielded from view and does not generate odours or attract vermin. Waste removal vehicle movement must be controlled, for the safety of patrons and protection of the building amenity and surrounds.

Cafés and restaurants that facilitate events

- Cafés and restaurants may be designed for activation during key events (eg. Adelaide Fringe Festival), with internal and external spaces catered towards small to medium scale events or performances.

Cafés and restaurants

Precedents



© Steve Back
Sydney Park Kiosk, Sydney by Stanic Harding Architecture & Interiors



© Simon Miles
Utopia Broughton Hall, UK by Hopkins Architects

Amenity buildings

With increased utilisation of the Park Lands, amenity buildings provide contemporary, safe and accessible services to all users. They may be stand-alone facilities or consolidated as part of a larger building. In either situation, it is highly desirable

that their architectural integrity ensures they sit comfortably within the Park Lands, and are of a design standard in keeping with the contemporary sustainable buildings they share the Parks with.

Outcome

Amenity buildings that are safe, modern, accessible and visually appealing

How to achieve this?

- Amenities may be provided as part of a community sports building. Clear external access must be provided.
- Amenity buildings must be clearly visible and well signed to advise users of their existence and availability.
- Standalone amenity buildings should be located at park edges for maximum convenience, safety and accessibility.
- Locations of existing services must be identified during design planning to ensure economy and potential consolidation of services, where possible.
- Amenity buildings must implement CPTED principles for the safety of park users.
- Amenity buildings require high levels of architectural design to ensure they sit comfortably in the Park Lands context, and align with the design integrity of other Park Lands buildings.
- Where 'Exeloo' (or other proprietary amenity units) are proposed, they should be 'wrapped' in an architectural skin, to ensure alignment with the desired Park Lands building design integrity.

Amenity buildings

Precedents



© Simon Whitbread

Lizard Log Amenities, NSW by CHROFI



© Simon Whitbread

Lizard Log Amenities, NSW by CHROFI

Maintenance buildings

The ongoing management of the Park Lands necessitates maintenance and infrastructure buildings that are conveniently located, such as horticulture hubs and pump sheds. Some of these are Council facilities, whilst others will be lease-

held to service licensed playing fields. They should be planned to ensure the safety of all Park users, children in particular, and in every situation provide a contemporary architectural form.

Outcome

Maintenance buildings that are functional and accessible

How to achieve this?

- Maintenance buildings must be located close to existing pathways and access routes to provide easy access for maintenance vehicles.
- Adequate storage for maintenance vehicles, plants and equipment must be provided, whilst being mindful of specific vehicle heights and widths (eg. mowers, tractors, trucks etc).
- Maintenance buildings must allow for the delivery of bulk materials and safe movement of large trucks, where applicable, whilst being mindful turning circles, bearing capacity of ground treatments and resilience to heavy vehicle loads.
- Maintenance buildings must avoid drawing unnecessary attention (ie. understated contemporary design is preferred). Do not 'overdesign' these utilitarian buildings.
- Locations of existing maintenance buildings must be identified during design planning to ensure economy and potential consolidation of services, where possible.
- Chemical and fuel stores must be separated.
- Maintenance buildings must make provision for small staff facilities (eg. lunch rooms, kitchens, lockers, wet areas etc).
- Public amenities may be provided as part of the building, where necessary.

Maintenance buildings that promote safety

- Maintenance buildings must implement CPTED principles by being located close to park edges or along tree lines.
- Maintenance buildings must implement Safety In Design guidelines.

Maintenance buildings

Precedents



© Brian Walker Lee
Elk Valley Tractor Shed, USA by Fieldwork



© Adam Kane
Macedon House, by Adam Kane Architects



© Battophoto
Cincinnati Day School, Michael McInturf Architects

Arbours and Pavilions

Arbours and pavilions provide shelter and shade for spectating, formal and informal events and social gatherings. Their placement should consider both the activation of the Park, and also the proximity to other attractants and facilities. Their size and

form should be determined by adjacent building precedents, whilst ensuring the 'architecture of the moment' theme continues throughout the Park Lands. They can be simple or complex structures, but in every situation, they should be a welcome addition to the Park Lands.

Outcome

Arbours and pavilions that are functional and safe

How to achieve this?

- Arbours and pavilions must be located in parks that are actively populated to justify their construction. They may be adjacent to other building types, such as community sports buildings or cafés and restaurants.
- Arbours and pavilions can be located adjacent natural park features that attract people to the area ie. lakes, rivers, wetlands.
- Arbours and pavilions must be well designed to provide adequate roof coverage and wall cladding for effective shade, shelter and prevention of wind-driven rain penetration.
- Arbours and pavilions must provide integrated seating as part of the structure, and/or landscape and other urban furniture elements on the ground level.
- Arbours and pavilions must implement CPTED principles including passive surveillance and adequate lighting.
- Arbours and pavilions should accommodate smart technology.
- Arbours and pavilions must use materials that complement its context and other structures in the park.
- Locate these structures along the Park Lands Trail, or with thorough consideration of access and transport. Provide furniture from the Park Lands Furniture Suite.

Arbours and Pavilions

Precedents



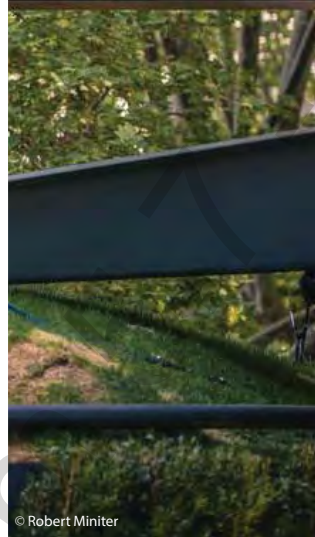
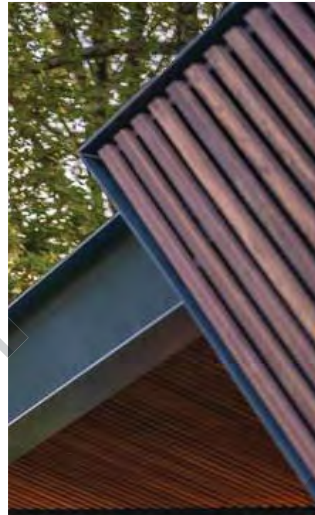
© Simon Whitbread

Lizard Log, CHROFI



© Robert Minitier

MPavilion by Estudio Carme Pinos, Melbourne



© Robert Minitier

Arbours and Pavilions (continued)

Precedents



© Simon Whitbread



© Simon Whitbread

Lizard Log Amenities, CHROFI

Removable / temporary buildings

Removable or temporary buildings facilitate short-term events or ideas that require appropriate planning and design for successful integration into the Park Lands. They are often pre-fabricated or modulated structures that are delivered to site in

their finished or near-to finished state, and may require hydraulic, mechanical, plumbing, electrical or waste facilities. With this in mind, ensure the proposed location provides easy connection to the services that may be required.

Outcome	How to achieve this?
Removable / temporary buildings that have the same level of design integrity as permanent buildings	<ul style="list-style-type: none"> ❑ Removable / temporary buildings that require sanitary waste facilities must be appropriately plumbed. ❑ Removable / temporary buildings must be strategically sited, preferably at park edges, for the ease of delivery, removal, and truck and crane access if required. If built away from park edges, durable, traffickable, yet permeable path surfaces must be provided. ❑ Site remediation must be performed after the removal of the removable / temporary building. The site must be returned to its pre-building condition in accordance with these guidelines. ❑ All power, water and waste connection points must be clearly identified and confirmed during design planning. ❑ All removable / temporary buildings must employ the same high level site planning and building design considerations and sustainable measures as is required for permanent buildings, as detailed in these guidelines.



Recommended reading
"Adelaide Park Lands Events Management Plan 2016-2020" by City of Adelaide

Removable / temporary buildings

Precedents



Tree Climb Adelaide

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CITY OF
ADELAIDE

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International Ambassador Program

ITEM 5.8 01/10/2019
The Committee

2019/01690
Public

Program Contact:
Matt Grant, AD Economic
Development & Innovation 8203
7779

Approving Officer:
Ian Hill, Director Growth

EXECUTIVE SUMMARY:

At its meeting on 30 April 2019, Council resolved to:

“Investigate the opportunity for an ‘International Ambassador’ style Program with the aim to engage members of Adelaide’s international and multicultural business communities, initially focussing on China, to advocate for the City of Adelaide as a destination to live, invest, study and visit.

Investigations to consider a program that would aim to be budget-neutral to Council and could include training, promotional and other opportunities for ‘International Ambassadors’.”

This report outlines the existing services and similar initiatives that are in place to promote the City of Adelaide to China, as a place to live, study, invest and visit. It also identifies challenges and an identified new opportunity to provide to the Adelaide multicultural and international community the information to better promote Adelaide to China through two information sessions.

RECOMMENDATION:

THAT THE COMMITTEE RECOMMENDS TO COUNCIL:

That Council:

1. Notes the report.
 2. Approves the pilot program in which the City of Adelaide hosts information sessions for interested people in the Adelaide community that are doing business internationally to leverage their networks and accelerate city growth.
-

IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	<p>Strategic Alignment – Smart</p> <p>This activity supports the following City of Adelaide 2016-2020 Strategic Plan objectives: 1.1.11 Showcase the City as the location for choice for International and national trade and investment, especially for the knowledge, arts and cultural sectors, through our sister cities and other partnerships and connections, and align with State Government targets for increasing foreign investment, service exports and skilled migration.</p>
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Costs associated with this proposed activity will be managed within existing resources within Economic Development and Innovation Program.
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Opportunity to better engage with Adelaide’s multicultural and international community that promote Adelaide to China as a place to live, study, invest and visit.
19/20 Budget Allocation	\$10,000 from within existing budgets in the Economic Development and Innovation Program.
Proposed 20/21 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Pilot project in 2019/2020 initially
19/20 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. On 30 April 2019 following a Motion on Notice from Councillor Hou, Council resolved that Council:
 - 1.1 'Investigate the opportunity for an 'International Ambassador' style Program with the aim to engage members of Adelaide's international and multicultural business communities, initially focussing on China, to advocate for the City of Adelaide as a destination to live, invest, study and visit.

Investigations to consider a program that would aim to be budget-neutral to Council and could include training, promotional and other opportunities for 'International Ambassadors'.
2. Outcomes of the research are detailed below.

Existing services and similar initiatives

3. There are a number of existing Government departments, and other organisations that have a primary purpose to attract people to live, study, invest and/or visit Adelaide, South Australia. These include but are not limited to:
 - 3.1 Department of Trade, Tourism and Investment
 - 3.1.1 The Department for Trade, Tourism and Investment (DTTI) works with South Australian businesses and stakeholders to boost exports, grow the state's international engagement and showcase South Australia to the world.
 - 3.1.2 DTTI manages the South Australia Club International, which is a strong, international network of relationships, of South Australians (and those with a connection to South Australia) around the world, committed to supporting the future economic growth of the state and therefore all members are considered as State Ambassadors.
 - 3.1.3 His Excellency, the Honourable Hieu Van Le AC, Governor of South Australia is the International Club Patron.
 - 3.1.4 The South Australian Club International is soon to be relaunched and DTTI is considering expanding the chapters to all locations where the South Australian Government operates, or is establishing, trade and investment offices including China, Japan, Malaysia, United Arab Emirates and USA to strengthen the state's position and provide further global reach for Chapter members.
 - 3.1.5 To become a member of the South Australia Club there is an annual membership fee of \$500 (GST exclusive) and members receive a range of benefits as part of their membership including invitations to exclusive events. There is a restriction on the number of members for each chapter and criteria that members need to meet.
 - 3.2 Immigration SA
 - 3.2.1 Immigration SA promotes South Australia in China to potential business migrants organised through trusted migration agents. Immigration SA representatives travel to China approximately four times per year and visit multiple cities in each visit. People applying for a state-nominated visa under the business and investor program are required to visit South Australia first. Immigration SA offers free meetings with any potential business and investor to help them understand the visa process and nomination requirements and information on who else to meet with to ensure the exploratory visit is productive.
 - 3.3 South Australian Tourism Commission
 - 3.3.1 The South Australian Tourism Commission is focused on marketing South Australia to national and international audiences and bringing new events, conferences and festivals to South Australia.
 - 3.3.2 The China market is the second largest inbound source market and the largest of all Asian markets (SATC International Market Profile, China). The South Australian Tourism Commission has an *Activating China – 2020 Strategy*.
 - 3.3.3 The South Australian Tourism Commission recently engaged a Chinese key opinion leader, Mr Huang Xiaoming to be SATC's Global Brand Ambassador for China to attract more visitors from China. At the time of the campaign Mr Huang had 53 million followers on social media. Mr Huang is a Chinese superstar actor and singer featured in Forbes China Celebrity list for 12 consecutive years and has also been ranked as China's number one male celebrity four years in a row.

3.4 StudyAdelaide

- 3.4.1 StudyAdelaide promotes Adelaide as Australia's premier learning city, StudyAdelaide's key marketing activities include targeted global digital campaigns, country specific websites and social media channels, attendance at offshore roadshows and events and agent familiarisation tours to Adelaide.
- 3.4.2 The City of Adelaide is a key funding partner and contributed \$261,885.00 (excluding GST) in 2018/2019 financial year. Currently, Councillor Hou is the City of Adelaide representative on the StudyAdelaide board.
- 3.4.3 StudyAdelaide holds ambassador campaigns in their key markets of China, Malaysia and India to appoint Student Ambassadors for Adelaide from these markets, who win a study tour experience or incentive in Adelaide. Digital campaigns are designed to achieve viral promotion of Adelaide, and the ambassadors share their experience with both their own and Study Adelaide's networks.
- 3.4.4 StudyAdelaide hosts education agents on famils to Adelaide. More than 75% of international students are recruited by agents, therefore agent engagement is critical. Famils are an opportunity for the agents to experience the institutions, and Adelaide, firsthand. More than 100 education agents were hosted on famil by StudyAdelaide in 2018/2019.
- 3.4.5 An onshore ambassador team is established each year to support the student engagement program of activities. The onshore ambassadors help to deliver social and support programs for students studying in Adelaide. In addition, the ambassadors utilise their social media channels to promote Adelaide to their international audiences. In 2019, there have been 18 ambassadors from 11 countries appointed. The onshore ambassadors also support the StudyAdelaide during education agent famils and offshore ambassador campaigns when the winners arrive in Adelaide.

3.5 Adelaide Convention Bureau

- 3.5.1 The Adelaide Convention Bureau has an Ambassador program that includes approximately 80 Ambassadors. The Ambassadors are all leaders in their respective fields, with many recognised nationally and internationally for their professional achievements and passionate supporters of attracting conventions to Adelaide.
- 3.5.2 Conventions Adelaide Ambassadors offer their time, advice, insights and connections to assist the Adelaide Convention Bureau and its clients to ensure attraction and delivery of successful international conventions.
- 3.5.3 All Conventions Ambassadors are selected through criteria designed by the Adelaide Convention Bureau. Typically, the Adelaide Convention Bureau identify and approach potential ambassadors. There is no fee associated and it is a free obligation.
- 3.5.4 The City of Adelaide is a key funding partner of the Adelaide Convention Bureau and contributed \$365,211 (excluding GST) in 2018/2019 financial year. Currently, Councillor Couros is the City of Adelaide representative on the board.

3.6 Australia China Business Council SA

- 3.6.1 The Australia China Business Council (ACBC) is a membership-based, non-profit, non-governmental organisation comprised of National office, eight branches and more than 1,500 representatives from over 900 Australian companies who do business with China.
- 3.6.2 ACBC actively promotes two-way trade and investment, economic cooperation and understanding between the business communities of South Australia and China. ACBC also plays an influential role as an advisor to State and Federal Governments on commercial relations with China.
- 3.6.3 ACBC is the largest, most active and diverse business council in Australia.
- 3.6.4 City of Adelaide is a key partner of the Australia China Business Council's Accelerator Program which is designed to fast-track business entry or expansion into the market, whether their eyes are on the local visitor economy or on global trade. Intensive masterclass streams focused on Investment, E-Commerce and Digital Marketing gives business the chance to focus their area of need.

- 4. The City of Adelaide has been committed to visitor, business, investment and residential growth over a long period of time. Administration works with the above organisations to leverage opportunities specifically to benefit growth in the City of Adelaide.

Challenges of a City of Adelaide 'International Ambassador' style program

5. The investigation of an 'International Ambassador' style program discovered a range of potential risks including:
 - 5.1 It would not be appropriate to provide non-City of Adelaide officials (elected members or staff) an official City of Adelaide title.
 - 5.2 A City of Adelaide International Ambassador title will compromise and confuse the position of the role of a City of Adelaide Lord Mayor and Councillors.
 - 5.3 The City of Adelaide Ambassador title may be misused, for example through representing the CoA internationally without Council endorsement. City of Adelaide elected members can represent the City of Adelaide internationally following a decision of Council, in accordance with the City of Adelaide Standing Orders.
 - 5.4 Risk to City of Adelaide brand if a commercial transaction didn't succeed or a relationship breakdown occurs between the Ambassador and an international stakeholder.
 - 5.5 Limited ability for the City of Adelaide to qualify the professionalism of the potential Ambassadors.
 - 5.6 Investigations revealed that Ambassador programs work most effectively when the Ambassador is located outside the jurisdiction to positively represent a brand and to increase brand awareness and commercial benefits.
 - 5.7 Ambassadors can hold an honorary position or remunerated role. No opportunities were identified to achieve a budget-neutral position on the attraction of Ambassadors without incurring probity challenges and branding risks. It's not recommended to set a fee to participate in an Ambassador program.
 - 5.8 Limited ability for City of Adelaide to ensure the Ambassador reports outcomes.

Opportunity – New Initiative

6. While it is not deemed appropriate to give out a City of Adelaide Ambassador title due to the identified potential challenges, the research has identified an opportunity to further leverage the work that the Adelaide international and multicultural business community is doing to bring international delegations to Adelaide to encourage investment and growth.
7. The City of Adelaide could offer two information sessions to the City of Adelaide community that are interested in promoting Adelaide in China. The two information sessions will be held at least four months apart and will provide up-to-date information on the City of Adelaide. Attendees of the session will receive a tool kit of digital City of Adelaide promotional collateral and a certificate of attendance and a City of Adelaide pin, in recognition of their attendance.
8. The information sessions will provide the delegates an opportunity to meet, take photos and discuss their business with the Lord Mayor, elected members and key staff. This may lead to further discussions one-to-one as part of business as usual in attracting investment.
9. The approximate cost to host two information sessions for this purpose would be \$10,000, which could be sourced from existing budgets within the Economic Development and Innovation Program.
10. This would be a pilot project for 2019/2020 focussing on China and following assessment of the success of the sessions, Administration will consider if it is to recommend proceeding in 2020/2021 and consider expanding it to other markets.
11. It is recommended that Council approves this pilot project to provide two information sessions to the City of Adelaide community that are interested in promoting Adelaide in China.

ATTACHMENTS

Nil

- END OF REPORT -

Exclusion of the Public

ITEM 7.1 01/10/2019
The Committee

Program Contact:
Rudi Deco, Manager
Governance 8203 7442

2018/04291
Public

Approving Officer:
Mark Goldstone, Chief
Executive Officer

EXECUTIVE SUMMARY:

It is the recommendation of the Chief Executive Officer that the public be excluded from this Committee meeting for the consideration of information and matters contained in the Agenda.

For the following Discussion Forum Item in Confidence:

8.1. Strategic Property Matter [s 90(3) (b) & (d)]

For the following Item for Consideration and Recommendation to Council in Confidence:

9.1. Strategic Partnership Opportunity [s 90(3) (b), (d) & (g)]

The Order to Exclude for Items 8.1 and 9.1:

1. Identifies the information and matters (grounds) from s 90(3) of the *Local Government Act 1999 (SA)* utilised to request consideration in confidence;
 2. Identifies the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public; and
 3. In addition identifies for the following grounds – s 90(3) (b), (d) or (j) - how information open to the public would be contrary to the public interest.
-

ORDER TO EXCLUDE FOR ITEM 8.1:

THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b) & (d) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 1/10/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 8.1 [Strategic Property Matter] listed on the Agenda.

Grounds and Basis

This item contains certain information of a confidential nature (not being a trade secret) the disclosure of which could reasonably expect to confer a commercial advantage on a person with whom the Council is conducting business, prejudice the commercial position of the Council and prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party.

More specifically, the disclosure of certain information in this committee could reasonably prejudice the commercial position of Council given that the City of Adelaide Council land holding is the subject of commercial negotiations.

Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances given that information within this update pertains to commercial negotiations for a City of Adelaide land holding. The release of such information may severely prejudice the City of Adelaide Council's ability to influence a proposal for the benefit of the City of Adelaide, Council and the community in this matter.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)* this meeting of The Committee dated 1/10/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.1 [Strategic Property Matter] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) & (d) of the Act.

ORDER TO EXCLUDE FOR ITEM 9.1:

THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b), (d) & (g) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 1/10/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 9.1 [Strategic Partnership Opportunity] listed on the Agenda.

Grounds and Basis

This Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, prejudice the commercial position of the Council.

The disclosure of information in this report could reasonably prejudice the commercial position of Council who supplied a 'commercial in confidence' proposal for evaluation by the Commonwealth government. Disclosure of commercial in confidence negotiations may adversely impact project viability, prejudice the ability to undertake/participate in future negotiations on the proposal and prejudice the Council's commercial position and opportunity for Council to participate in future like considerations or discussions.

Council has a duty of confidence to the Commonwealth and State governments in relation to the Adelaide City Deal negotiation process. It is reasonable to assume the Commonwealth and State may expect the Council maintain the confidentiality of negotiations.

Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information may result in release of information prior to the finalisation of 'commercial in confidence' negotiations with the Commonwealth government. The disclosure of this information may materially and adversely affect the Council's ability to finalise the Adelaide City Deal and may prejudice Council's ability to discuss/participate or influence the proposal for the benefit of the Council and the community in this matter.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)* this meeting of The Committee dated 1/10/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 9.1 [Strategic Partnership Opportunity] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b), (d) & (g) of the Act.
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DISCUSSION

1. s 90(1) of the *Local Government Act 1999 (SA)*, directs that a meeting of a Council Committee must be conducted in a place open to the public.
2. s 90(2) of the *Local Government Act 1999 (SA)*, states that a Council Committee may order that the public be excluded from attendance at a meeting if the Council Committee considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in s 90(3).
3. s 90(3) prescribes the information and matters that a Council may order that the public be excluded from.
4. s 90(4) of the *Local Government Act 1999 (SA)*, advises that in considering whether an order should be made under s 90(2), it is irrelevant that discussion of a matter in public may:
 - 4.1 cause embarrassment to the council or council committee concerned, or to members or employees of the council; or
 - 4.2 cause a loss of confidence in the council or council committee.’
 - 4.3 involve discussion of a matter that is controversial within the council area; or
 - 4.4 make the council susceptible to adverse criticism.
5. s 90(7) of the *Local Government Act 1999 (SA)* requires that an order to exclude the public:
 - 5.1 Identify the information and matters (grounds) from s 90(3) of the *Local Government Act 1999 (SA)* utilised to request consideration in confidence;
 - 5.2 Identify the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public; and
 - 5.3 In addition identify for the following grounds – s 90(3) (b), (d) or (j) - how information open to the public would be contrary to the public interest.
6. s 87(10) of the *Local Government Act 1999 (SA)* has been utilised to identify in the Agenda and on the Report for the meeting, that the following matter is submitted seeking consideration in confidence.
 - 6.1 Information contained in Item 8.1 – Strategic Property Matter
 - 6.1.1 Is subject to Existing Confidentiality Orders.
 - 6.1.2 The grounds utilised to request consideration in confidence is s 90(3) (b) & (d)
 - (b) information the disclosure of which—
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - (ii) would, on balance, be contrary to the public interest;
 - (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which —
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest;
 - 6.2 Information contained in Item 9.1 – Strategic Partnership Opportunity
 - 6.2.1 Is subject to Existing Confidentiality Orders dated 15/1/2019 & 18/3/2019.
 - 6.2.2 The grounds utilised to request consideration in confidence is s 90(3) (b), (d) & (g)
 - (b) information the disclosure of which—
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - (ii) would, on balance, be contrary to the public interest;
 - (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which —

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest;
- (g) matters that must be considered in confidence to ensure the Council does not breach any duty of confidence.

ATTACHMENTS

Nil

- END OF REPORT -

Confidential Item 8.1

Strategic Property Matter

Section 90 (3) (b) & (d) of the *Local Government Act 1999 (SA)*

Pages 473 to 503

Confidential Item 9.1

Strategic Partnership Opportunity

Section 90 (3) (b), (d) & (g) of the *Local Government Act 1999 (SA)*

Pages 504 to 509
